



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, December 19, 2023

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **December 19, 2023** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The Public or Members of the Common Council, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <http://deperewi.iqm2.com/>.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the December 5, 2023, Common Council meeting.
4. Public Hearing on the Amendment of Chapter 14 Zoning Ordinance of the De Pere Municipal Code.
 - A. Notice of Public Hearing.
 - B. Recommendation from Plan Commission.
 - C. Ordinance #23-19 Amending Chapter 14 Zoning Ordinance DPMC.
5. Public Hearing on Zoning Map Amendment at Parcel WD-L281-1 (2108 Lawrence Drive), approximately 418 feet north of the Lawrence Drive and Southbridge Road intersection.
 - A. Notice of Public Hearing.
 - B. Recommendation from Plan Commission.
 - C. Ordinance #23-20 Approving Zoning Map Amendment from R1-80 Residential Single-Dwelling Detached District to C Commercial District (Parcel WD-L281-1; 2108 Lawrence Drive).
6. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

7. Recommendation from the License Committee on the Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application from existing license holder for VIP Daiquiri, 908 Main Ave, to operate under a new corporation - Nightlife, Inc.
8. Recommendation from the License Committee on the request by Cordell Rice regarding the denial of his operator license application.
9. Consideration and Possible Action on the following Community Service Grant applications:
 - A. Sleep in Heavenly Peace, De Pere Chapter - No Kid Sleeps on the Floor in Our Town!
 - B. Talented and Gifted Program for De Pere Schools - Community Floral Garden
 - C. Northeastern Wisconsin Master Gardeners - Fenced Pathways at Locktenders Garden
 - D. Lovin' the Skin I'm In - Providing Access to Hair Care Products for Kids of Color in Foster Care
10. Consideration and Possible Action on SeeClickFix Public Engagement Platform engagement categories.
11. Appointment of election officials for the 2024-2025 election cycle.
12. Resolution #23-132 Approving Reclassification of a Public Health Nurse to Deputy Health Officer and Adjustment to Compensation Grade Plan Level.
13. Consideration and Possible Action on 2024 Fees.
 - A. Resolution #23-133 Regarding De Pere Health Department Fees for 2024.
 - B. Resolution #23-134 Regarding Certain Fees (Building Inspection, Public Works and City Clerk).
 - C. Resolution #23-135 Regarding De Pere Parks, Recreation & Forestry Fees 2024.
14. Voucher approval.
15. Future agenda items.
16. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce

Tye Hartwell, VIP Daiquiri Lounge

Cordell Rice

Sherri Hines, Sleep in Heavenly Peace De Pere Chapter

Sara Rhode, Talented and Gifted Program for De Pere Schools

Claudia Shultz, Northeastern Wisconsin Master Gardeners

Rhonda Chandler, Lovin' the Skin I'm In



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the December 5, 2023, Common Council meeting.

ATTACHMENTS:

- 12-5-23 Common Council Minutes_draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, December 5, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the November 21, 2023 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Devin Perock, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

5. Recommendation from the Board of Park Commissioners to approve the Southwest Park Shelter renovation bid and alternative from Bayland Builders for \$142,615.

Aldersperson Gantz moved, seconded by Aldersperson Perock to approve the renovation bid and alternative. Discussion followed regarding the estimated life span of the building, and the additional cost of the alternative bid for a metal roof instead of shingled. Upon roll call vote, the motion failed 3-5 with Alderspersons Carpenter, Gantz, and Hansen voting aye.

Aldersperson Raasch then moved, seconded by Aldersperson Kundinger to approve the renovation bid only.

RESULT:	APPROVED BY ROLL CALL VOTE [6 TO 2]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Gantz, Kunding, Ledvina, Perock, Quigley, Raasch
NAYS:	Dan Carpenter, Jonathon Hansen

6. Resolution #23-129 Approving Professional Services Agreement with Green Bay Metropolitan Sewerage District (Sub-Award for GLRI Grant for Tree Planting).

Parks Director Marty Kosobucki was asked about the information in the agenda packet which indicated that only 11% of the trees planted will be in the right-of-way. He indicated that the information is most likely incorrect, as staff's intent is to replace street trees lost to emerald ash borer. Director Kosobucki will follow up to confirm.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

7. Resolution #23-130 Authorizing Master Service Agreement and Statement of Work Addendum Between the City of De Pere and CivicPlus LLC.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

8. Resolution #23-131 Authorizing Memorandum of Understanding with the Wisconsin Elections Commission regarding the Badger Book electronic poll book software.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

9. Appointment to the Historic Preservation Commission by Mayor Boyd.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

10. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

11. Future agenda items.
None.

12. Discussion and Possible Action on Potential Acquisition of Private Property for Public Purposes.
Alderperson Hansen moved, seconded by Alderperson Ledvina to go into closed session at 7:48 PM. Upon roll call vote, motion carried unanimously. At 8:58 PM, Alderperson Carpenter moved, seconded by Alderperson Raasch to open the meeting. Upon roll call vote, motion carried unanimously.

13. Adjournment.

Alderperson Raasch moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:59 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Public Hearing on the Amendment of Chapter 14 Zoning Ordinance of the De Pere Municipal Code.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: A. Notice of Public Hearing.

ATTACHMENTS:

- Public Hearing Notice - Zoning Code and Map Updates_12-19-23_Class 2 (PDF)

Publish: December 1, 2023 and December 8, 2023 in the Press-Times (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on **Tuesday, December 19, 2023** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on the following: Resulting from a quarterly review, 16 updates to Chapter 14 De Pere Municipal Code regarding the Zoning Ordinance.

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S Broadway ST, De Pere WI) or electronically. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A copy of the spreadsheets with the proposed updates to the Chapter 14 Zoning Ordinance and Official Zoning Map are available online at <https://www.deperewi.gov/departments/photos/index.php?structureid=124> or by emailing Peter Schleinz at pschleinz@deperewi.gov.

Dated this 28th day of November, 2023.

BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: B. Recommendation from Plan Commission.

On November 28, 2023, Plan Commission unanimously recommended approval of the proposed revisions by a vote of 7-0.

ATTACHMENTS:

- Zoning Ordinance Memo for CC - 4th Qtr 2023 - 19 Dec 2023 (DOCX)
- Zoning Ordinance Memo for PC - 4th Qtr 2023 - 27 Nov 2023 (DOCX)
- Zoning Ordinance Updates - Redlined Summary for CC - 4th Quarter 2023 (PDF)

CITY OF DE PERE MEMO



To: James Boyd, Mayor
Common Council Members

From: Peter Schleinz, Senior Planner | Zoning Administrator

Date: December 19, 2023

RE: **Recommendation from Plan Commission to approve the amendment of Chapter 14 Zoning Ordinance of the De Pere Municipal Code.**

Summary:

The Common Council approved a new Zoning Ordinance and new Official Zoning Map on December 20, 2022, which became effective on January 1, 2023. The new Zoning Ordinance and Official Zoning Map were designed to have a quarterly review for potential revisions and updates. This is the fourth of the year 2023 quarterly updates.

Potential Revisions and Updates:

To maintain transparency with Plan Commission, Common Council, and the public, the attached document redlines the potential revisions to the Zoning Ordinance and Zoning Map. Staff proposals include 16 Zoning Ordinance revisions and zero Zoning Map revisions.

Plan Commission Recommendation:

On November 27, 2023 Plan Commission recommended that Common Council approve the amendments to the Zoning Ordinance.

CITY OF DE PERE MEMO



To: James Boyd, Mayor
Plan Commission Members

From: Peter Schleinz, Senior Planner | Zoning Administrator

Date: November 27, 2023

RE: **Consideration and possible action for fourth quarter 2023 revisions to Municipal Code Chapter 14 (Zoning Ordinance).***

Summary:

The Common Council approved a new Zoning Ordinance and new Official Zoning Map on December 20, 2022, which became effective on January 1, 2023. The new Zoning Ordinance and Official Zoning Map were designed to have a quarterly review for potential revisions and updates. This is the fourth of the year 2023 quarterly updates.

Potential Revisions and Updates:

To maintain transparency with Plan Commission, Common Council, and the public, the attached document redlines the potential revisions to the Zoning Ordinance and Zoning Map. Staff proposals include 16 Zoning Ordinance revisions and zero Zoning Map revisions.

Plan Commission Recommendations:

Approve the revisions to the Zoning Ordinance, Municipal Code Chapter 14, and forward the revisions to Common Council for a final decision.

Redlined Revisions for Zoning Ordinance
Plan Commission Review November 27, 2023
Common Council Decision December 19, 2023

Section 14-70 Table 7-1

TABLE 7-1 — PRINCIPAL USE TABLE

USE CATEGORY	Districts																Definition & Regulations	
Use Subcategory	Residential				Mixed-Use				Commercial & Employment				Special [1]					
Specific Use Type	R1	R2	RM-1	RM-2	MX1	MX2	MX3	GX1	GX2	O	C	BP-1	BP-2	I	AG	PL-1	PL-2	
RESIDENTIAL																		
Household Living																		
Single-Household	●	●	●	●	●	●	●	●	●	-	-	-	-	-	●	-	-	14-71(1)
Two-Household	-	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Three-to-Six-Household	-	-	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Seven+ Household	-	-	-	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Live-Work	-	-	-	-	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Group Living																		
Adult Family Home	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(2)
Community Living Arrangement	●	●	●	●	●	●	●	●	●	-	-	-	-	-	●	-	-	14-71(2)
Foster Home	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(2)
Overnight Shelter	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	-	14-71(2)
Group Living not otherwise classified	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	-	-	14-71(2)
Neighborhood Clubhouse	●	●	●	●	-	-	-	-	-	-	-	-	-	-	-	-	-	14-71(3)
PUBLIC AND CIVIC																		
Cemetery	●	●	●	●	-	-	-	-	-	-	-	-	-	-	-	●	-	14-72(1)
Club or Lodge	-	-	-	●	●	●	●	●	●	-	●	-	-	-	-	●	-	14-72(2)
College or University	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	●	-	14-72(3)
Hospital	-	-	-	-	-	-	-	●	●	●	●	●	●	●	-	●	-	14-72(4)
Library or Cultural Center	-	-	-	-	●	●	●	●	●	●	●	●	●	-	-	●	-	14-72(5)
Parks and Recreation	●	●	●	●	-	-	●	●	●	-	●	-	-	-	-	●	-	14-72(6)
Religious & Non-Secular Assembly	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	14-72(7)
Safety Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	14-72(8)
School	-	-	-	-	-	-	-	-	-	-	●	-	-	-	-	●	-	14-72(9)
Utilities and Public Service Facilities																		
Minor	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	-	14-72(10)
Major	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	-	-	14-72(10)
COMMERCIAL																		
Animal Service																		
Boarding	-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	-	-	14-73(1)
Grooming	-	-	-	-	●	●	●	●	●	-	●	●	●	●	●	-	-	14-73(1)
Veterinary	-	-	-	-	●	●	●	●	●	-	●	●	●	●	●	-	-	14-73(1)
Assembly and Entertainment																		
Small	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(2)

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | --=prohibited

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TABLE 7-1 — PRINCIPAL USE TABLE

USE CATEGORY	Districts																Definition & Regulations	
Use Subcategory	Residential				Mixed-Use				Commercial & Employment				Special [1]					
Specific Use Type	R1	R2	RM-1	RM-2	MX1	MX2	MX3	GX1	GX2	O	C	BP-1	BP-2	I	AG	PI-1		PI-2
Large	-	-	-	-	-	-	●	-	-	-	●	-	-	-	-	-	-	14-73(2)
Business or Trade School	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(2)
Commercial Service																		
Consumer Maintenance and Repair	-	-	-	-	●	●	●	●	●	-	●	●	Ⓢ	-	-	-	-	14-73(4)
Personal Service	-	-	-	-	●	●	●	●	●	-	●	●	Ⓢ	-	-	-	-	14-73(4)
Studio or Instructional Service	-	-	-	-	●	●	●	●	●	-	●	●	Ⓢ	-	-	-	-	14-73(4)
Other Service	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-73(4)
Day Care																		
Day Care Home, Family	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-73(5)
Day Care Facility, Adult	-	-	-	-	●	●	●	●	●	-	-	-	-	-	-	-	-	14-73(5)
Day Care Center, Group	-	-	-	●	●	●	●	●	●	●	●	Ⓢ	-	-	-	-	-	14-73(5)
Eating and Drinking Places																		
Restaurant	-	-	-	-	●	●	●	Ⓢ	Ⓢ	-	●	-	-	-	-	-	-	14-73(6)
Bar	-	-	-	-	●	●	●	Ⓢ	Ⓢ	-	●	-	-	-	-	-	-	14-73(6)
Financial Service																		
Financial Institution	-	-	-	-	●	●	●	●	●	●	●	-	-	-	-	-	-	14-73(7)
Convenient Cash Business	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	-	-	-	-	-	14-73(7)
Pawnshop	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	-	-	-	-	-	14-73(7)
Funeral or Mortuary Service	-	-	-	-	-	-	●	●	●	-	●	-	-	-	-	-	-	14-73(8)
Lodging																		
Bed & Breakfast Inn	Ⓢ	Ⓢ	●	●	-	-	-	-	-	-	-	-	-	-	●	-	-	14-73(9)
Hotel	-	-	-	-	●	●	●	●	●	●	●	-	-	-	-	-	-	14-73(9)
Motel	-	-	-	-	-	-	-	-	-	-	●	-	-	-	-	-	-	
Short-term Rental	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-73(9)
Medical Service	-	-	-	-	●	●	●	●	●	●	●	●	-	-	-	-	-	14-73(10)
Office	-	-	-	-	●	●	●	●	●	●	●	●	●	●	-	-	-	14-73(11)
Parking, Non-accessory	-	-	-	-	●	●	●	●	●	-	●	●	●	●	-	-	-	14-73(12)
Retail Sales																		
Convenience Goods	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(13)
Consumer Shopping Goods	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(13)
Building Materials and Supplies	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-73(13)
Landscape Materials and Supplies	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	Ⓢ	Ⓢ	-	-	-	14-73(14)
Sexually Oriented Business	-	-	-	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	-	-	14-73(14)
Sports & Recreation, Participant																		
Indoor	-	-	-	-	●	●	●	-	-	-	●	Ⓢ	Ⓢ	Ⓢ	-	-	-	14-73(15)

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | -=prohibited

TABLE 7-1 — PRINCIPAL USE TABLE

USE CATEGORY	Districts																Definition & Regulations	
Use Subcategory	Residential				Mixed-Use				Commercial & Employment				Special [1]					
Specific Use Type	R1	R2	RM-1	RM-2	MX1	MX2	MX3	GX1	GX2	O	C	BP-1	BP-2	I	AG	PI-1	PI-2	
Outdoor	-	-	-	-	-	-	●	-	-	-	●	Ⓒ	Ⓒ	Ⓒ	-	-	-	14-73(15)
Vehicle Sales and Service																		
Fueling Station	-	-	-	-	-	-	●	-	-	-	●	●	●	-	-	-	-	14-73(16)
Vehicle Sales	-	-	-	-	●	●	-	-	-	-	●	-	-	-	-	-	-	14-73(16)
Vehicle Rental	-	-	-	-	●	-	-	-	-	-	●	-	-	-	-	-	-	14-73(16)
Vehicle Maintenance & Repair, Minor	-	-	-	-	-	●	●	-	-	-	●	●	●	●	-	-	-	14-73(16)
Vehicle Maintenance & Repair, Major	-	-	-	-	-	-	-	-	-	-	●	-	●	●	-	-	-	14-73(16)
INDUSTRIAL																		
Fabrication and Production																		
Artisan	-	-	-	-	●	●	●	-	-	-	●	●	●	●	●	-	-	14-74(1)
Low-Impact	-	-	-	-	-	-	●	-	-	-	●	●	●	●	-	-	-	14-74(1)
Moderate-Impact	-	-	-	-	-	-	-	-	-	-	-	Ⓒ	●	●	-	-	-	14-74(1)
High-Impact	-	-	-	-	-	-	-	-	-	-	-	-	Ⓒ	●	-	-	-	14-74(1)
Industrial Service	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-74(2)
Storage, Distribution and Wholesaling																		
Trucking & Transportation Terminal	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-74(3)
Warehouse	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-74(3)
Warehouse, Mini (Self-Storage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Wholesale Sales and Distribution	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-74(3)
Junk or Salvage Yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14-74(4)
RECYCLING																		
Composting, Yard Waste	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	
Construction/Demolition Debris	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-75(2)
Consumer Material Drop-off	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-75(3)
Consumer Material Processing	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-75(4)
AGRICULTURAL																		
Community Garden	●	●	●	●	●	●	●	●	●	-	-	-	-	-	●	-	-	14-76(1)
Animal Agriculture	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	-	14-76(2)
Crop Agriculture	-	-	-	-	-	-	-	-	-	●	●	●	●	●	●	-	-	14-76(3)
ACCESSORY																		
Backyard Cottage	●	●	●	●	-	-	-	-	-	-	-	-	-	-	-	-	-	14-27
Amateur Radio Service Antenna	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	14-78(2)
Crop Agriculture	-	-	-	-	-	-	-	-	-	●	●	●	●	●	●	-	-	14-78(4)
Drive-in/Drive-through Service	-	-	-	-	-	●	●	●	●	-	●	-	-	-	-	-	-	14-77(5)

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | --=prohibited

NEW Section 14-71(2)(d)1. through (e)5.**(d) Overnight Shelter****1. Defined**

A facility providing, without charge, overnight lodging, with or without meals, for people with no ordinary or regular home or residence address. Overnight shelters may not operate for more than 6 months in a 12-month period.

2. Supplemental Regulations

- a. The building must comply with the building code and fire code for residential occupants.
- b. Identify the number of beds. The maximum number of beds is 16.
- c. Identify the dates of operation. May not operate for more than 6 months in a 12-month period.
- d. Identify the hours of operation. Hours of operation are limited to 7:00pm to 7:00am.
- e. Daytime services or activities are not permitted.
- f. The services provided on the site are limited to those related to providing a safe sleeping facility for guests.
- g. The petitioner shall coordinate or provide transportation of guests to and from other overnight shelters.
- h. Must compliance with all state and local laws and regulations.

(e) Group Living not otherwise Classified**1. Defined**

A group living use that is not an adult family home, community living arrangement, foster home, treatment foster home, or overnight shelter.

2. Supplemental Regulations

- a. The building must comply with the building code and fire code for residential occupants.
- b. Identify the number of beds.
- c. Identify the dates of operation.
- d. Identify the hours of operation.
- e. Compliance with all state and local laws and regulations.

NEW Section 14-72(10)(b)1. through 4.**(b) Major****1. Defined**

Infrastructure services that typically have substantial visual or operational impacts on nearby areas. Typical uses include high-voltage electric substations, utility-scale power generation facilities and utility-scale water storage facilities, such as water towers and reservoirs.

2. Supplemental Regulations

- a. A berm and hedge must screen all sides of the major utility. The berm must be a minimum 3' high, with a solid hedge on top of the berm for a total height minimum of 6'.
- b. Large trees are required along all street frontages, planted a maximum of 35' apart.
- c. All building facades must comply with façade materials in Table 9-1.
- d. Utility boxes, cabinets, etc., must be screened and comply with façade materials in Table 9-1, or be colored with muted tones (no metallic colors permitted).

NEW Section 14-73(6)(a)1. through 14-73(6)(b)2.**(a) Restaurant****1. Defined**

An establishment that serves food or beverages for on- or off-premise consumption as its principal business. Typical examples of restaurant uses include principal use restaurants, cafés, cafeterias, ice cream/yogurt shops, donut shops and coffee shops.

2. Supplemental Regulations

- a. Parking lots, driveways, and drive-in/drive-through service must be located at least 50' away from R Districts.
- b. Outdoor patios, outdoor gathering spaces, and outdoor dining areas must be located at least 100' away from R Districts.

(b) Bar

1. Defined

Uses that cater primarily to adults, 21 years of age and older and that sell and serve beer, wine or alcoholic liquor for on-premise consumption as their principal business. Typical uses include bars, taverns, brewpubs, tasting rooms and nightclubs.

2. Supplemental Regulations

- a. Parking lots, driveways, and drive-in/drive-through service must be located at least 50' away from R Districts.
- b. Outdoor patios, outdoor gathering spaces, and outdoor dining areas must be located at least 200' away from R Districts.

NEW Section 14-73(7)(b) through 2.f. (Convenient Cash Business)1. Defined

An individual...

~~1-a.~~ A currency...

~~2-b.~~ A payday...

~~3-c.~~ A title...

2. Supplemental Regulations

The following information must be provided with conditional use requests.

- a. Hours of operation are limited to 9:00am-7:00pm.
- b. The build-to line is 30', no less.
- c. Parking, refuse and recycling, utilities, and loading areas allowed in rear yard only.
- d. At least one entrance must face each street frontage.
- e. All building facades must comply with façade materials in Table 9-1.
- f. Minimum 70% transparency required on all street frontages; Minimum 20% transparency required on all other facades.

NEW Section 14-73(7)(c) through 2.f. (Pawnshop)1. Defined

An entity...

2. Supplemental Regulations

The following information must be provided with conditional use requests.

- a. Hours of operation are limited to 9:00am-7:00pm.
- b. The build-to line is 30', no less.
- c. Parking, refuse and recycling, utilities, and loading areas allowed in rear yard only.
- d. At least one entrance must face each street frontage.
- e. All building facades must comply with façade materials in Table 9-1.
- f. Minimum 70% transparency required on all street frontages; Minimum 20% transparency required on all other facades.

NEW Section 14-73(9)(a)1. through 2.(a) Bed & Breakfast Inn1. Defined

A lodging establishment in a detached house in which the resident owner/operator offers 6 or fewer guest rooms and breakfast service to overnight guests for more than 10 days in a 12-month period.

2. Supplemental Regulations

- a. A valid license is required from the Health Department.
- b. Outdoor guest parking area screening required using the parking lot screening requirements of Zoning Ordinance 14-103(3).

NEW Section 14-73(13)(d)1. through 10.**(d) Landscaping Materials and Supplies****1. Defined**

Retail sales that sell or otherwise provide for the outdoor storage and display or sale of plants, trees, sand, soil, aggregates, other materials, and screenings used in indoor or outdoor planting or landscaping. The use may include buildings, greenhouses, and open space.

2. Supplemental Regulations

- a. Hours of operation are limited to 7:30am to 7:30pm.
- b. Hours of operation for the moving of sand, soil, and aggregates are limited to 9:00am to 5:00pm.
- c. Storage areas for sand, soil, aggregates, and other materials must be at least 200 feet from R-zoned lots within the City of De Pere and at least 100' away from street rights-of-way.
- d. Outdoor storage of dead plants, trees, logs, and stumps is prohibited.
- e. Outdoor storage of sand, soil, aggregates, and other materials must be screened from view by an opaque fence, wall or berm that is at least 6' high. Chain-link, hardware cloth, and untreated wood are not permitted.
- f. Outdoor storage of landscaping vehicles and equipment must be screened using the trucking and transportation terminal requirements of Zoning Ordinance 14-89(2).
- g. Outdoor storage of semi-trailers onsite is prohibited.
- h. Outdoor storage of living plants and trees for sale does not require screening.
- i. Living plants and trees for sale must be located outside of all setbacks.
- j. Vehicles and equipment with back-up alarms must use only low frequency back-up alarms that meet OSHA safety standards.

NEW Section 14-73(14)(b)3. through 6. (Sexually Oriented Adult Entertainment Establishments)**(b) Supplemental Regulations**

1. A site plan must be prepared and submitted in accordance with 14-124. The site plan must be processed concurrently with the conditional use application.
2. No more than one sexually oriented adult entertainment establishment may be located on any one parcel, and such establishment must be at least 1,500 feet from any other sexually oriented adult entertainment establishment. Further, no sexually oriented adult entertainment establishment is permitted within 1,000 feet of the following:
 - a. Any land zoned residential;
 - b. Any historic site identified on the "National Register", or an adopted historic district;
 - c. Any public or private elementary or secondary school or licensed nursery school or day care center;
 - d. A religious (non-secular) assembly use;
 - e. A public park or parkway.
3. Hours of operation are limited to 9:00am-7:00pm.
4. The build-to line is 30', no less.
5. Parking, refuse and recycling, utilities, and loading areas allowed in rear yard only.
6. At least one entrance must face each street frontage.
- ~~3-7.~~ Signs advertising any sexually oriented adult entertainment establishment must conform with the requirements of Chapter 98 of the municipal code with the exception, however, that no tower or portable signs or billboards are permitted on the premises, and with further exception that signs shall not depict specified sexual activities and/or specified anatomical areas as defined in Section 110-5 of the municipal code, and provided further that no flashing or traveling lights may be located outside the building. The location and wording of such sign must be shown on the site plan.
- ~~4-8.~~ Parking must be provided in accordance with Article VIII.
- ~~5-9.~~ Lighting must be provided to illuminate the parking area and the entire exterior of the building. Such lighting must be shown on the site plan.
- ~~6-10.~~ No display windows are allowed on the premises.
- ~~7-11.~~ The owner and/or operator of the sexually oriented adult entertainment establishment must agree to comply with all federal, state, and local laws and ordinances, including obscenity,

liquor, and cabaret laws and must further ensure that minors are not permitted on the premises. Solicitation for the purposes of prostitution is strictly prohibited.

8-12. Sexually oriented adult cabaret establishments are subject to compliance with Section 110-5 of the municipal code relating to noise; and the hours of operation for such establishments are limited to the same hours of operation for bars and taverns located within the City of De Pere.

9-13. Sexually oriented adult outdoor motion picture theaters are subject to compliance with the regulations set forth in Section 110-5 of the municipal code pertaining to noise. Furthermore, sexually oriented adult entertainment outdoor motion picture theaters must confine their hours of operation to those hours of operation established for bars and taverns within the City of De Pere. Sexually oriented outdoor motion picture theaters must also have the viewing screen located in such a fashion as to not be visible from any road, street or highway, or residential zoning district up to 1,000 horizontal feet away; and the premises must be surrounded by fencing which is impervious to sight and at least 8 feet in height. All theaters must comply with Section 134.46, Wisconsin Statutes [Wis. Stats. § 134.46].

10-14. Before approval of a site plan, an inventory of the surrounding areas and population must be made by the zoning administrator, along with a study of the proposed development and plans for the area so as to enable the plan commission to make appropriate findings relating to the effect of the establishment of such a use in that area.

Section 14-78(5) and NEW (a) through (b)

(5) Drive-in and Drive-through uses

Drive-in and drive-through uses are allowed as accessory uses/structures in accordance with Table 7-1.

(a) Drive lanes, stacking spaces, order boards, pick-up windows, etc., are not permitted within building setbacks and build-to line areas.

(b) Drive-in/drive-through service must be located at least 50' away from R Districts.

Section 14-78(10)(b)6. (Outdoor Storage)

6. Fences and walls must be constructed of a matching building material and color. Chain-link, and hardware cloth, and untreated wood are not permitted.

NEW Section 14-94(2)(h) (Refuse and Recyclable Materials Storage)

(h) Refuse and recyclable materials storage areas must be setback at least 20 feet from street rights-of-way and at least 4 feet from interior side lot lines, rear lot lines, and alleys.

NEW Section 14-104(4)(b)d. (Parking Lot Interior Landscaping)

(d) They must separate parking spaces so that there are no more than 20 parking spaces in an individual row between islands or medians.

Section 14-111 Table 11-5

TABLE 11-5 — SIGN REGULATIONS: OFFICE AND COMMERCIAL DISTRICTS							
Sign Type	Zoning District	Max. Number Per Street Frontage	Maximum Height (ft.)	Maximum Area (sq. ft.)	Minimum Clearance	Minimum Setback (ft.)	Allowed Illumination
Awning	O, C	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal
Business Center	O, C	1 total per property	20	200	None or 7	5	External, backlit, EMS
Canopy	O, C	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal

Section 14-111 Table 11-6

TABLE 11-6 — SIGN REGULATIONS: BUSINESS PARK AND INDUSTRIAL DISTRICTS							
Sign Type	Zoning District	Max. Number Per Street Frontage	Maximum Height (ft.)	Maximum Area (sq. ft.)	Minimum Clearance	Minimum Setback (ft.)	Allowed Illumination
Awning	BP-1, BP-2, I	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal
Business Center	BP-1, BP-2, I	1 total per property	20	200	None or 7	5	External, backlit, internal
Canopy	BP-1, BP-2, I	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal

NEW Section 14-116(2)(a)3.**(2) Loss of Nonconforming Status****(a) Criteria**

All nonconforming signs lose their nonconforming status if one or more of the following occurs:

1. The sign is abandoned;
2. The sign is structurally altered in any way that brings the sign further out of compliance with these sign regulations than it was before alteration;
3. The sign or sign structure is replaced, partially or entirely, with a new sign or sign structure that is nonconforming.
- 3.4. The sign is relocated. However, relocation of a sign pursuant to the exercise or the threat of exercise of eminent domain by a governmental authority does not result in a nonconforming sign losing its nonconforming status if the sign is relocated to an area on the same tax parcel and as close as practicable to the original site acquired by government action;
- 4.5. The sign fails to conform to this zoning ordinance regarding maintenance and repair, abandonment, or dangerous or defective signs; and

END



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: C. Ordinance #23-19 Amending Chapter 14 Zoning Ordinance
DPMC.

ATTACHMENTS:

- Ord23-19 (PDF)
- 4th Quarter Revisions-Accepted Summary (PDF)

ORDINANCE #23-19

AMENDING CHAPTER 14 ZONING ORDINANCE OF THE DE PERE MUNICIPAL CODE

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding amendments to Chapter 14 (Zoning Ordinance) of the City of De Pere Municipal Code, and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk, having published a Class 2 Notice of Public Hearing regarding such proposed amendments to Chapter 14 (resulting from a quarterly review), a public hearing having been held on the 19th day of December, 2023 at 7:35 p.m. and the Common Council having heard all interested parties, their agents and/or attorneys;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 14 – ZONING ORDINANCE shall be amended as attached hereto and incorporated herein by reference.

Section 2. That all other ordinances in conflict herewith are hereby repealed.

Section 3. That this ordinance shall take effect upon passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of December, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee/Commission Approval: 11/27/2023

Publication Date: _____

Redlined Revisions for Zoning Ordinance
Plan Commission Review November 27, 2023
Common Council Decision December 19, 2023

Section 14-70 Table 7-1

TABLE 7-1 — PRINCIPAL USE TABLE

USE CATEGORY	Districts																Definition & Regulations	
Use Subcategory	Residential				Mixed-Use				Commercial & Employment				Special [1]					
Specific Use Type	R1	R2	RM-1	RM-2	MX1	MX2	MX3	GX1	GX2	O	C	BP-1	BP-2	I	AG	PL-1		PL-2
RESIDENTIAL																		
Household Living																		
Single-Household	●	●	●	●	●	●	●	●	●	-	-	-	-	-	●	-	-	14-71(1)
Two-Household	-	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Three-to-Six-Household	-	-	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Seven+ Household	-	-	-	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Live-Work	-	-	-	-	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(1)
Group Living																		
Adult Family Home	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(2)
Community Living Arrangement	●	●	●	●	●	●	●	●	●	-	-	-	-	-	●	-	-	14-71(2)
Foster Home	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-71(2)
Overnight Shelter	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	-	14-71(2)
Group Living not otherwise classified	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	-	-	14-71(2)
Neighborhood Clubhouse																		
	●	●	●	●	-	-	-	-	-	-	-	-	-	-	-	-	-	14-71(3)
PUBLIC AND CIVIC																		
Cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	14-72(1)
Club or Lodge	-	-	-	●	●	●	●	●	●	-	●	-	-	-	-	●	-	14-72(2)
College or University	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	●	-	14-72(3)
Hospital	-	-	-	-	-	-	-	●	●	●	●	●	●	●	-	●	-	14-72(4)
Library or Cultural Center	-	-	-	-	●	●	●	●	●	●	●	●	●	-	-	●	-	14-72(5)
Parks and Recreation	●	●	●	●	-	-	●	●	●	-	●	-	-	-	-	●	-	14-72(6)
Religious & Non-Secular Assembly	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	14-72(7)
Safety Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	14-72(8)
School	-	-	-	-	-	-	-	-	-	-	●	-	-	-	-	●	-	14-72(9)
Utilities and Public Service Facilities																		
Minor	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	-	14-72(10)
Major	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	Ⓢ	-	-	14-72(10)
COMMERCIAL																		
Animal Service																		
Boarding	-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	-	-	14-73(1)
Grooming	-	-	-	-	●	●	●	●	●	-	●	●	●	●	●	-	-	14-73(1)
Veterinary	-	-	-	-	●	●	●	●	●	-	●	●	●	●	●	-	-	14-73(1)
Assembly and Entertainment																		
Small	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(2)

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | --=prohibited

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | --=prohibited

TABLE 7-1 — PRINCIPAL USE TABLE

USE CATEGORY	Districts																	Definition & Regulations
Use Subcategory	Residential				Mixed-Use					Commercial & Employment				Special [1]				
Specific Use Type	R1	R2	RM-1	RM-2	MX1	MX2	MX3	GX1	GX2	O	C	BP-1	BP-2	I	AG	PI-1	PI-2	
Large	-	-	-	-	-	-	●	-	-	-	●	-	-	-	-	-	-	14-73(2)
Business or Trade School	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(2)
Commercial Service																		
Consumer Maintenance and Repair	-	-	-	-	●	●	●	●	●	-	●	●	Ⓢ	-	-	-	-	14-73(4)
Personal Service	-	-	-	-	●	●	●	●	●	-	●	●	Ⓢ	-	-	-	-	14-73(4)
Studio or Instructional Service	-	-	-	-	●	●	●	●	●	-	●	●	Ⓢ	-	-	-	-	14-73(4)
Other Service	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-73(4)
Day Care																		
Day Care Home, Family	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-73(5)
Day Care Facility, Adult	-	-	-	-	●	●	●	●	●	-	-	-	-	-	-	-	-	14-73(5)
Day Care Center, Group	-	-	-	●	●	●	●	●	●	●	●	Ⓢ	-	-	-	-	-	14-73(5)
Eating and Drinking Places																		
Restaurant	-	-	-	-	●	●	●	Ⓢ	Ⓢ	-	●	-	-	-	-	-	-	14-73(6)
Bar	-	-	-	-	●	●	●	Ⓢ	Ⓢ	-	●	-	-	-	-	-	-	14-73(6)
Financial Service																		
Financial Institution	-	-	-	-	●	●	●	●	●	●	●	-	-	-	-	-	-	14-73(7)
Convenient Cash Business	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	-	-	-	-	-	14-73(7)
Pawnshop	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	-	-	-	-	-	14-73(7)
Funeral or Mortuary Service	-	-	-	-	-	-	●	●	●	-	●	-	-	-	-	-	-	14-73(8)
Lodging																		
Bed & Breakfast Inn	Ⓢ	Ⓢ	●	●	-	-	-	-	-	-	-	-	-	-	●	-	-	14-73(9)
Hotel	-	-	-	-	●	●	●	●	●	●	●	-	-	-	-	-	-	14-73(9)
Motel	-	-	-	-	-	-	-	-	-	-	●	-	-	-	-	-	-	
Short-term Rental	●	●	●	●	●	●	●	●	●	-	-	-	-	-	-	-	-	14-73(9)
Medical Service	-	-	-	-	●	●	●	●	●	●	●	●	-	-	-	-	-	14-73(10)
Office	-	-	-	-	●	●	●	●	●	●	●	●	●	●	-	-	-	14-73(11)
Parking, Non-accessory	-	-	-	-	●	●	●	●	●	-	●	●	●	●	-	-	-	14-73(12)
Retail Sales																		
Convenience Goods	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(13)
Consumer Shopping Goods	-	-	-	-	●	●	●	●	●	-	●	-	-	-	-	-	-	14-73(13)
Building Materials and Supplies	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-73(13)
Landscaping and Supplies	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	Ⓢ	Ⓢ	-	-	-	14-73(14)
Sexually Oriented Business	-	-	-	-	-	-	-	-	-	-	-	-	-	Ⓢ	-	-	-	14-73(14)
Sports & Recreation, Participant																		
Indoor	-	-	-	-	●	●	●	-	-	-	●	Ⓢ	Ⓢ	Ⓢ	-	-	-	14-73(15)

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | -=prohibited

TABLE 7-1 — PRINCIPAL USE TABLE

USE CATEGORY	Districts																Definition & Regulations	
Use Subcategory	Residential				Mixed-Use				Commercial & Employment				Special [1]					
Specific Use Type	R1	R2	RM-1	RM-2	MX1	MX2	MX3	GX1	GX2	O	C	BP-1	BP-2	I	AG	PI-1		PI-2
Outdoor	-	-	-	-	-	-	●	-	-	-	●	Ⓒ	Ⓒ	Ⓒ	-	-	-	14-73(15)
Vehicle Sales and Service																		
Fueling Station	-	-	-	-	-	-	●	-	-	-	●	●	●	-	-	-	-	14-73(16)
Vehicle Sales	-	-	-	-	●	●	-	-	-	-	●	-	-	-	-	-	-	14-73(16)
Vehicle Rental	-	-	-	-	●	-	-	-	-	-	●	-	-	-	-	-	-	14-73(16)
Vehicle Maintenance & Repair, Minor	-	-	-	-	-	●	●	-	-	-	●	●	●	●	-	-	-	14-73(16)
Vehicle Maintenance & Repair, Major	-	-	-	-	-	-	-	-	-	-	●	-	●	●	-	-	-	14-73(16)
INDUSTRIAL																		
Fabrication and Production																		
Artisan	-	-	-	-	●	●	●	-	-	-	●	●	●	●	●	-	-	14-74(1)
Low-Impact	-	-	-	-	-	-	●	-	-	-	●	●	●	●	-	-	-	14-74(1)
Moderate-Impact	-	-	-	-	-	-	-	-	-	-	-	Ⓒ	●	●	-	-	-	14-74(1)
High-Impact	-	-	-	-	-	-	-	-	-	-	-	-	Ⓒ	●	-	-	-	14-74(1)
Industrial Service	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-74(2)
Storage, Distribution and Wholesaling																		
Trucking & Transportation Terminal	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-74(3)
Warehouse	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-74(3)
Warehouse, Mini (Self-Storage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Wholesale Sales and Distribution	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	14-74(3)
Junk or Salvage Yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14-74(4)
RECYCLING																		
Composting, Yard Waste	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	
Construction/Demolition Debris	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	-	-	14-75(2)
Consumer Material Drop-off	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-75(3)
Consumer Material Processing	-	-	-	-	-	-	-	-	-	-	-	-	●	●	-	-	-	14-75(4)
AGRICULTURAL																		
Community Garden	●	●	●	●	●	●	●	●	●	-	-	-	-	-	●	-	-	14-76(1)
Animal Agriculture	-	-	-	-	-	-	-	-	-	-	-	-	-	-	●	-	-	14-76(2)
Crop Agriculture	-	-	-	-	-	-	-	-	-	●	●	●	●	●	●	-	-	14-76(3)
ACCESSORY																		
Backyard Cottage	●	●	●	●	-	-	-	-	-	-	-	-	-	-	-	-	-	14-27
Amateur Radio Service Antenna	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	14-78(2)
Crop Agriculture	-	-	-	-	-	-	-	-	-	●	●	●	●	●	●	-	-	14-78(4)
Drive-in/Drive-through Service	-	-	-	-	-	●	●	●	●	-	●	-	-	-	-	-	-	14-77(5)

KEY: ●=permitted by right | ●=permitted only above ground-floor | Ⓢ=conditional use | --=prohibited

NEW Section 14-71(2)(d)1. through (e)5.**(d) Overnight Shelter****1. Defined**

A facility providing, without charge, overnight lodging, with or without meals, for people with no ordinary or regular home or residence address. Overnight shelters may not operate for more than 6 months in a 12-month period.

2. Supplemental Regulations

- a. The building must comply with the building code and fire code for residential occupants.
- b. Identify the number of beds. The maximum number of beds is 16.
- c. Identify the dates of operation. May not operate for more than 6 months in a 12-month period.
- d. Identify the hours of operation. Hours of operation are limited to 7:00pm to 7:00am.
- e. Daytime services or activities are not permitted.
- f. The services provided on the site are limited to those related to providing a safe sleeping facility for guests.
- g. The petitioner shall coordinate or provide transportation of guests to and from other overnight shelters.
- h. Must compliance with all state and local laws and regulations.

(e) Group Living not otherwise Classified**1. Defined**

A group living use that is not an adult family home, community living arrangement, foster home, treatment foster home, or overnight shelter.

2. Supplemental Regulations

- a. The building must comply with the building code and fire code for residential occupants.
- b. Identify the number of beds.
- c. Identify the dates of operation.
- d. Identify the hours of operation.
- e. Compliance with all state and local laws and regulations.

NEW Section 14-72(10)(b)1. through 4.**(b) Major****1. Defined**

Infrastructure services that typically have substantial visual or operational impacts on nearby areas. Typical uses include high-voltage electric substations, utility-scale power generation facilities and utility-scale water storage facilities, such as water towers and reservoirs.

2. Supplemental Regulations

- a. A berm and hedge must screen all sides of the major utility. The berm must be a minimum 3' high, with a solid hedge on top of the berm for a total height minimum of 6'.
- b. Large trees are required along all street frontages, planted a maximum of 35' apart.
- c. All building facades must comply with façade materials in Table 9-1.
- d. Utility boxes, cabinets, etc., must be screened and comply with façade materials in Table 9-1, or be colored with muted tones (no metallic colors permitted).

NEW Section 14-73(6)(a)1. through 14-73(6)(b)2.**(a) Restaurant****1. Defined**

An establishment that serves food or beverages for on- or off-premise consumption as its principal business. Typical examples of restaurant uses include principal use restaurants, cafés, cafeterias, ice cream/yogurt shops, donut shops and coffee shops.

2. Supplemental Regulations

- a. Parking lots, driveways, and drive-in/drive-through service must be located at least 50' away from R Districts.
- b. Outdoor patios, outdoor gathering spaces, and outdoor dining areas must be located at least 100' away from R Districts.

(b) Bar

1. Defined

Uses that cater primarily to adults, 21 years of age and older and that sell and serve beer, wine or alcoholic liquor for on-premise consumption as their principal business. Typical uses include bars, taverns, brewpubs, tasting rooms and nightclubs.

2. Supplemental Regulations

- a. Parking lots, driveways, and drive-in/drive-through service must be located at least 50' away from R Districts.
- b. Outdoor patios, outdoor gathering spaces, and outdoor dining areas must be located at least 200' away from R Districts.

NEW Section 14-73(7)(b)4. through 4.f. (Convenient Cash Business)

1. Defined

An individual...

a. A currency...

b. A payday...

c. A title...

2. Supplemental Regulations

The following information must be provided with conditional use requests.

- a. Hours of operation are limited to 9:00am-7:00pm.
- b. The build-to line is 30', no less.
- c. Parking, refuse and recycling, utilities, and loading areas allowed in rear yard only.
- d. At least one entrance must face each street frontage.
- e. All building facades must comply with façade materials in Table 9-1.
- f. Minimum 70% transparency required on all street frontages; Minimum 20% transparency required on all other facades.

NEW Section 14-73(7)(c)1. through 1.f. (Pawnshop)

1. Defined

An entity...

2. Supplemental Regulations

The following information must be provided with conditional use requests.

- a. Hours of operation are limited to 9:00am-7:00pm.
- b. The build-to line is 30', no less.
- c. Parking, refuse and recycling, utilities, and loading areas allowed in rear yard only.
- d. At least one entrance must face each street frontage.
- e. All building facades must comply with façade materials in Table 9-1.
- f. Minimum 70% transparency required on all street frontages; Minimum 20% transparency required on all other facades.

NEW Section 14-73(9)(a)1. through 2.

(a) Bed & Breakfast Inn

1. Defined

A lodging establishment in a detached house in which the resident owner/operator offers 6 or fewer guest rooms and breakfast service to overnight guests for more than 10 days in a 12-month period.

2. Supplemental Regulations

- a. A valid license is required from the Health Department.
- b. Outdoor guest parking area screening required using the parking lot screening requirements of Zoning Ordinance 14-103(3).

NEW Section 14-73(13)(d)1. through 10.**(d) Landscaping Materials and Supplies****1. Defined**

Retail sales that sell or otherwise provide for the outdoor storage and display or sale of plants, trees, sand, soil, aggregates, other materials, and screenings used in indoor or outdoor planting or landscaping. The use may include buildings, greenhouses, and open space.

2. Supplemental Regulations

- a. Hours of operation are limited to 7:30am to 7:30pm.
- b. Hours of operation for the moving of sand, soil, and aggregates are limited to 9:00am to 5:00pm.
- c. Storage areas for sand, soil, aggregates, and other materials must be at least 200 feet from R-zoned lots within the City of De Pere and at least 100' away from street rights-of-way.
- d. Outdoor storage of dead plants, trees, logs, and stumps is prohibited.
- e. Outdoor storage of sand, soil, aggregates, and other materials must be screened from view by an opaque fence, wall or berm that is at least 6' high. Chain-link, hardware cloth, and untreated wood are not permitted.
- f. Outdoor storage of landscaping vehicles and equipment must be screened using the trucking and transportation terminal requirements of Zoning Ordinance 14-89(2).
- g. Outdoor storage of semi-trailers onsite is prohibited.
- h. Outdoor storage of living plants and trees for sale does not require screening.
- i. Living plants and trees for sale must be located outside of all setbacks.
- j. Vehicles and equipment with back-up alarms must use only low frequency back-up alarms that meet OSHA safety standards.

NEW Section 14-73(14)(b)3. through 6. (Sexually Oriented Adult Entertainment Establishments)**(b) Supplemental Regulations**

1. A site plan must be prepared and submitted in accordance with 14-124. The site plan must be processed concurrently with the conditional use application.
2. No more than one sexually oriented adult entertainment establishment may be located on any one parcel, and such establishment must be at least 1,500 feet from any other sexually oriented adult entertainment establishment. Further, no sexually oriented adult entertainment establishment is permitted within 1,000 feet of the following:
 - a. Any land zoned residential;
 - b. Any historic site identified on the "National Register", or an adopted historic district;
 - c. Any public or private elementary or secondary school or licensed nursery school or day care center;
 - d. A religious (non-secular) assembly use;
 - e. A public park or parkway.
3. Hours of operation are limited to 9:00am-7:00pm.
4. The build-to line is 30', no less.
5. Parking, refuse and recycling, utilities, and loading areas allowed in rear yard only.
6. At least one entrance must face each street frontage.
7. Signs advertising any sexually oriented adult entertainment establishment must conform with the requirements of Chapter 98 of the municipal code with the exception, however, that no tower or portable signs or billboards are permitted on the premises, and with further exception that signs shall not depict specified sexual activities and/or specified anatomical areas as defined in Section 110-5 of the municipal code, and provided further that no flashing or traveling lights may be located outside the building. The location and wording of such sign must be shown on the site plan.
8. Parking must be provided in accordance with Article VIII.
9. Lighting must be provided to illuminate the parking area and the entire exterior of the building. Such lighting must be shown on the site plan.
10. No display windows are allowed on the premises.
11. The owner and/or operator of the sexually oriented adult entertainment establishment must agree to comply with all federal, state, and local laws and ordinances, including obscenity, liquor, and cabaret laws and must further ensure that minors are not permitted on the premises. Solicitation for the purposes of prostitution is strictly prohibited.

12. Sexually oriented adult cabaret establishments are subject to compliance with Section 110-5 of the municipal code relating to noise; and the hours of operation for such establishments are limited to the same hours of operation for bars and taverns located within the City of De Pere.
13. Sexually oriented adult outdoor motion picture theaters are subject to compliance with the regulations set forth in Section 110-5 of the municipal code pertaining to noise. Furthermore, sexually oriented adult entertainment outdoor motion picture theaters must confine their hours of operation to those hours of operation established for bars and taverns within the City of De Pere. Sexually oriented outdoor motion picture theaters must also have the viewing screen located in such a fashion as to not be visible from any road, street or highway, or residential zoning district up to 1,000 horizontal feet away; and the premises must be surrounded by fencing which is impervious to sight and at least 8 feet in height. All theaters must comply with Section 134.46, Wisconsin Statutes [Wis. Stats. § 134.46].
14. Before approval of a site plan, an inventory of the surrounding areas and population must be made by the zoning administrator, along with a study of the proposed development and plans for the area so as to enable the plan commission to make appropriate findings relating to the effect of the establishment of such a use in that area.

Section 14-78(5) and NEW (a) through (b)

(5) Drive-in and Drive-through uses

Drive-in and drive-through uses are accessory uses/structures.

- (a) Drive lanes, stacking spaces, order boards, pick-up windows, etc., are not permitted within building setbacks and build-to line areas.
- (b) Drive-in/drive-through service must be located at least 50' away from R Districts.

Section 14-78(10)(b)6. (Outdoor Storage)

6. Fences and walls must be constructed of a matching building material and color. Chain-link, hardware cloth, and untreated wood are not permitted.

NEW Section 14-94(2)(h) (Refuse and Recyclable Materials Storage)

- (h) Refuse and recyclable materials storage areas must be setback at least 20 feet from street rights-of-way and at least 4 feet from interior side lot lines, rear lot lines, and alleys.

NEW Section 14-104(4)(b)d. (Parking Lot Interior Landscaping)

- (d) They must separate parking spaces so that there are no more than 20 parking spaces in an individual row between islands or medians.

Section 14-111 Table 11-5

TABLE 11-5 — SIGN REGULATIONS: OFFICE AND COMMERCIAL DISTRICTS							
Sign Type	Zoning District	Max. Number Per Street Frontage	Maximum Height (ft.)	Maximum Area (sq. ft.)	Minimum Clearance	Minimum Setback (ft.)	Allowed Illumination
Awning	O, C	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal
Business Center	O, C	1 total per property	20	200	None or 7	5	External, backlit, EMS
Canopy	O, C	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal

Section 14-111 Table 11-6

TABLE 11-6 — SIGN REGULATIONS: BUSINESS PARK AND INDUSTRIAL DISTRICTS							
Sign Type	Zoning District	Max. Number Per Street Frontage	Maximum Height (ft.)	Maximum Area (sq. ft.)	Minimum Clearance	Minimum Setback (ft.)	Allowed Illumination
Awning	BP-1, BP-2, I	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal
Business Center	BP-1, BP-2, I	1 total per property	20	200	None or 7	5	External, backlit, internal
Canopy	BP-1, BP-2, I	1 per tenant	20, but not higher than bottom of 2nd floor window	2 per linear foot of frontage, not to exceed 200	7	NA	External, backlit, internal

NEW Section 14-116(2)(a)3.**(2) Loss of Nonconforming Status****(a) Criteria**

All nonconforming signs lose their nonconforming status if one or more of the following occurs:

1. The sign is abandoned;
2. The sign is structurally altered in any way that brings the sign further out of compliance with these sign regulations than it was before alteration;
3. The sign or sign structure is replaced, partially or entirely, with a new sign or sign structure that is nonconforming.
4. The sign is relocated. However, relocation of a sign pursuant to the exercise or the threat of exercise of eminent domain by a governmental authority does not result in a nonconforming sign losing its nonconforming status if the sign is relocated to an area on the same tax parcel and as close as practicable to the original site acquired by government action;
5. The sign fails to conform to this zoning ordinance regarding maintenance and repair, abandonment, or dangerous or defective signs; and

END



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Public Hearing on Zoning Map Amendment at Parcel WD-L281-1 (2108 Lawrence Drive), approximately 418 feet north of the Lawrence Drive and Southbridge Road intersection.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: A. Notice of Public Hearing.

ATTACHMENTS:

- Public Hearing Notice_Zoning Map Amendment_12-19-23 mtg_Class 2 (PDF)

Publish: December 1, 2023 and December 8, 2023 in the Press-Times (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on **Tuesday, December 19, 2023** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on the request for a zoning map amendment at the following property:

Parcel WD-L281-1, approximately 418.0 feet north of the Lawrence DR and Southbridge RD intersection, from R1-80 (Single-Dwelling Detached District) to C (Commercial District).

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S Broadway ST, De Pere WI) or electronically. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map of the proposed zoning map amendment is available by emailing Peter Schleinz at pschleinz@deperewi.gov.

Dated this 28th day of November, 2023.

BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: B. Recommendation from Plan Commission.

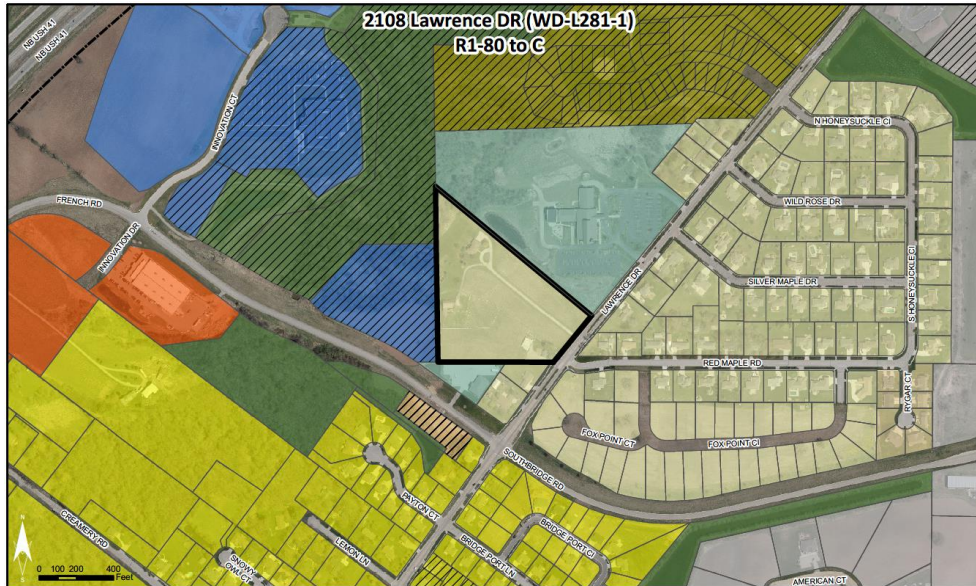
On November 28, 2023, Plan Commission unanimously recommended approval of the proposed zoning map amendment by a vote of 7-0.

ATTACHMENTS:

- PC Report - Zoning Map Amendment (DOCX)
- Application Form (PDF)
- Zoning Map Amendment - 2108 Lawrence DR (PDF)
- Legal Description (DOCX)

Item 4: Consideration and possible action for a zoning map amendment from R1-80 (Single-Dwelling Detached) to C (Commercial) at 2108 Lawrence DR (Parcel WD-L281-1).*

SITE MAP



REQUESTED ACTION: Zoning Map Amendment Request.

COMMON DESCRIPTION: 2108 Lawrence DR, located north and west of the Lawrence DR and Southbridge RD intersection.

SURROUNDING LAND USES: Religious and non-secular assembly (PI-1) to the north.
Religious and non-secular assembly (PI-1) and detached houses (R1-80) to the south.
Detached houses (R1-80) to the east.
Developing office (O PDD) and natural areas (CON PDD) to the west.

COMPREHENSIVE PLAN: Business Park.

APPLICANT / OWNER:	<u>Authorized Representative</u> Rich Malone, General Manager Green Bay Nursery & Landscape 1577 Langlade AV Green Bay, WI 54304	<u>Property Owner</u> Crosspoint Church INC ATTN: Jerry Lewin, Lead Pastor 1880 Southbridge RD De Pere, WI 54115
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LAND USE HISTORY: After review of air photographs, two residences developed on the property in the 1940's and 1980's. Agricultural uses predate annexation into the City.

STAFF REVIEW: When reviewing a zoning map amendment request, staff considers the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The proposed rezoning complies with the Comprehensive Plan and surrounding land uses, including matching adjacent existing uses.

Comprehensive Plan

The 2010 Comprehensive Plan Update text and the Future Land Uses Map (Figure 2-6) was revised by Common Council on October 18, 2023, to reflect

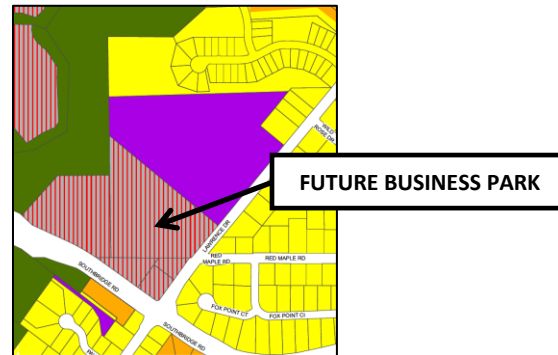
the future use as “Business Park.” The proposed zoning map amendment change from residential use to commercial and employment use complies with the 2010 Comprehensive Plan Update.

Surrounding Land Uses

The existing site zoning and surrounding land uses are referenced near the beginning of this report. The 2010 Comprehensive Plan Update reflects the following:

- Future ‘Institutional/Governmental Facilities’ to the north.
- Future ‘Business Park’ to the south.
- Future ‘Neighborhood Residential (Including Multi-Family)’ to the east.
- Future ‘Business Park’ and Natural Areas’ to the west

CLIP FROM FUTURE LAND USE MAP



Desired Development Patterns

If the Zoning Map remains unchanged as R1-80 then 11 residential, public and civic, commercial, industrial, recycling, and agricultural uses are permitted with 5 conditional uses. If the Zoning Map is amended from R1-80 to C, then 42 residential, public and civic, commercial, industrial, recycling, and agricultural uses are permitted with 6 conditional uses.

Note: Proposed Site plans are not reviewed with Zoning Map amendment requests. Interested neighbors can review any future filed site plans separately with Development Services staff at City Hall or online using the City Development & Site Plan portal.

The site is vehicle accessible with primary street frontage on Lawrence DR, S Broadway ST, and Enterprise DR. There are developed sidewalks for pedestrian accessibility. The property is near the proposed Southern Bypass to the south.

NEIGHBOR OUTREACH

All property owners within 300 feet of the subject area have been notified of the application via mail.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the request for a zoning map amendment from R1-80 (Single-Dwelling Detached) to C (Commercial) at 2108 Lawrence DR, subject to the following:

1. Compliance with all state and local laws and regulations, including compliance with all the provisions of Chapter 14, De Pere Municipal Code.

	CITY OF DE PERE APPLICATION FOR REZONING	Fee: \$ 350.00
		Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Green Bay Nursery & Landscape	Authorized Representative Rich Malone	Title General Manager	
Mailing Address 1577 Langlade Avenue	City Green Bay	State WI	ZIP Code 54304
Email Address rich@greenbaynursery.com	Phone Number (incl. area code) 920-676-2188	Fax Number (incl. area code) 920-494-2531 Ext 208	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) CrossPoint Church	Contact Person Jerry Lewin	Title Lead Pastor	
Mailing Address 1880 Southbridge Road	City De Pere	State WI	ZIP Code 54115
Email Address contact@crosspointgb.com	Phone Number (incl. area code) 920-366-7113	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 2108 Lawrence Drive De Pere, WI 54115	Parcel Number(s): WD-L281-1
--	--------------------------------

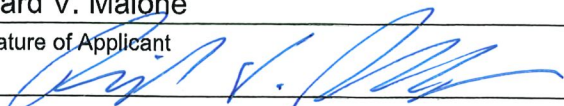
SECTION 4: Proposed Rezoning Use

Existing Zoning:	R1-80		
Proposed Zoning:	Commercial R1-80 C		
Adjacent Zoning: North PI-1	Adjacent Zoning: South R1-80	Adjacent Zoning: West Do not know	Adjacent Zoning: East R1-80
Present Use of Parcel	Residential/farm		
Proposed Use of Parcel	Retail Garden Center and Landscaping		

SECTION 5: Certification and Permission

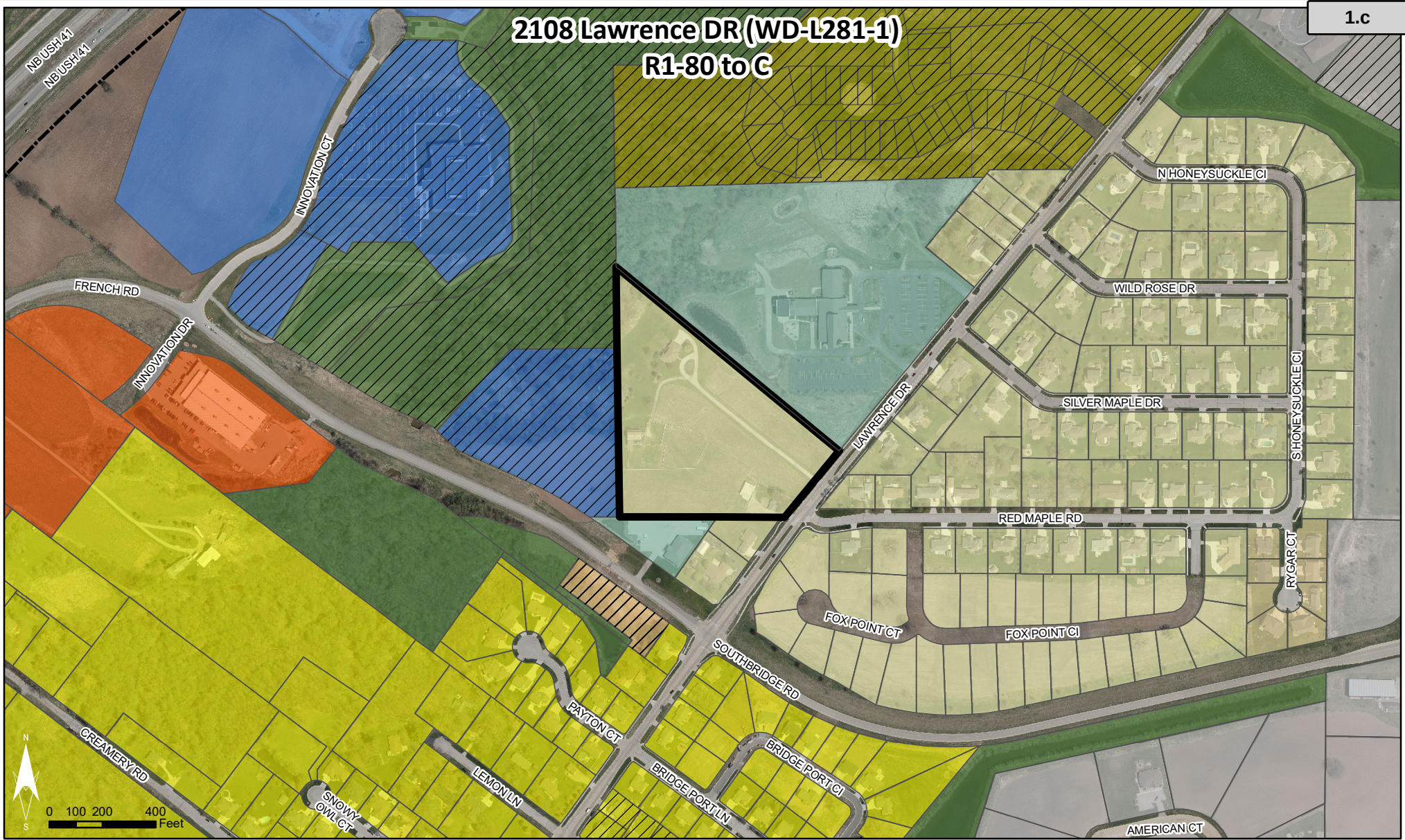
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Richard V. Malone	Title	Phone Number 920-676-2188
Signature of Applicant 		Date Signed 6-12-23

Attached additional sheets if necessary.

2108 Lawrence DR (WD-L281-1) R1-80 to C



Zoning Map Amendment Detail (Draft For Review - November 2023)

Parcels	A: Agricultural	RM-2 Multi-Unit Districts	C: Commercial
Pre-Existing PDD (Prior to Jan 1, 2023)	R1-80: Single-Dwelling Detached	MX1: Downtown Mixed-Use District	BP-1: Business Park 1
	R1-60: Single-Dwelling Detached	MX2: Neighborhood Mixed-Use District	BP-2: Business Park 2
	R1-45: Single-Dwelling Detached	MX3: Corridor Mixed-Use District	I: Industrial
	R2-60: Two-Unit	GX1: Office-Residential Mix District	CON: Conservancy
	R2-45: Two-Unit	GX2: Neighborhood Office-Residential	PI-1: Neighborhood Public & Institutional District
	RM-1: Multi-Unit Districts	O: Office	PI-2: Campus Public & Institutional District

This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising, this map.

PROPERTY DESCRIPTION FOR REZONING PURPOSES**PARCEL WD-L281-1**

10.717 AC M/L PRT SW1/4 SE1/4 SEC 31 T23N R20E COM S1/4 COR E 672.3 FT TO C/L HWY N39*32'E 291 FT N
50*28'W 1119.5 FT S 936.5 FT TO BEG EX PCL 7 OF 1 TPP 155



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: C. Ordinance #23-20 Approving Zoning Map Amendment from R1-80 Residential Single-Dwelling Detached District to C Commercial District (Parcel WD-L281-1; 2108 Lawrence Drive).

ATTACHMENTS:

- Ord23-20 (PDF)

ORDINANCE #23-20
 APPROVING ZONING MAP AMENDMENT FROM R1-80 RESIDENTIAL SINGLE-
 DWELLING DETACHED DISTRICT TO C COMMERCIAL DISTRICT
 (Parcel WD-L281-1; 2108 Lawrence Drive)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification and Zoning Map amendment for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk, having published a Class 2 Notice of Public Hearing regarding such proposed zoning change and Zoning Map amendment and, pursuant thereto, a public hearing having been held on the 19th day of December, 2023 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property:

WD-L281-1:

10.717 AC M/L PRT SW1/4 SE1/4 SEC 31 T23N R20E COM S1/4 COR E 672.3 FT TO C/L HWY N39*32'E 291 FT N 50*28'W 1119.5 FT S 936.5 FT TO BEG EX PCL 7 OF 1 TPP 155

shall be and the same is hereby rezoned from the present zoning classification of R1-80 Residential Single-Dwelling Detached District, to C Commercial District as set forth in and regulated by the provisions of Chapter 14, Article IV Commercial and Employment Districts and the permitted uses identified on the Principal Use Table (DPMC Chapter 14, Article VII – Uses, Table 7.1) and pursuant to Section 14-73 of the De Pere Zoning Code, conditioned upon compliance with the provisions of Chapter 14, De Pere Municipal Code.

Ordinance #23-20

Page 2 of 2

Section 2. The City Clerk is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 3. All other ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of December, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 11/28/2023

Publication Date: _____

Effective Date: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Recommendation from the License Committee on the Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application from existing license holder for VIP Daiquiri, 908 Main Ave, to operate under a new corporation - Nightlife, Inc.

Owner and agent are not changing with this application submission. Owner which runs both Pasquale's and VIP Daiquiri under ESales, Inc. has created the new corporation to differentiate businesses.

ATTACHMENTS:

- Original Alcohol Beverage License Application - VIP Daiquiri (PDF)

Form
AT-106Original Alcohol Beverage
License Application

FOR CLERKS ONLY

Municipality

License Period

License(s) Requested

- ☐ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
- ☒ Class "B" Beer \$ _____ ☒ "Class B" Liquor \$ _____
- ☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ 0
- ☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$
Publication Fee	\$ 30 paid 12/23
Background Check	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

~~XXXXX~~ Nightlife inc

2. Trade Name or DBA

VIP Daquiri lounge

3. Premises Address

308 main Ave Depue WI 54115

4. County

Brown

5. Municipality

Depue

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN

93-3988613

9. Wisconsin Seller's Permit Number

456-1031516894-04

10. Premises Phone

920-425-4766

11. Premises Email

wireless196@gmail.com

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Main Bar Area & Basement

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate..... ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?..... ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration WISCONSIN		2. Date of Registration 12-1-23
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☒ Yes ☒ No		
Name of Parent Company WISCONSIN		FEIN of Parent Company
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name TYE	Agent's First Name Hartwell	Phone 920 819 3220

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

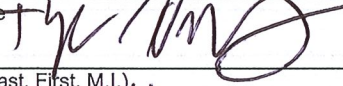
Last Name	First Name	Title	Phone
Guthrie	Mark	COO	920 784 4951

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 		Date 12-1-23
Name (Last, First, M.I.) Hartwell Tye		
Title CFO	Email wireless7gb@gmail.com	Phone 920 819 3220

Part F: For Clerk Use Only

Date application was filed with clerk 12/1/23	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Recommendation from the License Committee on the request by Cordell Rice regarding the denial of his operator license application.

ATTACHMENTS:

- City of De Pere Alcohol Beverage Lic. Enforcement Policy Guidelines (PDF)

CITY OF DE PERE
ALCOHOL BEVERAGE LICENSES
ENFORCEMENT POLICY GUIDELINES

Intent. It is the responsibility of the License Committee (“Committee”) of the De Pere Common Council to screen applications for alcohol beverage licenses within the City of De Pere (“City”) and to make recommendations to the Common Council for its decision under the City’s licensing authority in Chapter 125 of the Wisconsin Statutes and Chapter 7 of the De Pere Municipal Code. The Committee adopts the following guidelines in order to specify the reasons for denying, non-renewing or revoking an alcohol beverage license. If a decision is made to deny, revoke, suspend or non-renew a license, the Council is required to provide that person with a written reason for the denial. These guidelines are adopted to assist the Committee in its reviews and recommendations and the Common Council in its decision-making, to meet that requirement.

The following guidelines are established by the Committee to provide a framework for determining which persons are eligible for issuance of an alcohol beverage license (*i.e.* grounds for denial) and a framework for suspension, revocation or non-renewal. **Broad discretion is retained by both the Committee and the Common Council to consider each case on an individual basis. Deviation from the guidelines is permitted if unusual, exaggerated or mitigating circumstances exist, which may include, but are not limited to, the particular circumstances documented or the length of time that has expired since the offense.**

Alcohol beverage license holders must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws, and assist with minimizing disturbances of the peace and maintaining the safety of the community. Individuals with a past history of negative or uncooperative contacts with police agencies should be scrutinized to determine if their past behavior is compatible with these expectations; provided, however, that the Committee and the Common Council shall not discriminate against applicants based on a prior arrest or conviction record, pursuant to Wis. Stat. §§ 111.321, 111.322, 111.335 and 125.12(1)(b), unless the arrests or convictions substantially relate to the circumstances of the licensed activity. It is with these goals in mind that these guidelines are adopted.

For purposes of these guidelines, an “alcohol beverage license,” “license” or “permit” constitutes a retail license or an operator’s license. Additionally, the definition of “person” is as defined in Wis. Stat. § 125.02(14). Therefore, these guidelines also apply to corporations, limited liability companies, agents, and partnerships. A corporation or limited liability company with an arrest or conviction record may be issued a license if the corporation or limited liability company has terminated its relationship with all the individuals whose actions directly contributed to the conviction. **Furthermore, to the extent Wis. Stat. Ch. 125 or De Pere Ordinances provide additional grounds for denial, suspension, revocation or non-renewal, the Committee may also rely on those provisions.**

The Common Council will only deny renewal of, suspend or revoke a current alcohol beverage license under these guidelines, or other justification provided by law, if the person committed an offense substantially related to the licensed activity within the license year period immediately preceding the year for which the person is seeking renewal or within the license year period in which suspension or revocation is sought, unless the Police Chief demonstrates that previous offenses were not considered in the approval of the current license. In the event the person is considered for non-renewal, suspension or revocation as the result of such an offense, the Committee and Common Council shall consider all offenses,

regardless of when they occurred, to determine application of these guidelines.

Additionally, with respect to a non-natural person, such person's license may be revoked, suspended or non-renewed in the event a new officer, director, member, or manager, is named and such person does not qualify under these guidelines; with the exception that a corporation or limited liability company may retain its license if it terminates its relationship with all the individuals whose actions directly contributed to the conviction. With respect to successor agents, see Wis. Stat. § 125.04(6).

Notwithstanding the above, the following violations may not be used as grounds for suspension, revocation or non-renewal of an existing license:

1. Furnishing alcohol beverages to underage persons (unless the licensee has committed more than one (1) violation within a one (1) year period, or has committed a single violation in two consecutive years); or
2. Violations punishable under Wis. Stat. § 945.03(2m), 945.04(2m) or 945.05(1m) (relating to commercial gambling and gambling devices).

A copy of these guidelines shall be provided to each person who applies for a license.

GUIDELINES

Guideline 1. If the offense is **substantially related to the circumstances of the licensed activity**, any person who has been convicted of any felony, unless duly pardoned, does not qualify for an alcohol beverage license. (To the extent the other guidelines reference a specific offense, this guideline shall apply if the offense constitutes a felony.)

Guideline 2. If the offense is **substantially related to the circumstances of the licensed activity**, any person who has been convicted of, released from incarceration in a State or Federal Prison System, or a county jail for, or released from parole or probation status, for two (2) or more offenses, **arising out of separate incidents**, within the last ten (10) years in the following subcategories, does not qualify for an alcohol beverage license:

- (a) Violent crimes against the person of another, including but not limited to homicide, aggravated battery, sexual assault, injury by negligent use of a weapon, injury by negligent use of a vehicle, or injury by intoxicated use of a vehicle.
- (b) Crimes involving cooperation (or lack thereof) with law enforcement officials, including but not limited to, obstructing a police officer, resisting arrest, bribery of public officers or employees, misconduct in public office, bomb scares, or acts or threats of terrorism.
- (c) Manufacturing, distributing, delivering a controlled substance or a controlled substance analog; possessing with intent to manufacture, distribute or deliver, a controlled substance or a controlled substance analog.

Guideline 3. Provided the offense is **substantially related to the circumstances of the licensed activity**, any person who has been convicted of, released from incarceration in a State or Federal Prison System, or a county jail for, or released from parole or probation status, for two (2) or more offenses, **arising out of separate incidents**, within the last seven (7) years in the following subcategories, does not qualify for an alcohol beverage license:

- (a) Disorderly conduct, criminal damage to property, solicitation of prostitution or other prostitution related offenses, wherein the offense involves an incident at a place that is, or should have been licensed under Wis. Stat. Ch. 125.

- (b) Alcohol beverage offenses (under Wis. Stat. Ch. 125 or De Pere Ordinance Ch. 7 - excluding administrative violations such as “failure to frame license”) **(furnishing alcohol beverages to underage persons shall not be used as grounds for suspension, revocation, or non-renewal of an existing license unless the licensee has committed two (2) violations within a one (1) year period, or committed a single violation in two consecutive years).**
- (c) Perjury or false swearing, wherein the offense involves an incident at a place that is or should have been licensed under Wis. Stat. Ch. 125.
- (d) Possessing a controlled substance, controlled substance analog or drug paraphernalia.
- (e) Operating a motor vehicle while under the influence of intoxicants or drugs.
- (f) Operating a motor vehicle with a BAC in excess of .08% by weight.
- (g) Open intoxicants in public places or in a motor vehicle.

Guideline 4. Provided the offenses are **substantially related to the circumstances of the licensed activity**, any person who is a habitual law offender does not qualify for an alcohol beverage license. To constitute a habitual law offender there need not have been a trial or conviction for each or any offense. What is required is that the offenses were committed, that the law has been violated, and that the fact of such violations can be shown. *See Smith v. City of Oak Creek*, 139 Wis. 2d 788 (1987). For purposes of these guidelines, a habitual offender includes, but is not limited to a person who has committed two (2) or more offenses, each a separate incident, within the immediately preceding five (5) years.

Guideline 5. Provided the offenses are **substantially related to the circumstances of the licensed activity**, a pending criminal charge for any of the following offenses may be the basis for denial, non-renewal, suspension or revocation of an alcohol beverage license:

- (a) Any violation of Wis. Stat. Chapter 940, Crimes Against Life and Bodily Security.
- (b) The following violations of Wis. Stat. Chapter 948: sexual assault of a child, repeated sexual assault of the same child, physical abuse of a child, sexual exploitation of a child, trafficking of a child, causing a child to view or listen to sexual activity, incest with a child, child enticement, use of a computer to facilitate a child sex crime, soliciting a child for prostitution, sexual assault of a child placed in substitute care, sexual assault of a child by school staff person or a person who works or volunteers with children.
- (c) A violent crime against a child.
- (d) A violation of the law of another jurisdiction that would be a violation of (a), (b), or (c) if committed in this state.

Guideline 6. In addition to the other provisions under these guidelines, pursuant to Wis. Stat § 125.12, a person’s alcohol beverage license may be denied, non-renewed, suspended or revoked if the person:

- (a) Keeps or maintains a disorderly or riotous, indecent or improper house.
- (b) Sold or has given away alcohol beverages to known habitual drunkards.
- (c) Does not possess the qualifications under Chapter 125 of the Wisconsin Statutes and Chapter 7 of the De Pere Municipal Code to hold a license.
- (d) Was issued a license in conjunction with a warning letter as to any future law violations, regardless of whether the basis for the warning letter was conduct occurring earlier or outside of any of the time limits set forth in Guidelines 2, 3 and 4 above, and has committed a law violation subsequent to the issuance of the warning letter.

Guideline 7. Any person who materially falsifies an application for an alcohol beverage license will not be eligible to re-apply for an alcohol beverage license for a period of twelve (12) months from the **date of denial** of such application. The Committee within its review and recommendation process and the Common Council may waive the provisions of this paragraph, allow the applicant to submit a corrected application, with the appropriate fee, and grant an alcohol beverage license to the person, if it appears to the Common Council that any falsifications on the application were the result of inadvertence, excusable neglect or mistake.

Guideline 8. In the event that any person's alcohol beverage license is denied, non-renewed, suspended or revoked based upon the person's conviction record, the person shall be allowed the opportunity to show evidence of rehabilitation and fitness to engage in the licensed activity. If the person shows competent evidence of sufficient rehabilitation and fitness to perform the licensed activity, the Committee may not refuse to license the person or bar or terminate the person from licensing based on that conviction record unless the conviction is for an exempt offense under Wis. Stat. § 111.335(4). Competent evidence of sufficient rehabilitation and fitness to perform the licensed activity may be established by the production of any of the following:

- (a) The person's most recent certified copy of a federal department of defense form DD-214 showing the person's honorable discharge, or separation under honorable conditions, from the U.S. armed forces for military service rendered following conviction for any offense that would otherwise disqualify the person from the license sought, except that the discharge form is not competent evidence of sufficient rehabilitation and fitness to perform the licensed activity if the person was convicted of any misdemeanor or felony subsequent to the date of the honorable discharge or separation from military service.
- (b) A copy of the local, state, or federal release document; and either a copy of the relevant department of corrections document showing completion of probation, extended supervision, or parole; or other evidence that at least one year has elapsed since release from any local, state, or federal correctional institution without subsequent conviction of a crime along with evidence showing compliance with all terms and conditions of probation, extended supervision, or parole.
- (c) In addition to the above documentary evidence, the Committee will consider any of the following evidence presented by the individual:
 - i. Evidence of the nature and seriousness of any offense of which he or she was convicted.
 - ii. Evidence of all circumstances relative to the offense, including mitigating circumstances or social conditions surrounding the commission of the offense.
 - iii. The age of the person at the time the offense was committed.
 - iv. The length of time that has elapsed since the offense was committed.
 - v. Letters of reference by individuals who have been in contact with the person since the person's release from any local, state, or federal correctional institution.
 - vi. All other relevant evidence of rehabilitation and present fitness presented.

Severability. If any section, subsection, sentence or phrase of this Policy is for any reason held to be invalid or unconstitutional by reason of a decision of any court of competent jurisdiction, such

decision shall not affect the validity of any other section, subsection, sentence, clause or phrase.

Conflict. Any impermissible conflict between Wis. Stat. Ch. 125, Ch. 7 of the De Pere Municipal Code and this policy shall be decided on the order of precedence which shall be the order listed in this sentence.

This policy will go into effect on the 3rd day of March, 2020.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Consideration and Possible Action on the following Community Service Grant applications:



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: A. Sleep in Heavenly Peace, De Pere Chapter - No Kid Sleeps on the Floor in Our Town!

ATTACHMENTS:

- Sleep in Heavenly Peace WI - De Pere Chapter(PDF)
- SHP Brochure(PDF)
- SHP Photo (PDF)



Community Service Grant Application

De Pere, WI

1.a

Submitted On:

Oct 30, 2023, 07:32AM CDT

Are you applying as an individual or as a group?	Group
Applicant Name	Sherr Hines
Group Name	Sleep in Heavenly Peace W-De Pere Chapter
Phone Number	517-604-8892
Email	grants@shpbeds.org
Full Address	Street Address: 1367 Crystal Rock Ct City: De Pere State: WI Zip: 54115
Project Title	No Kid Sleeps on the Floor in Our Town! W-De Pere 2023
Project Location	De Pere, WI
Project Description: Provide a brief outline of your project, describing your goals/objectives and your timeline for completion.	Unfortunately, there are painfully few options for guardians unable to provide a bed for their child. A typical household item took for granted by many; their children sleep on the floor every night. Most government, state, and non-profit agencies aim to assist with food, shelter, healthcare, and other essentials. However, very few, if any, entities provide beds for children. Sleep in Heavenly Peace is a charitable organization built to scale, attracting resources from within the local community and repeatedly addressing one targeted specific problem. Through the tremendous efforts of volunteers and generous donations and grants, fully furnished (with new mattresses, sheets, pillows, and a blanket) twin beds (that can be bunked) are built and delivered to children, ages 3-17, who do not have the luxury of sleeping on one. What makes SHP Chapters unique is that they not only deliver these beds, fully furnished (frames, mattresses, sheets, pillows, and blankets) to children in need; they partner with local organizations, churches, businesses, and community members to build them! Chapter leadership and their core team show volunteers how to take a pile of wood, and with drills, sanders, and saws, construct twin bed frame components. SHP's simple design is easy to follow and takes no woodworking experience to learn. During SHP community "Build Days," volunteers learn about the organization the need in "their town" and take pride as they transform piles of lumber into twin bed frames. Following each build day, volunteers deliver the beds to local families that requested/qualified for a one. SHP Build and Delivery Days facilitate community engagement by providing a fun and practical opportunity to volunteer their time.

formal studies exist to provide an actual number, historical delivery data collected indicates conservatively that approximately 3% of a community's overall population represents children ages 3-17 experiencing bedlessness. A silent epidemic is emerging, and the number of children in need far exceeds the availability of beds for the underprivileged.

So many great charities provide clothing, meals, and toys for families in need, but as wonderful as they are, little help goes to something as permanent as providing suitable beds and bedding for their children. Sleep in Heavenly Peace is an organization of volunteers dedicated to finding those children that do not have the luxury of sleeping on a bed. Through the tremendous efforts of volunteers and generous donations, twin beds are built and delivered to children, ages 3-17, who are otherwise sleeping on couches, blankets, or even floors.

Understanding that something as simple as a soft, warm bed can directly impact a child's overall awareness to the emerging issue of child bedlessness in "our town" through our days of service, building, and delivering the beds we make. The more awareness we can provide the community through our continued efforts and community partners, the more support we can gather to fulfill our Mission. The project is ongoing until "No Kid Sleeps on the Floor in Our Town!" The Chapter will utilize funding within one year of the award.

Measurable Objectives: How will your goals and objectives be achieved? What benefits will citizens of the City of De Pere gain from this project?

Smiles are the mark of success as one more child is off the floor and sleeping in their own bed. The long-term goal is to gain information from the recipients for research. A survey is sent to random homes asking about bed usage and information on any physical, behavioral, and emotional changes for the child (i.e. school work).

SHP uses the reporting system Salesforce. Families in need (or anyone on their behalf) complete a bed request through the website www.shpbeds.org, and the request information is stored in Salesforce for tracking purposes. As chapters conduct build days, they report the number of beds built in this system. Likewise, as beds get delivered, the number is also recorded for accurate record-keeping in this system. Tracking systems aside, the most significant measure of success comes from the joy expressed by the children when they receive their beds.

Itemization of Anticipated Expenses: Provide cost estimates associated with the project (award amount not to exceed \$600 even if total project costs are higher). Describe all materials that will

Lumber/Hardware = \$318
Mattresses = \$200
Bedding = \$82

need to be purchased for the project.

If you have any photos/sketches or other documentation that you would like to include with your application, please upload them now.

SHP Tri-Fold Brochure_21Nov2019_Compressed.pdf
IMG_1846.jpg
IMG_1676.jpg

By checking this box I acknowledge that, if selected, my project will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the project. No grant funds may be used for alcohol, drugs, or any behavior or activity which is contrary to local ordinances, state statutes, or federal law.

I agree

Submission Date

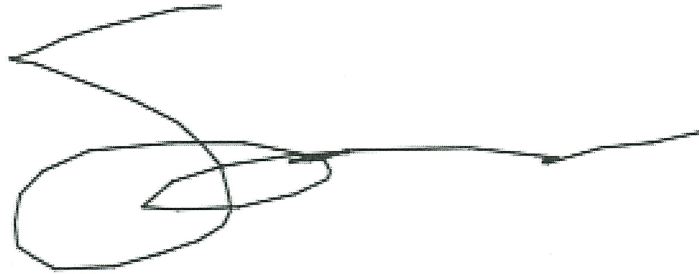
10/30/2023

Signature Data

First Name: Sherri

Last Name: Hines

Email Address: grants@shpbeds.org



Signed at: Oct 30, 2023 7:31am America/Chicago

User's Session Information

IP Address: 67.149.69.146

Referrer URL:



SHP is a registered 501(c)(3) non-profit serving children in need. And the best part? As a volunteer-driven organization, 100% of donations go toward building children's beds.

Because every child deserves a safe place to sleep.

SHP continues to grow with multiple locations throughout the country to serve your community. Visit our website to find the nearest chapter where you can get involved.

We can even come to your city!

Visit our website or call us to find out how you can donate, volunteer, or tell us about a child sleeping on the floor. We want to make every town our town because...

NO KID SLEEPS ON THE FLOOR IN OUR TOWN!

COME SHARE THIS EXPERIENCE WITH US. WE PROMISE THE SAME JOY WILL COME TO YOU.



DONATE
Donate to a family in need.



VOLUNTEER
Help us build and deliver beds!



SPONSOR
Help us continue our mission.



NO KITS HERE

Our bunk beds are built from scratch and built to last a lifetime.



NO EXPERIENCE NEEDED

The builds follow SHP's simple and easy-to-follow bunk bed design and require no previous woodworking experience.



READY TO SLEEP

Each bed is delivered and assembled to an appreciative home, complete with mattresses, pillows and bedding.



SHP and their partner organization schedules an event called a "Build Day" where volunteers build bunk beds:

- Inexperienced volunteers are trained and supervised by experienced ones from SHP
- All power/hand tools are supplied by SHP who will be on site for the Build Day
- Volunteers learn valuable trade skills
- Build Days let employees network and build relationships
- Volunteers provide necessary and critical support to the local community

With your kind donations and just a few volunteers...



...together we can give some children new beds so they can **Sleep in Heavenly Peace.**



WHO IS SHP?

Founded in Kimberly, Idaho in 2012, Sleep in Heavenly Peace (SHP) is THE ONLY charity providing hand-made bunk beds to children who don't have beds of their own. Not only do we deliver these beds to kiddos in need, but we partner with organizations, churches, businesses and individuals like you to build them at events called Build Days!

With so many great charities providing clothing, meals and toys, little help goes to something as permanent as providing suitable beds and bedding. SHP is a group of volunteers dedicated to finding those young children living without the luxury of sleeping on a bed or even laying their heads on a pillow. Through the wonderful efforts of volunteers and generous donations, bunk beds are built, assembled and delivered to those children who are otherwise sleeping on couches, blankets or even floors. At SHP, we have a mission:

NO KID SLEEPS ON THE FLOOR IN OUR TOWN!

HOW CAN I HELP?

Every bed we build is handcrafted and constructed by volunteers willing to donate their time to help children in their community, funded by the generous donations of many. The joy that comes from delivering our beds to a child that otherwise doesn't have one is a life-changing adventure that our volunteers and sponsors can experience firsthand. Visit our website or give us a call and find out how you can donate, volunteer or host a Build Day!



CONTACT INFORMATION

SLEEP IN HEAVENLY PEACE

📍 PO Box 116 / Kimberly ID 88341

☎ 1-844-432-BEDS

📱 @SHPbeds

🌐 SHPbeds.org

Visit **SHPbeds.org** for information about a SHP Chapter near you!



**NO KID SLEEPS
ON THE FLOOR
IN OUR TOWN!**



1.b



1.c



Packet Pg. 61



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: B. Talented and Gifted Program for De Pere Schools - Community Floral Garden

ATTACHMENTS:

- Talented and Gifted Program for De Pere Schools (PDF)
- Talented and Gifted Program Budget (PDF)



Community Service Grant Application De Pere, WI

1.a

Submitted On:

Nov 28, 2023, 12:42PM CST

Are you applying as an individual or as a group?	Group
Applicant Name	Henry Levac (7th grade student), Brody Hansen (7th grade student), Sara Rohde (TAG Resource Teacher)
Group Name	Talented and Gifted Program for DePere Schools
Phone Number	920-983-9174
Email	srohde@depere.k12.wi.us
Full Address	Street Address: 700 Swan Rd City: De Pere State: W Zip: 54115
Project Title	Community Floral Garden
Project Location	Legion Park
Project Description: Provide a brief outline of your project, describing your goals/objectives and your timeline for completion.	The TAG (Talented and Gifted) students of the Unified School District of DePere would like to beautify Legion Park. The district's TAG program is a specialized program starting at grade five and extending to grade twelve, and certain children's time during the school day is taken in order to enhance and nurture the learning of kids who are at a higher academic level. As you may know, Legion Park was built between 1961 and 1962, and because few changes have been made, the condition is not what it used to be. Many seasons of swimming have taken place, as well as years of use on the basketball court, and Pink Flamingo softball competitions. Quite frankly, Legion Park's overall aesthetic would benefit by building a floral garden near the concrete patio that is used during the summer for a bike rack. That space is not often used for anything and is close to the sidewalks so it would be easily accessible to anybody who wishes to use the garden. This area would be 10' by 10' and would include a pathway in between with two 4' x 8' gardens on each side. According to PR Newswire, a credible source, approximately 55 percent of people grow their own gardens, therefore they enjoy it. With that being said, DePere houses twenty-five thousand people, twenty thousand being adults. This means that, just by the means of pure logic, eleven thousand civilians in the area could benefit from the garden. If this grant is accepted, advanced students will be able to participate in an educational activity, and give back to the community they love. According to the National Library of Medicine, gardening has acted as a "lifeline," during Covid-10 and reduces stress. Considering the fact that mental health issues are on the rise, a community garden could contribute to the re

	In addition, we would like to plant seeds for a community herb garden, in which members of the community could take in scents, or utilize parts of the plants (if edible) for cooking as well.	1.a
Measurable Objectives: How will your goals and objectives be achieved? What benefits will citizens of the City of De Pere gain from this project?	If this grant is accepted, we will wait until May of 2024 to start building, when herbs and flowers can be planted with ease. The winter weather in Wisconsin is notoriously brutal, thus winter is not the ideal time to plant something living. Though the school district will not need to be as involved with the trip, we still need critical permissions for kids to leave school during school, and winter is an optimal time to do so. Detailed plans, purchasing of materials, and distributing of permission slips will happen at this time. As soon as the weather is warm enough, the TAG group will get to work. Hardware, lumber, soil plants, and many more needed materials will need to be purchased from Menards, other local businesses, or donations, and a frame for a garden bed and shelf for seeds (if we have extra) will be built in the winter. When temperatures rise, TAG students will bring all the frames, soil, stone, and plants over to Legion Park, where we hope to complete this project in two days or less, so as to not disturb the business of residents. Additional thoughts: In order to increase the longevity and quality of the project, paint, wood varnish, and other upgrades may be purchased. The TAG students will consider soliciting Legion Park residents for donations so the longevity of the garden is secured. We believe that citizens would be open to donating money or materials in order to benefit themselves and the park, and if costs exceed 600 dollars and no donations are accepted, TAG student parents have the option to donate to their child's field trip. If extra money from donations is gathered, the garden would include a shelf where people could take and donate their own seeds, contributing to a common gardening hobby, and people can enjoy it with no price tag attached. As previously stated, many people who already garden could add to their repertoire, and children or adults could start a new hobby for free. In regard to the trip itself, we will not be able to take every student from every grade, so select students who are interested will be invited. The trip will be at no cost, and there is nothing to pay for. In conclusion, a flower and herb garden would increase the aesthetic of an older community asset, contribute to a common hobby, reduce community mental health issues, and give advanced students a chance to enhance learning through carpentry and a field trip.	
Itemization of Anticipated Expenses: Provide cost		Packet Pg. 64

estimates associated with the project (award amount not to exceed \$600 even if total project costs are higher). Describe all materials that will need to be purchased for the project.		See budget sheet attached. These are based on current November prices via Menards and Schroeder's Flowers. We exceeded budget by \$25, but we have a plan to collect donations and are confident we will be able to secure it.	1.a
By checking this box I acknowledge that, if selected, my project will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the project. No grant funds may be used for alcohol, drugs, or any behavior or activity which is contrary to local ordinances, state statutes, or federal law.		I agree	
Submission Date		11/28/2023	
Signature Data	First Name: Sara Last Name: Rohde Email Address: srohde@depere.k12.wi.us  Signed at: November 28, 2023 12:42pm America/Chicago		
User's Session Information		IP Address: 216.56.93.136 Referrer URL:	

Total Cost of Supplies	0	(with budget)
Budget	600	
Lumber/Hardware	-300	
Concrete stepping stones	-30	
Soil	-150	
Plants (rough estimate)	-50	
Seeds	any leftover money and donations	
Seed Library	-95	
donations (estimate. I expect we could get much more)	25	



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: C. Northeastern Wisconsin Master Gardeners - Fenced Pathways at Locktenders Garden

ATTACHMENTS:

- Northeastern Wisconsin Master Gardeners (PDF)
- Locktender Native Garden Tours (PDF)
- Locktender Fence Map (PDF)



Community Service Grant Application De Pere, WI

1.a

Submitted On:

Nov 30, 2023, 08:45PM CST

Are you applying as an individual or as a group?	Group
Applicant Name	Claudia Schultz
Group Name	Northeastern Wisconsin Master Gardeners
Phone Number	920-360-0030
Email	csch5677@gmail.com
Full Address	Street Address: 860 North Broadway City: De Pere State: WI Zip: 54215
Project Title	Fenced Pathways at Locktenders Garden
Project Location	Locktenders Native Plant Garden at Voyageur Park Riverwalk and Wildlife Viewing Pier
Project Description: Provide a brief outline of your project, describing your goals/objectives and your timeline for completion.	The Locktenders garden consists of over 6,000 square feet of colorful native wildflowers. Since 2015, we have planted and maintained thousands of plants along the Riverwalk Terrace leading to the wildlife viewing pier, north and south of the Locktenders house. These magnificent plants thrive and bloom from May to November and provide winter interest during the non-growing season (see attached 2023 tour guide for more info). We have noticed that some people are randomly entering and walking through the gardens to presumably gain access to the water to go fishing. Existing and newly planted flora is being trampled beyond repair. As is "human nature," when a person sees one trampled path, they tend to take the same trail and an ever-widening unplanned path starts to form (see attached map). We see many plants crushed and bent over with no chance of recovering and growing again. In May/June 2024, our goal is to create clearly marked fenced pathways so that people who want to walk through the gardens can safely walk from the sidewalk through the gardens to the rock riprap without trampling any plants. Our objectives are to purchase and install posts, fencing (synthetic rope), and signage at select pathway locations leading from the sidewalk through the gardens to the rock riprap on the west side. These fenced pathways will hopefully guide people who are seeking direct access to the Fox River shoreline. We believe

	pathways, people will be less likely to create their own. We plan to install fenced pathways that more or less match the trampled paths already present.	1.a
Measurable Objectives: How will your goals and objectives be achieved? What benefits will citizens of the City of De Pere gain from this project?	Our objectives will be completed when the fenced pathways and signage are installed. Our goal will be achieved when people use the pathways instead of creating their own. Citizens of De Pere wishing to walk through the gardens can safely do so without needlessly trampling the plants.	
Itemization of Anticipated Expenses: Provide cost estimates associated with the project (award amount not to exceed \$600 even if total project costs are higher). Describe all materials that will need to be purchased for the project.	We anticipate costs to be roughly \$850 to install five 12-foot pathways on existing trampled paths. Fifty 42" steel posts (\$550), 200 feet of synthetic 1" rope (\$180), and signage, e.g., Please respect the gardens, use designated paths (\$120).	
If you have any photos/sketches or other documentation that you would like to include with your application, please upload them now.	2023 tour guide info.pdf 2023 Dec DePere grant map.jpg	
By checking this box I acknowledge that, if selected, my project will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the project. No grant funds may be used for alcohol, drugs, or any behavior or activity which is contrary to local ordinances, state statutes, or federal law.	I agree	
Submission Date	11/30/2023	
Signature Data	First Name: Claudia Last Name: Schultz Email Address: csch5677@gmail.com	

Packet Pg. 69

Claudia Schultz

Signed at: November 30, 2023 8:48pm America/Chicago

User's Session Information

IP Address: 166.182.250.249

Referrer URL:

2023 Locktender Native Garden Tours

(7/9/2023)

Jul 11: Green Bay Retired Men's club, Jul 13: Manitowoc Garden Club
July 18: UWGB-LIR Course #167

Summary The De Pere Riverwalk and Wildlife Viewing Pier has transformed the Fox Riverfront in downtown De Pere by bringing the community “into the river” with a series of viewing decks and piers for fishing, sightseeing, spectacular native wildflower gardens, and catching up-close perspective of the rushing Fox River over the De Pere dam. This multi-million dollar project was funded and constructed through a series of partnerships between private individual and corporate donors, public support from the City of De Pere, Fox River Navigational System Authority (FRNSA), and the Wisconsin Department of Natural Resources. The Riverwalk officially opened to the public in May 2013. The native gardens construction began in 2015.

De Pere Riverwalk and Wildlife Viewing Pier was a simple concept that turned into a challenging project. A variety of technical, regulatory, and financial challenges needed to be overcome.

In October, 2007, after 10 years of planning, design, and construction, WisDOT replaced the 75-year-old Claude Allouez Bridge over the Fox River in the City of De Pere. As a part of the replacement project, the bridge was relocated upstream of the U.S. Army Corp of Engineers (USACE) dam. It was prior to the old bridge's removal that the consulting firm GRAEF suggested the concept for the Riverwalk project to the City. When time came to move forward, the city elected to work with GRAEF to provide design and construction engineering for this exceptional recreational facility.

Originally, the plan was to use a section of the old bridge piers and footings to support a 600-ft long pedestrian pier over the Fox River, downstream of the USACE dam. Yet, preliminary evaluation suggested that it would be more cost-effective to build and maintain new piers on the existing footings, which the City ultimately decided to do. In addition to the pedestrian pier, the project included a fixed span pedestrian truss bridge, a European-style lift bridge, a raised boardwalk, and a fishing dock.

In early 2007, a group of stakeholders and regulatory agencies held their first meeting to discuss the project. The discussions continued for three years until December 2013, when necessary WDNR approvals were received. In addition to environmental regulatory concerns, the project site included the De Pere Lock and Dam Historic District that is listed on the National Register of Historic Places. All design decisions took the historical resources on the project site into consideration.

The project was constructed in two phases to accommodate a complex construction schedule and available funding sources. The project was ultimately completed in April 2013. The people of De Pere, residents from neighboring communities, and out of town visitors can now enjoy a new recreational facility on the Fox River. A previously difficult to access natural and historical resource is being enjoyed by many!

The Locktender House

The FRNSA is responsible for 10 locktender houses along the Fox River. The houses had been empty for decades, and in early 2012 the authority solicited proposals to put them to use. The De

Pere house was vacated in 1983 and was placed on the state and national historic registers in 1993. The exterior of the building was stabilized by the authority in 2010, but little or no interior work had been done in decades. The **3 Dam Guys LLC** — Tom Burgess, John Meyer and Bob Weyers — renovated the house and use the second floor for private offices. They have a long-term lease on the building.

Most common and prolific plants at Locktender Native Garden

Allium millennium	Hoary vervain	Pale purple Coneflower
Amsonia	Ironweed	Poppy mallow
Aster, Aromatic	Joe Pye Weed	Prairie smoke
Aster, New England	<u>Lanceleaf Coreopsis</u>	Purple Coneflower
Aster, Sky Blue	Larkspur (dwarf Delphinium)	Purple love grass
Aster, Smooth	Lavender Hyssop	Purple Prairie clover
Bergamot	Lead plant	Queen of the Prairie
Bluestem, big	<u>Liatris Kobold (Cultivar BS)</u>	Rattlesnake master
Bluestem, little	<u>Liatris Pycnostachya (Prairie BS)</u>	Side Oats Grama
Big fruit evening Primrose	<u>Liatris Spicata (Dense BS)</u>	Smooth Penstemon
Columbine	<u>Liatris Ligulistylis (Meadow BS)</u>	Spiderwort
Compass plant	Maxima Coneflower	Stiff coreopsis
Culver's root	Milkweed, butterfly	Sweet Bl Eyed Susan
Dotted mint	Milkweed, <u>Sullivants</u>	Tennessee Coneflower
Dwarf hairy penstemon	Milkweed, common	Thimbleweed
Fireweed	Milkweed, Red (swamp)	Upright Coneflower (Mexican Hat)
Gaillardia, blanket flower	Mountain mint	Wild Blue Indigo
Goldenrod, showy	Nepeta (Cats pajamas)	Wild Petunia
Goldenrod, stiff	Nodding onion	Wild Quinine
Gray headed (Yellow) coneflower	Orange Coneflower	Wild Senna
Great blue lobelia		
Helianthus		

Locktender Native Garden

Quick Facts	
Dimensions of gardens Roughly ~6,000 ft ²	South Garden 300 x10 ft- 3,000 ft ² North Garden 100x12 ft - 1,200 ft ² Rock Garden ~250 ft ² Canal Garden ~430 ft ² Mulva Garden ~1,000 ft ²
1 plant/sq ft	General Planting pattern
100	Number of different plant species
~8,500	~Number of total plants (including replants)
12-15	Master Gardener Volunteers (MGV) working on project every year
500	Total MGV hours per year
3 to 1	Ratio of plants purchased to plants grown from seed by MGVs
95% \$3	plants purchased from Stone Silo Prairie, Ledgeview average cost of each purchased plant
City of De Pere Parks Department	Greatest partner and in-kind services provider!
~14,710	Grants received

History and Statistics, 2015-2023

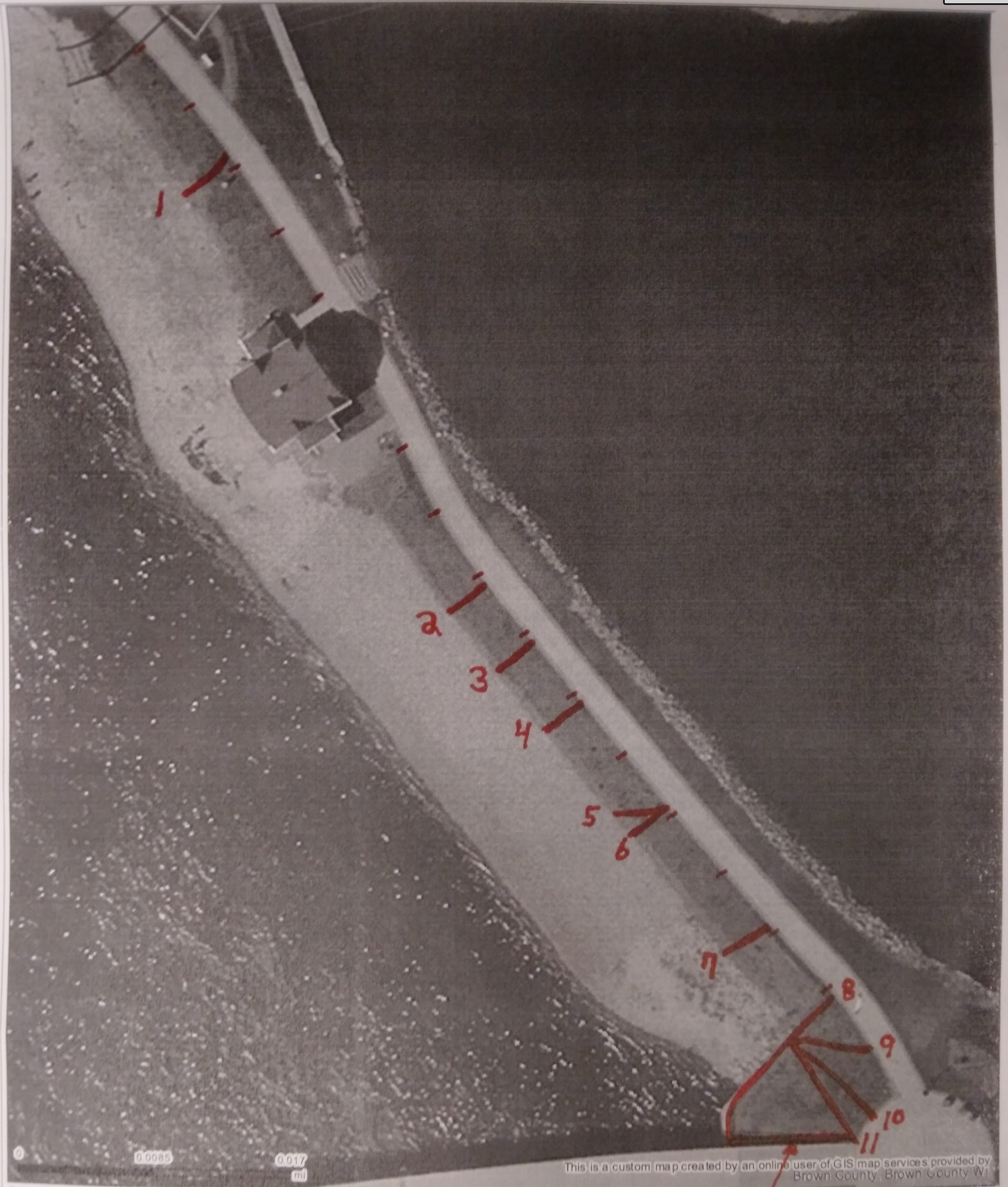
July 9, 2023 (2023 updates in red font)

South Garden	
2015 First planting	2015 Agrecol mat (removed in 2022) and plantings on two sections Cover crops Rye, Wheat, Buckwheat on remaining two sections
2016	2016 plantings in cover cropped areas. Total 3000 plants
2018 US ACE	2018/2109 Fall/winter: repair of earthen dam, reseed with grass (total deletion/destruction of South Garden)
Second planting	2019 first third 100'x10' (with 500 plants saved before US ACE repair of earthen dam = 1000 plants 2020 no planting due to Corona Pandemic 2021 second third = 1000 plants 2022 third third = 250 plants (tarped area in 2021)
North Garden 2016-17	
2016 south end + buckwheat cover crop 2017 north end finished 1000'x13' = 1300 plants	
Mulva Garden 2018	
2022	
planted entire 1000 ft ² – 1000 plants added 50+ plants, removed yellow hyssop	

Rock Garden 2019	planted 250 ft ² – 250 plants mostly excess plants from “saved” south garden area, and from Neville Museum project
Canal Garden 2021-23 newest addition mixed cultivars and natives	Mary Rass, (MGVArtist) designed pattern Planted 3 beds, entire 430 ft ² – 305 plants 2023 Replaced 98 plants (drought affected, removed yarrow)

Total grants/funding received 2016-2022 2023	Master Gardeners /WIMGA City De Pere Parks DP Community Service Grant Fox River Navigational Authority Thrivent Grant TOTAL	\$ 6,430 (5,280/\$1150) \$350 \$ 4730 (\$3K for Mulva) \$ 1,800 (\$600) \$ 1,500 \$ <u>250</u> \$14,710
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Education activities	
One-on-one	MGVs hear many accolades whenever working there. Q/A about specific plants and generalities about the gardens. People are eager to learn about the benefits of native plants
Open House yearly in July	Monarch tagging, quizzes/prizes, plant Id, weed Id, info about plants and pollinators, medicinal value of natives, flower arranging
Seed Workshop	Seed saving & winter sowing instructions inside Locktender House
Tours	Mini-tours during open houses, Wild Ones, Brown Cty Library GB Retired Men’s Club, Manitowoc Garden Club, UWGB-LIR yearly
PP presentations	Wild Ones, GB Botanical Garden, UWGB-LIR, Brown County Libraries
Pollinator Week 2022, 2023	Educational signs, displays, weed ID, plant giveaways
Lessons Learned	Some natives not well behaved, seed out, spread quickly ACOE wants smaller plants to be able to observe ground/soil conditions Deadheading provides second bloom Dead/dried standing vegetation also attractive in winter Grassy border/lights add suburban “curb appeal” Maintenance still needed! Invasives/common weeds are a constant threat Anglers create their own paths through the gardens
Misc	Locktender house owned by FRNSA 25 year Lease: 3 Dam Guys, LLC - John Meyer, Tom Burgess, Bob Weyers Housed Kavarna coffee shop 2017 EVERYTHING is hauled in by hand or cart
Pollinators	Responsible for 85% of the world’s flowering plant and vegetables. More than 150 food crops in the US depend on pollinators. in serious decline due mainly to habitat loss, pesticides, and agricultural practices
Native plants	bloom from early May to November hosts, habitats, pollen and nectar for pollinators.



This is a custom map created by an online user of GIS map services provided by Brown County, Brown County WI

Locktender - Fence 2024

Map printed on 11/29/2023

1:480

1 inch = 40 feet*

1 inch = 0.00758 miles*

*original page size: 8.5"x11"

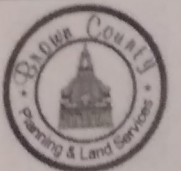
Appropriate format depends on zoom level

Parcel ownership key

- Parcel Boundary ✓
- Condominium "hooks" indicate parcel ownership crosses a line
- Gap or Overlap

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480
www.browncountywi.gov



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: D. Lovin' the Skin I'm In - Providing Access to Hair Care Products for Kids of Color in Foster Care

ATTACHMENTS:

- Lovin The Skin I'm In (PDF)



Community Service Grant Application

De Pere, WI

1.a

Submitted On:

Dec 3, 2023, 09:06PM CST

Are you applying as an individual or as a group?	Group
Applicant Name	Rhonda Chandler
Group Name	Lovin The Skin I'm In
Phone Number	704-258-1563
Email	lovinmyskinwi@gmail.com
Full Address	Street Address: 435 N. Broadway Ste A3 City: De Pere Zip: 54115
Project Title	Providing Access to Hair Care Products for kids of color in foster care
Project Location	De Pere, WI
Project Description: Provide a brief outline of your project, describing your goals/objectives and your timeline for completion.	Lovin The Skin I'm In will provide hair care products to children of color who are in out of home care.
Measurable Objectives: How will your goals and objectives be achieved? What benefits will citizens of the City of De Pere gain from this project?	In doing research we learned that 150 of the 207 children in out of home care are children of color. We have identified agencies that service these children, and they will distribute the products accordingly.
Itemization of Anticipated Expenses: Provide cost estimates associated with the project (award amount not to exceed \$600 even if total project costs are higher). Describe all materials that will need to be purchased for the project.	4U By Tia Total Moisture bundle \$29 x 21 sets =\$609 Photos below are from our hair care drive earlier this year.
By checking this box I acknowledge that, if selected, my project will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the project. No grant funds may be used for alcohol, drugs, or	I agree

any behavior or activity which is contrary to local ordinances, state statutes, or federal law.

Submission Date

12/01/2023

Signature Data

First Name: Lovin' The Skin I'm
Last Name: Chandler
Email Address: lovinmyskined@gmail.com

Phonda Chandler

Signed at: December 3, 2023 9:06pm America/Chicago

User's Session Information

IP Address: 174.103.204.57
Referrer URL:



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Amy Darnick

SUBJECT: Consideration and Possible Action on SeeClickFix Public Engagement Platform engagement categories.

ATTACHMENTS:

- De Pere SeeClickFix Report It Categories (PDF)
- SeeClickFix Public Engagement Platform Council Agenda Memo 12-19-23 (PDF)

De Pere SeeClickFix Report It! Categories

Category	Subcategory	Department	Anonymous
Animal Running at Large/Barking Dog		Police	No
Aquahawk		Water	No
Blocked Storm Drain		Streets	No
Brush Collection/Storm Damage Brush Collection		Streets	No
Building Inspection - Other		Building Inspection	No
Condemnation/Raze		Building Inspection	No
Construction Debris		Building Inspection	No
Crime Stoppers - Submit a Tip	NON-SUBMITTABLE - Provides submission information	Other	No
Curb Box Issue		Water	No
Damaged Terrace		Streets	No
Dead Animals		Streets	No
Debris at the Curb		Streets	No
Driveway Violation		Building Inspection	No
Environmental Concern	Noise, Radon, Lead, Mold, Unsanitary Living Conditions, other	Health	No
Excessive Light Issue		Building Inspection	No
Extended Vacation House Check Form		Police	No
Fence		Building Inspection	No
Food Poisoning		Health	No
Garbage/Recycling Collection Issue		Streets	No
Garbage/Recycling Polycart	Repair, Replacement	Streets	No
General Police Inquiry		Police	No
Graffiti		Police	No
Health Concern		Health	No
Hoarding		Building Inspection	No
Home based Business		Building Inspection	No
Housing Code Violation		Building Inspection	No
Illicit Drug Use**** something along those lines		Police	No
Intersection Visibility		Streets	No
Junk/Debris		Building Inspection	No
Junked/Abandoned Vehicle		Building Inspection	No
Lawn Maintenance/Nuisance Weeds		Forestry	No
Low water pressure		Water	No
Neighborhood Watch Inquiry		Police	No
No water		Water	No
Non-Conforming Basement Bedroom		Building Inspection	No
Other		Clerk	Yes

Category	Subcategory	Department	Anonymous
Outbuilding		Building Inspection	No
Park/Playground Maintenance or Repair		Parks	No
Parking Issue - Parked across sidewalk		Police	No
Parking Issue (NOT for overnight parking) - City-owned		Development Services	No
Parking Issue (NOT for overnight parking) - On-Street		Police	No
Pest Infestation		Health	No
Pet Concern	Pet waste, Number of pets	Health	No
Polycart storage		Streets	No
Pool (Private Property)		Building Inspection	No
Railroad Crossing Issue	NON-SUBMITTABLE - Provides submission information	Other	No
Rental/landlord		Building Inspection	No
Restaurant/Retail Food Complaint		Health	No
Rubbish collection/items at the curb		Streets	No
Sanitary sewer backup		Streets	No
Shed/garage		Building Inspection	No
Shout-out to a City Employee		Clerk	No
Sidewalk Hazard – Non Snow or Ice Related		Public Works	No
Sidewalk Hazard – Snow or Ice Related		Public Works	No
Sign - Abandoned		Building Inspection	No
Sign - Damaged		Streets	No
Sign - Residential		Building Inspection	No
Snow removal from sidewalk		Parks	No
Snow removal from streets		Streets	No
Snowplow Damage to Mailbox		Streets	No
Soil Erosion Control		Building Inspection	No
Storm Water Discharge		Building Inspection	No
Street flooding		Streets	No
Street Light Out		Public Works	No
Street Repair/Pothole		Streets	No
Traffic Concern		Police	No
Traffic signal concerns		Public Works	No
Trees (City-owned)		Forestry	No
Vehicle Parked on Lawn		Building Inspection	No
Water bill question		Water	No
Water Quality	Black Slime on Fixtures, Chlorine smell, Cloudy water	Water	No
Working Without a Permit		Building Inspection	No

CITY OF DE PERE MEMO



To: Mayor and City Council

From: Lawrence M. Delo, City Administrator

Date: December 12, 2023

RE: SeeClickFix Public Engagement Platform

The City Council recently approved a request from staff to enter into an agreement with CivicPlus to utilize their public engagement platform to manage citizen concerns and requests. As part of the design process, City staff needed to identify engagement categories for a dropdown box that will allow citizens to select the appropriate topic that addresses their concern, (i.e., snow plowing, weeds, etc.) The software platform for SeeClickFix also allows the City to determine the level of transparency associated with a citizen complaint. Each individual engagement category within the dropdown box can be designated in a manner that allows the person making the comment / complaint to be 1) Identified to City staff and other citizens; or 2) Anonymous.

Following discussions with the City's internal software implementation team and comments from City departments, the Administration is recommending all engagement categories (except "other") be designated under option one which does not provide any level of anonymity to the person submitting the comment / complaint. The City currently receives a significant number of complaints that are anonymous or where the complainant asks to remain anonymous and the details needed to efficiently and effectively evaluate and resolve the complaint is not included or unclear. This often requires staff to spend additional time addressing a concern that could be addressed much more efficiently with a follow-up email or phone call to the complainant. Staff also receives numerous anonymous complaints that appear to be targeting individuals or households when there is no apparent municipal code violations as part of an ongoing dispute between neighbors or for other non-municipal code related reasons. Staff believes removing the anonymity from the engagement categories should increase staff's ability to respond faster and more effectively to actual municipal code related complaints.

The Administration is also recommending structuring the "other" engagement category available in SeeClickFix to allow anonymity for the complainant from the public and staff, but still allow CivicPlus to identify the complainant when legally required. Lastly, citizens will still be able to utilize the completely anonymous police tip line for criminal complaints.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Appointment of election officials for the 2024-2025 election cycle.

Recommendation to the Honorable Mayor Boyd and members of the Common Council as submitted by the Clerk of the City of De Pere:

Pursuant to Section 7.30(4) of Wisconsin State Statute, attached is a list of election officials recommended for appointment for the 2024-2025 election cycle.

ATTACHMENTS:

- Poll Worker List for Council_2024-2025 (PDF)
- Democratic Nominations_redacted (PDF)
- Republican Nominations_redacted (PDF)

City of De Pere, Brown County, Wisconsin
Clerk's List of Election Inspector Appointments
January 1, 2024 - December 31, 2025

1.11.a

<u>Last Name</u>	<u>First Name</u>	<u>Affiliation</u>
Adams	Jessica	Democratic
Arnold	Holly	Republican
Aubry	Diane	Unaffiliated
Augustian	Delores	Unaffiliated
Berg	Dan	Unaffiliated
Bero	Sue	Republican
Boyer	Robert	Democratic
Brennan	Patricia	Republican
Brey	Peggy	Unaffiliated
Brooks	Ann	Republican
Carr	Dennis	Republican
Caulfield	Michael	Unaffiliated
Cheslock	Jolene	Unaffiliated
Coenen	Janice	Unaffiliated
Coldagelli	Charissa	Republican
Coldagelli	Rex	Republican
Collins	Phil	Unaffiliated
Cowan	Mary	Unaffiliated
Crevier	Scott	Republican
DeBroux	Dean	Democratic
DeBroux	Kathy	Democratic
Dehn	Verchelle	Republican
DeLuca	Sheila	Unaffiliated
De Vleeshower	Mary Jo	Unaffiliated
Dugenske	Doug	Unaffiliated
Elsner	Claudia	Republican
Fayas	Lynn	Republican
Fennema	Nancy	Unaffiliated
Gaertig	Ami	Unaffiliated
Gallenberger	Pam	Unaffiliated
Gallenberger	Tom	Unaffiliated
Garrison	Larry	Democratic
Gause	Julie	Republican
Gause	Robert	Republican

Gegare	James	Republican
Gentile	Linda	Unaffiliated
Gerrits	Joe	Unaffiliated
Gerrits	Sue	Unaffiliated
Glodoski	James	Unaffiliated
Henrigillis	Emily	Unaffiliated
Hofmann	Sue	Unaffiliated
Jensen	Niels	Unaffiliated
Jones	Mary	Unaffiliated
Jorgensen	Doug	Unaffiliated
Jorgensen	Jody	Unaffiliated
Just	Linda	Republican
Kamps	Tracy	Unaffiliated
Karcz	Rachel	Unaffiliated
Karcz	Sherry	Unaffiliated
Kiley	Kathleen	Unaffiliated
Koop	Sharon	Unaffiliated
Krueger	David	Unaffiliated
Kruse	Laura	Unaffiliated
Kusik	Tracy	Unaffiliated
LaBouve	Michael	Republican
Larson	Cheri	Democratic
Ledvina	Shana	Unaffiliated
Lorig	Connie	Unaffiliated
Lucia	George	Republican
Lyga	Michael	Democratic
Mallien	Pam	Unaffiliated
Manion	Maureen	Unaffiliated
Mullins	Sue	Republican
Munisteri	Mary	Unaffiliated
Nagel	Kitty	Unaffiliated
Neidenbach	Jeanne	Unaffiliated
Netzel	Susan	Republican
Ott	Debra	Unaffiliated
Palmbach	Jolynn	Democratic
Pankratz	Sue	Unaffiliated
Perrigoue	Jenny	Unaffiliated
Peters	Monica	Unaffiliated
Peters	Richard	Unaffiliated

Piaskowski	Lois	Unaffiliated
Picard	Dawn	Unaffiliated
Polomis	Carrie	Democratic
Rafferty	Lisa	Unaffiliated
Ramesh	Jim	Unaffiliated
Ramsden	Jeanne	Unaffiliated
Reynolds	Carol	Democratic
Rohde	Kathy	Democratic
Sands	Susan	Unaffiliated
Schley	Mary Ann	Unaffiliated
Schweitzer	Rose Ann	Unaffiliated
Simon	Cyndi	Unaffiliated
Simpson	JJ	Unaffiliated
Skogg	Kathryn	Unaffiliated
Smith	Cathleen	Democratic
Soch	Michael	Republican
Sonnabend	Randy	Unaffiliated
Sprangers	Barb	Unaffiliated
Stein	Mary	Unaffiliated
Stiles	Todd	Unaffiliated
Thoele	John	Unaffiliated
Thomas	Char	Unaffiliated
Touchet	David	Unaffiliated
Treml	Diane	Unaffiliated
Van Amber	David	Unaffiliated
Vetter	Denise	Republican
Vidani	Julie	Unaffiliated
Walsh	Carey	Republican
Welch	Kevin	Democratic
Williams	Joe	Democratic
Wolf	Diane	Unaffiliated
Wood Bolin	Megan	Unaffiliated
Zaborski	Mary	Republican
Zuber	Carol	Unaffiliated



James Boyd
Mayor, City of De Pere
335 S Broadway
De Pere, WI 54115

Carey Danen
Clerk, City of De Pere
335 S Broadway
DePere, WI 54115

November 2, 2023

Dear Mayor Boyd and Clerk Danen:

On behalf of the Democratic Party of Brown County, and pursuant to Wis. Stat. §§ 7.30 and 7.52, enclosed please find the Democratic nominees for the position of Election Inspector at polling places and the municipality's alternate absentee canvass site, or "central count," if in use. As required by Wis. Stat. § 7.30(4)(b), we certify that we or our designee has contacted each nominee who appears on the enclosed list and that each nominee has agreed to serve as an election official. We further certify that, as of the date each nominee was contacted and to the best of our ability to verify, they were an eligible elector of Brown County. In addition, we have marked nominees who are eligible electors of the City of De Pere and are accordingly eligible to serve at central count pursuant to Wis. Stat. § 7.52(1)(b).

Best regards,

Christy Welch

Christy Welch (Nov 5, 2023 13:05 CST) (sign)

Christy Welch
Chair
Democratic Party of Brown County

Emily M. De Leon

Emily M. De Leon (Nov 3, 2023 14:01 CDT) (sign)

Emily DeLeon
Secretary
Democratic Party of Brown County

DEMOCRATIC PARTY OF BROWN COUNTY
List of Election Inspector Nominees - November 2023

CITY OF DE PERE - BROWN COUNTY								
First Name	Last Name	Street Address	Mailing City	ZIP Code	Email Address	Phone Number	Voting Municipality	Notes
Cheryl	Larson		De Pere	54115			CITY OF DE PERE - BROWN COUNTY	
Michael E	Lyga		De Pere	54115			CITY OF DE PERE - BROWN COUNTY	Central Count Interest
Jolynn	Palmbach		DePere	54115			CITY OF DE PERE - BROWN COUNTY	
Carrie	Polomis		De Pere	54115			CITY OF DE PERE - BROWN COUNTY	
Carol Anne	Reynolds		De Pere	54115			CITY OF DE PERE - BROWN COUNTY	
Cathleen	Smith		De Pere	54115			CITY OF DE PERE - BROWN COUNTY	
Kevin	Welch		De Pere	54115			CITY OF DE PERE - BROWN COUNTY	



Republican Party of Brown County
1780 Allouez Ave.
Bellevue, WI 54311

*P.O. Box 5202
De Pere, WI 54115*

Douglas Reich, Chairman

2024-2025 Brown County Election Inspectors Nomination List

Dear Municipal Clerk;

Pursuant to Wis. Stat. §7.30, and for the purposes of nominating
Republican Election Inspectors in Brown County, Wisconsin. 221
nominees are submitted.

I, Douglas Reich, Chairman, Republican Party of Brown County
hereby nominate the named individuals on the attached document.

Certification

I, hereby, certify that each nominee whose name appears on this list has
been contacted individually and each nominee on this list has agreed to
serve as an election inspector.

s/s Doug Reich

November 25, 2023

Brown County Chairman

Date

s/s Sandy Juno

November 25, 2023

Brown County Secretary/Vice Chair

Date

Please do not hesitate to contact us with any questions or if you need
any additional information.

Douglas Reich
(561) 371.1303
info@republicans.net

Sandy Juno
(920) 819.9046
info@republicans.net

2024-2025 Republican Party of Brown County, WI
Election Worker Nominees

1.11.c

Arnold, Holly	x		De Pere	54115		De Pere	X	X		
Boots-Becker, Judy	x		De Pere	54115		De Pere Wrightstown	X			
Brennan, Patricia	x		De Pere	54115		De Pere	X			
Brooks, Ann	x		De Pere	54115		De Pere	X			
Carr, Dennis	x		DePere	54115		De Pere	X			

**2024-2025 Republican Party of Brown County, WI
Election Worker Nominees**

1.11.c

NAMES	2024-2025	MAILING ADDRESS	POSTAL CITY	ZIP	PHONE	PRECINCTS	Poll Worker	Central Count Canvasser	Nursing SVD	E-MAIL ADDRESS
Coldagelli, Charissa	x		DePere	54115		De Pere	X			
Coldagelli, Rex	x		DePere	54115		De Pere	X			
Crevier, Scott	x		De Pere	54115		De Pere	X			
Dehn, Verchelle	x		DePere	54115		De Pere	X			
Elsner, Claudia	x		De Pere	54115		De Pere	X			
Fayas, Lynn	x		De Pere	54115		De Pere	X			
Gause, Julie	x		DePere	54115		De Pere	X			
Gause, Robert	x		DePere	54115		De Pere	X			
Gegare, James	x		DePere	54115		De Pere	X	X	X	
Just, Linda	x		De Pere	54115		De Pere	X			
LaBouve, Mike	x		DePere	54115		De Pere	X			
Lucia, George	x		DePere	54115		De Pere	X			
Mitchell, Carol	x	Declined	De Pere	54115		De Pere	X			
Mueller, Mike	x		De Pere	54115		Lawrence De Pere	X			
Mullin, Sue	x		DePere	54115		De Pere	X			
Netzel, Susan	x		De Pere	54115		De Pere	X			
Schmidt, Chris	x		DePere	54115		Lawrence De Pere	X			
Soch, Michael	x		DePere	54115		De Pere		X		
Van Dyke, Robert	x		DePere	54115		Lawrence De Pere	X			
Vetter, Denise	x		DePere	54115		De Pere	X			
Walsh, Carey	x		De Pere	54115		De Pere			X	
Zaborski, Mary	x		De Pere	54115		De Pere	X			



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: Human Resources

FROM: Shannon Metzler

SUBJECT: Resolution #23-132 Approving Reclassification of a Public Health Nurse to Deputy Health Officer and Adjustment to Compensation Grade Plan Level.

ATTACHMENTS:

- Reso23-132 (PDF)
- 2023 Reclassify Health Nurse to Deputy Health Officer(PDF)
- Draft Deputy Health Officer (PDF)

RESOLUTION #23-132

APPROVING RECLASSIFICATION OF A PUBLIC HEALTH NURSE TO DEPUTY HEALTH OFFICER AND
ADJUSTMENT TO COMPENSATION PLAN GRADE LEVEL

WHEREAS, upon recommendation of the Northeast Region Director for the Wisconsin Department of Health Services and City's Compensation Consultant, the Human Resources Department has proposed reclassifying one of the Public Health Nurse positions in the City's Health Department to Deputy Health Officer in order to increase efficiencies in its operations and program management, as well as to ensure an automatic interim director is in place in the absence of the Health Director/Officer; and

WHEREAS, the Finance/Personnel Committee has reviewed the recommendation of the Human Resources Director to transition a current Public Health Nurse position into a full time Deputy Health Officer and recommends approval thereof.

NOW THEREFORE BE IT HEREBY RESOLVED THAT:

The Common Council hereby approves the reclassification of a full time Public Health Nurse to a full time Deputy Health Officer within the Health Department under the City's Table of Organization.

BE IT FURTHER RESOLVED THAT:

The Deputy Health Officer position shall be assigned to Pay Grade M within City's Compensation Plan Grade Order List.

BE IT FURTHER RESOLVED THAT:

All City officers, officials and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #23-132

Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of
December, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 12/12/2023

CITY OF DE PERE MEMO



To: Members of the Finance/Personnel Committee

From: Shannon Metzler, Human Resources Director/Assistant City Administrator

Date: December 12, 2023

RE: Recommendation and Possible Action to reclassify a Public Health Nurse to Deputy Health Officer

Note: At the December 12, 2023 Finance/Personnel Committee the below recommendation was approved unanimously.

As you are aware, we recently conducted a recruitment for the Health Officer/Director position. Chris Culotta, the Northeast Region Director for the Wisconsin Department of Health Services, served on the interview panel for that recruitment. While working with him he recommended creating a Deputy Health Officer position in the Health department. According to Chris, many departments have a Deputy position including those of similar size to the City of De Pere. The benefits of the structure include having an automatic interim director when the Health Officer/Director is absent in addition to providing succession planning for an individual who may be interested in a Health Officer/Director role.

There are two Public Health Nurse positions in the Health department. We are recommending reclassifying one position to a Deputy Health Officer. The Health department consists of 5 total staff so the Deputy position would supervise programs versus directly supervising staff but would be considered part of the management team. A draft job description is attached. The compensation consultant is recommending this position be placed in grade M of the compensation pay plan. The fiscal impact to the 2024 budget to reclassify one Public Health Nurse two pay grades higher is approximately \$400 with benefits.

If you have any questions in advance of the meeting, please feel free to contact me 339-4045.

Thank you.

**CITY OF DE PERE
JOB DESCRIPTION**

I. IDENTIFICATION:

Position Title: Deputy Health Officer
Dept. / Division: Health
Reports To: Health Officer/Director
Supervises: None
FLSA Status: Exempt
Job Summary: Provides assistance in the management of the overall day-to-day operations and staff of the Health Department to assure the successful achievement of the department's vision, mission, and program objectives. Provides mentoring, supervision and technical assistance to all staff. Work is performed under the general direction of the Health Director/Officer. Position assumes all duties of the Health Director/Officer in her/his absence. This position also includes the responsibilities of Preparedness Coordinator for the City of De Pere.

II. ESSENTIAL FUNCTIONS:

Perform a leadership role within the health department in concert with the health officer in the planning, organizing and directing of health department programming and services.

Perform activities which include, but are not limited to, systematic analysis of health data, care plan development, health education and advocacy, coalition building, and collaborating with community partners to promote the health of a population.

Develop, implement, evaluate, and improve policies, programs and services using evidence-based best practices and determinants of health. Address the diversity of individuals and populations when developing, implementing, evaluating, and improving policies and program services.

Participate in response teams to prevent, minimize, and contain adverse health events and conditions resulting from communicable diseases, food, water, and vector-borne outbreaks, chronic diseases, environmental hazards, injuries, and health disparities.

Collaborate in the development of and contribute to individual, team, and department strategic planning, quality improvement, performance management and evaluation activities.

Participate in the health department's community health assessment and health improvement planning and intervention activities.

Serve as the primary mentor that fosters ongoing educational experiences for public health nursing students, medical students and other health-related students, healthcare professionals and members of the community.

Participate in public health activities with environmental and public health professionals and investigators from other agencies and jurisdictions, including, but not limited to, the Wisconsin Division of Public Health and the Centers for Disease Control and Prevention.

Oversee health department grants including budgets and coordination of grant objectives and deliverables.

Perform other duties as assigned.

III. **KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of applicable state professional practice guidelines for registered professional nurses, the American Nurses' Association Scope and Standards of Practice for Public Health Nursing, any other Federal and State laws and regulations applicable to practice as a public health nursing professional. Knowledge of population-based health status indicators, determinants of health and illness, factors contributing to health promotion and disease prevention, and factors influencing the use of health services. Knowledge of group processes including facilitation, collaboration, negotiation and conflict resolution. Knowledge of emergency preparedness at home, work, and in the community. Knowledge of incident command structure and its use. Knowledge of current recommendations of the Advisory Committee on Immunization Practices (ACIP) for vaccination of infants, children and adults

Skill in analytic assessment, policy development/program planning, leadership, and systems thinking skills as well as cultural competency, and community dimension of practice skills. Skill in the operation of equipment needed to effectively perform the duties and responsibilities of the position, including modern office equipment.

Ability to work under pressure, and handle multiple, changing priorities. Ability to provide services in a culturally sensitive manner and ability to maintain confidentiality. Ability to organize, schedule, and prioritize work and perform with limited direction. Ability to communicate effectively both orally and in writing with business representatives, elected officials, department heads, the general public, and other City employees with courtesy and tact. Ability to establish and maintain effective working relationships with staff and the public. Ability to utilize a computer and required software. Ability to work the required hours of the position.

Minimum Requirements:

1. Bachelor of Science Degree in Nursing required.
2. Three to five years of public health nursing experience preferred.
3. Wisconsin Registered Nurse Licensure.
4. National Incident Management System (NIMS)/Incident Command System (ICS) 100, 200 and 700.a certification within six months of employment.
5. CPR certification within four months of employment.
6. Valid unencumbered Wisconsin driver's license and safe driving record.

V. **PHYSICAL REQUIREMENTS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties and responsibilities of this job:

General office setting in the department facilities, as well as community sites including clients' homes and workplaces. Sometimes subject to conditions including inclement weather and temperature changes. Community locations may subject workers to communicable diseases, insects and other disease vectors, toxins, hazardous materials, chemicals and animals. Occasional climbing, stooping, kneeling, crouching, reaching, standing, walking, lifting, grasping, and writing and repetitive motions.

Public Health Nurse
Health Department
Page 3

Ability to lift and carry up to 25 pounds.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The above is not to be construed as an exhaustive statement of duties, responsibilities, or requirements. This position description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the position change. I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (Please Print)

Date

Employee Signature

Date last modified: March 21, 2023

The City is an Equal Opportunity Employer. In compliance with state and federal law, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Consideration and Possible Action on 2024 Fees.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: A. Resolution #23-133 Regarding De Pere Health Department Fees for 2024.

ATTACHMENTS:

- Reso23-133 (PDF)
- HD Fee Schedule for 2024-2025 (PDF)

RESOLUTION #23-133

REGARDING DE PERE HEALTH DEPARTMENT FEES FOR 2024

WHEREAS, the City Health Department, pursuant to State statute and City ordinance, performs a variety of services for which fees are charged; and

WHEREAS, the revised fees for services as described on the attached fee schedule, incorporated herein by reference, have been reviewed by the Board of Health.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The attached fees for such services provided by the De Pere Health Department are hereby established in addition to those currently authorized.

BE IT FURTHER RESOLVED THAT:

All fees herein associated with licenses issued by the Health Department shall be effective for the 2024-2025 license year, commencing July 1, 2024. All other fees hereunder shall be effective January 1, 2024.

BE IT FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of December, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

2024-2025 Projected Health Department Fee Schedule

City of De Pere Health Department Fee Schedule

2024-2025 License Year DATCP

Type of Licensing	De Pere 2022/2023 and 2023/2024 Fees	# facilities in De Pere	2024-2025 NEW fee 12% increase	Total 2024-2025 projected revenue 12% increase	Notes
Division of Food and Recreational Safety (DFRS)					
RETAIL FOOD- SERVING MEALS (restaurants, catering, mobiles)					
Retail Food -Serving Meals, Prepackaged	\$125.00	1	\$140.00	\$140.00	
Retail Food-Serving Meals, Prepackaged w/ Tavern	\$243.00	5	\$272.00	\$1,360.00	
Retail Food- Serving Meals, Simple	\$444.00	3	\$497.00	\$1,491.00	
Retail Food- Serving Meals, Simple w/ Tavern	\$562.00	0	\$629.00	\$0.00	
Retail Food -Serving Meals, Moderate	\$574.00	34	\$643.00	\$21,862.00	
Retail Food -Serving Meals, Moderate w/ Tavern	\$692.00	12	\$775.00	\$9,300.00	
Retail Food- Serving Meals, Complex	\$708.00	8	\$793.00	\$6,344.00	
Retail Food - Serving Meals, Complex w/ Tavern	\$826.00	9	\$925.00	\$8,325.00	
Additional kitchen area	\$81.00	0	\$91.00	\$0.00	
Tavern	\$118.00	2	\$132.00	\$264.00	
Additional bar area-tavern	\$33.00	0	\$37.00	\$0.00	
LODGING					
Hotel / Motel 5-30 Rooms	\$302.00	1	\$338.00	\$338.00	
Hotel / Motel 31-99 Rooms	\$430.00	3	\$482.00	\$1,446.00	
Hotel / Motel 100-199 Rooms	\$532.00	0	\$596.00	\$0.00	
Hotel / Motel 200+ Rooms	\$623.00	0	\$698.00	\$0.00	
Bed & Breakfast	\$140.00	0	\$157.00	\$0.00	

2024-2025 Projected Health Department Fee Schedule

1.b

Tourist Rooming House	\$115.00	18	\$129.00	\$2,322.00	
SWIMMING POOLS					
Simple Pool	\$233.00	6	\$233.00	\$1,398.00	
Simple Pool w/ Features	\$386.00	2	\$386.00	\$772.00	
Moderate Pool	\$349.00	4	\$349.00	\$1,396.00	
Moderate Pool w/ Features	\$504.00	1	\$504.00	\$504.00	
Complex Pool	\$437.00	0	\$437.00	\$0.00	
Complex Pool w/ Features	\$590.00	1	\$590.00	\$590.00	
Annual Indoor pool sampling fee	\$90.00	9	\$101.00	\$909.00	
Annual Outdoor pool sampling fee	\$75.00	5	\$84.00	\$420.00	
CAMPGROUNDS/SPECIAL EVENT CAMPGROUNDS					
1-25 Sites	\$192.00	0	\$215.00	\$0.00	
26-50 Sites	\$236.00	0	\$264.00	\$0.00	
51-99 Sites	\$269.00	1	\$301.00	\$301.00	
100-199 Sites	\$310.00	0	\$347.00	\$0.00	
Over 200 Sites	\$347.00	0	\$389.00	\$0.00	
REC ED					
Simple	\$571.00	1	\$571.00	\$571.00	
Simple w/ Hospitality	\$629.00	0	\$629.00	\$0.00	
Moderate	\$622.00	0	\$622.00	\$0.00	
Moderate w/ Hospitality	\$740.00	0	\$740.00	\$0.00	
Complex	\$664.00	0	\$664.00	\$0.00	
Complex w/ Hospitality	\$833.00	0	\$833.00	\$0.00	
TATTOO / BODY PIERCING					
Tattoo Establishment	\$191.00	3	\$214.00	\$642.00	
Body-Piercing Establishment	\$191.00	0	\$214.00	\$0.00	
Combined Tattoo & Body Piercing Establish	\$281.00	1	\$315.00	\$315.00	
Temporary Tattoo Establishment	\$125.00	0	\$140.00	\$0.00	
Temporary Body Piercing Establishment	\$125.00	0	\$140.00	\$0.00	
Temporary Combined Tattoo/Body -Piercing	\$180.00	0	\$202.00	\$0.00	
SCHOOLS					

2024-2025 Projected Health Department Fee Schedule

1.b

Production Kitchen	\$262.00	11	\$293.00	\$3,223.00	
Satellite kitchen	\$185.00	3	\$207.00	\$621.00	
RETAIL FOOD - NOT SERVING MEALS (includes mobiles)					
Retail Food- Not Serving Meals, Prepackaged (TCS)	\$128.00	8	\$143.00	\$1,144.00	
Retail Food- Not Serving Meals, Simple (final product non-TCS)	\$198.00	12	\$222.00	\$2,664.00	
Retail Food- Not Serving Meals, Simple (TCS Food)	\$426.00	9	\$477.00	\$4,293.00	
Retail Food- Not Serving Meals, Moderate	\$625.00	16	\$700.00	\$11,200.00	
Retail Food- Not Serving Meals, Complex	\$1,154.00	4	\$1,292.00	\$5,168.00	
TRANSIENT RETAIL FOOD ESTABLISHMENT					
Non-TCS Food**	\$83.00	0	\$93.00	\$0.00	
TCS Food	\$168.00	11	\$188.00	\$2,068.00	
Prepackaged TCS Food only**	\$49.00	1	\$55.00	\$55.00	
Micromarket	\$40.00	14	\$45.00	\$630.00	
Micromarket 2+	\$60.00	3	\$67.00	\$201.00	
FEES FOR DATCP					
Inspection Fee	\$44.00	0	\$49.00	\$0.00	
Operating without a License/Permit	\$162.00	0	\$181.00	\$0.00	
Operating without a Certified Food Manager	\$150.00	0	\$168.00	\$0.00	
Late Fee	\$162.00	0	\$181.00	\$0.00	
Level 1 Pre-inspection for Prepackaged, Tourist Rooming House, and Bed & Breakfast licenses	\$135.00	0	\$151.00	\$0.00	
Level 2 Pre-inspection for other license type	\$270.00	0	\$302.00	\$0.00	
1st Reinspection	\$126.00	0	\$141.00	\$0.00	
2nd Reinspection	\$251.00	0	\$281.00	\$0.00	

2024-2025 Projected Health Department Fee Schedule

3rd Reinspection	\$376.00	0	\$421.00	\$0.00	
WEIGHTS AND MEASURES PROGRAM					
	See W&M fees				
Late Fee	10% of fee	0			
Annual Processing Fee	\$40.00	0			
2022 GENERAL PUBLIC HEALTH					
TSPOT Test	NA				
Tuberculosis Skin Test	NA				
Adult Hepatitis A Vaccination	NA				
Adult Hepatitis B Vaccination	NA				
Influenza Vaccination	\$20-\$30 evaluated yearly	0			
Radon Test Kit-short term	\$10.00	0			
Bee Keeping Initial Permit	\$30.00	0			
Bee Keeping Renewal Permit	\$10.00	0			
Noise Variance Permit	\$30.00	0			
		TOTAL REVENUE		\$92,277.00	



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: B. Resolution #23-134 Regarding Certain Fees (Building Inspection, Public Works and City Clerk).

ATTACHMENTS:

- Reso23-134 (PDF)
- Building Inspection Fee Schedule 2024 (PDF)
- PW 2024 PROPOSED FEE SCHEDULE (PDF)
- Clerk's Office Fee Schedule 2024 (PDF)

RESOLUTION #23-134

REGARDING CERTAIN FEES
(Building Inspection, Public Works and City Clerk)

WHEREAS, the Common Council wishes to establish revised fees for services rendered.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council imposes the attached changes to fees for such services indicated.

BE IT FURTHER RESOLVED THAT:

Fees established for licenses issued shall be effective the license year commencing after adoption of this resolution.

BE IT FURTHER RESOLVED THAT:

Such non-license fees established hereunder shall be effective January 1, 2024.

BE IF FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of December, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: ____

Nays: ____

2024 BUILDING DEPARTMENT FEES

Fee Type	Current Fee	Proposed 2024 Fee
Residential Building Permit - New/Add	\$.12/sq ft	No change
Commercial Tenant Build-out Permit	\$.22/sq ft	No change
Warehouses - New/Add Building Permit	\$.12/sq ft	No change
Comm/Ind/Institutional/Multi Fam - New/Add	\$.22/sq ft	No change
Comm/Ind/Institutional/Multi Fam - Alt/Rep/Rem	\$12/\$1,000	No change
Residential - Alt/Rep/Rem	\$10/\$1,000	No change
1-2 Family Dwelling Plan Review - New/Add	\$135.00	No change
Residential Alteration Plan Review Fee	NEW FEE	\$75.00
Multi-Fam/Comm/Ind Plan Review - New/Add	\$215.00	No change
Fire Alarm System	\$75.00	No change
Fire Suppression Sprinkler System - New/Add/Alt	\$300 + \$75/riser or floor	No change
Flood Plain Development Fee	\$165.00	No change
Flood Plain Zoning Letter	\$95.00	No change
Soil Erosion Control Fee <20,000 sq ft	\$95.00	No change
Soil Erosion Control Fee >20,000 sq ft	\$215.00	No change
State UDC Permit Seal	\$50.00	No change
Residing/soffits	\$75.00	No change
Shed (<200 sq ft)	\$50.00	No change
Deck/Gazebo	\$75.00	No change
Detached Garage (>200 sq ft)	\$75.00	No change
Swimming Pool/Hot Tub/Spa	\$6/every \$1000	No change
Pool Abandonment	\$30.00	No change
Canopy (installed over gas station dispensers)	\$275.00	No change
Awnings/Canopies to Exterior of Buildings	\$75.00	No change
Moving Building (<600 sq ft)	\$100.00	No change
Moving Building (>600 sq ft)	\$300.00	No change
Window/Door Replacement	\$10/every \$1000	No change
Working Without a Permit	NEW FEE	No change
Wrecking Permit (<600 sq ft)	\$50.00	No change
Wrecking Permit (>600 sq ft)	\$160.00	No change
Early Start (footings & foundation)	\$160.00	No change
Fence	\$50.00	\$75.00
Reinspection Fee	\$75.00	No change
Renew Lapsed Permit	\$75.00	No change
Grade Permit	\$85.00	No change
Curb Cut	\$35.00	No change
Docks	\$50.00	No change
Fox River Bank Stabilization/Rip Rap	\$50.00	No change
Occupancy w/o permit or before final inspection	\$125.00	No change
Radio/Television/Wireless Communication Tower	\$300.00	No change
Bleachers/Assembly Seating	\$125.00	No change
Residential Driveway/Parking Lot	\$50.00	No change
Comm/Ind/Multi Driveway/Parking Lot	\$150.00	No change
Sign Contractor Annual License	\$130.00	No change

Sign Permit	\$75.00	No change
Sign Variance	\$165.00	No change
Payment in Lieu of Dedication - Single Family	\$300.00	No change
Payment in Lieu of Dedication - Two Family	\$600.00	No change
Payment in Lieu of Dedication - Multi Family	\$130.00/bedroom	No change
Change of Use/Occupancy/Special Inspections	\$75.00	No change
Tent Permit	\$75.00	No change
Municipal Service Fee - First violation	\$75.00	No change
Municipal Service Fee - Second Violation	\$150.00	No change
Municipal Service Fee- Third Violation	\$300.00	No change

PUBLIC WORKS FEES

PERMIT	2023 FEE	2024 PROPOSED FEE
Excavation Permit		
Small Utility Project Permit	\$80.00	\$82.50
Medium Utility Project Permit	\$150.00	\$154.50
Large Utility Project Permit	\$220.00	\$227.00
Very Large Utility Project Permit	Actual Cost	Actual Cost
Excavation in ROW Outside of Street Area	\$80.00	\$82.50
Boring within Street ROW-Servicing One Property & Sewer is Located Behind Curb	\$80.00	\$82.50
Boring within Street ROW	\$540.00	\$556.50
Road/Street Open-Cut Excavation within Street Pavement Area	\$1,090.00	\$1,123.00
Concrete Workers License	\$60.00	\$62.00
Special Brush Pick-up Minimum	\$55.00	\$57.00
Special Rubbish Pick-up Minimum	\$55.00	\$57.00
Small Garbage Container	\$95.00	\$100.00
Large Garbage Container	\$105.00	\$110.00
Small Recycle Container	\$95.00	\$100.00
Large Recycle Container	\$105.00	\$110.00
Salt per Ton	Not being sold	
Salt Brine per Gallon	\$0.25	\$0.26
Overflow Tags	\$3.00	\$3.00
**Sidewalk Snow Removal Fee	\$1.12/LF	\$1.18/LF
**Sidewalk Compact Snow Removal Fee	\$1.77/LF	\$1.83/LF
Private Well Permit (5 year permit)		
New	\$1,225.00	\$1,225.00
Renewal	\$600.00	\$600.00
Water Development Charges		
Post Construction runoff		

** Rates approved by Board of Public Works annually on or before November 1st

CLERK'S OFFICE FEES

TYPE OF LICENSE/PERMIT SOLD AT CITY HALL	CURRENT FEE (2023)	PROPOSED FEE FOR 2024
AUTO SALVAGE YARD	\$100.00	no change
CHANGE OF AGENT (ON LIQUOR LICENSE)	\$10.00	no change
CHICKEN PERMIT (\$7.00 total for 4 chickens)	\$7.00	no change
CIGARETTE	\$100.00	at max
CLASS A BEER (when held with LIQUOR license)	\$200.00	\$275.00
CLASS A BEER Without LIQUOR	\$625.00	no change
CLASS A LIQUOR	\$250.00	\$275.00
CLASS A OR B PROVISIONAL LIQUOR LICENSE	\$15.00	at max
CLASS B BEER	\$100.00	at max
CLASS B LIQUOR	\$500.00	at max
CLASS C WINE	\$100.00	at max
DIRECT SELLER - ONE MONTH	\$110.00	\$115.00
DIRECT SELLER - ONE YEAR	\$400.00	\$500.00
JUNK COLLECTOR/DEALER LICENSE	\$110.00	\$115.00
LATE FEE (FOR PET LICENSES)	\$5.00	no change
LETTERS OF SPECIALS	\$50.00	no change
MOBILE HOME OFF MOBILE HOME PARK (INSPECTION FEE)	\$125.00	no change
MOBILE HOME PARK	\$50.00	no change
MOBILE HOME MONTHLY PARKING FEE	determined by Assessor, based on west side mil rate	determined by Assessor, based on west side mil rate
NEUTERED/SPAYED CAT	\$7.00	no change
NEUTERED/SPAYED DOG (County \$X-City \$X Split)	\$7.00	no change
NEUTERED/SPAYED PUPPY (County -City Split)	\$7.00	no change
NSF FEE	\$35.00	no change
OPERATOR LICENSE	\$60.00	no change
OPERATOR LICENSE WITH PROVISIONAL	\$75.00	no change
OPERATOR LICENSE - TEMPORARY	\$21.00	no change
OPERATOR LICENSE - LAST 6 MONTHS OF LICENSING PERIOD	\$30.00	no change
PASSPORT FEE (SET BY STATE DEPT)	\$35.00	no change
PAWN BROKER/SECONDHAND ARTICLE/JEWELRY DEALER	\$60.00	no change
PROCESSING FEE FOR BACKGROUND CHECKS	\$25.00	no change
PUBLIC DANCE	\$2/dance; \$10/annually	no change

CLERK'S OFFICE FEES

TYPE OF LICENSE/PERMIT SOLD AT CITY HALL	CURRENT FEE (2023)	PROPOSED FEE FOR 2024
PUBLICATION FEE	\$30.00	at max
ROOM TAX	no fee established/necessary	no fee established/necessary
SECONDHAND ARTICLE DEALER MALL/FLEA MARKET	\$60.00	no change
SEXUALLY ORIENTED ADULT ESTABLISHMENT	\$250.00	no change
SEXUALLY ORIENTED ADULT ESTABLISHMENT LATE FEE	\$100.00	no change
SEXUALLY ORIENTED ADULT ESTABLISHMENT RENEWAL	\$250.00	no change
SHOWS AND AMUSEMENT, CARNIVAL	\$20.00	no change
SOLICITOR	\$110.00	\$115.00
SOLICITOR (REPLACEMENT CARD)	\$10.00	no change
SPECIAL EVENT - LOW HAZARD & 1ST AMENDMENT EXPRESSIVE ACTIVITY	\$25.00	no change
SPECIAL EVENT - MEDIUM HAZARD	\$50.00	no change
SPECIAL EVENT - HIGH HAZARD	\$250.00	no change
SPECIAL EVENT - SPECIAL HAZARD	\$500.00	no change
TAXI	\$50 1st vehicle; \$10 thereafter	no change
TAXI - More than 7 person capacity	\$100.00	no change
TEMPORARY CLASS B (PICNIC) BEER/WINE	\$10.00	at max
UNNEUTERED/UNSPAYED CAT	\$13.00	\$15
UNNEUTERED/UNSPAYED DOG (County - City Split)	\$13.00	\$15
UNNEUTERED/UNSPAYED PUPPY	\$7.00	no change

FEES CURRENTLY SET BY ORDINANCE:

FOOD TRUCK LICENSE - NON CITY BASED BUSINESS

Ord 15-27

FOOD TRUCK LICENSE - CITY BASED BUSINESS

Ord 15-27

FOOD TRUCK LICENSE - NON CITY BASED BUSINESS RENEWAL

Ord 15-27

FOOD TRUCK LICENSE - CITY BASED BUSINESS RENEWAL

Ord 15-27



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: C. Resolution #23-135 Regarding De Pere Parks, Recreation & Forestry Fees 2024.

ATTACHMENTS:

- Reso23-135 (PDF)
- Park and Forestry 2024 Fee Schedule (PDF)
- Recreation Fees 2024 (PDF)
- Aquatics Fees 2024 (PDF)
- Community Center Fees 2024 (PDF)

RESOLUTION #23-135

REGARDING DE PERE PARKS, RECREATION & FORESTRY
PARK AND FACILITIES RENTALS, RECREATION PROGRAMS, AQUATICS
AND COMMUNITY CENTER 2024 FEES

WHEREAS, the Common Council wishes to establish revised fees for services described herein.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council imposes the attached revised fees for such services as are to be provided by the De Pere Parks, Recreation and Forestry Department in 2024.

BE IT FURTHER RESOLVED THAT:

Such fees established hereunder shall be effective January 1, 2024.

BE IT FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of December, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes _____

Nays _____

De Pere Park, Recreation & Forestry
Park and Facilities Rental Fees

2024 Fees

Park Shelters			
	Resident	Non-Resident	
Outdoor/Indoor Shelters (Friday, Saturday, Sunday and Holidays)	\$145.00	\$165.00	
Outdoor/Indoor Shelters (Monday - Thursday)	\$70.00	\$90.00	

Park and Facility Rental Fees			
	City Sponsored Youth Groups	Non-Revenue Generating Organizations and De Pere Service Groups	All Other Groups
Softball / Baseball Fields (per field) Note: Special field marking is not provided. Chalk and machine are provided on-site in locations. If field must be marked, additional charges will be applied based on time and materials.	Rental Fees Waived	\$8.00 per hour or \$75.00 per day (lights included)	\$18.00 per hour or \$135.00 per day (Lights - additional \$25.00/day) Long term rentals (5 or more dates) \$15.00 per hour
Soccer / Football Fields (per field) Note: Special field marking is not provided. If field must be marked, additional charges will be applied based on time and materials.	Rental Fees Waived	\$8.00 per hour or \$75.00 per day (lights included)	\$18.00 per hour or \$150.00 per day (Lights - additional \$25.00/day) Long term rentals (5 or more dates) \$15.00 per hour
Tennis Courts (battery of 2 - 3 courts)		\$45.00 per day	\$135.00 per day
Boat Launches (ramps open to public)		\$70.00 per day	\$145.00 per day
Parks (only Fairgrounds, Legion, VFW and Voyageur)		\$210.00 per day; shelters extra charge	\$410.00 per day; shelters extra charge
Swimming Pools (contact department for availability and rates)			

Spring / Fall Tree Planting		
	Fee	
Spring / Fall Tree Planting (plus Tax)	\$140.00	\$147.70 including tax

Permits	
	Fee
Canine Goose Patrol	no fee established
Possession of Intoxicating Liquor in Park	no fee established
Park Private Vendor Permit	\$600.00
Plant removal and Maintenance	no fee established
Permit to Trim Trees	no fee established
Permit to Prevent Access of Air and Water to Roots of Tree, Plant or Shrub in Public Highway or Place	no fee established
Attachment to Trees	to be established
Planting Trees on Streets	no fee established
Boat Launch - Annual Permit (established by separate resolution)	\$60.00
Boat Launch - Additional Vehicle (established by separate resolution)	\$6.00 per vehicle
Boat Launch - Daily Permit (established by separate resolution)	\$6.00
Voyageur Park - Overnight Boat Docking	\$15.00
Revocable Occupancy Permit for encroachment/obstructions upon park property	\$30.00

Banner Placement	
Claude Allouez Bridge Deposit	\$100.00
Over Third and Reid Street Deposit	\$100.00
Existing Poles in City Right of Way Deposit	\$100.00

**De Pere Park, Recreation & Forestry
Recreation Programs**

2024 Fees

Recreation - YOUTH PROGRAMS			
	Resident	Non-Resident	Resident & Non-Resident
Program Cancellation Fee	\$9.00 per class/registrant		
Cookies and Cocoa Bingo	\$7.00	\$7.00	
Oodles of Art	\$49.00	\$64.00	
Candy Making Workshop	\$15.00	\$30.00	
Art In the Park	\$12.00	\$24.00	
Teddy Bear Picnic	\$12.00	\$24.00	
Oodles of Art - Workshop	\$12.00	\$24.00	
Cookie Decorating Workshop	\$12.00	\$24.00	
Holiday Workshops	\$12.00	\$24.00	
Mini Camps	\$27.00	\$42.00	
Learning Tree Adventures	\$163.00	\$178.00	
Kamp Kinder Adventure	\$66.00	\$81.00	
Sports'tacular (6 weeks)	\$29.00	\$44.00	
Sports'tacular (8 weeks)	\$35.00	\$50.00	
YEL Camp - Chess	\$142.00	\$157.00	
YEL Camp - Lego	\$142.00	\$157.00	
Art Expressions	\$47.00	\$62.00	
Art Expression Holiday Workshop	\$13.00	\$26.00	
Art Explosion	\$49.00	\$64.00	
Tea Parties	\$13.00	\$26.00	
Firefighter Friends	\$8.00	\$16.00	
Tumblebees (8 weeks)	\$29.00	\$34.00	
Tumblebees (12 weeks)	\$43.00	\$58.00	
Tiny Tumblers (8 weeks)	\$34.00	\$49.00	
Tiny Tumblers (12 weeks)	\$58.00	\$73.00	
Tumbling (12 weeks)	\$56.00	\$71.00	
Little Yogis	\$33.00	\$48.00	
Dance with Ribbons Camp	\$19.00	\$34.00	
Twirl Team	\$175.00	\$190.00	
Summer Pom Clinic	\$32.00	\$47.00	
Pom & Dance	\$160.00	\$175.00	
Intro to Dance	\$39.00	\$54.00	
Youth Dance	\$180.00	\$195.00	
ABC, 123 Dance with Me	\$31.00	\$46.00	
Summer Dance Pre-Ballet (3-4 yrs)	\$34.00	\$49.00	
Summer Dance Tap/Ballet/Hip Hop/Jazz	\$42.00	\$57.00	
Youth Rec Night Day Pass	\$6.00	\$8.00	
Youth Rec Night Season Pass	\$30.00	\$45.00	
Little Ninjas (12 weeks)	\$55.00	\$70.00	
Little Ninjas (11 weeks)	\$51.00	\$66.00	
Tennis Lessons - Youth	\$58.00	\$73.00	
Youth Tennis Tournament (dbl elim)	\$15/singles	\$19/doubles	
Youth Flag Football League*	\$52.00	\$67.00	
Youth Flag Football Late Fee	\$12.00	\$12.00	
Pee Wee Flag Football	\$32.00	\$47.00	

Additional \$1/participant for scheduling software

Recreation Programs

Recreation - KIDZ ZONE			
	Resident	Non-Resident	Resident & Non-Resident
Registration Fee			\$40.00
Cancellation Fee 2 week notice			(retain fee for 2 weeks)
Early Release Days Per Participant			\$19.00
All Fees for Kidz Zone are per participant/per week			
Full Time (4-5 days/wk) Before School			\$47.00
Full Time (4-5 days/wk) After School			\$57.00
Full Time (4-5 days/wk) Before & After School			\$94.00
Part-Time (3 days/wk or less) Before School			\$33.00
Part-Time (3 days/wk or less) After School			\$40.00
Part-Time (3 days/wk or less) Before & After School			\$69.00
Kid's Day Camps	\$37.00	\$52.00	

Recreation - SUMMER CAMP			
	Resident	Non-Resident	Resident & Non-Resident
Registration Fee Per Participant			\$40.00
Cancellation Fee for one week/Per Participant (with 2 week notice)			\$42.00
Cancellation Fee for all additional weeks/Per Participant (with 2 week notice)			\$69.00
Weekly Camp Fee	\$166.00	\$181.00	
Half Day/4th of July Week	\$136.00	\$151.00	

Recreation - SUMMER PLAYGROUNDS			
			Resident & Non-Resident
Playground Program			\$21.00
Kids Night Out - Rule the Pool			\$5.00
Summer Carnival			\$0.25
Movie in the Park			Free
Park Playground Bingo			\$1.00

Recreation - FAMILY PROGRAMS			
	Resident	Non-Resident	Senior Citizen Resident
Parent Child Dance/Per Person	\$16.00	\$16.00	
Puzzle Mania/Per Team	\$25.00	\$25.00	
Tae Kwon Do (12 weeks)	\$70.00	\$85.00	\$53.00
Tae Kwon Do (11 weeks)	\$65.00	\$80.00	\$49.00
Introduction to Tae Kwon Do (12 weeks)	\$65.00	\$80.00	
Introduction to Tae Kwon Do (11 weeks)	\$60.00	\$75.00	
Advanced Tae Kwon Do	\$32.00	\$47.00	

Recreation - ADULT/SENIOR PROGRAMS			
	Resident	Non-Resident	Senior Citizen Resident
Watercolor Group	\$31.00	\$31.00	
Stained Glass (6 weeks)	\$57.00	\$72.00	\$43.00
Stained Glass (8 weeks)	\$75.00	\$91.00	\$57.00
Studio Oil Paint	\$86.00	\$101.00	\$65.00
Social Dance (5 weeks)	\$44.00	\$59.00	\$33.00
Tennis	\$58.00	\$73.00	\$44.00
Yoga (7 weeks)	\$49.00	\$64.00	\$37.00
Yoga (6 weeks)	\$43.00	\$58.00	\$33.00
Gentle Chair Yoga	\$43.00	\$58.00	\$33.00
Restorative Yoga (7 weeks)	\$49.00	\$64.00	\$37.00
Restorative Yoga (6 weeks)	\$43.00	\$58.00	\$33.00
Yin Restorative Yoga (7 weeks)	\$49.00	\$64.00	\$37.00
Yin Restorative Yoga (7 weeks)	\$43.00	\$58.00	\$33.00
Yin Yoga (7 weeks)	\$49.00	\$64.00	\$37.00
Yin Yoga (6 weeks)	\$43.00	\$58.00	\$33.00
Core Strength (7 weeks)	\$43.00	\$58.00	\$33.00
Core Strength (6 weeks)	\$38.00	\$53.00	\$29.00
Strength & Cardio (7 weeks)	\$35.00	\$50.00	\$26.00
Strength & Cardio (6 weeks)	\$30.00	\$45.00	\$23.00
Zumba (45 min.) (7 weeks)	\$35.00	\$50.00	\$26.00
Zumba (45 min.) (6 weeks)	\$30.00	\$45.00	\$23.00
Zumba (60 min.) (7 weeks)	\$40.00	\$55.00	\$30.00
Zumba (60 min.) (6 weeks)	\$35.00	\$50.00	\$26.00
Cardio Gold (7 weeks)	\$35.00	\$50.00	\$26.00
Cardio Gold (6 weeks)	\$30.00	\$45.00	\$23.00
Cardio Gold Strength Training (7 weeks)	\$35.00	\$50.00	\$26.00
Cardio Gold Strength Training (6 weeks)	\$30.00	\$45.00	\$23.00
Meditative Fusion	\$52.00	\$67.00	\$39.00
Tai Chi (7 weeks)	\$35.00	\$50.00	\$26.00
Tai Chi (6 weeks)	\$30.00	\$45.00	\$23.00
Drop-in Fees for Fitness Classes (1 hr.)	\$12.00	\$12.00	\$12.00
Drop-in Fees for Fitness Classes (45 min.)	\$10.00	\$10.00	\$10.00
Drop-in Fees for Fitness Classes (30 min.)	\$8.00	\$8.00	\$8.00

Recreation Programs

Luncheons/Bingos	\$8.75	\$8.75	
Music Shows	\$7.75	\$7.75	
Summer Picnic	\$5.75	\$5.75	
Friday Bingo	\$5.75	\$5.75	
Cribbage Tournament/Team	\$29.00	\$29.00	

Recreation - ADULT LEAGUES

	Resident	Non-Resident	Team Fee
Kickball*	\$23.00	\$38.00	\$155.00
Softball - Summer*	\$35.00	\$50.00	\$268.00
Softball - Fall*	\$23.00	\$38.00	\$155.00
Basketball - Officiated*	\$42.00	\$57.00	\$546.00
Basketball - Self Officiated*	\$42.00	\$57.00	\$62.00

*Additional \$7 per team for scheduling software

**De Pere Park, Recreation & Forestry
Swimming Pools**

2024 Fees

Summer Pools

LEGION

General Admission Tickets	Resident & Non-Resident
Baby Pool (0-2 years old)	\$2.00
Single (3-59 years old)	\$5.00
Senior (60+ years old)	\$4.00

VFW

General Admission Tickets	Resident & Non-Resident
Baby Pool (0-2 years old)	\$3.00
Single (3-59 years old)	\$7.00
Senior (60+ years old)	\$5.00

Legion Only

Pre-Season Swim Passes	Resident	Non-Resident
Individual	\$38.00	\$71.00
Family	\$76.00	\$163.00
Senior	\$28.00	\$71.00

Legion Only

In-Season Swim Passes	Resident	Non-Resident
Individual	\$50.00	\$81.00
Family	\$87.00	\$173.00
Senior	\$38.00	\$81.00

Legion & VFW

Pre-Season Swim Passes	Resident	Non-Resident
Individual	\$50.00	\$98.00

Family	\$108.00	\$228.00
Senior	\$38.00	\$98.00

In-Season Swim Passes *Legion & VFW*

Individual	\$60.00	\$108.00
Family	\$120.00	\$238.00
Senior	\$50.00	\$108.00

Aquatics - Lap Swim Both Pools

	Resident	Non-Resident	Resident & Non-Resident
Daily			\$4.00
Season Pass	\$47.00	\$62.00	
Season Pass Senior	\$37.00	\$52.00	

Swim Lessons

3-Week Swim Lessons	\$45.00	\$60.00	N/A	Fee increases due to staffing wage increase
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Private Lessons

4- 30 minute lessons	\$95.00	\$110.00		Fee increases due to staffing wage increase
8- 30 minute lessons	\$180.00	\$195.00		Fee increases due to staffing wage increase

Semi-Private Lessons

4- 30 minute lessons	Eliminated		
8- 30 minute lessons	Eliminated		

Aquatics - SYBLE HOPP AQUATICS

	Resident	Non-Resident	Senior Citizen Resident
Parent Child (7 weeks) *	\$31.00	\$46.00	N/A
Parent Child (6 weeks) *	\$27.00	\$42.00	N/A
Water Aerobics (7 weeks) *	\$36.00	\$51.00	\$29.00
Water Aerobics (6 weeks) *	\$31.00	\$46.00	\$25.00
Water Fitness (6 weeks) *	\$31.00	\$46.00	\$25.00

*Fee increases due to staffing wage increase, staffing qty changes, and anticipated rental fee increases

Junior Lifeguarding

Jr. LG (4 weeks)	\$93.00	\$108.00	N/A
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Pool Rental Fees - LEGION ONLY**Pool Rental Fee Schedule**

Number of Patrons	Rental Fee Per Hour	**Concessions available for additional \$30 per hour up to 60 patrons. \$55 per hour with 61+ patrons. *Inflatables available for additional \$55
1-60	\$125.00	
61-136	\$150.00	
137-236	\$180.00	
237-336	\$200.00	

drop last rate - pool capacity is 236

Pool Rental Fees - VFW ONLY w/ NO SLIDE**Pool Rental Fee Schedule**

Number of Patrons	Rental Fee Per Hour	Rental Fee w/Tot Pool	**Concessions available for additional fee \$30 per hour 1-60 patrons \$55 per hour 61+ patrons
1-60	\$180.00	\$205.00	
61-136	\$205.00	\$230.00	
137-236	\$230.00	\$255.00	
237-336	\$255.00	\$280.00	

If additional guards are required renter will pay an additional \$30/per guard after parties of 60 or more.*Pool Rental Fees - VFW ONLY w/ SLIDE****Pool Rental Fee Schedule**

Number of Patrons	Rental Fee Per Hour	Rental Fee w/Tot Pool	**Concessions available for additional fee \$30 per hour 1-60 patrons \$55 per hour 61+ patrons
1-60	\$205.00	\$230.00	
61-136	\$230.00	\$255.00	
137-236	\$255.00	\$280.00	
237-336	\$280.00	\$305.00	

If additional guards are required renter will pay an additional \$30/per guard.*Pool Rental Fees - LEGION & VFW Pools****TOT Pool Rental Fee Schedule**

1 hour rental	\$55.00 per hour (up to 25 people) Legion
1 hour rental	\$80.00 per hour (up to 25 people) VFW

De Pere Park, Recreation & Forestry
De Pere Community Center
2024 Fees

Room Reservations

	Resident	Non-Resident	Resident & Non-Resident
Large Activity Rooms with Kitchens/Four Hour Rental	\$185.00	\$215.00	
Meeting Rooms/Four Hour Rental	\$90.00	\$115.00	
Meeting Rooms/Additional Hours			\$30.00/hr
Large Activity Rooms/Additional Hours			\$50.00/hr
Set up/Take Down/Clean Up Fee Per Hour			\$78.00
Additional Cleaning Fee Per Hour			\$52.00
Call-In Fee Assistance Per Time			\$67.00
On-Site Call-In Fee Per Time		\$130.00; \$67/hr. after 2 hours	
Reservation Cancellation Fee Per Time			\$42.00
Reservation Date Change Fee Per Time			\$21.00
Security Deposit		Matches Rental Fee, not to exceed \$500	
Security Deposit for Non-Profit or Youth Organizations Flat Rate			\$145.00
Birthday Parties (\$100 minimum)			\$19.00

Storage Bins/Cabinets/Audio-Visual Equipment

	Resident	Non-Resident	Resident & Non-Resident
Storage Bins 6 month minimum			\$90.00
Storage Bins Per Year			\$180.00
Cabinets Per Month			\$15.00
TV, VCR, DVD Player (Per Unit)			\$18.00
35mm Slide Projector (Per Unit)			\$18.00
Overhead Projector (Per Unit)			\$18.00
Cordless Microphone (Per Unit)			\$18.00
Conference Phone (Per Unit)			\$18.00
LCD Projector/digital Presenter (Per Unit)			\$39.00

Contracted Rental Agreements

Brown County Per Month	N/A		
Freezer/Year	N/A		



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 12-19-23 VOUCHERS (PDF)

12/14/2023 3:42 PM

A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 01 City of De Pere

BANK: * ALL BANKS

DATE RANGE: 12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0555	SPECTRUM							
C-CHECK	SPECTRUM	VOIDED	V 12/06/2023			104512		323.44CR
C-CHECK	VOID CHECK		V 12/14/2023			104543		
C-CHECK	VOID CHECK		V 12/14/2023			104545		
C-CHECK	VOID CHECK		V 12/19/2023			104609		
C-CHECK	VOID CHECK		V 12/19/2023			104617		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5 VOID DEBITS	0.00		
	VOID CREDITS	323.44CR	323.44CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	5	323.44CR	0.00	0.00
BANK: * TOTALS:	5	323.44CR	0.00	0.00

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VENDOR SET: 01 City of De Pere

BANK: AP ASSOCIATED

DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	WI RETIREMENT FUND							
I-303202311014588	RET POLICE CITY	D	12/14/2023	17,386.15		000817		
I-303202311144619	RET POLICE CITY	D	12/14/2023	17,069.30		000817		
I-304202311014588	RET FIRE CITY	D	12/14/2023	18,838.38		000817		
I-304202311144619	RET FIRE CITY	D	12/14/2023	18,344.13		000817		
I-307202311014588	RET GENERAL EMPLOYER	D	12/14/2023	16,882.68		000817		
I-307202311144619	RET GENERAL EMPLOYER	D	12/14/2023	17,034.89		000817		
I-311202311014588	RET POLICE EMPLOYEE	D	12/14/2023	8,942.99		000817		
I-311202311144619	RET POLICE EMPLOYEE	D	12/14/2023	8,779.99		000817		
I-312202311014588	RET NON-REP EMPLOYEE PORTION	D	12/14/2023	16,882.68		000817		
I-312202311144619	RET NON-REP EMPLOYEE PORTION	D	12/14/2023	17,034.89		000817		
I-314202311014588	RET FIRE EMPLOYEE	D	12/14/2023	7,069.60		000817		
I-314202311144619	RET FIRE EMPLOYEE	D	12/14/2023	6,884.09		000817		171,149.77
0016	ASSOCIATED BANK							
I-T1 202312124680	FEDERAL WITHHOLDING	D	12/15/2023	48,427.85		000818		
I-T3 202312124680	FICA TAXES	D	12/15/2023	48,147.16		000818		
I-T4 202312124680	MEDICARE TAXES	D	12/15/2023	15,011.78		000818		
I-T4 202312134688	MEDICARE TAXES	D	12/15/2023	14.52		000818		
I-T4 202312134689	MEDICARE TAXES	D	12/15/2023	14.52		000818		
I-T4 202312134690	MEDICARE TAXES	D	12/15/2023	29.04		000818		111,644.87
5133	EMPOWER RETIREMENT (GREAT WEST							
I-121202312124680	Employee Contributions	D	12/15/2023	6,948.00		000819		
I-122202312124680	Employee Contributions	D	12/15/2023	1,475.93		000819		
I-150202312124680	Employee Roth Contributions	D	12/15/2023	1,725.00		000819		
I-152202312124680	Employee Roth Contributions	D	12/15/2023	676.27		000819		10,825.20
0483	NATIONWIDE RETIREMENT SOLUTION							
I-104202312124680	EMPLOYEE CONTRIBUTIONS	D	12/15/2023	4,820.00		000820		
I-151202312124680	Employee Roth Contributions	D	12/15/2023	1,616.00		000820		6,436.00
4043	WI DEPARTMENT OF REVENUE							
I-T2 202312124680	STATE WITHHOLDING	D	12/15/2023	21,295.79		000821		21,295.79
0596	WI SCTF							
I-201202312124680	CHILD SUPPORT/CITY OF DE PERE	D	12/15/2023	1,401.14		000822		1,401.14
5405	AT&T MOBILITY							
I-287290889185101523	AT&T MOBILITY	R	12/06/2023	2,159.78		104505		2,159.78
0043	BROWN COUNTY PARK MANAGEMENT							
I-202312064668	BROWN COUNTY PARK MANAGEMENT	R	12/06/2023	2,740.00		104506		2,740.00

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VENDOR SET: 01 City of De Pere

BANK: AP ASSOCIATED

DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2984	BROWN COUNTY TREASURER							
I-202312064669	BROWN COUNTY TREASURER	R	12/06/2023	1,918.60		104507		1,918.60
0520	CENTRAL BROWN COUNTY WATER AUT							
I-3407	CENTRAL BROWN COUNTY WATER AUT	R	12/06/2023	312,752.91		104508		312,752.91
0348	GREEN BAY METRO SEWERAGE DISTR							
I-2147	GREEN BAY METRO SEWERAGE DISTR	R	12/06/2023	55,480.52		104509		
I-2148	GREEN BAY METRO SEWERAGE DISTR	R	12/06/2023	486,920.05		104509		542,400.57
7185	M3 INSURANCE SOLUTIONS, INC.							
I-102025	M3 INSURANCE SOLUTIONS, INC.	R	12/06/2023	2,315.00		104510		2,315.00
0239	JUDITH SCHMIDT LEHMAN							
I-202312064670	JUDITH SCHMIDT LEHMAN	R	12/06/2023	5,162.01		104511		5,162.01
0555	SPECTRUM							
I-202312064671	SPECTRUM	V	12/06/2023	323.44		104512		323.44
0555	SPECTRUM							
M-CHECK	SPECTRUM	VOIDED	V	12/06/2023		104512		323.44CR
4816	STATE OF WI COURT FINES & SURC							
I-202312064672	STATE OF WI COURT FINES & SURC	R	12/06/2023	5,165.88		104513		5,165.88
1519	CHERYL J VERTZ							
I-202312064673	CHERYL J VERTZ	R	12/06/2023	927.42		104514		927.42
9104	WAUSHARA COUNTY CLERK OF COURT							
I-202312064674	WAUSHARA COUNTY CLERK OF COURT	R	12/06/2023	200.00		104515		200.00
9087	WI DEPT OF ADMIN - DIV OF ENER							
I-202312064675	WI DEPT OF ADMIN - DIV OF ENER	R	12/06/2023	506.00		104516		506.00
0298	WI PUBLIC SERVICE							
I-202312064676	WI PUBLIC SERVICE	R	12/06/2023	37,882.80		104517		37,882.80
5260	WINDSTREAM							
I-202312064677	WINDSTREAM	R	12/06/2023	35.13		104518		35.13
5405	AT&T MOBILITY							
I-287290889185111523	AT&T MOBILITY	R	12/06/2023	3,696.77		104519		3,696.77

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VENDOR SET: 01 City of De Pere

BANK: AP ASSOCIATED

DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0555	SPECTRUM							
I-202312064678	SPECTRUM	R	12/06/2023	223.45		104520		223.45
6551	ASSOCIATED BANK							
I-202312074679	ASSOCIATED BANK	R	12/07/2023	1,000.00		104521		1,000.00
5405	AT&T MOBILITY							
I-202312144691	AT&T MOBILITY	R	12/14/2023	1,364.45		104522		1,364.45
0011	AT&T WISCONSIN							
I-202312144692	AT&T WISCONSIN	R	12/14/2023	2,006.24		104523		2,006.24
3801	RON CODY							
I-202312144693	RON CODY	R	12/14/2023	250.00		104524		250.00
3248	ROD DEVILEY							
I-202312144694	ROD DEVILEY	R	12/14/2023	250.00		104525		250.00
9112	EMERGENCY LIGHTING & ELECTRONI							
I-220374	EMERGENCY LIGHTING & ELECTRONI	R	12/14/2023	91.20		104526		91.20
8012	ENERGY SOLUTION PARTNERS LLC							
I-146999	ENERGY SOLUTION PARTNERS LLC	R	12/14/2023	15,529.42		104527		
I-147000	ENERGY SOLUTION PARTNERS LLC	R	12/14/2023	3,962.72		104527		19,492.14
5532	GARROW OIL CORP							
I-1130404	GARROW OIL CORP	R	12/14/2023	20,767.38		104528		20,767.38
9114	GRAYSON WALKER							
I-202312144703	GRAYSON WALKER	R	12/14/2023	1,000.00		104529		1,000.00
5167	BRETT JANSEN							
I-202312144695	BRETT JANSEN	R	12/14/2023	250.00		104530		250.00
9010	WILL KUCHELMEISTER							
I-202312144696	WILL KUCHELMEISTER	R	12/14/2023	250.00		104531		250.00
0779	VICKIE LAMBERT							
I-202312144697	VICKIE LAMBERT	R	12/14/2023	241.43		104532		241.43
5766	TOM NELSON							
I-202312144698	TOM NELSON	R	12/14/2023	250.00		104533		250.00

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VENDOR SET: 01 City of De Pere

BANK: AP ASSOCIATED

DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
9113	ONWARD ACCOUNTING & CONSULTING							
I-2023-129	ONWARD ACCOUNTING & CONSULTING	R	12/14/2023	7,000.00		104534		7,000.00
6378	PUETZ, BEN							
I-202312144699	PUETZ, BEN	R	12/14/2023	250.00		104535		250.00
8998	JEREMY REICHWALD							
I-202312144700	JEREMY REICHWALD	R	12/14/2023	250.00		104536		250.00
7088	NEAL SCHWEINER							
I-202312144701	NEAL SCHWEINER	R	12/14/2023	250.00		104537		250.00
0555	SPECTRUM							
I-202312144702	SPECTRUM	R	12/14/2023	525.18		104538		525.18
7309	TRILLIUM CNG							
I-231650555	TRILLIUM CNG	R	12/14/2023	2,541.41		104539		2,541.41
7124	WAL-MART STORES INC.							
I-202312144704	WAL-MART STORES INC.	R	12/14/2023	23.58		104540		23.58
0298	WI PUBLIC SERVICE							
I-202312144705	WI PUBLIC SERVICE	R	12/14/2023	11,374.21		104541		11,374.21
0055	CITY OF DE PERE - DENTAL							
I-100202311014588	DENTAL FAMILY	R	12/14/2023	2,874.99		104542		
I-100202311144619	DENTAL FAMILY	R	12/14/2023	2,874.99		104542		
I-101202311014588	DENTAL FAMILY	R	12/14/2023	1,773.93		104542		
I-101202311144619	DENTAL FAMILY	R	12/14/2023	1,773.93		104542		
I-102202311014588	DENTAL SINGLE P/F	R	12/14/2023	298.56		104542		
I-102202311144619	DENTAL SINGLE P/F	R	12/14/2023	281.68		104542		
I-103202311014588	DENTAL SINGLE	R	12/14/2023	342.04		104542		
I-103202311144619	DENTAL SINGLE	R	12/14/2023	342.04		104542		
I-126202311014588	DENTAL SINGLE	R	12/14/2023	16.78		104542		
I-127202311014588	DENTAL FAMILY	R	12/14/2023	861.66		104542		
I-127202311144619	DENTAL FAMILY	R	12/14/2023	981.87		104542		
I-128202311014588	DENTAL SINGLE P/F	R	12/14/2023	33.56		104542		
I-128202311144619	DENTAL SINGLE P/F	R	12/14/2023	33.56		104542		
I-129202311014588	DENTAL FAMILY P/F	R	12/14/2023	335.02		104542		
I-129202311144619	DENTAL FAMILY P/F	R	12/14/2023	335.02		104542		
I-135202311014588	DENTAL DA FAMILY 63%	R	12/14/2023	47.86		104542		
I-135202311144619	DENTAL DA FAMILY 63%	R	12/14/2023	47.86		104542		
I-202312144706	CITY OF DE PERE - DENTAL	R	12/14/2023	1,760.44		104542		15,015.79

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0056	CITY OF DE PERE - HEALTH							
I-108202311014588	HEALTH SINGLE	R	12/14/2023	5,566.20		104544		
I-108202311144619	HEALTH SINGLE	R	12/14/2023	5,287.89		104544		
I-109202311014588	HEALTH PLUS 1	R	12/14/2023	3,108.00		104544		
I-109202311144619	HEALTH PLUS 1	R	12/14/2023	4,185.20		104544		
I-110202311014588	HEALTH FAMILY	R	12/14/2023	45,736.26		104544		
I-110202311144619	HEALTH FAMILY	R	12/14/2023	45,028.27		104544		
I-111202311014588	HEALTH SINGLE P/F	R	12/14/2023	3,293.37		104544		
I-111202311144619	HEALTH SINGLE P/F	R	12/14/2023	3,061.41		104544		
I-112202311014588	HEALTH PLUS 1 P/F	R	12/14/2023	2,071.96		104544		
I-112202311144619	HEALTH PLUS 1 P/F	R	12/14/2023	2,071.96		104544		
I-113202311014588	HEALTH FAMILY P/F	R	12/14/2023	28,886.06		104544		
I-113202311144619	HEALTH FAMILY P/F	R	12/14/2023	28,886.06		104544		
I-136202311014588	HEALTH FAMILY 63% EE	R	12/14/2023	849.59		104544		
I-136202311144619	HEALTH FAMILY 63% EE	R	12/14/2023	849.59		104544		
I-140202311014588	VISION SINGLE	R	12/14/2023	63.53		104544		
I-140202311144619	VISION SINGLE	R	12/14/2023	58.20		104544		
I-141202311014588	VISION EE/SPOUSE	R	12/14/2023	77.28		104544		
I-141202311144619	VISION EE/SPOUSE	R	12/14/2023	88.96		104544		
I-142202311014588	VISION EE/CHILDREN	R	12/14/2023	19.44		104544		
I-142202311144619	VISION EE/CHILDREN	R	12/14/2023	19.44		104544		
I-144202311014588	VISION FAMILY	R	12/14/2023	255.36		104544		
I-144202311144619	VISION FAMILY	R	12/14/2023	255.36		104544		
I-202312144707	CITY OF DE PERE - HEALTH	R	12/14/2023	18,050.02		104544		197,769.41
0178	SECURIAN FINANCIAL GROUP, INC.							
I-117202311014588	LIFE INSURANCE CONTRIBUTIONS	R	12/14/2023	756.84		104546		
I-117202311144619	LIFE INSURANCE CONTRIBUTIONS	R	12/14/2023	757.60		104546		
I-202312144708	SECURIAN FINANCIAL GROUP, INC.	R	12/14/2023	364.88		104546		
I-221202311014588	LIFE INSURANCE AFTER TAX	R	12/14/2023	1,556.06		104546		
I-221202311144619	LIFE INSURANCE AFTER TAX	R	12/14/2023	1,557.81		104546		4,993.19
7872	STANDARD INSURANCE COMPANY							
I-202312144709	STANDARD INSURANCE COMPANY	R	12/14/2023	200.05		104547		
I-301202311014588	DISABILITY INSURANCE	R	12/14/2023	1,204.41		104547		
I-301202311144619	DISABILITY INSURANCE	R	12/14/2023	1,204.41		104547		2,608.87
9115	LAMERS REVOCABLE TRUST							
I-202312144710	LAMERS REVOCABLE TRUST	R	12/14/2023	131.74		104548		131.74
9116	SUSAN LUZINSKI JOHNSON							
I-202312144711	SUSAN LUZINSKI JOHNSON	R	12/14/2023	69.71		104549		69.71

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VENDOR SET: 01 City of De Pere

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0016	ASSOCIATED BANK							
I-218202312124680	FF Welfare Fund Acct #80406116	R	12/15/2023	203.00		104550		203.00
7526	CITY OF DE PERE - FLEX							
I-114202312124680	HEALTH CARE CONTRIBUTIONS	R	12/15/2023	2,890.24		104551		
I-115202312124680	DEPENDENT CARE CONTRIBUTIONS	R	12/15/2023	384.60		104551		3,274.84
8187	WISCONSIN DEPT OF REVENUE							
I-DOR202312124680	G N HENRIGILLIS LEVY PROCEEDS	R	12/15/2023	138.40		104552		138.40
0472	FOX COMMUNITIES CREDIT UNION							
I-211202312124680	DE PERE POLICE EMPLOYEE DUES	R	12/15/2023	850.00		104553		850.00
7950	FOX COMMUNITIES CREDIT UNION							
I-216202312124680	LOCAL 141 CHARITIES	R	12/15/2023	14.00		104554		14.00
0471	IAFF LOCAL 141 AFL-CIO CLC							
I-210202312124680	IAFF LOCAL 141 EMPLOYEE DUES	R	12/15/2023	766.80		104555		766.80
4262	LIFE INSURANCE OF THE SOUTHWES							
I-116202312124680	ALTERNATIVE FICA	R	12/15/2023	2,062.06		104556		2,062.06
0302	AIRGAS INC							
I-9144287072	AIRGAS INC	R	12/19/2023	376.19		104557		
I-9144377040	AIRGAS INC	R	12/19/2023	69.10		104557		445.29
2982	ALL CITY COMMUNICATIONS INC							
I-4699411-120123	ALL CITY COMMUNICATIONS INC	R	12/19/2023	113.00		104558		113.00
8882	ASCENT CONSULTING LLC SC							
I-23-058	ASCENT CONSULTING LLC SC	R	12/19/2023	1,500.00		104559		1,500.00
0027	BAY TOWEL INC							
I-4569774	BAY TOWEL INC	R	12/19/2023	178.70		104560		
I-4588447	BAY TOWEL INC	R	12/19/2023	178.70		104560		
I-4594689	BAY TOWEL INC	R	12/19/2023	178.70		104560		536.10
8891	BAYCARE AURORA LLC							
I-I88-CI0000347	BAYCARE AURORA LLC	R	12/19/2023	4,464.19		104561		
I-I88-CI0000575	BAYCARE AURORA LLC	R	12/19/2023	135.97		104561		4,600.16
1315	BELLIN HEALTH							
I-MB10918	BELLIN HEALTH	R	12/19/2023	27.58		104562		27.58

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
9089	BERGSTROM AUTO							
I-2003499CX1	BERGSTROM AUTO	R	12/19/2023	121.25		104563		121.25
1532	BOBCAT PLUS INC							
I-IG52688	BOBCAT PLUS INC	R	12/19/2023	608.32		104564		608.32
0044	BROWN COUNTY REGISTER OF DEEDS							
I-INVOICE_1503	BROWN COUNTY REGISTER OF DEEDS	R	12/19/2023	2.50		104565		2.50
9101	CAMOIN ASSOCIATES INC							
I-20253	CAMOIN ASSOCIATES INC	R	12/19/2023	4,950.00		104566		4,950.00
0536	CDW GOVERNMENT INC							
I-ND33949	CDW GOVERNMENT INC	R	12/19/2023	8,300.79		104567		
I-NF72147	CDW GOVERNMENT INC	R	12/19/2023	2,766.93		104567		
I-NF76467	CDW GOVERNMENT INC	R	12/19/2023	433.69		104567		
I-NF82592	CDW GOVERNMENT INC	R	12/19/2023	7.18		104567		
I-NF83579	CDW GOVERNMENT INC	R	12/19/2023	261.41		104567		
I-NF99890	CDW GOVERNMENT INC	R	12/19/2023	2,050.46		104567		
I-NG23890	CDW GOVERNMENT INC	R	12/19/2023	950.24		104567		
I-NH19219	CDW GOVERNMENT INC	R	12/19/2023	12.45		104567		
I-NJ92724	CDW GOVERNMENT INC	R	12/19/2023	124.73		104567		14,907.88
8443	CINTAS							
I-4175174848	CINTAS	R	12/19/2023	35.45		104568		35.45
2708	CLEANING SOLUTION SERVICES INC							
I-23414	CLEANING SOLUTION SERVICES INC	R	12/19/2023	2,218.50		104569		
I-23468	CLEANING SOLUTION SERVICES INC	R	12/19/2023	1,758.93		104569		
I-23472	CLEANING SOLUTION SERVICES INC	R	12/19/2023	2,218.50		104569		
I-23503	CLEANING SOLUTION SERVICES INC	R	12/19/2023	201.32		104569		
I-23505	CLEANING SOLUTION SERVICES INC	R	12/19/2023	612.71		104569		
I-23507	CLEANING SOLUTION SERVICES INC	R	12/19/2023	124.82		104569		
I-23508	CLEANING SOLUTION SERVICES INC	R	12/19/2023	234.93		104569		
I-23510	CLEANING SOLUTION SERVICES INC	R	12/19/2023	571.25		104569		7,940.96
3801	RON CODY							
I-202312124681	RON CODY	R	12/19/2023	81.38		104570		81.38
9106	TIM COLLINS							
I-202312124682	TIM COLLINS	R	12/19/2023	150.00		104571		150.00
7337	COMPASS MINERALS AMERICA							
I-1260140	COMPASS MINERALS AMERICA	R	12/19/2023	22,625.65		104572		22,625.65

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VENDOR SET: 01 City of De Pere

BANK: AP ASSOCIATED

DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7639	CORE & MAIN LP							
I-U003924	CORE & MAIN LP	R	12/19/2023	7,840.00		104573		7,840.00
9107	AVA COREY							
I-202312124683	AVA COREY	R	12/19/2023	185.00		104574		185.00
7546	JASON CUMMINGS							
I-202312124684	JASON CUMMINGS	R	12/19/2023	114.93		104575		114.93
8027	CURB N DECOR LLC							
I-24-816	CURB N DECOR LLC	R	12/19/2023	80.00		104576		80.00
0075	DIGGERS HOTLINE INC							
I-231 1 36401	DIGGERS HOTLINE INC	R	12/19/2023	731.20		104577		731.20
6858	DRP REPAIR LLC							
I-15088	DRP REPAIR LLC	R	12/19/2023	5.06		104578		
I-15200	DRP REPAIR LLC	R	12/19/2023	396.00		104578		401.06
0085	EMERGENCY MEDICAL PRODUCTS INC							
I-2598098	EMERGENCY MEDICAL PRODUCTS INC	R	12/19/2023	6.21		104579		
I-2598099	EMERGENCY MEDICAL PRODUCTS INC	R	12/19/2023	2.07		104579		
I-2598705	EMERGENCY MEDICAL PRODUCTS INC	R	12/19/2023	9.57		104579		17.85
9108	ENGEBOS HEATING & COLLING LLC							
I-SD643	ENGEBOS HEATING & COLLING LLC	R	12/19/2023	637.40		104580		637.40
9042	ENVIRONMENTAL EQUIP & SERV INC							
I-23320	ENVIRONMENTAL EQUIP & SERV INC	R	12/19/2023	2,490.88		104581		2,490.88
7422	EXCEL UNDERGROUND LLC							
I-10960	EXCEL UNDERGROUND LLC	R	12/19/2023	5,843.36		104582		5,843.36
6497	FIRE SAFETY USA INC							
I-179870	FIRE SAFETY USA INC	R	12/19/2023	16,000.00		104583		16,000.00
0200	FIRST SUPPLY LLC							
I-13929035-00	FIRST SUPPLY LLC	R	12/19/2023	17.59		104584		17.59
0835	FOSTER COACH SALES INC							
I-26716	FOSTER COACH SALES INC	R	12/19/2023	341.65		104585		341.65
1068	FOX VALLEY TRUCK & BODY INC							
I-RO 080129	FOX VALLEY TRUCK & BODY INC	R	12/19/2023	2,367.76		104586		2,367.76

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VENDOR SET: 01 City of De Pere

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7553	GLENN'S 24 HR TOWING INC							
I-23-47871	GLENN'S 24 HR TOWING INC	R	12/19/2023	347.00		104587		
I-23-48288	GLENN'S 24 HR TOWING INC	R	12/19/2023	90.00		104587		437.00
2544	GLOBAL RECOGNITION INC							
I-228153	GLOBAL RECOGNITION INC	R	12/19/2023	187.35		104588		
I-228154	GLOBAL RECOGNITION INC	R	12/19/2023	1,078.95		104588		
I-228155	GLOBAL RECOGNITION INC	R	12/19/2023	1,186.80		104588		2,453.10
6923	GORDON FLESCH COMPANY INC.							
I-IN14455525	GORDON FLESCH COMPANY INC.	R	12/19/2023	73.10		104589		73.10
0116	GRAINGER INC							
I-9860337212	GRAINGER INC	R	12/19/2023	50.70		104590		50.70
0117	GRAYBAR ELECTRIC COMPANY INC							
I-9334633801	GRAYBAR ELECTRIC COMPANY INC	R	12/19/2023	80.76		104591		80.76
9084	GRUENKE CO, THE							
I-22419	GRUENKE CO, THE	R	12/19/2023	1,458.50		104592		1,458.50
4902	HALRON LUBRICANTS INC							
C-1446613-00	HALRON LUBRICANTS INC	R	12/19/2023	194.85CR		104593		
I-1464447-00	HALRON LUBRICANTS INC	R	12/19/2023	770.75		104593		575.90
8873	HAVEY COMMUNICATIONS INC							
I-12560	HAVEY COMMUNICATIONS INC	R	12/19/2023	346.90		104594		
I-12655	HAVEY COMMUNICATIONS INC	R	12/19/2023	10,207.80		104594		
I-12656	HAVEY COMMUNICATIONS INC	R	12/19/2023	4,587.00		104594		15,141.70
1252	HURCKMAN MECHANICAL INDUSTRIES							
I-C002961	HURCKMAN MECHANICAL INDUSTRIES	R	12/19/2023	937.50		104595		937.50
5484	HYDROCORP INC							
I-75168-IN	HYDROCORP INC	R	12/19/2023	2,968.00		104596		2,968.00
1399	INDOFF INC							
I-3688618	INDOFF INC	R	12/19/2023	206.65		104597		
I-3693109	INDOFF INC	R	12/19/2023	231.90		104597		438.55
8914	INNER DIMENSIONS WELLNESS LLC							
I-112123COD	INNER DIMENSIONS WELLNESS LLC	R	12/19/2023	126.00		104598		
I-112823COD	INNER DIMENSIONS WELLNESS LLC	R	12/19/2023	298.20		104598		424.20

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8364	JOHNSTONE SUPPLY							
I-6075421	JOHNSTONE SUPPLY	R	12/19/2023	74.45		104599		74.45
1276	JX ENTERPRISES INC							
I-14283423P	JX ENTERPRISES INC	R	12/19/2023	95.99		104600		
I-14283434P	JX ENTERPRISES INC	R	12/19/2023	45.45		104600		
I-14283449P	JX ENTERPRISES INC	R	12/19/2023	177.99		104600		
I-14283545P	JX ENTERPRISES INC	R	12/19/2023	371.36		104600		
I-14283624P	JX ENTERPRISES INC	R	12/19/2023	511.99		104600		1,202.78
2929	LASER TECHNOLOGY INC							
I-191214 RI	LASER TECHNOLOGY INC	R	12/19/2023	1,492.65		104601		1,492.65
7082	LEE RECREATION LLC							
I-16087-23	LEE RECREATION LLC	R	12/19/2023	1,620.00		104602		1,620.00
0159	LEXIS NEXIS INC							
I-3094813993	LEXIS NEXIS INC	R	12/19/2023	338.00		104603		338.00
9109	LITTLE FALLS MACHINE INC							
I-369659	LITTLE FALLS MACHINE INC	R	12/19/2023	290.29		104604		290.29
7444	SARA LORNSON							
I-202312124685	SARA LORNSON	R	12/19/2023	33.14		104605		
I-202312124686	SARA LORNSON	R	12/19/2023	38.78		104605		71.92
7446	MACQUEEN EQUIPMENT							
I-P22950	MACQUEEN EQUIPMENT	R	12/19/2023	170.70		104606		
I-P30890	MACQUEEN EQUIPMENT	R	12/19/2023	276.46		104606		447.16
9005	PAMELA MANLEY							
I-202312124687	PAMELA MANLEY	R	12/19/2023	253.75		104607		253.75
0173	MENARDS INC							
I-22345	MENARDS INC	R	12/19/2023	8.16		104608		
I-22897	MENARDS INC	R	12/19/2023	83.94		104608		
I-23234	MENARDS INC	R	12/19/2023	7.99		104608		
I-23275	MENARDS INC	R	12/19/2023	38.96		104608		
I-24062	MENARDS INC	R	12/19/2023	70.05		104608		
I-24077	MENARDS INC	R	12/19/2023	54.97		104608		
I-24130	MENARDS INC	R	12/19/2023	199.98		104608		
I-24139	MENARDS INC	R	12/19/2023	52.83		104608		
I-24145	MENARDS INC	R	12/19/2023	24.96		104608		
I-24150	MENARDS INC	R	12/19/2023	99.50		104608		
I-24179	MENARDS INC	R	12/19/2023	28.95		104608		
I-24213 B	MENARDS INC	R	12/19/2023	63.05		104608		
I-24253	MENARDS INC	R	12/19/2023	26.70		104608		
I-24358 B	MENARDS INC	R	12/19/2023	88.71		104608		

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-24411	MENARDS INC	R	12/19/2023	5.98		104608		
I-24471	MENARDS INC	R	12/19/2023	142.67		104608		
I-24540	MENARDS INC	R	12/19/2023	99.89		104608		
I-55972	MENARDS INC	R	12/19/2023	54.89		104608		1,152.18
8473	MINNESOTA PETROLEUM SERVICE							
I-130042	MINNESOTA PETROLEUM SERVICE	R	12/19/2023	3,211.47		104610		3,211.47
0776	MOTOROLA							
I-8281763388	MOTOROLA	R	12/19/2023	71,527.68		104611		71,527.68
8431	MULTI MEDIA CHANNELS LLC							
I-82176	MULTI MEDIA CHANNELS LLC	R	12/19/2023	571.16		104612		571.16
7974	JEREMY MURASKI							
I-202312144712	JEREMY MURASKI	R	12/19/2023	475.53		104613		475.53
7129	NELSON TACTICAL							
I-3644	NELSON TACTICAL	R	12/19/2023	939.42		104614		939.42
8749	NEUMAN POOLS INC							
I-500277	NEUMAN POOLS INC	R	12/19/2023	1,571.49		104615		1,571.49
0531	NORTHEAST AUTO PARTS INC							
C-401308	NORTHEAST AUTO PARTS INC	R	12/19/2023	40.00CR		104616		
I-401173	NORTHEAST AUTO PARTS INC	R	12/19/2023	85.98		104616		
I-401245	NORTHEAST AUTO PARTS INC	R	12/19/2023	24.94		104616		
I-401246	NORTHEAST AUTO PARTS INC	R	12/19/2023	24.89		104616		
I-401252	NORTHEAST AUTO PARTS INC	R	12/19/2023	18.85		104616		
I-401307	NORTHEAST AUTO PARTS INC	R	12/19/2023	127.99		104616		
I-401341	NORTHEAST AUTO PARTS INC	R	12/19/2023	41.12		104616		
I-401499	NORTHEAST AUTO PARTS INC	R	12/19/2023	38.18		104616		
I-401546	NORTHEAST AUTO PARTS INC	R	12/19/2023	84.98		104616		
I-401644	NORTHEAST AUTO PARTS INC	R	12/19/2023	34.58		104616		
I-401693	NORTHEAST AUTO PARTS INC	R	12/19/2023	28.40		104616		
I-401728	NORTHEAST AUTO PARTS INC	R	12/19/2023	45.82		104616		
I-401734	NORTHEAST AUTO PARTS INC	R	12/19/2023	2.66		104616		
I-401742	NORTHEAST AUTO PARTS INC	R	12/19/2023	5.32		104616		
I-401785	NORTHEAST AUTO PARTS INC	R	12/19/2023	43.40		104616		
I-401806	NORTHEAST AUTO PARTS INC	R	12/19/2023	150.34		104616		
I-401813	NORTHEAST AUTO PARTS INC	R	12/19/2023	67.60		104616		
I-401839	NORTHEAST AUTO PARTS INC	R	12/19/2023	43.40		104616		828.45

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VENDOR SET: 01 City of De Pere

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3250	NORTHERN LAKE SERVICE							
I-2320357	NORTHERN LAKE SERVICE	R	12/19/2023	681.48		104618		
I-2320437	NORTHERN LAKE SERVICE	R	12/19/2023	765.00		104618		1,446.48
0966	OLD DOMINION BRUSH							
I-8786782	OLD DOMINION BRUSH	R	12/19/2023	169.72		104619		169.72
5222	P J KORTENS & CO INC							
I-10024629	P J KORTENS & CO INC	R	12/19/2023	1,394.45		104620		1,394.45
0197	PACKER CITY INTL TRUCKS INC							
I-X101183460:01	PACKER CITY INTL TRUCKS INC	R	12/19/2023	91.56		104621		91.56
1331	PACKER FASTENER & SUPPLY INC							
I-806678	PACKER FASTENER & SUPPLY INC	R	12/19/2023	7.79		104622		
I-809219	PACKER FASTENER & SUPPLY INC	R	12/19/2023	80.90		104622		
I-IN14587	PACKER FASTENER & SUPPLY INC	R	12/19/2023	14.89		104622		103.58
0208	POMP'S TIRE SERVICE INC							
I-90088072	POMP'S TIRE SERVICE INC	R	12/19/2023	127.20		104623		127.20
8067	QUADIENT LEASING USA INC							
I-Q1079386	QUADIENT LEASING USA INC	R	12/19/2023	320.67		104624		
I-Q1079528	QUADIENT LEASING USA INC	R	12/19/2023	320.67		104624		641.34
6948	RAY'S TIRE							
I-1032886	RAY'S TIRE	R	12/19/2023	4,799.00		104625		4,799.00
3544	LUKE RIEDI							
I-202312144713	LUKE RIEDI	R	12/19/2023	388.26		104626		388.26
1890	S I METALS AND SUPPLY							
I-278466	S I METALS AND SUPPLY	R	12/19/2023	25.00		104627		
I-279159	S I METALS AND SUPPLY	R	12/19/2023	40.00		104627		65.00
0235	SAINT VINCENT HOSPITAL							
I-3768	SAINT VINCENT HOSPITAL	R	12/19/2023	60.37		104628		60.37
8747	SERWE IMPLEMENT							
I-10344	SERWE IMPLEMENT	R	12/19/2023	142.83		104629		142.83
6180	SKID & PALLET SERVICE							
I-19281	SKID & PALLET SERVICE	R	12/19/2023	2,100.00		104630		2,100.00

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VENDOR SET: 01 City of De Pere

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DATE RANGE:12/06/2023 THRU 12/19/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8022	SOLARWINDS							
I-IN621185	SOLARWINDS	R	12/19/2023	1,112.40		104631		1,112.40
0252	SOUTHSIDE TIRE CO INC							
I-10308824	SOUTHSIDE TIRE CO INC	R	12/19/2023	51.50		104632		51.50
0752	SYSTEMS FURNITURE LLC							
I-39373	SYSTEMS FURNITURE LLC	R	12/19/2023	500.00		104633		
I-39404	SYSTEMS FURNITURE LLC	R	12/19/2023	2,969.00		104633		3,469.00
1695	TOYS FOR TRUCKS							
I-INV422879	TOYS FOR TRUCKS	R	12/19/2023	116.09		104634		116.09
0415	TRI CITY GLASS INC							
I-I04-0915-91719	TRI CITY GLASS INC	R	12/19/2023	393.38		104635		
I-JC18048	TRI CITY GLASS INC	R	12/19/2023	11,600.00		104635		11,993.38
0277	VAN'S FIRE & SAFETY INC							
I-C835152	VAN'S FIRE & SAFETY INC	R	12/19/2023	104.40		104636		104.40
7210	VANDEN PLAS PORTABLE SOLUTIONS							
I-I14810	VANDEN PLAS PORTABLE SOLUTIONS	R	12/19/2023	376.00		104637		376.00
0238	WAUSAU EQUIPMENT CO INC							
I-8787586	WAUSAU EQUIPMENT CO INC	R	12/19/2023	2,122.57		104638		2,122.57
1089	DUSTIN WENDT							
I-202312144714	DUSTIN WENDT	R	12/19/2023	147.69		104639		147.69
1896	MICHAEL WESSLEY							
I-202312144715	MICHAEL WESSLEY	R	12/19/2023	105.49		104640		105.49
7783	WINCRAFT INC							
I-421376	WINCRAFT INC	R	12/19/2023	603.90		104641		603.90

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	132	1,454,288.59	0.00	1,453,965.15
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	322,752.77	0.00	322,752.77
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	323.44CR	323.44CR	0.00

TOTAL ERRORS: 0

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VENDOR SET: 01 City of De Pere

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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			NO	INVOICE AMOUNT	DISCOUNTS		CHECK AMOUNT	
VENDOR SET: 01	BANK: AP	TOTALS:	139	1,776,717.92	0.00		1,776,717.92	
BANK: AP	TOTALS:		139	1,776,717.92	0.00		1,776,717.92	
REPORT TOTALS:			139	1,776,717.92	0.00		1,776,717.92	

SELECTION CRITERIA

VENDOR SET: 01-CITY OF DEPERE, WI
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 12/06/2023 THRU 12/19/2023
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 19, 2023

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
