



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Tuesday, August 13, 2019

7:30 AM

De Pere City Hall Riverview Room

I. Call to Order

The meeting was called to order at 7:30 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Joseph Schinkten	Commissioner	Excused	
Jayme Sellen	Commissioner	Present	
Maureen Vanden Hogen	Commissioner	Excused	

Also present were: Police Chief Derek Beiderwieden and Human Resources Director Shannon Metzler.

2. Approval of the minutes of the June 25, 2019 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Ritter, Commissioner
SECONDER:	Jayme Sellen, Commissioner
AYES:	Ted Penn, Jeffrey Ritter, Jayme Sellen
EXCUSED:	Joseph Schinkten, Maureen Vanden Hogen

3. Confirmation to the Appointment of Police Officer.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Jayme Sellen to go into closed session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

Moved by Commissioner Jeffrey Ritter to resume in open session. Motion seconded by Commissioner Jayme Sellen. Motion carried on a roll call vote.

Moved by Commissioner Jayme Sellen to appoint Adam Heynen to the position of Police Officer effective September 9, 2019. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

Moved by Commissioner Jeffrey Ritter to appoint Brian Rates to the position of Police Officer pending successful completion of the psychological and medical exams. Motion seconded by Commissioner Jayme Sellen. Motion carried.

4. Final Oral Exam - Police Officer Candidates.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session for the purpose of conducting police officer oral interviews.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as may be permitted by law.

Moved by Commissioner Jeffrey Ritter to go into closed session. Motion seconded by Commissioner Jayme Sellen. Motion carried on a roll call vote.

Moved by Commissioner Jayme Sellen to resume in open session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

5. Creation of Police Officer Eligibility List.

Moved by Commission President Ted Penn to put seven (7) candidates on the eligibility list. Motion seconded by Commissioner Jayme Sellen. Motion carried.

6. Future agenda items.

None.

7. Adjournment.

Moved by Commissioner Jayme Sellen to adjourn the meeting at 4:45 p.m. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

Respectfully submitted,
Kay Lenzen