



# Board of Public Works

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Agenda

Monday, August 12, 2024

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **August 12, 2024 at 7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

**The Public or Members of the Board of Public Works, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:**

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

*This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://deperecitywi.igmp2.com/>.*

- I. Call to Order
  - 1. Roll Call
- II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. Section 6-3(f) DPMC
- III. Items
  - 1. Approval of the July 8, 2024 Board of Public Works Meeting Minutes
  - 2. Consideration and possible action on award of Contract 24-20 Open Pick Hole Manhole Replacement\*
  - 3. Discussion on Full Sanitary Lateral Replacement Program
  - 4. Consideration and possible action on DOT I-41 Southbridge Interchange Bridge Concept\*
  - 5. Consideration and possible action on City Engineer Parking & Traffic Recommendations\*
  - 6. Discuss City Engineer Recommendations on No Action Parking & Traffic Discussion Items
- IV. Future Agenda Items
- V. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

**\*Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday, August 12, 2024 so that arrangements can be made.

Agenda Sent To:

MAYOR

ALDERPERSONS

DEPARTMENT HEADS

DEFINITELY DE PERE

DE PERE CHAMBER OF COMMERCE

TV, NEWSPAPERS & RADIO

KRESS FAMILY LIBRARY

DE GROOT, INC



City of De Pere, Wisconsin

**Request For Board of Public Works Action**

---

**MEETING DATE:** August 12, 2024

**DEPARTMENT:** Board of Public Works

**FROM:** Betty Marovich

**SUBJECT:** Approval of the July 8, 2024 Board of Public Works Meeting Minutes

---

**ATTACHMENTS:**

- 2024 0708 BOPW\_Draft Minutes (PDF)



# Board of Public Works

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Draft Minutes

Monday, July 8, 2024

7:30 PM

Council Chambers and Virtual

#### I. Call to Order

The meeting was called to order at 7:30 PM by Alderperson Dan Carpenter

| Attendee Name        | Title       | Status  | Arrived |
|----------------------|-------------|---------|---------|
| James Boyd           | Mayor       | Absent  |         |
| Dan Carpenter        | Alderperson | Present |         |
| Mike Eserkaln        | Alderperson | Present |         |
| Jonathon Hansen      | Alderperson | Present |         |
| Shana Defnet Ledvina | Alderperson | Remote  |         |

Others present:

Eric Rakers, City Engineer

Betty Marovich, Recording Secretary

#### II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. Section 6-3(f) DPMC

None

#### III. Items

##### 1. Approval of the June 10, 2024 Board of Public Works Meeting Minutes

Alderperson Hansen moved to approve the June 10, 2024 Board of Public Works Meeting Minutes, seconded by Alderperson Eserkaln. Upon vote, the motion passed unanimously.

|                  |                                                                     |
|------------------|---------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                        |
| <b>SECONDER:</b> | Mike Eserkaln, Alderperson                                          |
| <b>AYES:</b>     | Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Defnet Ledvina |
| <b>ABSENT:</b>   | James Boyd                                                          |

##### 2. Consideration and Possible Action on a Request for Installation of Terrace Walk at 502 Wisconsin St.

Eric Rakers, City Engineer, stated that staff received a request from 502 N. Wisconsin Street to install a terrace walk and explained that Section 22-21 of the Municipal Code requires this additional concrete be approved by Board of Public Works. Mr. Rakers stated that installation and future maintenance of the terrace walk would be at the owners expense. Mr. Rakers stated that staff recommends approving the request for terrace walk installation at 502 N. Wisconsin St.

Alderperson Carpenter moved to approve the installation of terrace walk at 502 N. Wisconsin St, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

|                  |                                                                     |
|------------------|---------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                          |
| <b>SECONDER:</b> | Jonathon Hansen, Alderperson                                        |
| <b>AYES:</b>     | Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Defnet Ledvina |
| <b>ABSENT:</b>   | James Boyd                                                          |

3. Consideration and possible action on Award of Contract 24-14 French Road Water Main Relocation\*

Eric Rakers, City Engineer, explained the project, project limits, and funding. Mr. Rakers recommended award to Calnin & Goss, LLC in the amount of \$262,455.94.

Alderperson Hansen moved to approve award of Contract 24-14 to Calnin & Goss, LLC in the amount of \$262,455.94, seconded by Alderperson Eserkaln.

Alderperson Carpenter asked why the water utility funding was considerably higher than the sewerage and storm water utility. Mr. Rakers explained that was because the cost of the water main relocation accounted for a considerably larger portion of the work in this project.

Upon vote, the motion passed unanimously.

|                  |                                                                     |
|------------------|---------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                        |
| <b>SECONDER:</b> | Mike Eserkaln, Alderperson                                          |
| <b>AYES:</b>     | Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Defnet Ledvina |
| <b>ABSENT:</b>   | James Boyd                                                          |

4. Consideration and possible action on Award of Contract 24-22 Pond Dredging\*

Alderperson Carpenter moved to approve award of Contract 24-22 Pond Dredging to Northeast Asphalt, Inc. in the amount of \$76,550, seconded by Alderperson Hansen.

Alderperson Hansen asked if it was normal to have that much sediment in three years. Eric Rakers, City Engineer, stated that the sediment information provided has been since the pond was constructed with the subdivision and added that 2021 was when it was last measured.

Upon vote, the motion passed unanimously.

|                  |                                                                     |
|------------------|---------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                          |
| <b>SECONDER:</b> | Jonathon Hansen, Alderperson                                        |
| <b>AYES:</b>     | Dan Carpenter, Mike Eserkaln, Jonathon Hansen, Shana Defnet Ledvina |
| <b>ABSENT:</b>   | James Boyd                                                          |

#### IV. Future Agenda Items

None

#### V. Adjournment

Alderson Carpenter moved to adjourn the meeting at 7:37 PM, seconded by Alderson Eserkaln. Upon vote, the motion passed unanimously.

Respectfully submitted,  
Betty Marovich



## City of De Pere, Wisconsin

### Request For Board of Public Works Action

---

**MEETING DATE:** August 12, 2024

**DEPARTMENT:** Engineering

**FROM:** Eric Rakers

**SUBJECT:** Consideration and possible action on award of Contract 24-20 Open Pick Hole Manhole Replacement\*

---

#### ATTACHMENTS:

- 2024 0708 CI\_BOPW\_Award\_Project\_24-22 (PDF)
- 2024 0711 CE\_Project 24-20\_Bid Tabulation (PDF)

# CITY OF DE PERE MEMO



To: Honorable Mayor Boyd  
Members of the Board of Public Works  
From: Eric P. Rakers, P.E., City Engineer  
Date: August 12, 2024

RE: **Consideration and possible action on Award of Contract 24-20 Open Pick Hole Manhole Replacement\***

The Engineering Division received bids on Project 24-20 Open Pick Hole Manhole Replacement on July 11, 2024. This project involves the removal of open pick hole sanitary sewer manhole castings throughout the City and the installation of closed pick hole castings to reduce rainwater inflow into the sanitary sewer system. The bids received are as follows:

| Contractor                 | Base Bid     |
|----------------------------|--------------|
| De Groot, Inc.             | \$68,824.80  |
| Kruczek Construction, Inc. | \$71,800.00  |
| Highway Landscapers, Inc.  | \$99,610.00  |
| Don Hietpas and Sons, Inc. | \$130,040.00 |
| Dorner, Inc.               | \$179,650.00 |

The allocated amount from the capital improvement budget is \$70,000 from the sewerage utility.

Staff's recommendation is to award the contract to De Groot, Inc. in the amount of \$68,824.80.

## **Attachments:**

- Project 24-20 Bid Tab





**Project 24-20**  
**Open Pick Hole Manhole Replacement**

|                          |                                                                    |      |     | BIDDER NO. 1       |             | BIDDER NO. 2              |             | BIDDER NO. 3              |             | BIDDER NO. 4              |             | BIDDER NO. 5        |             |
|--------------------------|--------------------------------------------------------------------|------|-----|--------------------|-------------|---------------------------|-------------|---------------------------|-------------|---------------------------|-------------|---------------------|-------------|
|                          |                                                                    |      |     | DE GROOT, INC.     |             | Kruczek Construction Inc. |             | Highway Landscapers, Inc. |             | Don Hietpas and Sons Inc. |             | Dorner Inc.         |             |
| ITEM                     | DESCRIPTION                                                        | UNIT | QTY | UNIT PRICE         | AMOUNT BID  | UNIT PRICE                | AMOUNT BID  | UNIT PRICE                | AMOUNT BID  | UNIT PRICE                | AMOUNT BID  | UNIT PRICE          | AMOUNT BID  |
| SD-01                    | Adjust Manhole and Provide New Casting (Less than 12" Adjustment)  | EA   | 17  | \$1,655.27         | \$28,139.59 | \$1,250.00                | \$21,250.00 | \$2,420.00                | \$41,140.00 | \$3,850.00                | \$65,450.00 | \$5,000.00          | \$85,000.00 |
| SD-02                    | Adjust Manhole and Provide New Casting (12" or Greater Adjustment) | EA   | 9   | \$1,927.41         | \$17,346.69 | \$1,570.00                | \$14,130.00 | \$3,100.00                | \$27,900.00 | \$4,375.00                | \$39,375.00 | \$6,000.00          | \$54,000.00 |
| SD-03                    | Provide Full Depth Asphalt Patch                                   | EA   | 22  | \$874.91           | \$19,248.02 | \$1,050.00                | \$23,100.00 | \$1,025.00                | \$22,550.00 | \$870.00                  | \$19,140.00 | \$1,500.00          | \$33,000.00 |
| SD-04                    | Provide Asphalt Curb Head                                          | LF   | 20  | \$65.65            | \$1,313.00  | \$51.00                   | \$1,020.00  | \$1.00                    | \$20.00     | \$52.50                   | \$1,050.00  | \$57.50             | \$1,150.00  |
| SD-05                    | Landscape Restoration (Topsoil, Seed, Fertilizer & Mulch)          | EA   | 1   | \$757.50           | \$757.50    | \$300.00                  | \$300.00    | \$1,000.00                | \$1,000.00  | \$500.00                  | \$500.00    | \$1,000.00          | \$1,000.00  |
| SD-06                    | Traffic Control (Main Avenue)                                      | LS   | 1   | \$1,010.00         | \$1,010.00  | \$6,000.00                | \$6,000.00  | \$3,500.00                | \$3,500.00  | \$2,575.00                | \$2,575.00  | \$3,000.00          | \$3,000.00  |
| SD-07                    | Traffic Control (Third Street)                                     | LS   | 1   | \$1,010.00         | \$1,010.00  | \$6,000.00                | \$6,000.00  | \$3,500.00                | \$3,500.00  | \$1,950.00                | \$1,950.00  | \$2,500.00          | \$2,500.00  |
| <b>TOTAL AMOUNT BID:</b> |                                                                    |      |     | <b>\$68,824.80</b> |             | <b>\$71,800.00</b>        |             | <b>\$99,610.00</b>        |             | <b>\$130,040.00</b>       |             | <b>\$179,650.00</b> |             |



City of De Pere, Wisconsin

**Request For Board of Public Works Action**

---

**MEETING DATE:** August 12, 2024

**DEPARTMENT:** Engineering

**FROM:** Eric Rakers

**SUBJECT:** Discussion on Full Sanitary Lateral Replacement Program

---

**ATTACHMENTS:**

- 2024 0812 CI\_BOPW\_Lateral\_Replacement (PDF)

# CITY OF DE PERE MEMO



To: Honorable Mayor Boyd  
Members of the Board of Public Works  
From: Eric P. Rakers, P.E., City Engineer  
Date: August 12, 2024  
  
RE: Discussion on Full Sanitary Lateral Replacement Program

Staff has been investigating options for incorporating full lateral relay in the City to address inflow and infiltration in the City sanitary sewer system. Earlier this year, the Board and Council approved a test program for full lateral relay through pipe bursting on Project 24-01, Utility Relay and Street Resurfacing and Project 24-02, Ridgeway Drive Rehabilitation. This program is a voluntary program with the City paying 100% of the lateral relay, via pipe bursting, from the sewer main into the house.

The purpose for this item is to continue the discussion regarding a potential full lateral relay pilot program using a technique called pipe bursting and take possible action on the program.

## **Background**

The City of De Pere has significant inflow and infiltration (I&I) into the sanitary sewer system. De Pere operates and maintains a sanitary sewer system which includes over 100 miles of gravity sewers and two lift stations. Studies estimate that there are approximately the same number of miles of private sewer and laterals. The City maintains the public sewer through cleaning, televising, reconstructing, lining, and sealing leaks. Private laterals are the responsibility of the private property owners and often not maintained. A significant amount of clear water is estimated to come from private laterals. For instance, as the City seals leaks around the main, the water table will increase until a point where a leak occurs on the private laterals.

At the March 11, 2024 meeting, the Board approved a voluntary test program offering full lateral replacement through pipe bursting as part of City projects where sanitary laterals are being replaced to the right of way as part of the project.

In the past, the City has been replacing clay and concrete sanitary sewer laterals from the sanitary sewer main, to the property line (right-of-way line) in conjunction with water service relay work. This is done by excavating down to the existing sanitary sewer lateral and physically replacing the pipe. This is considered the open cut method, as the contractor is required to open the road and dig down to the pipe needing replacement. Under the voluntary program, the resident provides access to the basement, and the City replaces the pipe through pipe bursting from the main to the foundation. It costs less per foot than open cut construction, but a little more to the City because of the length of replacement. The

benefit to the City is that the lateral is completely replaced with plastic to minimize infiltration. The benefit to the property owner is a new lateral.

For a road with 60-foot right-of-way, the cost to replace a sanitary sewer lateral in 2024 via this open cut method is \$3,004 as shown on Table 1.

*Table 1 - Sanitary Sewer Lateral Cost for Replacement via the Open Cut Method*

| Item Description                                       | Unit | Quantity | Unit Price | Total             |
|--------------------------------------------------------|------|----------|------------|-------------------|
| Remove and Replace 4" or 6" PVC Sanitary Sewer Lateral | LF   | 30       | \$88.00    | \$2,640.00        |
| Provide 4" or 6" Saddle                                | EA   | 1        | \$364.00   | \$364.00          |
| <b>Total</b>                                           |      |          |            | <b>\$3,004.00</b> |

Most of the cost for open cut replacement of a sanitary lateral is in the actual pipe and excavation costs. This cost is anticipated to get as high as \$8,460.00 for properties with longer sanitary sewer lines like homes located at cul-de-sacs or near the upstream, dead end of a sanitary sewer mainline.

As part of the bid for Project 24-01 Sewer and Water Relay and Street Resurfacing, Engineering Staff solicited unit prices for the replacement of sanitary laterals utilizing pipe bursting. For a similar property located on a road with 60-foot right-of-way, the cost for sanitary lateral replacement using the pipe burst method ranges from \$3,900 to \$4,700. In this instance the home is usually set back from the right-of-way line another 25-feet and another 5-feet of pipe length is assumed to enter the basement to relay the full-length of the sanitary sewer lateral. A breakdown of the anticipated pipe bursting costs is shown on Table 2.

*Table 2 - Sanitary Sewer Lateral Cost for Replacement via Pipe Bursting*

| Item Description                                              | Unit | Quantity | Unit Price | Total             |
|---------------------------------------------------------------|------|----------|------------|-------------------|
| Pipe Burst 6" or 4" HDPE Sanitary Lateral                     | LF   | 60       | \$10.00    | \$600.00          |
| Provide Pipe Burst Connections (Home and Sanitary Sewer Main) | EA   | 1        | \$3,060.00 | \$3,060.00        |
| Pipe Burst Pipe Acceptance and Televising                     | EA   | 1        | \$278.00   | \$278.00          |
| <b>Total</b>                                                  |      |          |            | <b>\$3,938.00</b> |

In the ideal situation shown in Table 2, the cost to pipe burst a sanitary sewer lateral is approximately \$1,000 more per property when compared to open cutting the road to replace the sanitary sewer lateral. There is some variability in this cost as every home on a street is set back a little differently from their neighbor. However, pipe bursting sees its largest savings when long sanitary sewer laterals, like those for homes on the head of cul-de-sacs, are replaced. An extra 60 feet of pipe length only results in a \$600 increase when pipe bursting methods are employed. If the contractor were to open cut this distance, the cost would increase by over \$5,000.

There are 53 homes under Project 24-01 and another 31 under Project 24-02 that are scheduled for sanitary sewer lateral replacement in the right of way. Of these 84 total properties, 46 have volunteered to participate in the full-length sanitary sewer lateral relay program: 36 of 53 (67.92%)

homes on Project 24-01 and 10 of 31 (32.25%) properties on Project 24-02. A summary of the properties volunteering to complete a full-length sanitary sewer lateral relay is as follows:

| Parcel      | Address                | Project | Parcel      | Address                   | Project |
|-------------|------------------------|---------|-------------|---------------------------|---------|
| ED-1423-12  | 711 Bomier St          | 24-01   | ED-371-G-21 | 822 Virginia              | 24-01   |
| ED-1423-16  | 807 Bomier St          | 24-01   | ED-371-G-22 | 826 Virginia Dr           | 24-01   |
| ED-1423-17  | 813 Bomier             | 24-01   | ED-371-G-23 | 904-906 S Erie St         | 24-01   |
| ED-1423-18  | 819-821 Bomier Street  | 24-01   | ED-371-G-26 | 824 S Superior Street     | 24-01   |
| ED-1423-22  | 814 Bomier St          | 24-01   | ED-371-G-28 | 834-836 S Superior Street | 24-01   |
| ED-1423-23  | 808 Bomier St          | 24-01   | ED-371-G-5  | 727 Virginia Dr           | 24-01   |
| ED-1423-26  | 722 Bomier St          | 24-01   | ED-371-G-6  | 801 Virginia Dr           | 24-01   |
| ED-1423-27  | 716 Bomier Street      | 24-01   | ED-371-G-7  | 807 Virginia Dr           | 24-01   |
| ED-1423-28  | 710 Bomier St          | 24-01   | ED-371-G-8  | 815 Virginia Dr           | 24-01   |
| ED-1423-8   | 715 S Superior St      | 24-01   | ED-371-G-9  | 819 Virginia Dr           | 24-01   |
| ED-1424     | 700 S Superior St      | 24-01   | WD-104      | 506 Butler                | 24-01   |
| ED-1471     | 1002 S Erie Street     | 24-01   | WD-859-1    | 545 Butler                | 24-01   |
| ED-1471-2   | 830 Cook Street        | 24-01   | WD-860      | 403 S. Sixth St           | 24-01   |
| ED-1471-2-D | 800 Cook Street        | 24-01   | ED-35-2     | 840-842 Smits             | 24-02   |
| ED-371-G-1  | 815-817 S. Superior St | 24-01   | ED-35-3     | 816-818 Smits St          | 24-02   |
| ED-371-G-10 | 825 Virginia Drive     | 24-01   | ED-35-8     | 850-852 Smits             | 24-02   |
| ED-371-G-13 | 901-903 S Superior St  | 24-01   | ED-582-74   | 817-819 Smits             | 24-02   |
| ED-371-G-14 | 714 Virginia Dr        | 24-01   | ED-582-77   | 829-831 Smits             | 24-02   |
| ED-371-G-17 | 802 Virginia           | 24-01   | ED-582-83   | 853 Smits St              | 24-02   |
| ED-371-G-18 | 806 Virginia Dr        | 24-01   | ED-714-N-15 | 1712 Ridgeway             | 24-02   |
| ED-371-G-19 | 814 Virginia Drive     | 24-01   | ED-714-N-4  | 809 Smits                 | 24-02   |
| ED-371-G-2  | 709 Virginia Dr        | 24-01   | ED-714-N-7  | 808-810 Smits St          | 24-02   |
| ED-371-G-20 | 818 Virginia           | 24-01   | ED-582-74   | 817-819 Smits             | 24-02   |

### **Discussion**

The goal of the program is to provide an incentive for property owners to repair their entire lateral with pipe bursting as part of City projects where sanitary lateral repairs are being completed. Staff would like to continue offering this voluntary option in 2025 for City projects and expand the project for lateral repairs completed privately outside of a City project.

For City projects, the program would be on a voluntary basis. Funding would be 100% like 2024.

There are many situations where private laterals require repair outside of a City project. Several property owners recently have taken the initiative to complete full lateral relay through pipe bursting. Expanding the program for lateral repairs around the City would provide an incentive for property owners to consider full lateral repairs. A 50% funding match would be offered by the City for full lateral repairs not associated with a City project. The lateral repair will need to be from the main to the basement.

In addition to pipe bursting, the project would add the option of sanitary lateral lining. Lining in sanitary sewer laterals is similar to sanitary sewer main lining completed by the City. Under this situation, the

sewer is cleaned, a pipe liner is inserted into the pipe, and cured. Similar to pipe bursting, sanitary sewer lateral lining would be eligible for 50% reimbursement by the City and the entire lateral, from the sanitary sewer main out in the road to the basement would need to be lined. To further encourage residents to participate, the City may consider completing any hard surface repairs (roadway, curb or sidewalk) as part of its annual capital improvement program at no cost to the homeowner. These hard surface restoration costs would then be funded using the same funds allocated to complete full-length sanitary sewer replacements.

The program on the private lateral would be run like the Foundation Drain Disconnection Program (FDDP) with the property owner hiring a contractor to complete the work and then submitting eligible expenses for the City to reimburse. For a program like this, staff will need to work closely with the property owner to review preconstruction and post-construction televising to verify the work has been completed properly.

For full lateral replacement as part of a project, additional funding will be included with the project. For replacement outside of a project, staff would recommend starting with \$100,000 match funds in 2025. If funds are used in a given calendar year, a waiting list will be established for the following year. This is similar to how the FDDP is being run.

Staff is requesting input from the Board to continue the program. If the Board is interested, a draft policy will be created and brought back for action with the intent that the program would become effective January 1, 2025.

**City of De Pere, Wisconsin****Request For Board of Public Works Action**

---

**MEETING DATE:** August 12, 2024

**DEPARTMENT:** Public Works

**FROM:** Scott Thoresen

**SUBJECT:** Consideration and possible action on DOT I-41 Southbridge Interchange Bridge Concept\*

---

The City received the attached email from the DOT regarding the bridge concept (See attached concept) for their upcoming I-41 Southbridge Interchange project. As discussed at the April 8, 2024 BOPW (See attached minutes) there will be a future DOT-Municipal agreement for cost sharing the bridge aesthetics which is estimated at this time to be approximately \$30,000. This would be split between the City and the Town of Lawrence. This concept is similar to the existing Scheuring Road bridge. The intent of the discussion is to get BOPW approval on the concept.

**ATTACHMENTS:**

- DOT Southbridge Interchange Bridge Concept 7-18-2024 (PDF)
- DOT Southbridge Interchange Bridge Concept Exhibit 7-18-2024 (PDF)
- 2024-04-08 Board of Public Works (PDF)

## Scott Thoresen

---

**From:** Trembl, Kyle - DOT <Kyle.Trembl@dot.wi.gov>  
**Sent:** Thursday, July 18, 2024 1:09 PM  
**To:** Wetzell, Patrick W - MUN; kurtm@lawrencewi.gov; Scott Thoresen; Eric Rakers  
**Cc:** Runge, Cole M.; chris.hardy@browncountywi.gov; Colleen Harris  
**Subject:** I-41/Southbridge Overpass Aesthetics - Update  
**Attachments:** 2024-0718\_I41-NER\_HWY EB-GV\_bridge\_BRICK\_Render.pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Gentlemen,

Just sharing an updated rendering we put together for the proposed I-41/Southbridge overpass that De Pere and Lawrence will be sharing in a portion of the formliner/staining costs. We made some adjustments based on the need for lighting on the parapet, sign structure along the center pier, and column/pier cap design.

I think we are pretty close to having this “look” set since our 90% structures plans are due 10/1/24. I’ll also have more to share in the coming weeks with what the Outagamie County structures will look like and what we are proposing for the noise walls.

If you have any comments or feedback on this bridge just shoot them my way. Thanks



**Kyle Trembl, P.E. | Project Manager – I41 Major Project**

Wisconsin Department of Transportation

Northeast Region, Green Bay

Cell: 920-360-7029

Teams: 920-492-4167

[kyle.trembl@dot.wi.gov](mailto:kyle.trembl@dot.wi.gov)

If this is related to a records request, please email: [dotdtsdnerecords@dot.wi.gov](mailto:dotdtsdnerecords@dot.wi.gov)



# PROJECT AESTHETICS: Brick Piers with Brick Parapets

I-41 Project | Outagamie and Brown Counties, Wisconsin





Alderson Raasch moved to approve City Engineer Parking and Traffic Recommendations, seconded by Alderson Ledvina. Upon vote, the motion passed unanimously.

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Dean Raasch, Alderson                           |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderson                  |
| <b>AYES:</b>     | Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch |

6. Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items

Eric Rakers, City Engineer, explained a request to restrict parking on Lewis Street near the De Pere Cultural Center. Mr. Rakers stated that Lewis Street is 32 feet wide, which is the standard for parking on both sides and that can be tight, but since Cultural Center staff have moved their vehicles to the parking lot, staff has not noted any issues. Mr. Rakers stated if there are big events at the Cultural Center, there might be noticeable congestion, but that will also calm traffic in that area for visitors crossing to the building. Staff is not recommending any action at this time, but can be brought back if there are additional issues noticed. Mr. Rakers added that if parking is restricted in this location, the vehicles will be parking further and further into the residential areas. Alderson Hansen thanked staff for investigating and stated he had received the request from a resident on Wisconsin Street. Alderson Hansen asked if a traffic/impact study was being completed with the opening of the Cultural Center. Mr. Rakers stated he was unsure if this area was part of Dan Lindstrom's study, but engineering staff can keep an eye on it during the day. Mr. Rakers added that the issues may be occurring over the weekend when staff is gone, but during the week days staff has not noted issues. Mayor Boyd added that when he drives by he does not notice issues and added that employees do appear to be parking in the lot now, instead of on the street, and there is ample parking in the lots. Mr. Rakers added that most 32 foot streets have parking allowed on both sides, except for Michigan Street adjacent to the Cultural Center. Mayor Boyd stated that church members are able to park at the Cultural Center on Sundays and would prefer to keep the parking on one side of Michigan Street. Mayor Boyd and Mr. Rakers stated they would check with Dan Lindstrom regarding this area being included in his downtown study. Mayor Boyd stated he has not received any calls or emails regarding parking concerns on Lewis Street. Alderson Hansen stated that he had a resident bring concerns to him about the switch of parking from the east to the west side of Michigan Street and staff had replied at that time that an overall study of the area would be completed after the Cultural Center was open for a few months. Mr. Rakers explained that the change of side was seen as an improvement because the users were on the side of the street of the facility they were most likely to attend (church or Cultural Center) and also assisted with semi traffic entering and exiting the Cultural Center.

Discussion only. No action necessary.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>DISCUSSED</b> |
|----------------|------------------|

7. Consideration and possible action on DOT –Municipal Agreement for Southbridge Interchange\*

Scott Thoresen, Director of Public Works, stated this agreement is for the anticipated costs for any sanitary sewer manhole or water valve adjustments associated with this project. Mr. Thoresen stated there will be additional agreements in the future for

revisions. Mr. Thoresen explained that one of those revisions will be cost sharing of Southbridge interchange having similar aesthetics to that of Scheuring Road. Mayor Boyd asked how much the City would be responsible for with this agreement. Mr. Thoresen stated it was \$1,500. Alderperson Hansen stated that was a good deal with the State covering over \$16 million.

Mayor Boyd moved to approve the DOT-Municipal Agreement for Southbridge Interchange, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | James Boyd, Mayor                               |
| <b>SECONDER:</b> | Dean Raasch, Alderperson                        |
| <b>AYES:</b>     | Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch |

8. Consideration and Possible Action for the Installation of Left Turn Lanes on Main Avenue at Eighth Street\*

Scott Thoresen, Director of Public Works, stated staff has been working with the Wisconsin Department of Transportation (DOT) on reconstructing the pavement on Main Avenue from Third Street to Eighth Street in 2028. Mr. Thoresen explained that in 2012 planned improvements, DOT had designed for two left turn lanes on Main Ave at Eighth Street. Since 2012, the traffic patterns have changed and the traffic signals were replaced at Eighth Street and Main Avenue and a delayed left turn signal was added for traffic turning left from eastbound Main Avenue to northbound Eighth Street which has improved traffic flow. The DOT has since performed another traffic analysis at this intersection and the analysis shows there are no safety flags or operational flags that required the need to install left turn lanes. The DOT has indicated, if the City wants left turn lanes installed the City would have to fund them at an estimated cost of \$310,000. Mr. Thoresen added there would be another couple hundred thousand dollars in right-of-way cost. Mr. Thoresen stated that staff is not recommending funding the installation of the left turn lanes on Main Avenue at Eighth Street. Mr. Thoresen added that as part of the Main Avenue project the DOT will add a right turn drop lane for westbound Main Avenue traffic turning north onto Eighth Street.

Alderperson Carpenter asked if the state would be funding the right turn lane. Mr. Thoresen stated it would be state funded. Alderperson Carpenter added that it appears from the handout that 4 or 5 cars would be able to wait in the right turn lane designed. Alderperson Carpenter added that having the delayed left turn lane has improved the traffic flow. Mayor Boyd commented that there had been discussions about adding signage closer to the Eighth Street intersection about lanes merging at Seventh Street. Mr. Thoresen stated that was still being evaluated. Alderperson Hansen asked to have the cost investigated of offering a left turn lane for eastbound traffic only. Alderperson Hansen also stated that it might make sense to complete the left turn lanes, if a significant portion of the \$310,000 is pavement cost that would be required no matter what. Mr. Thoresen stated that adding one turn lane would still cost a couple hundred thousand dollars because it requires widening the street and purchasing right-of-way. Mr. Thoresen added that adding only one turn lane shifts the traffic oddly and is harder for a vehicle to follow through the intersection. Mr. Thoresen stated that outside of the state project, the City may have a couple hundred feet of roadway to repair, but staff anticipates that adding the left turn lanes would cost over \$600,000 and do not feel it is necessary at this time. Mr. Thoresen added that once Southbridge is completed, the traffic on Main Avenue will



City of De Pere, Wisconsin

**Request For Board of Public Works Action**

---

**MEETING DATE:** August 12, 2024

**DEPARTMENT:** Engineering

**FROM:** Eric Rakers

**SUBJECT:** Consideration and possible action on City Engineer Parking & Traffic Recommendations\*

---

**ATTACHMENTS:**

- 2024 0812-CI-BOPW-PTTeam-Recommendations (PDF)
- Attachment 1-Email (PDF)
- Attachement 2 - MUTCD (PDF)

# CITY OF DE PERE

## Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | [www.de-pere.org](http://www.de-pere.org)



### City Engineer Parking and Traffic Recommendations July 25, 2024, Meeting

#### Pedestrian and Bicycle Items

1. Consider minor parking restrictions or moving the crosswalk at Ninth and Park Street crosswalk to improve visibility. BOPW 5/13/2024
  - This item is being reviewed again based on directions from the Board on May 13, 2024.
  - This intersection was reviewed in detail by the Engineering Department and did not identify issues at this location.
  - The Police Chief concurs that this intersection does not require additional improvements to safely cross. (see attached).
  - It was not possible to move the crosswalk due to the location of the driveway on the west side of Ninth Street.

#### **Recommendation:**

- Staff recommends a minor modification by restricting parking 75 feet north from the Park Street curb line extended on both sides. This will impact approximately two stalls.
2. Consider pedestrian upgrades such as a Rapid Rectangular Flashing Beacon (RRFB's) or other improvements to the crosswalk I41 on/off roundabouts at Scheuring Road. A picture of the location is shown below.



- This location does not meet the City policy for RRFB's.
- The challenge at this location is that vehicles are exiting I41 and entering an urban environment where they may not be expecting pedestrians.
- The MUTCD does have an option signage at multilane roundabouts for pedestrians (see attached).
- This is Brown County jurisdiction.

**Recommendation:**

- Staff recommends installation of pedestrian crossing signs per the MUTCD. Approval will be required from Brown County.

**Signs – Other**

- Request from a resident to add a stop sign at W Fox Point Circle or eliminate stop sign at E Fox Point Circle at Red Maple Road for consistency.
  - Fox Point Circle and Red Maple Road are both local roads at these locations.
  - The stop sign on E Fox Point Circle was installed years ago when the street was constructed. At that time, stop signs were installed at most locations.
  - W Fox Point Circle was constructed a few years ago. Stop signs are not being installed on local streets now.

**Recommendation:**

- Staff does not have a strong opinion on this. Options are to 1) eliminate the stop sign at E Fox Point Circle, 2) leave as is, 3) convert the stop sign to a yield at E Fox

Point and add a yield at W Fox Point. Staff does not recommend adding a stop sign to W Fox Point.

4. Consider a four way stop at Chicago and Ontario, or other improvements for improved pedestrian safety in the summer when children are going to the park.
  - This location has pedestrian bumpouts at the crosswalk.
  - There is a curve to the east of the intersection which is the reason for the request.
  - A speed review was completed in the last week of June. The 85% speed east of the curve is 29.3 mph.
  - The recommended stopping site distance is 131 feet for a speed of 30 mph. The visibility at this location is approximately 154 feet.
  - This location does not meet warrants for a four-way stop.

**Recommendation:**

- Staff recommends placing a yield to pedestrian sign in the center of the road.

## Betty Marovich

---

**From:** Jeremy Muraski  
**Sent:** Monday, July 8, 2024 2:08 PM  
**To:** James Boyd; Larry Delo; Eric Rakers; Jonathon Hansen; Pamela Gantz; Devin Perock; Mike Eserkaln  
**Subject:** FW: 9th & Park St Intersection Frogger/Safety

Good afternoon all,

Our CPs participated in a Frogger event there and had good compliance rates. They will be doing another Frogger type enforcement effort there tomorrow. We are also having CPs run radar and check for speed compliance in that area as well. We do not have much in the way of data to support that there is excessive speeding, and there appear to be large gaps between vehicles to allow pedestrians to cross most of the time. We will continue to give this area attention, but right now there does not seem to be data to support making any changes to parking there.

Jeremy



**Jeremy A. Muraski**  
 Chief of Police

**DE PERE POLICE**

325 S. Broadway  
 De Pere, WI 54115  
 920.339.4084 x.1200

---

**From:** Chad Opicka <copicka@deperewi.gov>  
**Sent:** Monday, July 8, 2024 2:00 PM  
**To:** Jeremy Muraski <jmuraski@deperewi.gov>  
**Subject:** RE: 9th & Park St Intersection Frogger/Safety

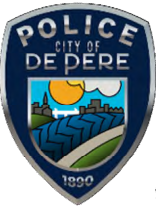
That's good timing with this question. I told them (CPs) to sit out there today to monitor it, for timely observations. This is on top of the Frogger activity. What Joe didn't mention in his response, which I spoke to him about... how were the gaps for pedestrians to cross 9<sup>th</sup>. Joe said there were large gaps, no issues for anyone wishing to cross while they were there. I know there were several requests years ago about removing the parking on 9<sup>th</sup>, in that area to help open the view up. However, with the road width, lack of crash data, etc., it was determined to be more advantageous to allow parking there. They'll sit out there more, which should tell drivers to slow down too. Though I'm not sure speeds were an issue there.

---

**From:** Jeremy Muraski <[jmuraski@deperewi.gov](mailto:jmuraski@deperewi.gov)>  
**Sent:** Monday, July 08, 2024 1:38 PM  
**To:** Charles Leiterman <[cleiterman@deperewi.gov](mailto:cleiterman@deperewi.gov)>; Joseph Johnson <[jjohnson@deperewi.gov](mailto:jjohnson@deperewi.gov)>; Chad Opicka <[copicka@deperewi.gov](mailto:copicka@deperewi.gov)>  
**Subject:** FW: 9th & Park St Intersection Frogger/Safety

Do we have any state from Frogger at 9<sup>th</sup>/Park that I can pass on?





**Jeremy A. Muraski**  
Chief of Police

**DE PERE POLICE**

325 S. Broadway  
De Pere, WI 54115  
920.339.4084 x.1200

---

**From:** Pamela Gantz <[pgantz@deperewi.gov](mailto:pgantz@deperewi.gov)>

**Sent:** Wednesday, July 3, 2024 1:38 PM

**To:** James Boyd <[jboyd@deperewi.gov](mailto:jboyd@deperewi.gov)>; Larry Delo <[ldelo@deperewi.gov](mailto:ldelo@deperewi.gov)>; Eric Rakers <[erakers@deperewi.gov](mailto:erakers@deperewi.gov)>;  
Jeremy Muraski <[jmuraski@deperewi.gov](mailto:jmuraski@deperewi.gov)>

**Cc:** Jonathon Hansen <[jhansen@deperewi.gov](mailto:jhansen@deperewi.gov)>; Mike Eserkaln <[meserkaln@deperewi.gov](mailto:meserkaln@deperewi.gov)>; Devin Perock  
<[dperock@deperewi.gov](mailto:dperock@deperewi.gov)>

**Subject:** Re: 9th & Park St Intersection Frogger/Safety

Hi,  
I understand. No immediate rush.  
I've added Mike and Devin.  
Thank you.  
Pamela

Get [Outlook for iOS](#)

---

**From:** James Boyd <[jboyd@deperewi.gov](mailto:jboyd@deperewi.gov)>

**Sent:** Wednesday, July 3, 2024 1:09 PM

**To:** Larry Delo <[ldelo@deperewi.gov](mailto:ldelo@deperewi.gov)>; Pamela Gantz <[pgantz@deperewi.gov](mailto:pgantz@deperewi.gov)>; Eric Rakers  
<[erakers@deperewi.gov](mailto:erakers@deperewi.gov)>; Jeremy Muraski <[jmuraski@deperewi.gov](mailto:jmuraski@deperewi.gov)>

**Cc:** Jonathon Hansen <[jhansen@deperewi.gov](mailto:jhansen@deperewi.gov)>

**Subject:** Re: 9th & Park St Intersection Frogger/Safety

In addition...the parking and traffic committee meets I am pretty sure every few months. You must tell them to let the process play out. If you don't want to talk with them or they don't seem satisfied have them call me.

Get [Outlook for iOS](#)

---

**From:** Larry Delo <[ldelo@deperewi.gov](mailto:ldelo@deperewi.gov)>

**Sent:** Wednesday, July 3, 2024 12:50:41 PM

**To:** Pamela Gantz <[pgantz@deperewi.gov](mailto:pgantz@deperewi.gov)>; Eric Rakers <[erakers@deperewi.gov](mailto:erakers@deperewi.gov)>; Jeremy Muraski  
<[jmuraski@deperewi.gov](mailto:jmuraski@deperewi.gov)>

**Cc:** Jonathon Hansen <[jhansen@deperewi.gov](mailto:jhansen@deperewi.gov)>; James Boyd <[jboyd@deperewi.gov](mailto:jboyd@deperewi.gov)>

**Subject:** RE: 9th & Park St Intersection Frogger/Safety

Hello Pamela:

Just as an FYI, I believe it is unlikely you will receive a response from staff before sometime later next week. Jeremy is off until then and I believe Eric is quite busy with other projects before the 4<sup>th</sup> of July holiday.

Larry Delo, ICMA – CM

(he/him)  
 City Administrator  
 City of De Pere  
 920-339-4044  
[Ldelo@deperewi.gov](mailto:Ldelo@deperewi.gov)



Genuine. Down to Earth. Forward Thinking. Rooted in Strong Values.

---

**From:** Pamela Gantz <[pgantz@deperewi.gov](mailto:pgantz@deperewi.gov)>  
**Sent:** Wednesday, July 3, 2024 12:10 PM  
**To:** Eric Rakers <[erakers@deperewi.gov](mailto:erakers@deperewi.gov)>; Larry Delo <[Ldelo@deperewi.gov](mailto:Ldelo@deperewi.gov)>; Jeremy Muraski <[jmuraski@deperewi.gov](mailto:jmuraski@deperewi.gov)>  
**Cc:** Jonathon Hansen <[jhansen@deperewi.gov](mailto:jhansen@deperewi.gov)>; James Boyd <[jboyd@deperewi.gov](mailto:jboyd@deperewi.gov)>  
**Subject:** 9th & Park St Intersection Frogger/Safety

Hi,

I hate to bother you as I know everyone is busy.but can anybody give me a status of the 9th and Park Street intersection issues please.

I know there was a Frogger event last week. What is the status of that?

I know we went before the board and were waiting to hear from the Safety Committee. Did they already meet on this issue or when is it as I could attend same possibly if needed.

The residents are looking for a status again.

Thank you. Have a good weekend.

Pamela

Get [Outlook for iOS](#)

Diagram illustrating the placement of traffic signs and markings for a roundabout. The diagram shows a roundabout with four legs. Signs are placed on the approach and exit legs. The signs include:

- Approach Leg:**
  - Yield sign (red triangle)
  - Roundabout Ahead sign (blue square with a white circular arrow)
  - One Way sign (blue rectangle)
  - Pedestrian Crossing sign (yellow diamond)
  - Bike Lane sign (blue rectangle)
  - Main St sign (blue rectangle)
  - Roundabout sign (yellow diamond)
- Exit Leg:**
  - Yield sign (red triangle)
  - Roundabout sign (blue square with a white circular arrow)
  - One Way sign (blue rectangle)
  - Pedestrian Crossing sign (yellow diamond)
  - Bike Lane sign (blue rectangle)
  - Main St sign (blue rectangle)
  - Roundabout sign (yellow diamond)

Additional signs shown for only one leg:

- Yield sign (red triangle)
- Roundabout Ahead sign (blue square with a white circular arrow)
- One Way sign (blue rectangle)
- Pedestrian Crossing sign (yellow diamond)
- Bike Lane sign (blue rectangle)
- Main St sign (blue rectangle)
- Roundabout sign (yellow diamond)

Section 2D.39 for guide at roundabouts

Chapter 3D for markings at roundabouts

- December 2023



City of De Pere, Wisconsin

**Request For Board of Public Works Action**

---

**MEETING DATE:** August 12, 2024

**DEPARTMENT:** Engineering

**FROM:** Eric Rakers

**SUBJECT:** Discuss City Engineer Recommendations on No Action Parking & Traffic Discussion Items

---

**ATTACHMENTS:**

- 2024 0812-CI-BOPW-PTTeam-Discussion (PDF)

# CITY OF DE PERE

## Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | [www.de-pere.org](http://www.de-pere.org)



### Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items July 25, 2024, Meeting

#### Parking and Parking Lot Items:

1. Consider parking restrictions on Seventh Street between Westwood and Helena. Cars are parking on both sides of the road during certain athletic events. The photo below was taken on April 16<sup>th</sup>.



- Seventh Street is 30 feet wide (F-F). Policy for new streets is 32 feet for parking on both sides.
- There are a lot of drives on the street allowing vehicles to get through the street.



**No action. Staff does not feel this is a hazard.**

2. Consider parking restrictions on Lewis near Michigan – Ald Hanson – E-mail on 6/9. See photos from e-mail. The photo below is on Lewis Street.



- Lewis Street is 32 feet wide (F-F). Policy for new streets is 32 feet for parking on both sides.
- The streets in this area are local streets.

**No action. Staff does not feel this is a hazard.**

### **Pedestrian and Bicycle Items**

3. Request for Rapid Rectangular Flashing Beacons (RRFB's) at the Claude Allouez Roundabout.
  - Does not meet current RRFB Policy
  - Cost of installation will be approximately \$180,000.
  - Future traffic at the roundabout will likely decrease.

- Good adherence for yielding to pedestrians.
- Has pedestrian signs.

**No action. Staff does not feel it warrants RRFB's at this time.**

4. Consider crosswalks at Michigan and Lewis. See the photo from Item 2 above.
  - Both Michigan and Lewis Streets are local streets.
  - Does not meet the crosswalk policy.

**No action. Does not meet crosswalk criteria.**

### **Speed and Speed Limit Signs**

5. Request for reduced speed ahead sign for southbound Lawrence Drive near the Fortune intersection.
  - The concern was tailgating.
  - The 25 mph sign is posted immediately south of the Fortune Avenue intersection.

**No action. Staff does not feel the sign is needed.**

### **Signs - Other**

6. Request to allow ATV/UTV's on City streets.

**No action. Staff does not support.**

### **Other**

7. Bus and vehicle parking on Helena Street was discussed at a previous meeting. The Board requested that staff review the interaction of buses and parked vehicles using the drone. A flyover was completed this spring and no issues were identified. Staff can provide the video upon request.

### **FINISH**

Below is a list of future items to be brought to the Board.

1. Consider beam guard installation on Fort Howard. This is an old item. Need to complete a review based on WisDOT policy.
2. Review school zone signs around the City. Compare with request for Notre Dame.
3. Neighborhood Watch Sign policy/program.