



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Monday, December 19, 2022

6:00 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **December 19, 2022 at 6:00 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://depercitywi.igmp2.com/>.

Call to Order

1. Roll Call
2. Approval of the minutes of the October 17, 2022 Historic Preservation Commission meeting.
3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC
4. Discussion and update on the historic walking tour. Presentation to be made by Chair Jonathon Hansen.
5. Consideration and possible action on a Gant Chart that identifies seven projects to be completed by the Historic Preservation Commission members in 2023.
6. Consideration and possible action on the HPC meeting on a bi-monthly basis in 2023.

Adjournment

Any person wishing to attend this meeting, who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by noon on the day of the meeting so that arrangements can be made.

*Items with an asterisk require City Council approval.

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Jason Tish, Wisconsin Historical Society



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: December 19, 2022

DEPARTMENT: Historic Preservation

FROM: Kelly Barker

SUBJECT: Approval of the minutes of the October 17, 2022 Historic Preservation Commission meeting.

ATTACHMENTS:

- HPC_Oct2022_Minutes_Draft (PDF)



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Monday, October 17, 2022

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Vice Chairperson Gene Hackbarth

Attendee Name	Title	Status	Arrived
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Vice Chairperson	Present	
Noah Tetzner	Commissioner	Present	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	
Jonathon Hansen	Chairperson	Present	

Also present: City Planner Peter Schlein.

2. Approval of the minutes of the August 15, 2022 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Mike Fleck, Commissioner
AYES:	Fleck, Hackbarth, Tetzner, Turriff, Vomastic-Muka, Hansen

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

There were no public comments.

RESULT:	DISCUSSED
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4. Welcoming of new member, Noah Tetzner, to the Historic Preservation Commission.
Ald. Hansen welcomed the new member of the HPC, Noah Tetzner. Noah introduced himself to the Commission.

RESULT:	DISCUSSED
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5. Consideration and possible action to locally designate the "George E. Bowman House" (house only) at 933 Oakdale AV as a local historic structure. (ED-139). *

City Planner Peter Schlein reviewed the request to nominate the George E. Bowman House at 933 Oakdale AV as a local historic structure. It is contributing to the Randall Avenue Historic District. Homeowner Gene Hackbarth addressed the Commission. He has maintained the house both inside and out. Originally, George Bowman lived in the house. But Gene has not found out much information about him. After George Bowman lived there, James and Bea Martin lived there for 50 years. James Martin was a long-time member of the De Pere Parks Department. He was also very active in the development of American Legion Baseball. In fact, Jim Martin Park is named after him. Kathleen Hackbarth is the current notable figure who lives in the house. She is a former elementary school teacher who spent many years teaching art to Brown County students in adaptive education classes at both St Norbert College and various Green Bay Public Schools. Gene noted that she was the very first person in the United States to earn a master of science

degree in adaptive education. There were no questions for Gene. Ald. Hansen thanked the Hackbarths for bringing this item forward for nomination. Adam Turriff moved, seconded by Mike Fleck, to locally designate the George E. Bowman house at 933 Oakdale AV as a local historic structure. Upon vote, motion carried unanimously, with Gene abstaining from the vote. Peter noted that this item will be reviewed at the November 2, 2022 Common Council meeting with a public hearing.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Adam Turriff, Commissioner
SECONDER:	Mike Fleck, Commissioner
AYES:	Fleck, Tetzner, Turriff, Vomastic-Muka, Hansen
ABSTAIN:	Gene Hackbarth

6. Discussion and possible action to request that WisDOT, or appropriate agency, remove two Heritage signs at the 400 BLK N Broadway ST and one Heritage sign at the 900 BLK N Broadway ST because the signs are cracked, faded, and have reached the end of useful life.

City Planner Peter Schleinz noted that Ald. Hansen brought forward this item to remove a few Heritage signs that are old and outdated and should possibly be removed. The signs were originally installed as part of a heritage signage program with WisDOT, but the program ended in 2013. Adam Turriff asked if the City could retain the signs or if WisDOT would dispose of them. Peter stated that he will request that WisDOT return the signs to the City. Gene Hackbarth moved, seconded by Noah Tetzner, to direct staff to reach out to WisDOT to remove the signs. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Noah Tetzner, Commissioner
AYES:	Fleck, Hackbarth, Tetzner, Turriff, Vomastic-Muka, Hansen

7. Discussion and possible action to create a scheduled work plan for projects to complete in 2023.

City Planner Peter Schleinz reviewed the planned projects that are already planned for 2023 and asked for members to make suggestions for other project ideas for 2023. Ald. Hansen stated that he is favor of the historic district signage for the two historic neighborhoods that were designated in 2022: the Daviswood Historic District and the Mansion Street WWII Defense Home District. Peter noted that there are two additional properties who requested new historic signs - one residential property and one commercial property. Gene Hackbarth brought up the historic walking tour. He requested that the program get rolled out in 2023. Peter noted that the project is being slated to coincide with the introduction of Definitely De Pere's new website launch, which is planned for early 2023. Staff will be able to utilize the City's social media to introduce the project to the community. Ald. Hansen moved, seconded by Gene Hackbarth, to approve the list of scheduled projects for 2023, along with the replacement of two historic district signs. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Fleck, Hackbarth, Tetzner, Turriff, Vomastic-Muka, Hansen
EXCUSED:	Sue Sands, Chris Renier

Adjournment

Gene Hackbarth moved, seconded by Mike Fleck to adjourn the meeting at 6:32 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: December 19, 2022

DEPARTMENT: Historic Preservation

FROM: Kelly Barker

SUBJECT: Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: December 19, 2022

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Discussion and update on the historic walking tour. Presentation to be made by Chair Jonathon Hansen.

Discussion and update on the historic walking tour. Presentation to be made by Chair Jonathon Hansen.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: December 19, 2022

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Consideration and possible action on a Gant Chart that identifies seven projects to be completed by the Historic Preservation Commission members in 2023.

During the November meeting, the HPC discussed projects and a timeline that was identified in the committee's 2023 budget. The projects have been placed on a gant chart so that the HPC members can see when certain projects need to begin and finish in order to stay on time.

STAFF RECOMMENDATION: Review the gant chart and adjust the timeline for projects so that all projects can be completed on time without overwhelming the committee or support staff.

ATTACHMENTS:

- GPC Gant Chart 2023 (XLSX)



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: December 19, 2022

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Consideration and possible action on the HPC meeting on a bi-monthly basis in 2023.

In 2022 the HPC met five times (including this meeting) and it appears that the HPC completed more projects than in years when meeting every month. Perhaps this is because the additional time between meetings allowed projects to become fully completed.

The HPC chair, vice-chair, and staff discussed an option to switch to bi-monthly meetings in 2023, with the assumption that the "off" meeting would remain penciled into the committee calendar, just in case a meeting needs to be held to review a special project, such as a Certificate of Appropriateness (COA) application that is on a specific timeline.

STAFF RECOMMENDATION: Discuss the benefits of switching to a bi-monthly meeting format. If it is deemed appropriate, determine which months will be the appropriate months to schedule HPC meetings.