



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, August 10, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **August 10, 2020** at **7:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Items

- 1. Approval of the Board of Public Works July 13, 2020 Meeting Minutes**
- 2. Consideration and possible action on Brown County Port and Resource Recovery Leachate Agreement***
- 3. Consideration and possible action on City Engineer Parking & Traffic Recommendations***
- 4. Discuss City Engineer Recommendations for No-Action Parking & Traffic Discussion Items**
- 5. Consideration and possible action on Entrance Sign Replacement Proposals***
- 6. Consideration and possible action on Water Tower Mixer Proposals***
- 7. Consideration and possible action on Participation in Leaf Collection Study***
- 8. Discuss Decorative Lighting Operations**

III. Future Agenda Items

IV. Adjournment

***Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday August 10, 2020 so that arrangements can be made.

Agenda Sent To:

Mayor

Alderspersons

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Dean Haen

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision-making responsibility.



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Board of Public Works

FROM: Betty Sellenheim

SUBJECT: Approval of the Board of Public Works July 13, 2020 Meeting Minutes

ATTACHMENTS:

- 2020 0713 DRAFT Minutes (PDF)



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, July 13, 2020

7:30 PM

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Aldersperson	Remote	
Jonathon Hansen	Aldersperson	Remote	
Shana Defnet Ledvina	Aldersperson	Remote	
Dean Raasch	Aldersperson	Present	

Others present:

Scott Thoresen, Director of Public Works

Eric Rakers, City Engineer

Betty Sellenheim, Recording Secretary/Administrative Assistant for Public Works

Kevin Clark, Video Production/IT Support Specialist

2. Public Hearing to Levy Special Assessments

i. Notice of Public Hearing

The recording secretary informed the Board and audience that the notice of public hearing was published in the Green Bay Press Gazette on June 19, 2020.

ii. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, informed the Board and audience that the Board of Public Works adopted the preliminary resolution to schedule the public hearing for authorizing levying special assessments on March 9, 2020.

iii. Final Resolution Authorizing Levying Special Assessments

1. Consideration and possible action on Resolution #20-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals

Eric Rakers, City Engineer, outlined the final resolution for storm sewer main and/or lateral construction associated with street resurfacing and reconstruction in 2020 including the impacted streets and payback options.

Mayor Boyd asked if there were any questions from Board members. There were none.

Mayor Boyd explained how the virtual public hearing would be facilitated.

Mayor Boyd opened the public hearing at 7:33 PM and asked if anyone in the audience wished to speak at the public hearing. There were no

questions or requests to speak from the audience. Mayor Boyd closed the public hearing at 7:35 PM.

Aldersperson Raasch moved to approve Resolution #20-01 Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals, seconded by Mayor Boyd.
Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

II. Items

1. Approval of the Board of Public Works June 8, 2020 Meeting Minutes

Aldersperson Carpenter moved to approve the Board of Public Works June 8, 2020 meeting minutes, seconded by Aldersperson Raasch.
Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

2. Discuss LED Street Light Replacement

Scott Thoresen, Director of Public Works, stated this item was on the agenda by request of Aldersperson Raasch who was contacted by a constituent regarding the LED lights shining into homes at night. Mr. Thoresen outlined the history of LED concerns in the city with WPS and options that WPS has when replacing lights. Mr. Thoresen stated that staff will work with WPS to set standards for LED light options during replacements. Aldersperson Hansen mentioned he was contacted last year by a constituent regarding the brightness of the lights and concerns regarding different brightness levels on George Street.

Discussion only. No action required

3. Consideration and possible action on allowing James Street brick salvage*

Eric Rakers, City Engineer, explained the bricks were coming from the reconstruction of James Street and the bricks were being replaced by stamped concrete. Staff reached out internally and there was no desire to retain the bricks for future use. The contractor's plan would be to excavate and dispose of the bricks. Mr. Rakers found another community had offered bricks to residents to salvage. Individuals interested in obtaining bricks would contact Engineering to schedule a time.

Mayor Boyd asked how old the bricks were. Mr. Rakers stated the bricks were original and in usable condition. Mayor Boyd asked when this would be published/advertised to the public. Mr. Rakers stated he would plan to have it published right after it is approved by Council. Aldersperson Carpenter asked if it would be offered on a first come/first served basis and if there would be a limit to the number of bricks an individual could take. Mr. Rakers stated he planned to offer them on a first come/first served basis with no limit. Since this is the first time doing this, it may be refined for future once we know the

interest level. Scott Thoresen, Director of Public Works, clarified the level of work involved with obtaining the bricks. Alderperson Hansen asked why the city transitioned from bricks to stamped concrete. Mr. Rakers explained the stamped concrete is a cheaper, more durable and there is continual maintenance involved with bricks.

Mayor Boyd moved to allow James Street brick salvage, seconded by Alderperson Ledvina.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

4. Consideration and possible action on Engineering Technical Services Regarding Installation of T-Mobile's Wireless Antennae Facilities on 9th Street Water Tower*

Scott Thoresen, Director of Public Works, explained the City process when a mobile provider wishes to make upgrades to their equipment on City water towers. Alderperson Carpenter questioned if it was an upgrade or new antenna and if the existing antenna could be moved so as not to block the lettering on the tower. Mr. Thoresen answered that T-Mobile was currently the only provider on this tower and he would reach out to them and Dixon with regards to moving the antenna off the lettering.

Mayor Boyd moved to approve Engineering Technical Services with Dixon Engineering regarding installation of T-Mobile's Wireless Antennae Facilities on 9th Street Water Tower, seconded by Alderperson Raasch.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

III. Future Agenda Items

None

IV. Adjournment

Mayor Boyd moved to adjourn the meeting at 7:51 PM, seconded by Alderperson Hansen.

Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Consideration and possible action on Brown County Port and Resource Recovery Leachate Agreement*

ATTACHMENTS:

- 2020 0810 Brown County Leachate Agreement(PDF)
- 2020 0514 CE_Brown County Leachate Agreement City Edits (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: August 10, 2020

RE: **Consideration and possible action on Brown County Port and Resource Recovery Leachate Agreement***

Brown County Port and Resource Recovery (BCPRR) has a leachate discharge facility at 2073 Enterprise Drive in the City of De Pere. This facility was constructed to accept leachate from West Landfill. BCPRR and City entered into an agreement on October 7th, 1994 for the City to accept the West Landfill waste and treat at the City's wastewater treatment plant.

BCPRR is preparing to construct a new landfill in southern Brown County (South Landfill). As part of the management of the South Landfill, BCPRR is proposing to discharge leachate to the existing discharge facility. BCPRR will be upgrading the leachate discharge facility and is in the process of site plan approval.

A new agreement is required between the City and BCPRR to accept leachate from the South Landfill. With the new agreement the City will be transporting the wastewater to the Green Bay Metropolitan Sewerage District (GBMSD) wastewater treatment plant. City staff has met with GBMSD to review the agreement and make sure they are agreeable to treat the wastewater. Because BCPRR will be a customer of the City, the agreement is between BCPRR and the City. A few highlights of the Agreement:

- The City has a flow capacity allocation from GBMSD based on peak flow conditions. Based upon the current City sewer capacity purchased from GBMSD, City will allocate 0.15 cubic feet per second (cfs) to the County for leachate flow from Parcel ED-344-104-5. All leachate flow from this location shall be derived solely from the South Landfill. Recognizing that County has requested a maximum discharge rate of 0.4 cfs for such leachate, City agrees to allow County to temporarily utilize presently unused flow capacity up to the requested 0.4 cfs.
- If the City determines there is a need to purchase additional capacity in the sewer from GBMSD to accept the maximum flow rate of 0.4 cfs from the County, the City shall seek to purchase additional capacity from GBMSD. The amount of additional flow capacity the City is able to purchase shall be determined by GBMSD.
- The leachate discharge site on Enterprise Drive is considered a haul waste site. GBMSD has the authority to approve haul waste sites. GBMSD shall approve the waste hauling (proposed and future changes) to the site.
- The methodology and basis for sewer service rates to be billed to the County, throughout the Term of this Agreement, shall follow the City's Sewer Systems Regulations Ordinance. The County is classified as a "monitored user" per Section 70-8 of the current Sewer Systems Regulations Ordinance.

- County shall be responsible for minimizing odors that could be a nuisance to the area surrounding leachate discharge facility.

Staff recommends approval of the agreement.

Industrial Service Agreement

THIS INDUSTRIAL SERVICE AGREEMENT (the "Agreement") dated as of the _____ day of _____, 2020, constitutes a contractual agreement by and between the CITY OF DE PERE, a Wisconsin municipal corporation (hereinafter the "City") and BROWN COUNTY PORT & RESOURCE RECOVERY DEPARTMENT, a county department (hereinafter referred to as "County").

Preliminary Recitations

WHEREAS, the City owns and operates a wastewater collection system (hereinafter called "Wastewater Facilities") for residents and businesses of the City; and

WHEREAS, the City is a customer of and has an agreement with the Green Bay Metropolitan Sewerage District (hereinafter referred to as "GBMSD") for wastewater treatment and disposal of all wastewater collected in the City, and the City pays GBMSD for all wastewater collected within the sewer service area of the City; and

WHEREAS, the County intends to construct a municipal solid waste landfill (hereinafter referred to as "South Landfill") and haul leachate from the South Landfill and discharge the same into City Wastewater Facilities; and

WHEREAS, the County owns a leachate discharge facility in the City located on Enterprise Drive between 2051 and 2077 Enterprise Drive and intends to use that facility for leachate discharge; and

WHEREAS, the County is willing to pay a reasonable and appropriate share of the operation and maintenance costs for use of the Wastewater Facilities; and

WHEREAS, all dischargers to the sewer system are obligated to meet the requirements of the City's Sewer System Regulations and GBMSD's Sewer Use Ordinance.

NOW THEREFORE, in consideration of the premises and the mutual covenants and agreements set forth, the City and County do hereby covenant and agree as follows:

1. **Definitions.** The terms used in this Agreement are as defined in the Sewage Systems Regulations Ordinance (Chapter 70 of the City of De Pere Municipal Code), and GBMSD's Sewer Use Ordinance, both of which are incorporated herein by reference.

"Agreement" means this Industrial Service Agreement.

2. **Term.** This Agreement shall be effective as of the date first appearing above. Unless extended, renewed or revised in writing, this Agreement shall expire after a term of twenty (20) years from the effective date. In the event that County at any time prior to termination of this Agreement, for any reason ceases to deliver leachate wastewater to the

City sewage collection system, County shall so notify City in writing of such decision and the Agreement and any amendment, renewal or extension thereof shall be terminated .

3. **Services Provided.** City agrees to convey wastewater discharged to the wastewater facilities from the South Landfill in the same manner as the City receives and conveys wastewater from all other sources within its sewer service area.
4. **Sewer Capacity** The Agreement of the City to provide wastewater conveyance to County shall provide for wastewater flows as follows:
 - a) The City has a flow capacity allocation from GBMSD based on peak flow conditions. Based upon the current City sewer capacity purchased from GBMSD, City will allocate 0.15 cubic feet per second (cfs) to the County for leachate flow from Parcel ED-344-104-5. All leachate flow from this location shall be derived solely from the South Landfill. Recognizing that County has requested a maximum discharge rate of 0.4 cfs for such leachate, City agrees to allow County to temporarily utilize presently unused flow capacity up to the requested 0.4 cfs.
 - b) If the City determines there is a need to purchase additional capacity in the sewer from GBMSD to accept the maximum flow rate of 0.4 cfs from the County, the City shall seek to purchase additional capacity from GBMSD. The amount of additional flow capacity the City is able to purchase shall be determined by GBMSD. The City shall notify the County in writing 90 days prior to purchase of the additional flow capacity. The written notification shall include the schedule for the purchase and the cost of the purchase. County shall reimburse City for the costs incurred in purchasing the additional capacity within 60 days of City's purchase thereof. The additional sewer capacity (up to 0.25 cfs) is the City's capacity in the sewer. City will allow such capacity to be used by the County for leachate flow under this Agreement only until such time as the 0.4 cfs of capacity is no longer required by the County. When the 0.4 cfs is no longer required by County, such capacity remains the City's for use at the City's discretion.
 - c) **Flow Allocation Values.**
 - ◆ Estimated monthly average wastewater flow of 42,300 gallons per day.
 - ◆ Maximum flow rate shall not exceed 0.4 cfs (180 gallons per minute).
 - d) **Determining Compliance for Maximum Hourly Values.**
For the purpose of determining compliance with the maximum peak flow allocation established under this Agreement, the maximum peak flow shall be determined based on the highest volume of flow discharged. Flow will be controlled through the design of the discharge structure with the design approved by the City.

5. **Haul Waste Site Approval.** The leachate discharge site on Enterprise Drive is considered a haul waste site. GBMSD has the authority to approve hauls waste sites. GBMSD shall approve the waste hauling (proposed and future changes) to the site.
6. **Sewer Service Charges to County.** The methodology and basis for sewer service rates to be billed to the County, throughout the Term of this Agreement, shall follow the City's Sewer Systems Regulations Ordinance. The County is classified as a "monitored user" per Section 70-8 of the current Sewer Systems Regulations Ordinance.
7. **Odor, Nuisance and Spill Control.**
 - a) County shall be responsible for minimizing odors that could be a nuisance to the area surrounding leachate discharge facility.
 - b) County shall be responsible for any leachate spills that occur during transportation of the leachate within City jurisdiction and operation of the leachate discharge facility. Responsibility includes clean up, environmental restoration or any other damage or claim related to a leachate spill.
8. **Indemnification.** To the fullest extent permitted by law, County shall indemnify and hold City harmless against any claim of liability or loss from any personal injury or property damage, including alleged damage to City property, resulting from or arising out of the negligence or willful misconduct of County, its officials, officers, employees, contractors or agents, except and only to the extent such claims or damages are caused by the negligence or willful misconduct of the City, its officers, officials, employees, contractors or agents.
9. **Testing and Sampling.**
 - a) Leachate wastewater flows shall be continuously monitored and recorded daily. Samples shall consist of 24-hour flow proportioned samples collected weekly. The wastewater parameters to be tested on a weekly basis are 5-day biochemical oxygen demand (BOD₅), total suspended solids (TSS), total Kjeldahl nitrogen (TKN), and total phosphorus at the expense of the County. Leachate wastewater flow monitoring and sampling will be done at the South Landfill facility. The City reserves the right to adjust sampling and testing frequency based upon the consistency of the test results from the South Landfill facility.
 - b) Testing and sampling required by this Agreement will be performed at a State approved and certified laboratory, at the expense of the County.
 - c) Flow monitoring and testing records and reports from measuring devices shall be maintained by the County and all data submitted monthly to the City for data collected from the previous month.

10. **Notices.** All notices, requests or other communications permitted or required under this Agreement shall be in writing and shall be deemed to be sufficiently given when mailed by first class mail, postage prepaid and addressed as set forth below. Proper notice may also be given by certified mail or personal delivery.

If to the City: City of De Pere
Attn: City Clerk
335. S. Broadway Street
De Pere, WI 54115

With copy to: City Attorney
335 S Broadway Street
De Pere, WI 54115

If to the County: Brown County Port & Resource Recovery
Department

With copy to: Attorney

Either party, by notice given hereunder, may designate any further or different addresses to which subsequent notices, certificates, requests, or other communications shall be sent.

11. **Default.** In the event there is a breach by either Party with respect to any of the provisions of this Agreement or its obligations under it, the non-breaching Party shall give the breaching Party written notice of such breach. After receipt of such written notice, the breaching Party shall have 30 days in which to cure any breach, provided the breaching Party shall have such extended period as may be required beyond the 30 days if the breaching Party commences the cure within the 30 day period and thereafter continuously and diligently pursues the cure to completion. The non-breaching Party may not maintain any action or affect any remedies for default against the breaching Party unless and until the breaching Party has failed to cure the breach within the time periods provided in this Paragraph.
12. **Remedies.** In the event of a default by either Party with respect to a material provision of this Agreement, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate the Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the laws of the State of Wisconsin. If termination of the Agreement is the selected remedy, the effective date of such terminations shall be 365 days from the Notice of such Breach under Paragraph 10.
13. **No Waiver.** No failure by either party to insist upon the strict performance of any provision hereof shall constitute a waiver of that party's right to strict performance, and no express waiver shall be deemed to apply to any other existing or subsequent right to remedy the failure by the other party to observe or comply with any provision hereof.

14. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon the parties and their respective successors and assigns.
15. **Amendments.** This Agreement may be modified, amended, or supplemented only in a writing executed by both parties.
16. **Severability.** If any provision of this Agreement, or of any covenant, obligation or agreement contained herein, is determined by a court of competent jurisdiction to be invalid or unenforceable, that determination shall not affect any other provision, covenant, obligation or agreement, each of which shall be construed and enforced as if the invalid or unenforceable portion were not contained herein. That invalidity or unenforceability shall not affect any valid and enforceable application thereof, and each provision, covenant, obligation or agreement shall be deemed to be fully effective, operative, made, entered into, or taken in the manner and to the full extent permitted by law.
17. **Governing Law.** This Agreement shall be governed and construed under the laws of the State of Wisconsin.

IN WITNESS HEREOF, the City of De Pere Council, by appropriate resolution duly adopted, has caused this Agreement to be executed in its corporate name by its Mayor; the Country has duly authorized execution of this Agreement in its corporate name by its Director. The effective date of this Agreement is the date and year first above written.

CITY OF DE PERE

By: _____
James G. Boyd, Mayor

By: _____
Carey E. Danen, City Clerk

**BROWN COUNTY PORT & RESOURCE
RECOVERY DEPARTMENT**

By: _____



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Consideration and possible action on City Engineer Parking & Traffic Recommendations*

ATTACHMENTS:

- 2020 0810 CI-BOPW-PTTeam-Recommendations (PDF)
- C110 SUPERIOR_P&P PVMT MARKING (PDF)
- C105 HURON_P&P-IMPROVEMENTS (PDF)
- Prosper St Signage (PDF)

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



City Engineer Parking and Traffic Recommendations July 22, 2020 Meeting

Parking and Parking Lot Items:

1. Update the ordinance for parking, modifications required on Superior Street and Huron Street near Notre Dame School.
 - Staff reviewed the parking requirements on Superior, Huron and Charles Street near the school. These changes were reviewed with Notre Dame School. There are no recommended changes on Charles Street. Superior and Huron Street recommendations are listed below.

Recommendation:

- Superior Street
 - Delete the following from the Code
- No Parking

Street	Side of Street	From Curblin or Feet/Direction	To Curblin or Feet/Direction
S. Superior	W	Charles	40/N
S. Superior	E	Charles	40/N

Loading Zone

Street	Side of Street	From Curblin or Feet/Direction	To Curblin or Feet/Direction
Superior	E	Charles	165/N

Three Hour Parking 9:00 am – 6:00 pm Mon - Sat.

Street	Side of Street	From Curblin or Feet/Direction	To Curblin or Feet/Direction
Superior	W	George	93/S

- Insert the following into the Code

Loading Zone during School Hours

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Superior	E	35/N Charles	170/N Charles
Superior	E	235/N Charles	45/S George

Three Hour Parking 7:00am – 4:00pm on School Days

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Superior	W	35/N Charles	175/N Charles
Superior	W	240/N Charles	40/S George

No Stopping, Standing, or Parking Between Signs

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Superior	W	175/N Charles	240/N Charles
Superior	E	170/N Charles	235/N Charles

- Huron Street
 - Delete the following from the Code

No Parking

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Huron	W	Charles	40/N

Loading Zone

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Huron	W	George	220/S

- Insert the following into the Code

No Parking

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Huron	W	Charles	125/N
Huron	W	George	85/S

Loading Zone During School Hours

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
Huron	W	125/N Charles	85/S George

2. Consider modifying parking on College Street, east of Fourth, to restrict parking on the north but allow parking on the south.
- The advantage of shifting the parking from the north side to the south side is to create more parking, keep cars away from driveways, place the parking on the park side, and minimize parked car impacts with garbage collection. Staff contacted St Norbert regarding the proposed change in parking. St Norbert was OK with the change.

Recommendation:

- Staff recommends eliminating this designation and update the ordinance as follows:
 - Delete the following from the Code:

No Parking

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
College	S	Fourth	East End
College	N	Fourth	80/E
College	N	385/E Fourth	East End

- Insert the following into the Code:

No Parking

Street	Side of Street	From Curbline or Feet/Direction	To Curbline or Feet/Direction
College	S	380/E Fourth	East End
College	N	Fourth	East End

3. Update on Parking Restrictions on Prosper Street
- Prosper Street was reconstructed last year. During the design of the Prosper Street project, staff was evaluating the reduction in street width from 44 to 34 feet. Several property owners spoke against narrowing the width. Based on the request and current use of on-street parking, staff concurred and constructed the road to match the existing width of 44 feet.
 - Staff received a request to evaluate the parking restrictions. In evaluating the current parking restrictions, there appear to be a few additional areas where parking can be allowed, including on the south side of Prosper Street near Enterprise Drive, and on the north side of Prosper Street, mid-block.

- Staff contacted property owners and heard from two. Comments have been addressed.

Recommendation:

- Staff recommends the following updates to the Code
 - Delete the following from the Code:

No Parking

Street	Side of Street	From Curblin e or Feet/Direction	To Curblin e or Feet/Direction
Prosper	N	467/W	Broadway – CTH “PP”
Prosper	N	429/W CTH “PP”	375/W
Prosper	S	Enterprise	199/E

- Insert the following from the Code:

No Parking

Street	Side of Street	From Curblin e or Feet/Direction	To Curblin e or Feet/Direction
Prosper	N	765/W CTH PP	445/W CTH PP

- No Change to Code:

Loading Zone

Street	Side of Street	From Curblin e or Feet/Direction	To Curblin e or Feet/Direction
Prosper	S	767/W CTH PP	636/W CTH PP

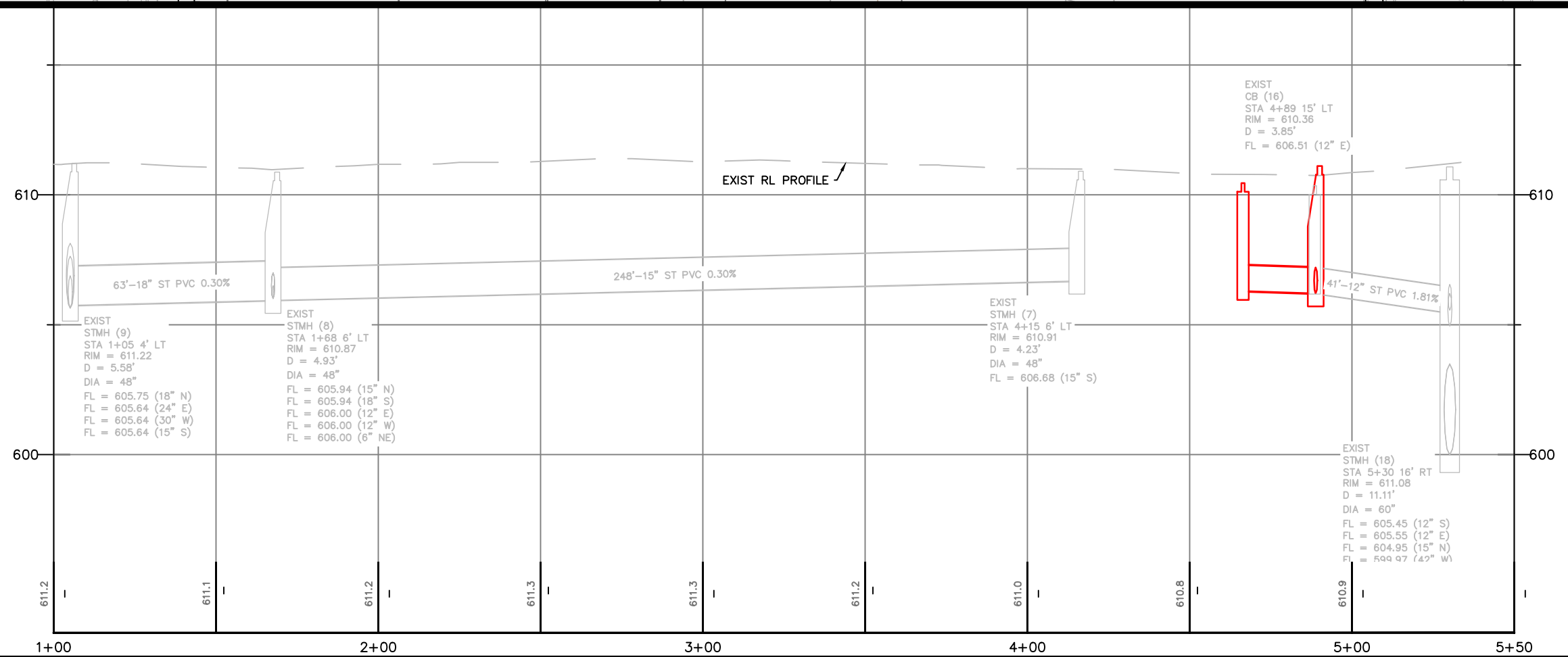
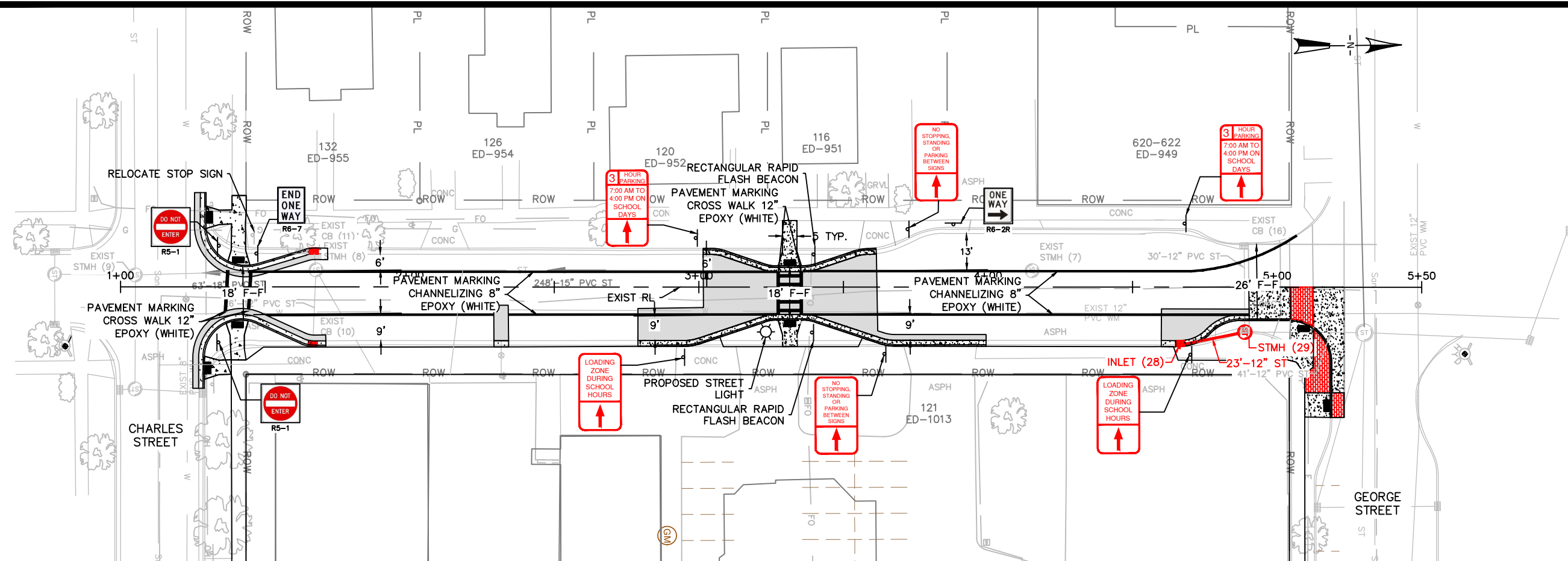
Other

4. Install a street light mid-block on Superior Street at the new pedestrian crossing for the school.

- A midblock crossing was constructed for the new Notre Dame School. Street lights are recommended at crosswalks.

Recommendation:

- Staff recommends the addition of a street light at the mid-block crossing.



CITY OF DE PERE
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

**SOUTH SUPERIOR STREET
CHARLES STREET TO GEORGE STREET
PAVEMENT MARKING AND SIGNAGE PLAN**

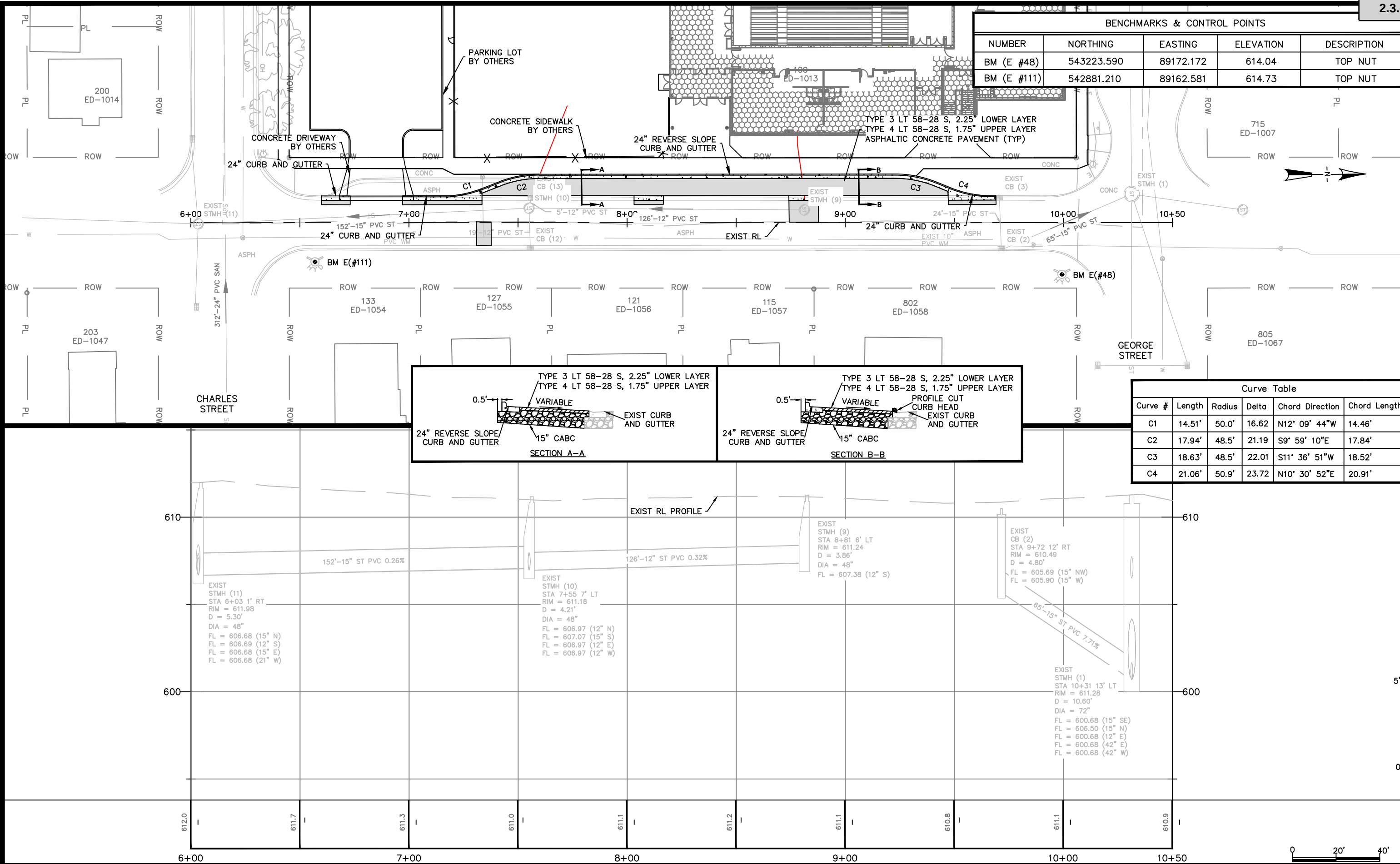
NAME:
STREET RECONSTRUCTION AND
UTILITY RELAY
PROJECT # 20-02

	BY	DATE
SURVEYED	IGS	05-2019
DRAWN	KAD	11-2019
DESIGNED	KAD	11-2019
CHECKED	EPR	11-2019

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAC NO. 0110

Attachment: C110 SUPERIOR P&P PVMT MARKING (9871 : Consideration and possible action on City Engineer Parking & Traffic





ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

PROSPER STREET
SIGNAGE

DATE: JULY 2020
BY: JML



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Discuss City Engineer Recommendations for No-Action Parking & Traffic Discussion Items

ATTACHMENTS:

- 2020 0810 CI-BOPW-PTTeam-Discussion (PDF)

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items July 22, 2020 Meeting

Speed and Speed Limit Signs

1. Consider speed bumps and stop signs at the intersection of White Pine and Urbandale.
 - Staff reviewed the speeds on White Pine at Nicolet. There were no observed speeding issues at this location. No vehicles were travelling faster than 35 mph and all vehicles excluding one were all traveling less than 30mph north of Nicolet (99.9% less than 30). All vehicles were travelling less than 35 mph south of Nicolet and all vehicles excluding 11 were travelling less than 30 mph (98.7% less than 30).
 - The City does not install speed bumps.
 - The City does not install stop signs for the sole purpose of controlling speed. Per the Manual on Traffic Control Devices, "Numerous studies have been prepared regarding the degree to which stop signs are obeyed. Generally, when not required to stop by cross traffic, only 5 to 20 percent of all drivers will come to a complete stop, 40 to 60 percent will come to a "rolling" stop below 5 mph (8 km/h), and 20 to 40 percent will pass through at higher speeds. Signs placed on major and collector streets for the purpose of speed reduction are the most flagrantly violated. Thus, stop signs which do not meet the standard warrants tend to some extent to be ignored by drivers, whereas signs placed for right-of-way purposes are more likely to be obeyed."

No action.

Future

Below is a list of future items to be brought to the Board.

1. Evaluate crosswalk at Chicago and O'Hearn.
2. Crossing Guard Policy evaluation
3. Amendment to crosswalk policy near schools
4. Consider the installation of RRFB's at Broadway and Bomier
5. Downtown parking study.
6. Lawrence Drive speed review.

S:\PW Secretary\Board Meetings\2020\August\Parking and Traffic\2020 0810 CI-BOPW-PTTeam-Discussion2.docx



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consideration and possible action on Entrance Sign Replacement Proposals*

The City has five (5) existing decorative signs located at various entrances (See attached photos) in the City that need to be replaced due to the age and weather deterioration. In addition, it is the intent to replace these signs with the new City branding logo.

Staff solicited three (3) companies for proposals (See attached) and has received the following quotes and design concepts for producing and installation of the new signs:

Fox City Sign LLC, of Menasha, WI:

Option 5092.1a = \$ 14,935.91

Option 5092.1b = \$ 13,531.80

Option 5092.1c = \$ 21,828.29

Creative Sign Company Inc., of De Pere, WI

Option 1 = \$ 24,925.00

Option 2 = \$ 24,350.00

Elevate 97, of Green Bay, WI

Option 1 = \$ 33,975.00

Option 2 = \$ 33,975.00

Option 3 = \$ 33,975.00

The City has budgeted \$18,000 for the replacement of the signs. Fox City Sign LLC is the cheapest of the three (3) quotes. Two of their options are within budget. The third option exceeds the budget. The BOPW needs to decide what option they would like to proceed with. If the option chosen exceeds \$18,000, the Finance Director would recommend the additional funding come from the unassigned general fund balance. The BOPW would then recommend a proposal for Council to consider and if need be the additional funding would come from the unassigned general fund balance.

ATTACHMENTS:

- Entrance Sign Ashland (JPG)
- Entrance Sign Main (JPG)

- Entrance Sign N. Broadway (JPG)
- Entrance Sign S. Webster (JPG)
- Entrance Sign STH 57 (JPG)
- Fox City Signs (PDF)
- Creative Signs (PDF)
- Elevate 97 (PDF)



2.5.a

Attachment: Entrance Sign Ashland (9881 : Consider











Fox Cities Sign LLC

1125W Tuckaway Lane Suite D
Menasha, WI 54952
Ph: (920) 378-3515
FAX: (920) 228-8993
Email: sales@foxcitiesign.com
Web: www.foxcitiesign.com

Created Date:	7/17/2020 12:49:00PM	Prepared For:	City of De Pere
Salesperson:	Kristina Coppo	Contact:	Tony Fietzer, Street Superintendent
Email:	kristina@foxcitiesign.com	Office Phone:	(920) 339-8325
Office Phone:	(920) 378-3515	Email:	tfietzer@deperewi.gov
Office Fax:	(920) 228-8993	Address:	925 S. 6th Strret
Entered by:	Kristina Coppo		De Pere, WI 54115

Description: Welcome signs

		Quantity	Unit Price	Subtotal
1	Product: Custom Sign Description: 5092.1a - EPS Foam Produce and install (6) new 40" x 72" x 4" single sided EPS Foam Sign with hardcoat. Includes faux wood finish w/raised lettering and logo on face. Sign mounted to painted 4x4 wood post. Includes 5 Year material warranty.	6	\$4,194.32	\$25,165.92
2	Product: Custom Sign Description: 5092.1a Foam Core Produce and install (6) new 40" x 72" x 4" single sided Foam Core Sign with hardcoat. Includes faux wood finish w/raised lettering and logo on face. Sign mounted to painted 4x4 wood post. Includes 7 Year material warranty.	6 5	\$2,978.1825	\$17,869.09 \$14,931
3	Product: Custom Sign Description: 5092.1b - EPS Foam Produce and install (6) new 66" x 58" x 4" single sided EPS Foam Sign with hardcoat with stucco finish w/raised lettering and logo on face. Sign mounted to painted 4x4 wood post. Includes 5 Year material warranty.	6	\$4,532.86	\$27,197.16
4	Product: Custom Sign Description: 5092.1b Foam Core Produce and install (6) new 66" x 58" x 4" single sided Foam Core Sign with hardcoat. Includes stucco finish w/raised lettering and logo on face. Sign mounted to painted 4x4 wood posts. Includes 7 Year material warranty.	6 5	\$2,706.36	\$16,238.16 \$13,531
5	Product: Custom Sign Description: 5092.1c - EPS Foam Produce and install (6) new 77.6" x 64" x 4" single sided EPS Foam Sign with hardcoat with stucco finish w/raised lettering and logo on face. Sign mounted over two steel posts. Includes 5 Year material warranty.	6	\$5,388.2583	\$32,329.55
6	Product: Custom Sign Description: 5092.1c Foam Core Produce and install (6) new 77.6" x 64" x 4" single sided Foam Core Sign with hardcoat. Includes stucco finish w/raised lettering and logo on face. Sign mounted over two steel posts. Includes 7 Year material warranty.	6 5	\$4,365.6583	\$26,193.95 \$21,828

14,935 91





www.FoxCitiesSign.com

1125D W. Tuckaway Ln., Menasha, WI 54952
T:920-378-3515 • F:920-228-8993

COMPANY: City of DePere

CLIENT: Tony Fietzer

JOB LOCATION: (6) Street Entrances

DATE: 7-21-2020

SALES REP: Kithiaha

DESIGNER: Dana

PRODUCTION	REQUIREMENTS	NOTES
CLEAN ART PROVIDED	VECTOR ART OR HIGH RESOLUTION artwork REQUIRED. IF CLEAN ART CANNOT BE PROVIDED DESIGN SETUP FEES MAY OCCUR.	
INSTALL PRESITE NEEDED	ESTIMATE PROVIDED PRIOR TO PRESITE CANNOT BE GUARANTEED. FINDINGS DURING INSTALL PRESITE MAY OCCUR ADDITIONAL FEES.	
COLORS/PMS PROVIDED	ALL COLOR SPECIFICATIONS MUST BE PROVIDED OR APPROVED BY CLIENT PRIOR TO PRODUCTION. ALL RESPONSIBILITY TO MATCH SPEC. ALL SPECS FOLLOW ANV COMPANY GUIDELINES.	
INITIAL DATES (IF APPROVED) CLIENT CHECKOFF LIST DESIGNATURE		
	ORIENTATION & PLACEMENT	
	COLOR SPECIFICATIONS	
	SPELLING & GRAMMAR	
CLIENT APPROVAL		
DATE		

I HAVE CHECKED & REVIEWED ALL SPECIFICATIONS OF THIS DESIGN PRIOR & CORRELATING DOCUMENTS & HAVE APPROVED FOR PRODUCTION.

\$13,531.⁸⁰

SIGN SPECIFICATIONS

SIGNAGE: NON LIT PANEL

QTY: 6

SIDES: S/F

MATERIAL: PANEL-EPG FOAMAYS

FOAM CORE W/ HARD COAT

INSTRUCTION: PRODUCE

COLOR SPECIFICATIONS

1	FULL COLOR
2	PANT-WHITE
3	PANT-MATCH PMS 418
4	

EXISTING



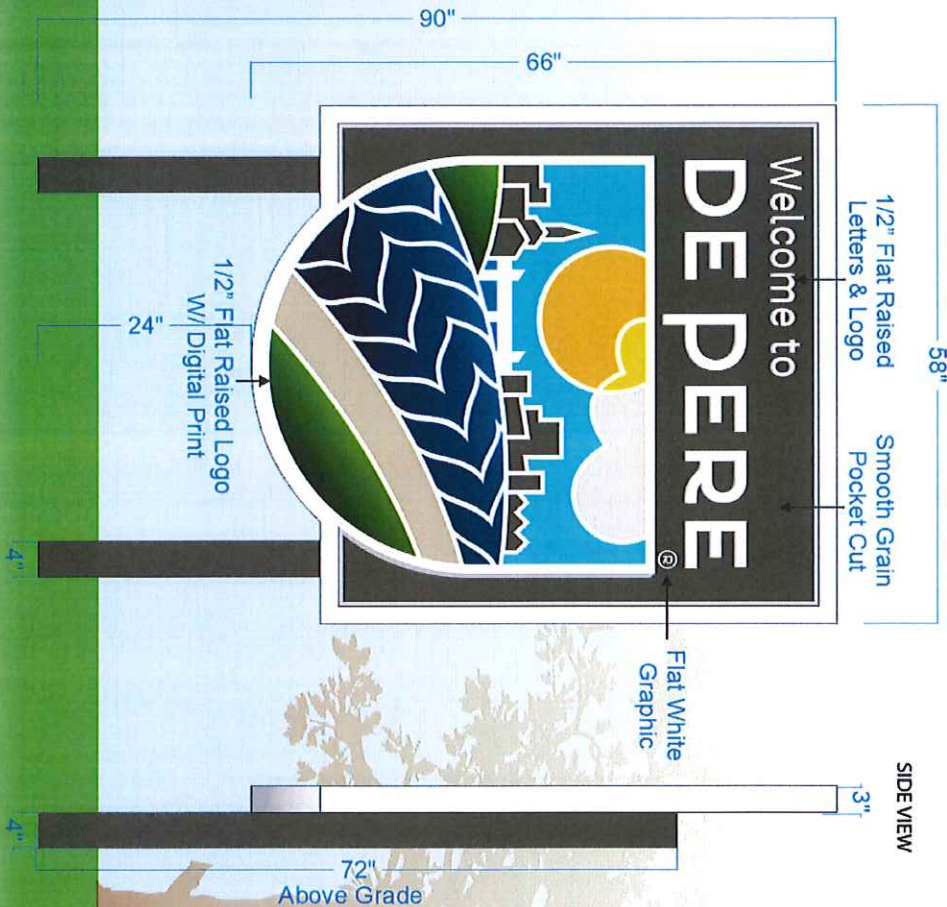
REVISIONS

5092.1b

R1

SCALE RATIO

1:1



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FOX CITIES SIGN

www.FoxCitiesSign.com

1725D W. Tuckaway Ln., Menasha, WI 54952
T-920-378-3515 • F-920-228-8993

COMPANY: City of De Pere

CLIENT: Tony Fietzer

JOB LOCATION: (6) Street Entrances

DATE: 7-21-2020

SALES REP: Kristina

DESIGNER: Dana

PRODUCTION REQUIREMENTS

CLEAN ART VECTOR ART ON HIGH RESOLUTION
PROVIDED IF CLEAR ART CANNOT BE PROVIDED
DESIGN SETUP FEES MAY OCCUR

INSTALL PRESENT ESTIMATE PROVIDED PRIOR TO PRESENT
CANNOT BE GUARANTEED. FINISHES
DURING INSTALL PRESENT MAY OCCUR
ADDITIONAL FEES

COLORS/PMS ALL COLOR SPECIFICATIONS MUST BE
PROVIDED OR APPROVED BY CLIENT
PROVIDED PRIOR TO PRODUCTION. CLIENTS
RESPONSIBILITY TO HAVE SHOT ALL
SPEC FOLLOW ANY COMPANY GUIDELINES

CLIENT CHECKOFF LIST

ORIENTATION & PLACEMENT
COLOR SPECIFICATIONS
SPELLING & GRAMMAR

CLIENT APPROVAL

SIGNATURE

DATE

I HAVE CHECKED & REVIEWED ALL SPECIFICATIONS
OF THIS DESIGN PROOF & CORRECTING DOCUMENTS
& HAVE APPROVED FOR PRODUCTION.





Creative Sign Company Inc.

505 Lawrence Dr.

DePere, WI 54115

Phone: 920.336.8900

www.greenbaysigns.com

Proposal

CLIENT: City of De Pere

LOCATION: ATTN: Tony Fietzer

925 S. Sixth St

De Pere, WI 54115

United States

Proposal #: 17018

Proposal Date: 07/27/20

Page 1 of 2

<u>Item</u>	<u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	OPTION 1: Fabricate/Install: 6 single sided HDU panel & post style signs. Panel size: 45"H x 8"W x 8'H 2" and 1" laser carved HDU w/horizontal woodgrain. Digital print logo graphics. 2" raised copy. Posts: 5" sq. aluminum		65	\$4,985.00 /EA
				total = \$24,925
2	OPTION 2: Fabricate/Install: 6 single sided HDU panel & post style signs. Panel size: 48"H x 7' 6"W x 8'H 2" and 1" laser carved HDU w/horizontal woodgrain. Digital print logo graphics. 2" raised copy. Posts: 5" sq. aluminum		65	\$4,870.00 /EA
				total = \$24,350
				Total: \$ TBD

Attachment: Creative Signs (9881 : Consider Entrance Sign Replacement Proposals)

OPTION-1
Item #1

#24,925

Attachment: Creative Signs (9881 : Consider Entrance Sign Replacement Proposals)

505 LAWRENCE DR. DE PERE, WI 54115
920.336.8900 GREENBAYSIGNS.COM

CLIENT: DE PERE, CITY OF
LOCATION: DE PERE (VARIOUS LOCATIONS)
DRAWN BY: NICOLE M
SALESPERSON: JAN P
DATE: 07/23/2020
DESIGN #: D16941
PAGE: 1
REVISION LOG: INTL. DATE DESCRIPTION
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QUANTITY: 6
SIDES: SFC
FACE: 2' & 1' HDU
TEXTURE: HORIZONTAL WOODGRAIN
GRAPHICS: DIGITAL PRINT, 1ST SURFACE
VINYL: PREMIUM WITH GLOSS LAM
FONT: HIGHWAY GOTHIC EXPANDED
POSTS: 5" SQ ALUM
ACCENTS: 2" SQ ALUM
FRAME: 2" SQ ALUM

INSTRUCTION: REMOVE & DISPOSE OF 6 EXISTING SIGNS AT VARIOUS LOCATIONS.
PRODUCE & INSTALL NEW

COLORS:

☐ P-1/C-1 WHITE	☐ C-6 PMS 130 C
☐ P-2/C-2 PMS 2184 C	☐ C-7 PMS 129 C
☐ C-3 PMS 418 C	☐ C-8 PMS 7535 C
☐ C-4 PMS 310 C	☐ C-9 PMS 9101 C
☐ C-5 PMS 3545 C	

CUSTOMER SIGNATURE FOR DESIGN APPROVAL:

SIGNATURE _____ DATE _____

6 EXISTING SIGNS TO BE REMOVED AND DISPOSED OF (PHOTOS N.T.S.)

**HDU-1: LOC-1-6
OPTION A**

**DETAIL VIEWS
SCALE: 1/2" = 1'
QTY 6**

FRONT VIEW
1" D HDU SMOOTH
FINISH P-1 FACE & BACKSIDE MOUNTED FLUSH TO BLUE FACE
5" D HDU WITH DIGITAL PRINT GRAPHICS
29 1/2" (2'-5 1/2")
31" (2'-7")
96" (8'-0")
1.5" D HDU P-2 WITH HORIZONTAL WOODGRAIN TEXTURE
90" (7'-6")
2" D HDU SMOOTH FINISH P-1
3 3/8" (3'-5")
8 1/2" (3'-5")
5" SQ. POLES P-2
3" SQ TUBES P-2
92" (7'-8")
51" (4'-3")
96" (8'-0")
2" SQ SUPPORT TUBES P-2
6" (4'-7")
55" (4'-7")
17" (1'-5")

END VIEW
51" (4'-3")
96" (8'-0")
5" (4'-3")
60" (5'-0")

BACKSIDE VIEW
55" (4'-7")
60" (5'-0")
17" (1'-5")

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All sizes and dimensions are illustrated for conceptual purposes only and are not intended to be used for construction. All sizes and dimensions are subject to change without notice. All sizes and dimensions are approximate.

CUSTOMER RESPONSIBILITIES
Please review all drawing details closely, as Creative Sign will produce signs as approved drawing indicates. Some changes may occur based on production needs. While Creative Sign will make every effort to closely match colors, including PMS, where specified, we cannot guarantee exact matches due to varying compatibility of surface materials and paints used.

OPTION 1 - 4
Item # 2

Attachment: Creative Signs (9881 : Consider Entrance Sign Replacement Proposals)

\$ 24,350



company inc
505 LAWRENCE DR. DE PERE, WI 54115
920.326.8900 GREENHAWKSIGN.COM

CLIENT: DE PERE CITY OF

LOCATION: DE PERE (VARIOUS LOCATIONS)

DRAWN BY: NICOLE M

SALESPERSON: JANI P

DATE: 07/23/2020

DESIGN #: D16941

PAGE: 2

REVISION LOG: INTL DATE DESCRIPTION

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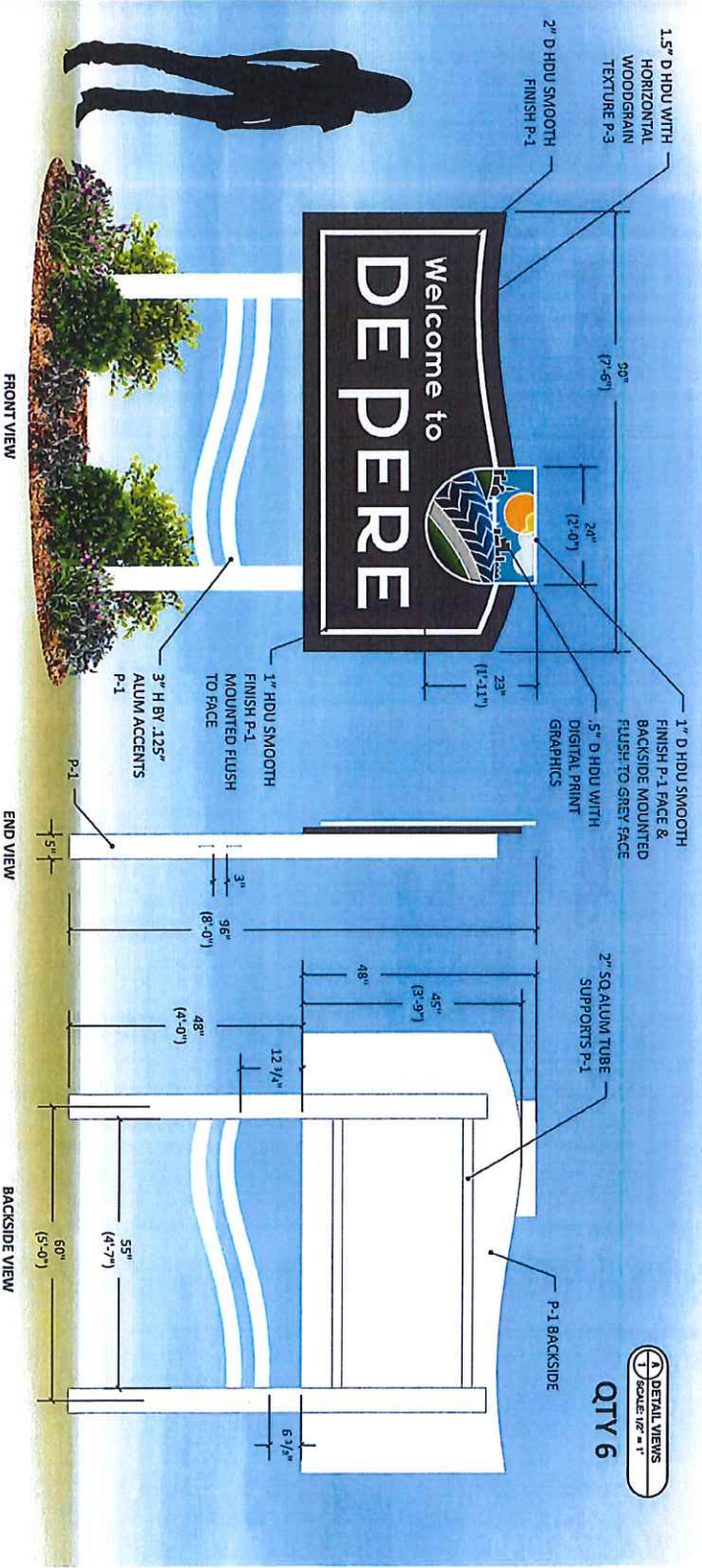
DESCRIPTION

DESCRIPTION

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CONCEPTUAL DRAWING ONLY
All sizes and dimensions are illustrated for client conception of the project and are not intended to be used for construction. All dimensions are approximate. All dimensions are approximate. All dimensions are approximate.

CUSTOMER RESPONSIBILITIES
Please review all drawings carefully, as Creative Sign will produce signs as approved drawing indicates. Some changes may occur based on production needs. While Creative Sign will make every effort to closely match colors, including PMS, where specified, we cannot guarantee exact matches due to varying compatibility of surface materials and paints used.

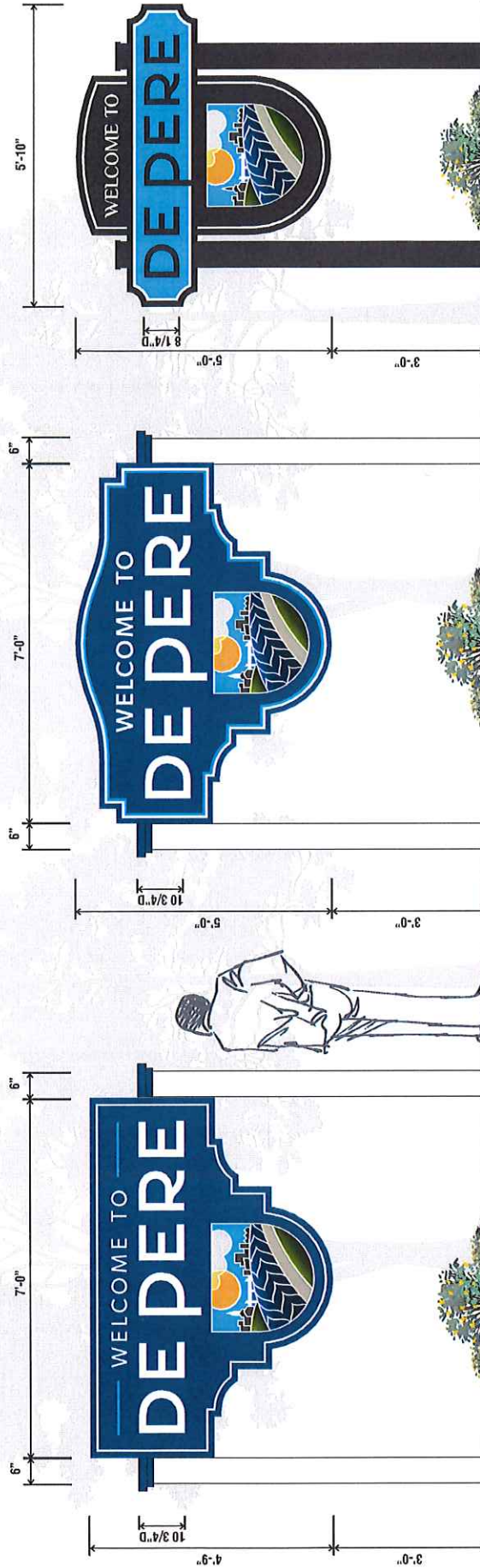


HDU-1: LOC-1-6
OPTION B

Sales Rep: Gary Spielbauer
Cell #:920-412-5790

Attachment: Elevate 97 (9881 : Consider Entrance Sign Replacement Proposals)

\$ 33,975



SINGLE FACE NON ILLUMINATED MONUMENT
 Rounded out of HDU
 Border/Copy/Logo Remain Raised against Blasted Background

DESIGN #: 10918 CLIENT: CITY OF DEPERE ADDRESS: VARIOUS DATE: JULY 20, 2020 SCALE: 1/2" = 1'-0" A.C.: GARY SPELBAUER DESIGNER: JM REVISED BY: REVISED DATE:	PAGE: 2	DESIGN STAGE ☒ CONCEPTUAL ☐ FINAL JOB #: S0000000 ITEMS NEEDED PRIOR TO FABRICATION ☐ FIELD SURVEY / MEASUREMENTS REQUIRED ☐ ELECTRONIC FILE OF LOGO REQUIRED ☐ COLORS TO BE DETERMINED	APPROVALS WITH APPROVAL OF THIS DESIGN I HEREBY GIVE ELEVATE97 PERMISSION TO BEGIN PRODUCTION ON THE SIGNAGE ILLUSTRATED. I AGREE THAT ALL SPECIFICATIONS, SPELLING, COLORS AND ELEVATIONS LISTED ARE CORRECT AND APPROVED. ANY CHANGES MADE AFTER PRODUCTION HAS STARTED WILL RESULT IN ADDITIONAL CHARGES. CLIENT SIGNATURE: _____ DATE: _____	© COPYRIGHT 2020 BY ELEVATE 97 THE SUBMITTED DESIGN IS ORIGINAL AND PROTECTED UNDER COPYRIGHT LAWS OF THE UNITED STATES. TITLE 17 UNITED STATES CODE. YOU AGREE NOT TO COPY, PHOTOGRAPH OR MODIFY, DIRECTLY OR INDIRECTLY, ANY OF THE MATERIALS HELD BY YOU. NOR WILL ANY THIRD PARTY DO ANY OF THE FOREGOING WITHOUT WRITTEN CONSENT OF ELEVATE97 UNLESS PURCHASED BY PAYMENT. ANY VIOLATION SHALL CONSTITUTE A CHARGE OF INCURRED CONCEPTUAL/PRODUCTION EXPENSES.
		© COPYRIGHT 2020 BY ELEVATE 97 THE SUBMITTED DESIGN IS ORIGINAL AND PROTECTED UNDER COPYRIGHT LAWS OF THE UNITED STATES. TITLE 17 UNITED STATES CODE. YOU AGREE NOT TO COPY, PHOTOGRAPH OR MODIFY, DIRECTLY OR INDIRECTLY, ANY OF THE MATERIALS HELD BY YOU. NOR WILL ANY THIRD PARTY DO ANY OF THE FOREGOING WITHOUT WRITTEN CONSENT OF ELEVATE97 UNLESS PURCHASED BY PAYMENT. ANY VIOLATION SHALL CONSTITUTE A CHARGE OF INCURRED CONCEPTUAL/PRODUCTION EXPENSES.		



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consideration and possible action on Water Tower Mixer Proposals*

The installation of water mixer equipment in our Matthew Street water tower and Merrill Street water tower will ensure uniform temperatures and disinfection residual results in reducing byproducts and eliminates ice damage in the tank. The City currently has water mixer equipment in our 9th Street water tower.

Staff solicited three (3) companies for proposals (See attached) and has received the following quotes (See proposal summary) for installation of the water mixer equipment:

KLM Engineering, Inc., of Woodbury, MN :

Matthew Street Tower = \$ 15,899.00
Merrill Street Tower = \$ 19,098.00

Suez Advanced Solutions, of Atlanta, GA

Matthew Street Tower = \$31,064.52
Merrill Street Tower = \$20,824.19

William Reid LTD, of Germantown, WI

Matthew Street Tower = \$ 29,096.00
Merrill Street Tower = \$ 40,644.00

I reviewed the proposals that were submitted. In reviewing the proposals, KLM Engineering specifically stated in their proposal the City needs to exchange a minimum of 25% of the water in each of the towers for their mixer equipment to be effective. If each of the towers exchange rates is less than 25%, additional mixer equipment may be needed. I contacted KLM Engineering on this issue and informed them on how the City operates our towers. KLM Engineering reviewed their mixer equipment in regards to how the City operates and determined the mixer equipment would not be able to effectively mix the water in the towers to prevent ice buildup in the winter months. As a result, they withdrew their proposal. (See attached email).

Staff recommends approving the proposal from Suez Advanced Solutions, of Atlanta, GA for the Matthew Street water tower for \$31,064.52 and the Merrill Street water tower for \$20,824.19. The 2020 water utility budget has sufficient funding allocated for the water tower mixer equipment.

ATTACHMENTS:

- 2020 Water Tower Mixers (PDF)
- Sample Consultant Agreement (PDF)
- 17713(PDF)
- KLM Engineering Proposal (PDF)
- Suez Advance Solutions Proposal (PDF)
- William Reid Proposal (PDF)
- KLM Proposal Withdrawal 8-6-2020 (PDF)

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



July 9, 2020

**RE: Request for Proposals
2020 Water Tower Mixers**

The City of De Pere is requesting a proposal from your firm to furnish and install a submersible potable water tower mixer for the City's Matthew water tower and Merrill Street water tower. The installation of the mixer shall include any accessories necessary for the proper operation of each mixer. Installation of the mixer shall also include control box and SCADA monitoring system for each mixer.

Merrill Street Water Tower

The Merrill Street tower is a 250,000 gallon multi-legged steel elevated storage tank that was constructed in 1960. (See picture below) The height of the tower is 121.2 feet and the diameter of the tower is 40 feet.



Attachment: 2020 Water Tower Mixers (9876 : Consider Water Tower Mixer Proposals)

Matthew Water Tower

The Matthew water tower is a 500,000 gallon– single pedestal spheroid steel tank that was constructed in 1986. The height of the tower is 134.5 feet and the diameter of the tower is 56 feet.



Scope of Work:

1. Review existing drawings and as-built of water tower and any other pertinent information pertaining to each tower in order to complete the scope of work for the project.
2. Provide submersible water tower mixer for potable water.
 - a. Water tower mixer will completely mix the tower to maintain a consistent water temperature and chlorine residual. In addition, the water tower mixer will completely mix the tower so ice does not form inside the tank during the winter months.
 - b. The water tower mixer will be fully submersible, designed for potable water, and can be installed without tower entry.
 - c. The water tower mixer will operate continuously, all day and all night, using 120 VAC as the power source. The water tower mixer will not have a gearbox and will not require lubrication.
 - d. The water tower mixer will have no visible defects, and have high quality welds, assembly, and corrosion resistant finish.
 - e. The mixer will have a stainless steel cable or retrieval chain.
 - f. The water tower mixer shall be the manufacturer's latest model and design.
 - g. Installation of each water tower mixer shall include any accessories necessary for proper operation of each water tower mixer.
 - h. Installation of each water tower mixer shall include control box and SCADA monitoring system for each water tower mixer.
 - i. Installation of each water tower mixer shall include installation of all electrical necessary for operation of each water tower mixer including any trenching to connection to the City's electrical panel. All electrical work shall meet all State and municipal codes.
 - j. The water tower mixer will be certified to ANSI/NSF Standard 61 and will be compliant with all aspects of the Safe Drinking Water Act (SDWA).
 - k. The manufacturer of the water tower mixer will have extensive experience in the production of such equipment, and the equipment will be manufactured in the United States.
 - l. The water tower mixer will be warranted to be free of defects for a period of five (5) years.

3. Installation of the water tower mixer shall meet all requirements of the Wisconsin Department of Natural Resources (WDNR), State Statutes, Municipal codes, or other code requirements
4. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the firm feels are necessary to complete the installation of the water tower mixers.

Hours of Work:

No work shall be performed prior to 7:00 a.m. and shall be completed by 5:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the City.

Payment:

Payment shall be made when the following conditions have been met:

- 1) The City has inspected and has determined that all the specifications and conditions have been met to the City's satisfaction for the installation of the water tower mixers.
- 2) A detailed invoice is submitted to City for the specific showing which items have been completed.

Schedule:

The installation of the water tower mixers shall be completed by December 1, 2020.

Indemnification:

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Water Utility of each municipality, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Water Utility of each municipality, its officials, agents, employees and volunteers arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in any way result therefore, except that arising out of the sole legal cause of the Water Utility of

each municipality, its officials, agents, or employees, the Contractor shall, at its own expense appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the municipality, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Water Utility of each municipality as herein provided.

Insurance Requirements:

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The company shall take precautions to prevent damage to property and any underground lines and shall restore the site to the condition existing prior to entry, including backfilling and topsoil, seed, and mulch landscape restoration.

Additional Information:

- Sample consultant agreement is attached

All proposals should include the following information:

- 1) Previous Experience: Past Work on projects of similar or greater magnitude.
- 2) References: The proposals shall include the Contractor's experience. At a minimum, three (3) similar projects shall be included as references.
- 3) Cost: Firm shall submit prices on proposal sheets provided with this proposal to complete all work mentioned above.
- 4) Schedule: Firm shall submit the number of days to complete the installation of the mixers and the anticipated start date on proposal sheet provided with this proposal to complete all work mentioned above.

Sealed proposals marked "**Water Tower Mixers**" on envelope are to be delivered or mailed to:

Scott J. Thoresen P.E.,
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, WI 54115

All sealed proposals shall be received no later to 2:00 PM (CST) on August 5, 2020.

The City of De Pere reserves the right to reject any or all proposals, to waive any informality in bidding and to accept any proposal which the respective City Council deems most favorable to the best interest of the City.

If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063.

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility 2020 Water Tower Mixer Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary for the installation of the water tower mixers to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirement as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per water tower mixer installation to meet said requirements are as follows:

Lump Sum Price for Merrill Street Water Tower Mixer: \$ _____

Lump Sum Price for Matthew Water Tower Mixer: \$ _____

Name of Firm

Address of Firm

Telephone Number

Attachment: 2020 Water Tower Mixers (9876 : Consider Water Tower Mixer Proposals)

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: _____ and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

Signature of Bidder

Date

Print or Type Name of Bidder

Title

Estimated Start Date: _____

Estimated Work Days to Complete: _____

**AGREEMENT FOR SERVICES BETWEEN THE
CITY OF DE PERE AND (CONSULTANT NAME)
(Project Name)**

THIS AGREEMENT, made and entered into this ____ day of _____, 2016,
by and between the City of De Pere, Wisconsin, ("City"), and _____
_____("Consultant").

WITNESSETH

WHEREAS, the City is in need of _____ (project description)
_____; and

WHEREAS, the Consultant has available and offers to provide personnel and facilities
necessary to accomplish the work within the required time.

NOW THEREFORE, City and Consultant agree as follows:

I. DESCRIPTION OF PROJECT

The project is as described in the ____ (date) ____ City Request for Proposals (Exhibit A) and
Consultants Proposal thereto dated ____ (date) ____ (Exhibit B), both of which are attached hereto and
incorporated by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of
Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and
this Agreement, the terms of this Agreement shall prevail.

If, during the course of performing the work, City and Consultant agree that it is
necessary to make changes in the project as described in the exhibits, such changes will be
incorporated into this Agreement only by written amendment, signed by the parties.

II. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform those services described Exhibits A and B. Any change to
the scope of services as identified therein shall be defined in writing and authorized by both
parties prior to performing such work. Such writing shall include the scope of work to be done,
schedule for commencing and completing the work and the basis for compensation for such
work.

III. SCOPE OF CITY SERVICES

City agrees to provide the Consultant items such as existing plans, standard
specifications, and other information concerning the project that may be applicable in the
design of the project, as are available.

IV. AUTHORIZATION, PROGRESS, AND COMPLETION

In signing this Agreement, the City grants the Consultant specific authorization to proceed with the work described herein.

For special services, the authorization by the City shall be in writing and shall include the definition of the work to be done, the schedule for commencing and completing the work, and the basis for compensation for the work, all as agreed upon by the City and the Consultant.

V. OWNERSHIP AND FORM OF DOCUMENTS

All documents created, maintained or received during the course of this Agreement, including those in electronic form, shall be deemed the property of City and Consultant shall not be considered the owner of any such document nor shall the Consultant retain any common law, statutory, or other right therein, including copyright, patent, or trademark. To that end, Consultant agrees to and hereby does assign and transfer to City all rights, title, and other interests in such drawings, specifications, or other documents, which rights shall including copyright, trademark, or patent rights therein, unless City fails to pay Consultant for such drawings specifications and other documents, in which case the ownership and all rights shall revert to the Consultant.

City hereby grants Consultant a non-exclusive license to use the documents created pursuant to this Agreement, including any standard details used herein.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format. City shall reimburse Consultant for its reasonable costs incurred in complying with this paragraph.

Consultant further agrees to indemnify the City from all costs City incurs should Consultant fail to comply with these requirements.

VI. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or risk of significant harm to the public.

VII. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

VIII. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation as identified in Exhibit B, to be paid in a lump sum at the conclusion of the work. Payment to the Consultant is due upon receipt of invoice by the City. If payment is not made within 30 days, interest on the unpaid balance will accrue beginning with the 31st day at the rate of 1.0 percent per month or the maximum interest rate permitted by law, whichever is less. Such interest will become due and payable at the time said overdue payment is made. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

IX. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations.

X. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XI. INSURANCE

A. The Consultant shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than

\$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, nonowned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$600,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

XII. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and Consultant's Consultants in the performance and furnishing of Consultant's services under this Agreement.

To the fullest extent permitted by law, Consultant's total liability to City and anyone claiming by, through, or under City for any cost, loss or damages caused in part by the negligence of Consultant or Consultant's subcontractor and in part by the negligence of City or any other negligent entity or individual, shall not exceed the percentage share that Consultant's or Consultant's subcontractor negligence bears to the total negligence of City, Consultant and all other negligent entities and individuals.

XIII. SUBCONTRACTS

The Consultant shall obtain the written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of person and firms performing subcontract work.

XIV. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Consultant without the prior written consent of the other.

XV. INTEGRATION

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XVI. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XVII. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Contractor make normal progress in the performance of the work impossible. The Consultant may request that the work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended by Contractor through no fault of Contractor. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XVIII.

XVIII. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing.

XIX. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed of by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be filed in writing with the other party to this Agreement. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XX. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City:

If to Consultant:

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

(COMPANY NAME)

CITY OF DE PERE, WISCONSIN

By: _____
Name: _____

By: _____
Michael J. Walsh, Mayor

By: _____
Name: _____

By: _____
Shana D. Ledvina, Clerk-Treasurer

H:\jdupont\Agreements\2016\Consultant Agreement Template revised 2-22-16.docx

Attachment: Sample Consultant Agreement (9876 : Consider Water Tower Mixer Proposals)

Water Tower Mixer Proposal Summary 8-5-2020

Company Name	Tower	LS
KLM Engineering, Inc.		
	Matthew Street Tower	\$15,899.00
	Merrill Street Tower	\$19,098.00
Suez Advanced Solutions		
	Matthew Street Tower	\$31,064.52
	Merrill Street Tower	\$20,824.19
William Reid LTD		
	Matthew Street Tower	\$29,096.00
	Merrill Street Tower	\$40,644.00

Attachment: 17713 (9876 : Consider Water Tower Mixer Proposals)



KLM ENGINEERING, INC.

1976 Wooddale Drive, Suite 4 | Woodbury, MN 55125
Phone (651) 773-5111 | Fax (651) 773-5222

July 30, 2020

By Mail Only

Mr. Scott Thoresen P.E.
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, Wisconsin 54115

RE: Proposal to Install (2) New GS-9 Mixers and Provide SCADA Control Boxes for the 250,000-Gallon Merrill Street Water Tower and the 500,000-Gallon Matthew Street Water Tower Located in the City of De Pere, Wisconsin.

Dear Mr. Thoresen P.E.,

Thank you for the opportunity to submit this proposal for the installation of (2) new GridBee GS-9 120v electric mixers and to provide (2) new SCADA control boxes.

Scope of Work

250,000-Gallon Merrill Street Tower

- KLM will install a GridBee GS-9 120v electric mixer
- KLM will provide a SCADA control box for the electrician to install
- KLM Engineering will complete the electrical installation
 - KLM will trench from the bottom of the leg of the tower to inside the building to connect the mixer to the SCADA Control Box and the electrical panel.
 - All electrical work shall meet the State of Wisconsin and Municipal Codes
- KLM Engineering, Inc. will submit the documentation on behalf of the Owner as required by the Wisconsin DNR for the mixer installation on each tower.

500,000-Gallon Matthew Street Tower

- KLM will install a GridBee GS-9 120v electric mixer
- KLM will provide a SCADA control box for the electrician to install
- KLM Engineering will complete the electrical installation
 - All electrical work shall meet the State of Wisconsin and Municipal Codes
- KLM Engineering, Inc. will submit the documentation on behalf of the Owner as required by the Wisconsin DNR for the mixer installation on each tower.

With over 1,500 installations nationwide, a Medora GS Series mixer is a perfect fit for your tanks. The GS Series mixer's proven durability and performance surpasses that of other mixing systems, as seen by its CFD modeling and customer recommendations. In addition, each mixer comes with a 5-year manufacturer's warranty and NSF certification.

KLM Engineering, Inc. will submit the documentation on behalf of the City as required by the WI Department of Natural Resources for the mixer installation. The City will receive a copy of the approval of the mixer installations from the DNR. At the close of the project, KLM will submit the registration documentation to Medora Corporation | Ixom. A copy of the registration will be sent to the City for their records.

Attachment: KLM Engineering Proposal (9876 : Consider Water Tower Mixer Proposals)

Fees**Merrill Street Tower**

The fee for the above Scope of Work is: \$19,098.00

Matthew Street Tower

The fee for the above Scope of Work is: \$15,899.00

Total: **\$34,997.00**

Note: sales tax applies to equipment if an exemption certificate is not provided. Fees are subject to change if proposed work exceeds 12 months from this bid proposal.

Owner's Responsibilities

The Owner's personnel shall be responsible for:

- Providing access to both towers for the mixer installations.
- Connecting the SCADA control boxes to the city's telemetry system.
- Providing a sales tax exemption form or paying sales tax on the mixers and SCADA control boxes.

City needs to exchange a minimum of 25% of the water in each of the towers for the mixer to be effective. If each of the towers exchange rate is less than 25%, additional mixers may be needed.

Terms and Conditions

KLM has attached our standard Terms and Conditions. The Terms and Conditions are part of this agreement between the City of De Pere, Wisconsin and KLM Engineering, Inc. unless otherwise agreed to in writing by both parties.

Additional Information

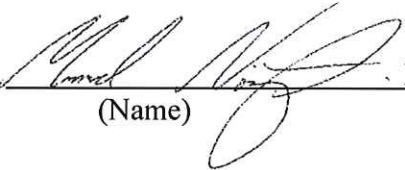
Additional information can be found at KLM's website at: www.klmengineering.com.

Agreement

This proposal is valid for sixty (60) days from July 30, 2020. If the City of De Pere, Wisconsin finds this proposal acceptable, please sign and return by mail, fax, or email.

This agreement, between the City of De Pere, Wisconsin and KLM Engineering, Inc. of Woodbury, Minnesota is accepted by:

_____	_____	City of De Pere, Wisconsin
(Name)	(Title)	

(Date)		
	Dir of Business Development	KLM Engineering, Inc.
(Name)	(Title)	Woodbury, Minnesota
July 30, 2020		
(Date)		

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.

Michael Novitzki

Director of Business Development

Phone: 651-773-5111

Fax: 651-773-5222

Cell: 651-440-5058

Email: mnovitzki@klmengineering.com

Enclosed: Previous Experience, References, and 2020 Water Tower Mixer Proposal Worksheet

Attachment: KLM Engineering Proposal (9876 : Consider Water Tower Mixer Proposals)

City of De Pere Water Utility 2020 Water Tower Mixer Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary for the installation of the water tower mixers to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirement as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per water tower mixer installation to meet said requirements are as follows:

Lump Sum Price for Merrill Street Water Tower Mixer: \$ 19,098.00

Lump Sum Price for Matthew Water Tower Mixer: \$ 15,899.00

KLM Engineering, Inc.

Name of Firm

1976 Wooddale Drive, Suite 4, Woodbury, MN 55125

Address of Firm

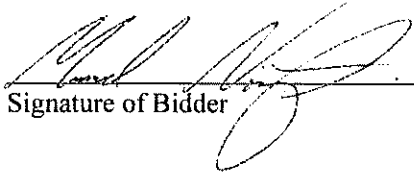
651-773-5111

Telephone Number

Attachment: KLM Engineering Proposal (9876 : Consider Water Tower Mixer Proposals)

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: KLM Engineering, Inc. and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.


Signature of Bidder

July 30, 2020
Date

Michael Novitzki
Print or Type Name of Bidder

Dir. of Business Development
Title

Estimated Start Date: If KLM is notified by August 7th, the work can potentially be done the week of August 16th (weather dependent). However, if notified after August 7th, it will be the second week in September.

Estimated Work Days to Complete: Maximum of 3 Days

Attachment: KLM Engineering Proposal (9876 : Consider Water Tower Mixer Proposals)

PREVIOUS EXPERIENCE

KLM has an unparalleled record of consistently delivering successful projects like yours. What owners most appreciate is the return on investment KLM brings to each project. This section highlights mixing projects KLM has completed.

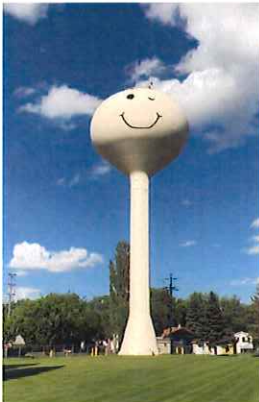


City of Merrill, WI East Street Tower

Installation of GS-9 Mixer in: 200,000 Gallon Legged Tower

Date of Service: 2019 Mixer

Services: KLM was contracted to provide and install a GridBee Submersible GS-9 Mixer to provide mixing capabilities that reduce the likelihood and magnitude of ice formation in cold weather and prevent stratification in warm weather, improving water quality and reducing the necessity of chemical additives such as chlorine.



City of Grand Forks, ND Purpur Tower

Installation of GS-9 Mixer in: 500,000 Gallon Single Pedestal

Date of Service: 2018 Mixer

Services: In 2015, KLM Engineering, Inc. performed an ROV evaluation of this tower and discovered the cold winters in North Dakota was causing the water to freeze and damage the interior of the tank. After consulting with the City, it was decided that after the needed reconditioning of the tower, in 2017, a mixer would be installed to prevent future ice damage to the tank.



City of West Bend, WI Barton Tower

Installation of GS-9 Mixer in: 300,000 Gallon Single Pedestal

Date of Service: 2019 Mixer

Service: KLM was approached by the City of West Bend to provide a mixer for the Barton Tower. The tower had a history of ice damage and to prevent that costly damage they wanted a mixer installed. The mixer provides service through the summer and winter months. The installation of the GS-9 was quick and painless and now the tower is properly protected from future damage.

REFERENCES

The following is a summary list of projects from the past 5 years. A more complete list of references can be provided upon request.

Mixing Systems

- South Tower
1 Million Gallon Composite
Owner: City of Mitchell, SD
Contact: Jerry Toomey, 605-995-8420
- 330,000 Gallon Water Tower
Owner: MCF Stillwater, MN
Contact: Jim Stodola, 651-748-7926
- New Composite
1 Million-Gallon composite
Owner: City of West Fargo, ND
Client: Matt Harris (Phoenix), 270-318-1215
- Hundertmark West Reservoir
1.5 Million Gallon Storage Tank
Owner: City of Chaska, MN
Contact: Brad Doerr, 952-227-7705
- Dewey Street Tower
500,000 Gallon Single Pedestal
Owner: City of Arnold Park, IA
Contact: Tony Gray, 712-332-5000
- 54 and 94 Towers
(2) 500,000 Gallon
Owner: City of Waseca, MN
Contact: Rod Meyer, 507-835-9718
- 50,000 Gallon Legged Cone Tower
Owner: Utilities Inc.- Cary, IL
Contact: Randy Varas, 779-713-3596
- Tower No. 3
1 Million Gallon Hydropillar
Owner: City of Otsego, MN
Contact: Kurt Neidermeier, 763-458-4219
- 1 Million Gallon Tank
- 350,000 Gallon Tank
Owner/Client: Sturgeon Bay Utilities, WI
Contact: Cliff White, 920-746-2820
- 300,000 Gallon Single Pedestal
Owner: City of Sparta, MO
Contact: Nick Gerard, 785-243-3895

Reconditioning Projects

- Woodlawn Tower
500,000 Gallon Single Pedestal
Owner/ Client: Moorhead Public Service, MN
Contact: Kristofer Knutson, 218-299-5475
***2018 Tnemec Tank of the Year Runner-Up**
- Skyline & Ella Ave Water Tower
750,000 Gallon Elevated Water Tower
Owner: City of Great Falls, MT
Client: AE2S
Contact: Nathan Weisenburger, 406-217-3711
- Tower No. 1
1,500,000 Gallon Hydropillar
Owner/ Client: City of Farmington, MN
Contact: Katy Gehler, P.E., 651-280-6846
- Tower No. 1
500,000 Gallon Single Pedestal
Owner: City of Pelican Rapids, MN
Contact: Robert Schlieman, PE (Apex), 218-844-2585
- Randall Road Tower and Alft Lane Tower
1 Million Gallon Single Pedestals
Owner: City of Elgin, IL
Contact: Nora Bertram, 847-931-6744
- Lexington/ Diffley Reservoir
4,000,000 Gallon Ground Storage Reservoir
Owner/ Client: City of Eagan, MN
- Market Center/ Clock Tower
2,000,000 Gallon Composite
Owner/ Client: City of Eden Prairie, MN
Contact: Rick Wahlen, 952-949-8530
***2017 Tnemec Tank of the Year 2nd Runner-Up**
- Tower No. 5 & Tower No. 10
500,000 Gallon Single Pedestal
1 Million Gallon Composite
Owner: City of Fargo, ND
Contact: Troy Hall, 701-541-4180
- Flag Avenue Reservoir
1,500,000 Gallon Underground Reservoir
Owner/ Client: City of St. Louis Park, MN
Contact: Aaron Wiesen, 952-924-2673
- North Tower
750,000 Gallon Hydropillar
Owner/ Client: City of Baxter, MN
Contact: Kevin Cassady, 218-454-511
- Tower No. 1
300,000 Gallon Single Pedestal
Owner/ Client: City of Clear Lake, SD
Contact: Don Ebberts, 605-881-3394
- Tower No. 1
400,000 Gallon Single Pedestal
Owner/ Client: City of Wheaton, MN

Contact: Jon Eaton, 651-675-5215

- West Tower- Keuhn Park Tower
1,500,000 Gallon Composite
Owner/ Client: City of Sioux Falls, SD
Contact: Darin Freese, 605-373-6971

- Zachary Tower
2,000,000 Gallon Toro Spheroid Tower
Owner/ Client: City of Plymouth, MN
Contact: Kevin Mastey, 763-509-5998

- Tower No. 1
50,000 Gallon Hydrocone
Owner/ Client: City of Vermillion, MN
Contact: Marke Peine, 651-248-3108

- South Tower
750,000 Gallon Single Pedestal
Owner/ Client: City of Menomonie, WI
Client: Cedar Corp
Contact: Jeremy Hoyt, 715-232-2395

Contact: Kris Krenz, 320-563-4110

- 12D
1,000,000 Gallon Single Pedestal
Owner/ Client: City of Joliet, IL
Contact: Nicholas Gornick, 815-724-3625

- Tower No. 1
400,000 Gallon Elevated Water Tower
Owner/ Client: Water District 7- Gardner, KS
Contact: Allan Soetaert, 913-856-7375

- North Tower
500,000 Gallon Double Ellipsoidal
Owner/ Client: City of Crookston, MN
Contact: Brandon Carlson, 218-289-0273

- 400,000 Gallon Single Pedestal
Owner/ Client: City of Asbury, IA
Contact: Tony Carr, 563-582-4151

New Tank Construction

- 1,500,000 Gallon Composite
Owner: City of St. Cloud, MN
Client: Apex Engineering, Inc.
Contact: Lisa Vollbrecht, 320-255-7225
*** 2017 Tnemec Tank of the Year 1st Runner-Up**

- Northwest & East Towers
1 Million Gallon Composites
Owner: City of Watford City, ND
Client: AE2S
Contact: Donovan Voeller, PE, 701-746-8087

- 200,000 Gallon Single Pedestal
Owner: City of Wahpeton, IA
Client: ISG
Contact: Kelly Evans, PE, 515-243-9143

- Tower No. 1
50,000 Gallon Hydrocone
Owner: City of Kelliher, MN
Client: WSN
Contact: Curtis Meyer, PE, 218-766-7205

- 200,000 Gallon Elevated Water Tower
Owner: City of Warren, MN
Client: WSN
Contact: Steve Emery, 218-773-5626

- 750,000 Gallon Single Pedestal Spheroid
Owner: City of Jamestown, ND
Client: Interstate Engineering
Contact: Travis Dillman, 701-252-0234

- Tower No. 1
50,000 Gallon Hydrocone
Owner: City of Lismore, MN
Client: WSN
Contact: Larry Van Hout, PE, 320-335-5014

- Tower No. 6
1.5 Million Gallon Composite
Owner: City of West Fargo, ND
Client: Moore Engineering, Inc.

- East & West Towers
1 Million Gallon & 500,000 Gallon Single Pedestals
Owner: City of Williston, ND
Client: AE2S
Contact: Donovan Voeller, PE, 701-746-8087

- East Tower
1,250,000 Gallon Hydropillar
Owner: City of Baxter, MN
Client: WSN
Contact: Aric Welch, 218-316-3645

- Tower No. 2
200,000 Gallon Composite
Owner/ Client: Village of Somerset, WI
Contact: Bob Gunther, 715-760-0884

- North Park Tower
250,000 Gallon Single Ped. Spheroid
Owner: New Ulm Public Utilities
Client: Short Elliot Hendrickson
Contact: Miles Jensen, 651-490-2020

- 250,000 Gallon Elevated Water Tower
Owner: Williams Rural Water District
Client: AE2S
Contact: Donovan Voeller, PE, 701-746-8087

- 250,000 Gallon Single Ped Spheroid
Owner: City of Park River, ND
Client: AE2S
Contact: Donovan Voeller, PE, 701-746-8087

- New Tower
500,000 Gallon Elevated Water Tower
Owner: City of Great Falls, MT
Client: AE2S
Contact: Alan Wendt, PE, 406-257-8990

- New Tower
500,000 Gallon Composite
Owner: City of Ray, North Dakota
Client: Interstate Engineering

Contact: Jim Sepp, PE, 701-282-4692

- Reservoir 6
300,000 Gallon Tower
Owner: Northern Prairie Rural Water, ND
Client: Interstate Engineering, Inc.
Contact: Darrell Hournbuckle, PE, 701-320-2462

- 125,000 Gallon Hydrocone
Owner: City of Evansville, MN
Client: Apex Engineering, Inc.
Contact: Bob Schlieman, PE, 218-844-2580

Contact: Dean Peterson, PE, 701-320-4295

- Tower No. 2
75,000 Gallon Hydrocone
Owner: City of Herman, MN
Client: WSN
Contact: Larry Brunkow, 320-677-2200

- Tower No. 1
400,000 Gallon Single Pedestal
Owner: City of Surrey, ND
Client: SE2S
Contact: Trevor Tharaldson, EIT, 701-852-4048

Evaluations

- Tower No. 1
1,000,000 Gallon Hydropillar
Owner/ Client: City of Lino Lakes, MN
Contact: Tim Hillesheim, 651-982-2452

- Tower No. 1 & Concrete Reservoir
100,000 Gallon Single Pedestal
400,000 Gallon Ground Storage Reservoir
Owner/ Client: City of Durand, WI
Contact: Matt Gilles, 715-672-8770

- Island Park Standpipe
264,000 Gallon Standpipe
Owner/ Client: City of Mound, MN
Contact: Ray Hanson, 952-472-0614

- East Side Tower
500,000 Gallon Single Pedestal Spheroid
Owner/ Client: City of Rosemount, MN
Contact: Dick Howe, 651-322-2041

Tower No. 1
150,000 Gallon Single Pedestal
Owner/ Client: Village of Woodville, WI
Contact: Brent Knegendorf, 715-698-2494

- 57th Street Tower
1.5 Million-Gallon water tower
Owner/ Client: City of Sioux Falls, SD
Contact: Darin Freese, 605-373-6941

- 5 Water Reservoirs
Owner/ Client: City of Erie, CO
Contact: Todd Fessenden, 303-926-2895

- Arden Hills Tank
100,000 Gallon Single Pedestal
Owner/ Client: Boston Scientific- Arden Hills, MN
Contact: John Donahoe, PE, 651-202-7603

- Mine Street, Moore Street & Birch Street
300,000 Gallon Single Pedestals
260,000 Gallon Standpipe
Owner/ Client: City of Baraboo, WI
Contact: Wade Peterson, 608-355-2740

- Industrial Park Tower
65,000 Gallon Legged Tower
Owner/ Client: City of Essex, IA
Contact: Jim Alexander, 712-246-9699

- Tower No. 1
500,000 Gallon Legged
Owner/ Client: University of Notre Dame, IN
Contact: John Brown, 574-631-1725

- 12D-Hennepin
1,000,000 Gallon Single Pedestal
Owner/ Client: City of Joliet, IL
Contact: Nicolas Gornick, 715-724-3625

- Tower No. 6
500,000 Gallon Single Pedestal
Owner/ Client: City of Fargo, ND
Contact: Troy Hall, 701-241-8109

- 20 Water Reservoirs
Owner/ Client: Los Alamos County, ND
Contact: Jack Richardson, 505-662-8333



Proposal for
2020 WATER TOWER MIXERS

WATER UTILITY
PUBLIC WORKS DEPARTMENT
CITY OF DE PERE, WI

SUBMITTED BY: SUEZ ADVANCED SOLUTIONS | UTILITY SERVICE CO., INC. (SUEZ)
ADDRESS: 1230 PEACHTREE STREET NE, SUITE 1100, ATLANTA, GA 30309
PHONE: (855) 526-4413

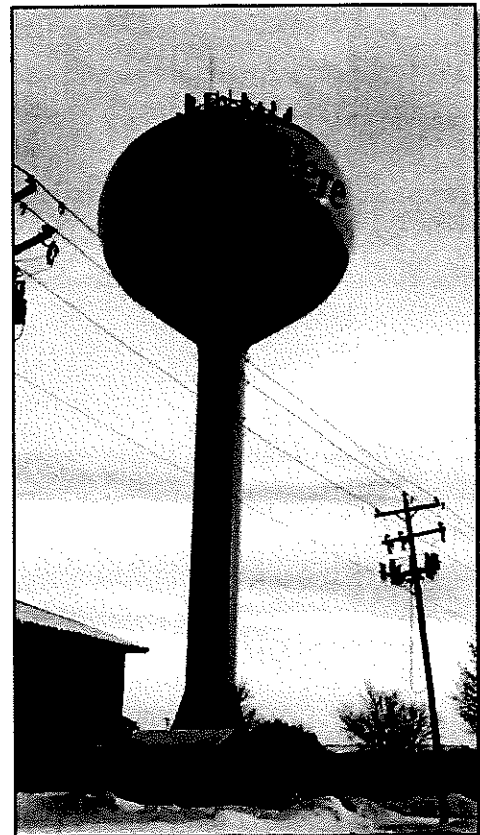
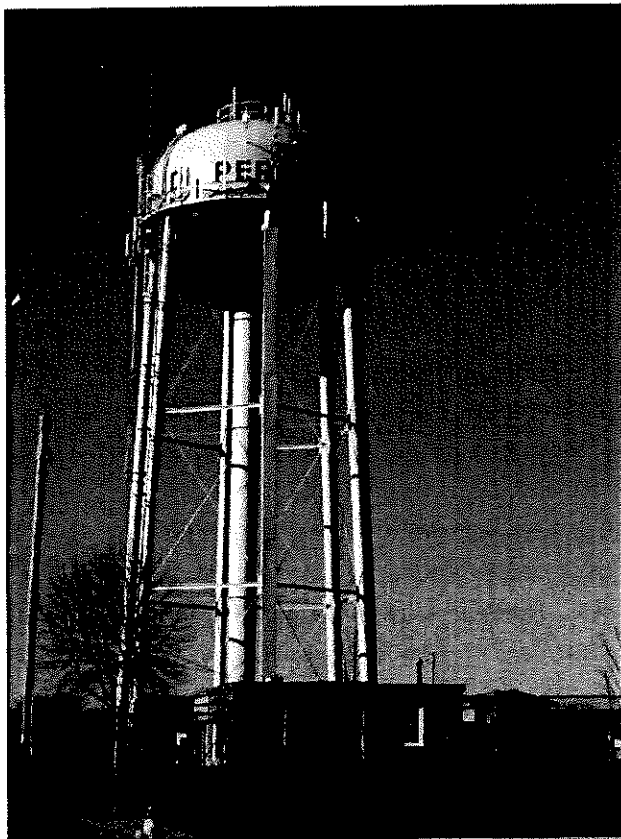


August 5, 2020 (08/05/2020)

SCHEDULE, SCOPE OF WORK, & COST

SUEZ ensures financial stability—providing our many clients with the option to spread the cost of renovations and rehabilitation over an extended period of time. We also offering long-term financial assistance and operational sustainability—as well as the protection of the water assets.

The following section details the schedule, scope of work, and cost associated with the 2020 Water Tower Mixers Project. The schedule has been developed internally by SUEZ. The scope of work has been provided by the City of De Pere in the *RFP* and is detailed on the following pages. The cost has been developed utilizing the *2020 Water Tower Mixer Proposal Sheet* included in the *RFP* and is based on our experience and knowledge of active mixing and TRS systems. This information was evaluated by SUEZ to determine the best method of successfully installing the THM removal solution.



SCHEDULE

SUEZ will begin work once the permitting is both available and approved. The projected schedule for the 2020 Water Tower Mixers Project is as follows:

- Permit Approval & Signed Agreement: Two (2) to Three (3) Weeks
 - *SUEZ will be responsible for the permitting of the 2020 Water Tower Mixers Project*
- Installation Time: Two (2) Work Days per Tank

The installation of the water tower mixers shall be completed by December 1, 2020 (12/01/2020). No work shall be performed prior to 7:00am and shall be completed by 5:00pm. Normal working days shall be Monday – Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays—unless weather issues throughout the work requires for Saturday work. Work on weekends or holidays must be approved by the City.

SCOPE OF WORK (PULLED DIRECTLY FROM THE CITY OF DE PERE'S RFP)

1. Review existing drawings and as-built of water tower and any other pertinent information pertaining to each tower in order to complete the scope of work for the project.
2. Provide submersible water tower mixer for potable water.
 - a. Water tower mixer will completely mix the tower to maintain a consistent water temperature and chlorine residual. In addition, the water tower mixer will completely mix the tower so ice does not form inside the tank during the winter months.
 - b. The water tower mixer will be fully submersible, designed for potable water, and can be installed without tower entry.
 - c. The water tower mixer will operate continuously, all day and all night, using 120 VAC as the power source. The water tower mixer will not have a gearbox and will not require lubrication.
 - d. The water tower mixer will have no visible defects, and have high quality welds, assembly, and corrosion resistant finish.
 - e. The mixer will have a stainless steel cable or retrieval chain.
 - f. The water tower mixer shall be the manufacturer's latest model and design.
 - g. Installation of each water tower mixer shall include any accessories necessary for proper operation of each water tower mixer.
 - h. Installation of each water tower mixer shall include control box and SCADA monitoring system for each water tower mixer.
 - i. Installation of each water tower mixer shall include installation of all electrical necessary for operation of each water tower mixer including any trenching to connection to the City's electrical panel. All electrical work shall meet all State and municipal codes.
 - j. The water tower mixer will be certified to ANSI/NSF Standard 61 and will be compliant with all aspects of the Safe Drinking Water Act (SDWA).
 - k. The manufacturer of the water tower mixer will have extensive experience in the production of such equipment, and the equipment will be manufactured in the United States.
 - l. The water tower mixer will be warranted to be free of defects for a period of five (5) years.

COST

The executed *2020 Water Tower Mixer Proposal Sheet* below has been pulled directly from the City of De Pere's RFP.

City of De Pere Water Utility **2020 Water Tower Mixer Proposal**

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary for the installation of the water tower mixers to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirement as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per water tower mixer installation to meet said requirements are as follows:

Lump Sum Price for Merrill Street Water Tower Mixer: \$20,824.19

Lump Sum Price for Matthew Water Tower Mixer: \$31,064.52

Total Lump Sum Price for Both Water Tower Mixers: \$51,888.71

SUEZ Advanced Solutions | Utility Service Co., Inc.

Name of Firm

1230 Peachtree Street NE, Atlanta, GA 30309

Address of Firm

(855) 526-4413

Telephone Number

CLIENT REFERENCES

SUEZ has completed over \$600 million in water asset projects over the last five (5) years. Our goal is to provide comprehensive asset management solutions to ensure the long-term success of our many clients, as well as their water system assets. Our expertise in rehabilitation and preventative maintenance extends the usable life of assets and eliminates the risks associated with the run-to-failure approach. Per the requirements of the RFP, we have listed three (3) project references of similar nature in the State of Wisconsin—as well as in the northern region of the US—as follows:

PROJECT REFERENCES (STATE OF WISCONSIN)

TANK OWNER	STATE	CONTACT	PHONE EMAIL	PROJECT SCOPE / SUMMARY
Village of Slinger	WI	Greg Moser	(262) 644-5265 gmoser@vi.slinger.wi.gov	Two (2) Water Towers on SUEZ Tower and Mixer Maintenance Program since 2004
Geneva National Resort & Club	WI	Pat Prah	(262) 949-7715 pat@gnpertymgmt.com	PAX 100 Mixer installed for freeze protection and water quality
City of Sturgeon Bay	WI	Cliff White	(920) 746-2820 cwhite@wppienergy.org	Member of SUEZ Maintenance Program since 2009

ADDITIONAL PROJECT REFERENCES (NORTH REGION)

TANK OWNER	STATE	CONTACT	PHONE
Municipal Authority of Westmoreland County	PA	Mark Stoner	(724) 755-5882
City of Youngstown	OH	Dan Blakely	(330) 743-5340
City of Warren	OH	Valerie Meyers	(330) 841-2942

- Please refer to the Appendix section for SUEZ's Case Study of the Water Tank Mixing Project conducted for the Municipal Authority of Westmoreland County, PA.



CONCLUSIONS

This *Proposal* describes SUEZ's organizational structure with a focus on the products and services provided to our valued clients—owners and operators of potable water systems. This description acknowledges our people, who—together with the resources available to our valued clients—make our business function.

SUEZ is positioned to provide the City of De Pere with the highest quality mixing system and THM removal solution available. Also, our unique team of experts, resources, and focus on providing the most comprehensive, cost-effective, and sustainable services to our clients have made SUEZ leaders in the asset management and potable water industry. Our programs provide long-term, structured, and financially-sustainable solutions with no unplanned expenditures and provide one (1) source of responsibility for all the services, repairs, and maintenance.

Our team is backed by our parent company—SUEZ Environment—an international leader in the water industry that generated over \$17 billion in revenue in 2015 and invests \$80 million in research and innovation. We are committed to delivering the most innovative, sustainable, and effective asset management solutions to our clients to improve their water systems, assets and the well-being of their communities. Our reputation is built on reliability; our expertise is built on experience. Over 5,000 municipal and industrial clients in the United States trust us to manage and maintain their most important water resources and assets. Together with SUEZ, let us build your comprehensive water management system on a foundation of continuous improvement and innovation.

We look forward to meeting with the City of De Pere in anticipation of discussing our qualifications, competencies, and project details—as well as scheduling visits to our facilities. We welcome any questions or comments—as well as the opportunity to elaborate on our capabilities. Please direct any questions you may have to:

Ms. Jessica Morrison
Water System Consultant (State of Wisconsin)
Phone: (920) 492-0053
Email: jessica.morrison@suez.com

Mr. Paul Schumi
Director of Sales (Great Lakes Region)
Phone: (312) 909-4410
Email: paul.schumi@suez.com

City of De Pere Water Utility 2020 Water Tower Mixer Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary for the installation of the water tower mixers to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirement as specified in this proposal.

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Total Lump Sum Price for Both Water Tower Mixers:	<u>\$51,888.71</u>
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SUEZ Advanced Solutions | Utility Service Co., Inc.

Name of Firm

1230 Peachtree Street NE, Atlanta, GA 30309

Address of Firm

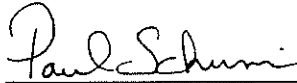
(855) 526-4413

Telephone Number

Attachment: Suez Advance Solutions Proposal (9876 : Consider Water Tower Mixer Proposals)

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: **SUEZ Advanced Solutions | Utility Service Co., Inc.** and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

August 5, 2020 (08/05/2020)

Date

Mr. Paul Schumi

Print or Type Name of Bidder

Director of Sales (Great Lakes Region)

Title

Estimated Start Date: **Immediately upon Permitting Availability/Approval**

Estimated Work Days to Complete: **Four (4) Work Days—Two (2) Work Days per Tank**

Attachment: Suez Advance Solutions Proposal (9876 : Consider Water Tower Mixer Proposals)

United States of America
State of Wisconsin
DEPARTMENT OF FINANCIAL INSTITUTIONS



CERTIFICATE OF AUTHORITY or REGISTRATION

Issued to

U.S.C., INC. (FICT NAME) UTILITY SERVICE CO., INC. (CORP NAME)

an organization formed under the laws of **GEORGIA**,

authorizing the organization to transact business in this state, effective **December 28, 2001**,

as a

- ☐ Foreign limited liability partnership, under sec. 178.45, Wis. Stats.
- ☐ Foreign limited partnership, under sec. 179.82, Wis. Stats.
- ☒ Foreign corporation, under sec. 180.1503, 180.1504, 181.1503 or 181.1504, Wis. Stats.
- ☐ Foreign limited liability company, under sec. 183.1004 or 183.1006, Wis. Stats.

Date of Issue: **January 7, 2002.**



A handwritten signature in black ink, appearing to read "Ray Allen".

RAY ALLEN, Administrator
Division of Corporate & Consumer Services
Department of Financial Institutions

See reverse for more information

DFI/CORP/22(R 2/00)

Attachment: Suez Advance Solutions Proposal (9876 : Consider Water Tower Mixer Proposals)



CERTIFICATE OF LIABILITY INSURANCE

DATE
07/15/2020

2.6.e

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement in this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07962-1966 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979	CONTACT NAME:	
	PHONE (A/C, No, Ext): FAX (A/C, No):	
CN102425067-USG+UP-20-21	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED SUEZ Advanced Solutions Utility Service Co., Inc 1230 Peachtree Street NE Promenade II, Suite 1100 Atlanta, GA 30309	INSURER A: Everest National Insurance Company	NAIC 10120
	INSURER B: Everest Premier Insurance Company	16045
	INSURER C: Berkley Assurance Company	39462
	INSURER D: XL Insurance America, Inc.	24554
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:**

NYC-010926461-01

REVISION NUMBER: 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			RM5GL00017-201	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 5,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000 MED EXP (Any one person) \$ 1 PERSONAL & ADV INJURY \$ 5,000 GENERAL AGGREGATE \$ 5,000 PRODUCTS - COMP/OP AGG \$ 5,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			RM5CA00013-201 (AOS) FM5CA00025-201 (MA)	01/01/2020 01/01/2020	01/01/2021 01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
D	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			US00097547LJ20A	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 2,000 AGGREGATE \$ 2,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	RM5WC00021-201 (AOS) RM5WC00022-201 (MA, WI) RM5WC00047-201 (FL, ME, NJ)	01/01/2020 01/01/2020 01/01/2020	01/01/2021 01/01/2021 01/01/2021	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 2,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000 E.L. DISEASE - POLICY LIMIT \$ 2,000
C	CONTRACTORS POLLUTION AND ERRORS & OMISSIONS			PCAB-5010601-0120 SIR: \$500,000	01/01/2020	01/01/2021	PER OCCURRENCE: 1,00 AGGREGATE: 1,00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 2020 Water Tower Mixers

City of De Pere is included as additional insured (except Workers' Compensation and Professional Liability) but only to the extent required by the underlying written contract with the Named Insured that is place prior to an occurrence giving rise to a loss.

CERTIFICATE HOLDER

City of De Pere
Public Works Department
925 S. Sixth Street
De Pere, WI 54115

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Manashi Mukherjee

Manashi Mukherjee



2020 Water Tower Mixers
City of De Pere WI
Public Works Department

TO: City of De Pere
PROJECT: 2020 Water Tower Mixers
OWNER: Public Works Department
ENGINEER: NA
BID DATE: August 05, 2020
BID TIME: 2:00 PM CST
TERMS: Per Specifications. Taxes are NOT included.

Table of Content:

Section 1: Bid Form

Section 2: References

Section 3: Control Manual – Controls are warrantied for 5 years others are not.

Section 4: Mixer Manual – Mixer is warrantied for 5 years

Section 5: Suspended mount Installation instructions.

Installation and start-up of 2 mixers and controllers along with all needed equipment and materials are included in Bid Price.

Fright to site is also included.

I hope all meets with your approval. If you have any questions or require additional information, please contact me at the number listed below. Thank you for the opportunity to quote you on this project.

Very truly yours,

Jason Metz
Engineered Sales
William Reid LTD
630-728-5146
jason@williamreidltd.com

Attachment: William Reid Proposal (9876 : Consider Water Tower Mixer Proposals)

City of De Pere Water Utility 2020 Water Tower Mixer Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary for the installation of the water tower mixers to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirement as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per water tower mixer installation to meet said requirements are as follows:

Lump Sum Price for Merrill Street Water Tower Mixer:	<u>\$40,644.00</u>
--	--------------------

Lump Sum Price for Matthew Water Tower Mixer:	<u>\$29,096.00</u>
---	--------------------

William Reid LTD

Name of Firm

Po Box 397 Germantown WI 53022

Address of Firm

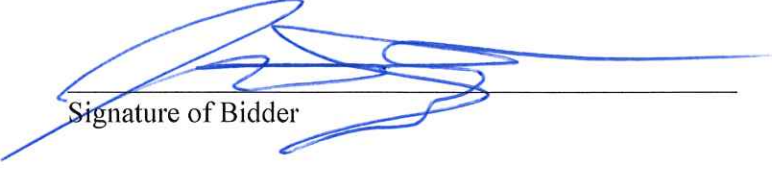
1-888-272-1722 *CELL: 630-728-5146*

Telephone Number

Attachment: William Reid Proposal (9876 : Consider Water Tower Mixer Proposals)

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of William Reid LTD and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

Date

Jason Metz

Print or Type Name of Bidder

Sales Engineer

Title

Estimated Start Date: 4 weeks after approved submittals

Estimated Work Days to Complete: 10

Attachment: William Reid Proposal (9876 : Consider Water Tower Mixer Proposals)

Kasco References. NOTE – Kasco Mixers and Control panels offer/carry the 5 year warranty. Others only warranty the mixer.

Neenah Water.
 .5MG, 2-1.5MG elevated tanks.
 Anthony L. Mach
 Water Treatment Manager
 Neenah Water Utility
 234 S. Park Ave.
 Neenah, WI 54956
 Office: (920) 886-6196
 Cell: (920) 858-6300

Matt LaForest, field engineer for Indian Health Services
 Odanah WI 200,00 gallon tank.
 Email: matthew.laforest@ihs.gov
 Phone: 715-682-6067

Two River's Water Department – installed by William Reid LTD
 Ross Blaha
 Water Utilities Director
 3 – ¾ HP mixers 2 in water towers, 1 in inlet tank.
 Email: rosbla@two-rivers.org
 Phone: 920-793-5558

Installation history of labor-intensive applications

Hartford WI
 Installation of pumps and robust air mixing system in a wet well

Manitowoc WI
 Installation of conditioning pumps in wet well. Had to install the pumps without draining the well. Second pump for a second wet well being done this year.

Clintonville WI
 Installation of ChemScan analyzer and feed pump. Feed tube needed to be run 30' underground and several holes drilled into the walls of the existing building.

Scott Thoresen

From: Michael Novitzki <MNovitzki@klmengineering.com>
Sent: Thursday, August 6, 2020 7:50 AM
To: Scott Thoresen; Jessica.morrison@suez.com; Jason@williamreidltd.com; Dewey Prinzing
Cc: Eric J. Zygarlicke; Kim Johnson
Subject: RE: Water Tower Mixer Proposals

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Scott,

Thank you for the opportunity, but KLM Engineering is going to rescind our bid from this project. Thank you for your understanding. KLM wishes you good luck on this project and I hope consider us in the future.

Thanks,

Michael Novitzki
 Director of Business Development
 KLM Engineering, Inc.

From: Scott Thoresen <sthoresen@deperewi.gov>
Sent: Wednesday, August 5, 2020 4:29 PM
To: Jessica.morrison@suez.com; Michael Novitzki <MNovitzki@klmengineering.com>; Jason@williamreidltd.com
Cc: Eric J. Zygarlicke <zygarlicke@mail.de-pere.org>; Scott Thoresen <sthoresen@deperewi.gov>; Kim Johnson <kjohnson@mail.de-pere.org>
Subject: RE: Water Tower Mixer Proposals

Good Afternoon Everyone:

Attached is the proposal summaries. Thank you for submitting your proposal.

Any questions please let me know.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.
 Director of Public Works | [City of De Pere](#)
 925 South Sixth Street | De Pere, WI 54115
 Tel: (920) 339-8095 | Fax: (920) 339-4071



Email: sthoresen@mail.de-pere.org
 Facebook: [City of De Pere Facebook](#)

Attachment: KLM Proposal Withdrawal 8-6-2020 (9876 : Consider Water Tower Mixer Proposals)



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Board of Public Works

FROM: Eric Rakers

SUBJECT: Consideration and possible action on Participation in Leaf Collection Study*

ATTACHMENTS:

- 2020 0810 Participation in Leaf Study (PDF)
- Memorandum of Understanding for Leaf Collection Study -- signed by Jerry (PDF)
- Exhibit A -- 2021-2023 Leaf study objectives (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: August 10, 2020

RE: **Consideration and possible action on Participation in Leaf Collection Study***

The Wisconsin League of Municipalities (League) is conducting a study to analyze the impacts of enhanced leaf collection on phosphorous in storm water. A previous study was completed by the League for phosphorous reduction in storm water related to increased leaf collection. The City participated via funding in this study. The results of the study led to the WDNR allowing municipalities, such as De Pere, to obtain credit for phosphorous reduction in our annual storm water permit.

Background

Many regulated municipal separate storm sewer systems (MS4s) in Wisconsin are subject to Total Maximum Daily Load (TMDL) requirements including reducing total phosphorus (TP) from their MS4 discharge. Studies have identified a variety of sources of phosphorus in urban storm water including leaf litter from street canopy trees. Previous United States Geological Survey (USGS) and Wisconsin Department of Natural Resources (DNR) joint studies have shown that frequent removal of leaf litter from street surfaces before phosphorus leaches into the storm water can reduce phosphorus loading from MS4 systems.

In 2018, WDNR published new guidance allowing municipalities to claim partial phosphorus reduction credits for leaf collection, provided narrowly defined criteria for the methods of collection are met. The guidance acknowledges that the collection method criteria may be broadened to include additional leaf collection scenarios once more data becomes available from ongoing or future studies.

Purpose

The Project will acquire additional data as to the effectiveness of leaf collection practices under a broader range of scenarios than are currently described in the WDNR guidance. The goal is to enable more municipalities to claim phosphorus reduction credits using existing leaf collection programs.

Project Schedule and Cost

The Project will be conducted over three years. Data will be collected in 2020, 2021 and 2022. The final Study Report will be prepared in 2023. The total cost for the Project over the three years is estimated to be \$143,000. (Contributions from MS4 communities will cover at least \$90,000 of the cost. The USGS and DNR will cover the remainder.)

Financial Contributions

The following agencies will participate: USGS; WI League of Municipalities; and the WDNR. Each

participating municipality, including the City, will contribute \$1,000 per year for each of three consecutive years (2021, 2022, and 2023) for a total Project contribution from each participating municipality of \$3,000. The League will issue an invoice in January of each year of the Project to each participating municipality. Payment will be due within 30 days of receipt of the invoice.

Recommendation

Staff recommends approval to participate in the study by contributing \$1,000 per year in 2021, 2022, and 2023. Funding will be from the Engineering Budget for consulting.



**Memorandum of Understanding for Leaf Collection Study in the
City of Madison for 2020 – 2023
Between the League of Wisconsin Municipalities and
the City of De Pere**

1. Parties

The parties to this MOU are the League of Municipalities (“League”) and the City of De Pere.

2. Background

Many regulated municipal separate storm sewer systems (MS4s) in Wisconsin are subject to Total Maximum Daily Load (TMDL) requirements including reducing total phosphorus (TP) from their MS4 discharge. Studies have identified a variety of sources of phosphorus in urban stormwater including leaf litter from street canopy trees. Previous United States Geological Survey (USGS) and Wisconsin Department of Natural Resources (DNR) joint studies have shown that frequent removal of leaf litter from street surfaces before phosphorus leaches into the storm water can reduce phosphorus loading from MS4 systems.

In 2018, WDNR published new guidance allowing municipalities to claim partial phosphorus reduction credits for leaf collection, provided narrowly defined criteria for the methods of collection are met. The guidance acknowledges that the collection method criteria may be broadened to include additional leaf collection scenarios once more data becomes available from ongoing or future studies.

3. Purpose

The purpose of this Memorandum of Understanding is to identify the scope and benefits of a proposed leaf study (“Project”) so as to justify the City contributing money to help fund this state-wide initiative. The Project will acquire additional data as to the effectiveness of leaf collection practices under a broader range of scenarios than are currently described in the WDNR guidance. The goal is to enable more municipalities to claim phosphorus reduction credits using existing leaf collection programs.

4. Project Location

The Project study will be conducted in the City of Madison.

5. Project Scope

A description of the scope of the Project and associated activities is included in Exhibit A, attached hereto.

6. Project Administration

The League of Municipalities will coordinate the cooperative funding of the Project by various municipal contributors. The Project study will be conducted by the USGS in cooperation with the City of Madison and the WDNR .

7. Project Schedule and Cost

The Project will be conducted over three years. Data will be collected in 2020, 2021 and 2022. The final Study Report will be prepared in 2023. The total cost for the Project over the three years is estimated to be \$143,000. (Contributions from MS4 communities will cover at least \$90,000 of the cost. The USGS and DNR will cover the remainder.)

8. Financial Contributions

The following agencies will participate: USGS; WI League of Municipalities; and the WDNR. Each participating municipality, including the City, will contribute \$1,000 per year for each of three consecutive years (2021, 2022, and 2023) for a total Project contribution from each participating municipality of \$3,000. The League will issue an invoice in January of each year of the Project to each participating municipality. Payment will be due within 30 days of receipt of the invoice.

9. Products and Deliverables

The final study report will be completed by March 1, 2023 and delivered in PDF format to each participating municipality of the Project on or about May 1, 2023.

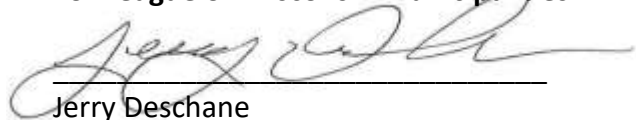
10. Authorization:

For the City of De Pere:

[Municipal Representative]
[Title]

Date

For League of Wisconsin Municipalities:



Jerry Deschane

Executive Director
League of Wisconsin Municipalities
131 W. Wilson, Suite 505
Madison, WI 53703

July 8, 2020

Date

Exhibit A

Goals and Activities

The primary objective of this project is to quantify changes in nutrient concentrations and load as a result of municipal leaf collection practices compared to no practices. A secondary objective will be to assess the potential impact of leaf management, or lack thereof, to the phosphorus retention capabilities of wet ponds.

Two medium-density residential catchments with high tree canopy in Madison, WI have been selected to quantify the water-quality benefits of leaf management by use of a mechanical broom street cleaner operated at a frequency of once per week. One catchment will serve as the control and will have minimal to no leaf collection. At this level, the intent is to show what would happen if a city did next to nothing. Any leaves that fell in the street would stay there. The second catchment will serve as the test which will measure the response of phosphorus in stormwater after implementation of the municipal leaf collection activity described above.

A water-quality monitoring station will be placed near the outfall in each catchment for collection of water quality and quantity data. Because each outfall drains to an adjacent wet pond, resulting nutrient concentrations will represent both effluent discharged from the study catchment as well as influent to the wet pond. Additional water-quality monitoring stations will be used to measure the quantity and quality of pond effluent. Comparison of concentrations and loads measured in the pond influent and effluent will help inform whether leaf collection and street cleaning programs in the test catchment influence the phosphorus removal efficiency of wet ponds compared to no leaf removal or street cleaning in the control catchment.

Each catchment will be monitored for a period of two years. The first year will serve as a calibration period to develop a quantifiable relationship between the control and test basins. Each catchment will have no leaf control during the calibration period. After the first year, the control catchment will maintain no leaf control while the test catchment will implement the selected leaf collection activity and frequency. Results from water-quality samples will be used to create seasonal regressions for concentrations and loads of nutrients between the control and test basins. If the regressions between the control and test basin changes significantly between the calibration and treatment phases, the difference will be attributed to leaf collection and street cleaning practices. An analysis of covariance will be used to statistically quantify changes in nutrient load due to treatment. Similarly, water-quality data from the influent and effluent of each wet pond will be evaluated to determine if the presence or absence of leaf collection and street cleaning affect nutrient removal efficiency.

Water-quality samples will be collected over a period of two years beginning in October 2020. Each water-quality sample will be composited into a single event-mean concentration. Additional samples will be collected to ensure compliance with normal USGS quality control guidelines. Concentrations of the following constituents will be determined by the Wisconsin State Laboratory of Hygiene:

- Total Suspended Solids
- Total Phosphorus

- Dissolved Phosphorus
- Orthophosphate
- Total Nitrogen
- Dissolved Nitrogen
- pH
- Chloride

Data will be compiled and analyzed by the USGS. All runoff and precipitation data will be stored in the USGS data base and posted on the USGS National Water Information System (NWIS) website as it becomes available.



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: August 10, 2020

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Discuss Decorative Lighting Operations

The City's existing decorative lighting throughout the downtown areas currently are set up to go on when it gets dark and turn off at midnight. Staff has had discussion internally whether we should allow these lights to stay on longer. Some of the options discussed are turning them off at a later time such as 2:00 AM or having them turn off when the main street lights turn off. Extending the hours of operations for the decorative lighting will add costs to the City's street light budget but these should be minimal. The intent of the discussion is to determine what the BOPW would like to do.