



Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, August 11, 2015

7:30 PM

De Pere City Hall Council Chambers

Call to Order

Mayor Michael J. Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on August 11, 2015 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also present: City Administrator Lawrence Delo, Police Chief Derek Beiderwieden, Fire Chief Dennis Rubin, Finance Director Joe Zegers, IT Director Steve Massey, Parks, Recreation & Forestry Director Marty Kosobucki and members of the public.

2. Approval of the minutes of the July 14, 2015 regular meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

3. Police Overtime Report for the Month of July 2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

4. Fire Department Overtime Report for the month of July 2015.

Discussion followed motion as a follow up to the EMS billing discussion from the July meeting. Chief Rubin informed the committee the provider has 90 days to bill and confirmed there were some billing issues. Audits will be conducted in the near future.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

5. Consideration of Agreement renewal with SimplexGrinnell for the door security system software. *

Motion was to approve the two year plan as recommended by IT Director Massey.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

6. Consider Award of Project 15-14 City Sign*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

7. Approve emergency funding to repair Riverwalk Bridge. *

Discussion followed motion with Parks, Recreation & Forestry Director Kosobucki responding to committee member questions regarding expectation of the problem and need for the repair. There was warranty work done in the past but warranty period has expired and still having issues. The contractor believes the valve should be a permanent fix however there is no written guarantee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

8. Review of Preliminary 2014 Audit Results.*

Mike Konecny from Schenck S.C. presented the 2014 preliminary draft management communications letter and responded to committee member questions. It was noted the preliminary draft does not include other post-employment benefit (OPEB) liability but will it be included in final draft presented to Council.

9. Discussion Regarding Status of 2016 Budget Development.

City Administrator Delo provided an update on the progress of the 2016 budget. No changes have been made to the budget schedule and department head meetings have been scheduled.

10. Public Comment and announcements.

None.

11. Future agenda items.

None.

12. Adjournment

Upon motion by Mayor Walsh, seconded by Alderperson Rafferty, the Finance/Personnel Committee unanimously adjourned at 8:39 PM.

Respectfully submitted,
Jennifer Dupont