

NOTICE OF PUBLIC MEETING

Pursuant to Wisconsin Statutes Section 19.84, notice is hereby given to the public that a regular meeting of the **FINANCE/PERSONNEL COMMITTEE** will be held **AUGUST 14, 2012 AT 7:30 P.M.** in the **CITY HALL COUNCIL CHAMBERS, SECOND FLOOR OF DE PERE CITY HALL, 335 SOUTH BROADWAY STREET, DE PERE, WISCONSIN.**

This meeting is rebroadcast on Time Warner Cable Channel 4 and Channel 99 U-verse throughout the week.

***Agenda item requires City Council action.**

AGENDA FOR SAID MEETING

1. Roll call.
2. Approval of the minutes of the July 10, 2012 regular meeting of the Finance/Personnel Committee.
3. Overtime report of the Fire Department for the month of July 2012.
4. Overtime report of the Police Department for the month of July 2012.
5. Overtime report of the Engineering Department for the month of July 2012.
6. Consider request of Fire Chief to fill Fire Mechanic Position Vacancy and Subsequent Internal and External Position Vacancies.
7. Fire Chief's Report on utilization of Paid On Call Firefighters.
8. Consider \$300 donation from the De Pere Men's Club to be used toward the senior picnic. *
9. Consider \$500 Green Bay Area Community Grant from The Shopko Foundation to be used toward a technology upgrade in the Police Department. *
10. Consider request to use Ice Center Funds for maintenance and remodeling of concession stand. *
11. Consider proposed pawnbroker/secondhand dealer ordinance. *
12. Authorize applying for Wisconsin Public Service Energy Teams and Enhanced Bonus Incentives. *
13. Consideration of revised Reserve Class B License Economic Development Grant Application.
14. Discussion regarding 2013 Budget.
15. Consider offer to Purchase WD-1136-1 and WD-1136-2 for Washworld. Purchaser: Washworld of De Pere, LLC. *
16. Public comment and announcements.

17. Future agenda items.

18. Adjournment.

Lawrence Delo
City Administrator

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility.

Any person wishing to attend who, because of disability, requires special accommodation should contact the City Administrator's Office at 339-4044 by 4:30 p.m., August 13, 2012 so that arrangements can be made.

Agenda Sent To:

Alderspersons

Mayor

City Administrator

Department Heads

Brown County Library, De Pere Branch

De Pere Journal

Green Bay Press-Gazette

De Pere Chamber of Commerce

TV & Radio

David Stock, Washworld, Inc., 1755 Matthew Drive, De Pere, WI 54115

**FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – July 10, 2012**

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, July 10, 2012.

Mayor Michael Walsh called the meeting to order at 7:33 p.m. Roll call was taken and the following members were present: Alderpersons Michael Donovan, Kathleen Van Vonderen and Larry Lueck. Alderperson Daniel Robinson was excused. Also present: City Administrator Lawrence Delo, Human Resources Director Shannon Metzler, Fire Chief Robert Kiser, Police Chief Derek Beiderwieden, Public Works Director Scott Thoresen, Finance Director Joe Zegers and Mike Konecny from Schenck SC.

Alderperson Lueck moved, seconded by Alderperson Donovan, to approve the minutes of the June 12, 2012 meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of June 2012. Alderperson Van Vonderen moved, seconded by Alderperson Luck to approve the overtime report. Chief Kiser noted the department is working on a user friendly report and hopes to have it ready by the first of the year. Upon discussion and vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of June 2012. Mayor Walsh moved, seconded by Alderperson Lueck, to approve the overtime report. Chief Beiderwieden reported the increase in staffing level is due to furloughs and two officers on extended FMLA. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of June 2012. Alderperson Donovan moved, seconded by Alderperson Lueck, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Consider request of Fire Chief for permanent work day schedule change. Alderperson Lueck moved, seconded by Alderperson Van Vonderen to approve the schedule change from 8:00 am to 4:30 pm to 7:00 am to 3:30 pm. Upon discussion and vote, motion carried unanimously.

7. Consider applying for Federal Government Fire Act Grant. Alderperson Van Vonderen moved, seconded by Mayor Walsh to approving applying for the grant. Upon discussion and vote, motion was approved unanimously.

8. Consider request of Fire Chief to fill full time Firefighter position vacancy. Alderperson Van Vonderen moved, seconded by Alderperson Donovan to fill the vacancy. Upon discussion and vote, motion was approved unanimously.

9. 2013 Budget Discussion. Administrator Delo reported this will be a regular agenda item going forward. Alderperson Van Vonderen requested the listening sessions be held after the budget draft is put together this year.

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10. Presentation of Preliminary Draft of 2011 Audit Management Letter. Mike Konecny from Schenck, S.C. presented the 2011 Annual Financial Report and Management Communications. Item was for discussion purposes only, no action was taken.

11. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

12. Future Agenda Items. None.

Upon motion by Mayor Walsh, seconded by Alderperson Van Vonderen, the Finance/Personnel Committee unanimously adjourned at 8:49 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary

DE PERE FIRE RESCUE
OVERTIME BREAKDOWN BY REASON
FOR THE YEAR OF 2011

REASON	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
STANDBYS	347.25	362.25	458	305.25	275.5	345.75	455	354.5	363.5	378.25	428	391.5	4464.75
EMS TRAINING	283	92.25	84.75	159.25	36.5	4.75	0	0	140.25	89.75	53.75	160.25	1104.5
FIRE TRAINING	19.5	92.25	100.25	285.25	93.5	10.75	10.5	13.5	18	48.5	6.5	3	701.5
RESCUE CALLS	10	14.5	12.5	14.5	3.25	152.75	16.75	18	19	10.5	4.25	10.25	286.25
FIRE CALLS	6	0.75	0	0	0	0	0	0	0	0	1.5	34.5	42.75
OFFICER MTGS.	9	11.25	3	9	6.75	13	4.5	12	5	12	9	28.75	123.25
STAFFING REP.	210	118.5	202.5	0	3	0	144.5	0	18	132.75	132.5	4.5	966.25
MAINTENANCE	0	0	8	6	0	40.5	0	0	0	22.25	0	0	76.75
PUB. ED.	0	0	13.5	6	1.5	0	0	0	6.75	37.5	0.5	0	65.75
# FIRE RUNS	32	20	35	35	39	20	47	39	46	32	24	39	408
# of EMS RUNS	136	127	154	146	177	132	165	139	136	176	129	142	1765
TOTAL HRS.	884.75	691.75	882.5	785.25	420	567.5	631.25	398	570.5	731.5	636	632.75	7831.75

OVERTIME BREAKDOWN BY REASON
FOR THE YEAR OF 2012

REASON	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
STANDBYS	75.25	84	57.75	66	99.5	27	20						429.5
EMS TRAINING	52.5	96	69	92.75	28	2.5	16.5						357.25
FIRE TRAINING	3	16	67.5	55	55.75	0	10.75						208
RESCUE CALLS	24.75	18.5	3.5	9	15.75	7	25.75						104.25
FIRE CALLS	32	24	0	11.25	3	14.25	27.75						112.25
OFFICER MTGS.	3	16	11.5	14	9	4	0						57.5
STAFFING REP.	75.75	3.75	50.25	4.5	42.75	0	108						285
MAINTENANCE	11.5	27	8	0	38.25	5.25	0						90
PUB. ED.	0	0	2.5	13.5	0	0	0						16
# FIRE RUNS	20	21	24	35	26	29	43						200
# of EMS RUNS	147	130	127	152	161	127	143						987
TOTAL HRS.	277.75	285.25	270	266	292	60	208.75	0	0	0	0	0	1659.75

ANNUAL PERCENTAGE OF OVERTIME USED THROUGH 7/20/2012 35.91% \$33,955 used, balance left \$60,615.

DE PERE FIRE RESCUE
STANDBY OVERTIME BREAKDOWN BY AREA
FOR THE YEAR OF 2012

AREA	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
LEDGEVIEW	9.5	10.5	4.5	8.4	14.49	3.4	2.5						53.29
LAWRENCE	9	18.9	7.5	6	10.08	3.7	1.8						56.98
ALLOUEZ	0	0	0	0	0	0.0	0						0
ASHWAUBENON	0.5	3.5	0	2.8	8.19	1.4	0.7						17.09
CTY RESCUE	0	0	0	0	0.63	0.0	0						0.63
OTHER	0	0	0.5	0	1.26	0.0	0						1.76
TOTAL HRS.	19	32.9	12.5	17.2	34.65	8.5	5	0	0	0	0	0	129.75

DE PERE FIRE/RESCUE MONTHLY LOG 2012

<u>RUN</u>	<u>DATE</u>	<u>TIME</u>	<u>AREA</u>	<u>TYPE</u>	<u>UNITS</u>	<u>ALS</u>	<u>BLS</u>	<u>DEST</u>	<u>MAG</u>	<u>MAR</u>	<u>STBY</u>
935	7/1/2012	1205	CD	M	A122	X		A			0
936	7/1/2012	1332	CD	M	A122		X	N			0
937	7/1/2012	1436	CD	M	A121		X	M			0
938	7/1/2012	1455	CD	M	A122		X	N			0
939	7/1/2012	1548	CD	F	E111,E121,L111						0
940	7/1/2012	1900	CD	M	A121		X	N			0
941	7/1/2012	2021	CD	F	E121						0
942	7/2/2012	31	LE	M	A122		X	N			0
943	7/2/2012	907	CD	F	E121,E111,L111						0
944	7/2/2012	931	CD	M	A122		X	A			0
945	7/2/2012	1051	CD	M	A121	X		A			0
946	7/2/2012	1309	LA	M	A121	X		A			0
947	7/2/2012	1422	ASH	M	A121		X	N	3		0
948	7/2/2012	1437	CD	M	A121	X		A			0
949	7/2/2012	1717	CD	F	E111,E121,A122						0
950	7/3/2012	53	LE	M	A122,U111	X		V			0
951	7/3/2012	1359	CD	F	E111,C101						0
952	7/3/2012	1415	CD	M	A121		X	V			0
953	7/3/2012	1552	CD	M	A111	X		A			0
954	7/4/2012	155	LA	M	A122		X	V			0
955	7/4/2012	1008	LE	M	A111		X	A			0
956	7/4/2012	1116	CD	M	A122		X	B			0
957	7/4/2012	1325	CD	M	A122	X		A			1
958	7/4/2012	1415	CD	F	E111,E121						0
959	7/4/2012	1718	CD	M	A122	X		M			0
960	7/5/2012	432	CD	M	A111			N			0
961	7/5/2012	852	CD	M	A111	X		V			0
962	7/5/2012	923	CD	M	A122	X		M			0
963	7/5/2012	935	CD	M	C101	X		N		3	0
964	7/5/2012	1640	LE	M	A111		X	V			0
965	7/5/2012	1851	LE	M	A111		X	N			0
966	7/5/2012	1918	CD	M	A121		X	V			0
967	7/5/2012	1926	CD	M	NONE			N		3	0
968	7/5/2012	2209	CD	M	A121		X	V			0
969	7/6/2012	205	CD	M	A111	X		V			0
970	7/6/2012	731	LA	M	A121	X		V			0

<u>RUN</u>	<u>DATE</u>	<u>TIME</u>	<u>AREA</u>	<u>TYPE</u>	<u>UNITS</u>	<u>ALS</u>	<u>BLS</u>	<u>DEST</u>	<u>MAG</u>	<u>MAR</u>	<u>STBY</u>
971	7/6/2012	812	CD	F	E111						0
972	7/6/2012	1525	LA	M	A121	X		A			0
972	7/6/2012	1525	LA	F	E111						0
973	7/6/2012	2047	CD	M	A111	X		B			0
974	7/7/2012	1011	CD	M	A111	X		V			0
975	7/7/2012	1012	CD	M	A121		X	M			0
976	7/7/2012	1350	CD	M	A111		X	N			0
977	7/7/2012	1418	CD	M	A121		X	V			0
978	7/7/2012	2149	CD	M	A121	X		V			0
979	7/7/2012	2304	CD	M	A111,A121		X	V			0
980	7/7/2012	2331	ASH	M	A111		X	M	3		0
981	7/8/2012	712	CD	M	A111	X		A			0
982	7/8/2012	1046	CD	F	E111						0
983	7/8/2012	1457	CD	M	A111		X	B			0
984	7/8/2012	1927	CD	M	A111	X		M			0
985	7/9/2012	1018	CD	M	A111,E111		X	A			0
986	7/9/2012	1331	ASH	M	A121		X	B			0
987	7/9/2012	1751	CD	M	A121	X		V			0
987	7/9/2012	1751	CD	F	E111						0
988	7/10/2012	634	CD	M	A111, A121	X		N			0
989	7/10/2012	1616	CD	M	A111		X	V			0
990	7/10/2012	2127	CD	M	A122		X	N			0
991	7/11/2012	652	CD	F	E111,E121,L111						0
992	7/11/2012	958	CD	M	A122		X	A			0
993	7/11/2012	1700	CD	M	A122		X	V			0
994	7/11/2012	2236	CD	M	A111		X	B			0
995	7/12/2012	108	CD	F	E111,E121,L111,						0
996	7/12/2012	625	CD	M	A111	X		B			0
997	7/12/2012	949	CD	M	A121,E121		X	N			0
998	7/12/2012	1000	CD	M	A111		X	V			0
999	7/12/2012	1320	LE	M	A111	X		B			0
1000	7/12/2012	1344	CD	F	E121,E111						0
1001	7/12/2012	1431	LA	M	A122	X		V			0
1002	7/12/2012	1547	CD	F	E121						0
1003	7/12/2012	1627	CD	M	A111		X	V			0
1004	7/13/2012	119	CD	M	A122		X	A			0
1005	7/13/2012	317	CD	M	A122	X		V			0
1006	7/13/2012	1006	CD	M	A122	X		V			0

<u>RUN</u>	<u>DATE</u>	<u>TIME</u>	<u>AREA</u>	<u>TYPE</u>	<u>UNITS</u>	<u>ALS</u>	<u>BLS</u>	<u>DEST</u>	<u>MAG</u>	<u>MAR</u>	<u>STBY</u>
1007	7/13/2012	1851	CD	M	A111	X		B			0
1008	7/13/2012	2128	CD	F	E111						0
1009	7/13/2012	2214	CD	M	A121	X		V			0
1010	7/14/2012	116	CD	M	A121	X		B			0
1011	7/14/2012	949	CD	M	A121	X		V			0
1012	7/14/2012	1924	CD	M	A111		X	N			0
1013	7/15/2012	1001	CD	M	A121		X	N			0
1014	7/15/2012	1420	CD	M	A111		X	N			0
1015	7/15/2012	1630	CD	M	A111	X		A			0
1016	7/15/2012	1828	CD	F	E111,E121,C101						0
1017	7/16/2012	819	CD	F	E111						0
1018	7/16/2012	828	CD	M	A111		X	A			0
1019	7/16/2012	828	CD	M	A122	X		M			0
1020	7/16/2012	955	LE	M	A111	X		V			0
1021	7/16/2012	1114	CD	M	A111		X	V			0
1022	7/16/2012	1327	CD	F	E111						0
1023	7/16/2012	1411	CD	F	E121,L111,A111,C101,						0
1024	7/16/2012	1548	LA	M	A111	X		V			0
1025	7/16/2012	1618	CD	F	E111						0
1026	7/16/2012	2020	CD	M	A111		X	V			0
1027	7/17/2012	309	CD	M	A313		X	V			0
1028	7/17/2012	1447	LE	M	A121	X		V			0
1029	7/17/2012	2216	LA	M	A122	X		M			0
1030	7/18/2012	41	CD	M	A122	X		V			0
1031	7/18/2012	131	CD	M	A111		X	N			0
1032	7/18/2012	200	LA	M	A122	X		M			0
1033	7/18/2012	402	CD	F	E111,E121,A111,C101						0
1034	7/18/2012	826	CD	F	11,E121,L111,A121,C1						0
1035	7/18/2012	1356	CD	M	A111	X		A			0
1036	7/18/2012	1622	CD	F	E111						0
1037	7/19/2012	212	CD	F	E111						0
1038	7/19/2012	534	CD	F	E111						0
1039	7/19/2012	607	CD	F	E111,E121,C101,C102						0
1040	7/19/2012	1352	CD	M	A121	X		V			0
1041	7/19/2012	1715	CD	M	A121		X	N			0
1042	7/19/2012	1725	CD	F	E121,A121						0
1043	7/19/2012	2023	LE	M	A111,E111		X	N			0
1044	7/19/2012	2034	CD	M	A121		X	N			0

<u>RUN</u>	<u>DATE</u>	<u>TIME</u>	<u>AREA</u>	<u>TYPE</u>	<u>UNITS</u>	<u>ALS</u>	<u>BLS</u>	<u>DEST</u>	<u>MAG</u>	<u>MAR</u>	<u>STBY</u>
1045	7/19/2012	2336	CD	M	A111		X	N			0
1046	7/20/2012	1014	LE	M	A111,E111		X	B			0
1047	7/20/2012	1749	CD	M	A121	X		V			0
1048	7/20/2012	1755	CD	M	A111		X	V			0
1049	7/21/2012	1015	LE	M	A111	X		B			0
1050	7/21/2012	1040	CD	F	E121						0
1051	7/21/2012	2017	CD	M	A121		X	A			0
1052	7/21/2012	2045	CD	M	A111		X	N			1
1053	7/21/2012	2108	CD	M	A121		X	A			0
1054	7/21/2012	2203	LE	M	A111	X		V			0
1055	7/22/2012	10	CD	M	A111	X		N			0
1056	7/22/2012	320	LE	M	A111		X	V			0
1057	7/22/2012	1319	CD	M	A111	X		V			0
1058	7/22/2012	1924	LA	M	A121	X		V			0
1058	7/22/2012	1924	LA	F	E111						0
1059	7/22/2012	1940	CD	F	E111,E121,L111,A121						6
1060	7/23/2012	834	LE	M	A111	X		A			0
1061	7/23/2012	1037	ASH	M	A121		X	M	3		0
1062	7/23/2012	1140	CD	M	A121	X		B			0
1063	7/23/2012	1234	CD	M	A111		X	N			0
1064	7/23/2012	1435	LA	M	A121	X		M			0
1065	7/23/2012	1630	CD	F	E111						0
1065	7/23/2012	1630	CD	M	A111,A121		X	N			0
1066	7/23/2012	1652	CD	M	A111	X		A			0
1067	7/23/2012	1912	CD	F	11,E121,L111,A121,C1						0
1068	7/24/2012	1229	CD	M	A111		X	V			0
1069	7/24/2012	1256	CD	M	A121		X	N			0
1070	7/24/2012	1329	ASH	F	L111,E121,C101				9		2
1071	7/24/2012	1536	ASH	M	A121	X		V	3		0
1072	7/24/2012	1917	CD	M	A111		X	B			0
1073	7/24/2012	2047	CD	M	A121		X	A			0
1074	7/24/2012	2153	CD	M	A121	X		A			0
1075	7/24/2012	2235	CD	F	E111,C101						0
1075	7/24/2012	2235	CD	M	AL	X		V		2	0
1076	7/25/2012	1235	CD	M	A111	X		A			0
1077	7/25/2012	1618	CD	M	A121	X		V			0
1078	7/25/2012	1727	CD	M	A111		X	V			0
1079	7/25/2012	1944	LA	F	A121,L111,C101				7		2

<u>RUN</u>	<u>DATE</u>	<u>TIME</u>	<u>AREA</u>	<u>TYPE</u>	<u>UNITS</u>	<u>ALS</u>	<u>BLS</u>	<u>DEST</u>	<u>MAG</u>	<u>MAR</u>	<u>STBY</u>
1080	7/25/2012	2008	CD	F	E111						0
1081	7/25/2012	2128	CD	M	A111		X	A		1	0
1082	7/26/2012	55	LE	M	A111	X		A			0
1083	7/26/2012	1113	CD	M	A122	X		A			0
1084	7/26/2012	1503	CD	F	E121						0
1085	7/26/2012	1850	CD	M	A121		X	A			0
1086	7/26/2012	2040	CD	M	A121	X		B			0
1087	7/27/2012	719	CD	M	A121		X	N			0
1088	7/27/2012	1038	CD	F	E121,A121						0
1089	7/27/2012	1037	CD	M	A122		X	N			0
1090	7/27/2012	1150	CD	M	A121	X		B			0
1091	7/27/2012	1600	LA	M	A121	X		V			0
1092	7/27/2012	1851	ASH	F	E121,E111				6		0
1093	7/27/2012	2059	LA	M	A121	X		M			0
1094	7/27/2012	2143	CD	F	E111,L111,E121,C101						0
1095	7/28/2012	1651	CD	M	A121		X	N			0
1096	7/28/2012	1756	CD	F	E111						0
1097	7/29/2012	6	CD	M	A121	X		V			0
1098	7/29/2012	611	CD	M	A122,A121		X	N			0
1099	7/29/2012	847	CD	M	A121	X		A			0
1100	7/29/2012	1302	CD	F	E111						0
11001	7/29/2012	1302	CD	M	A122,A121		X	V			0
1101	7/29/2012	1930	CD	M	A121		X	N			0
1102	7/30/2012	49	CD	M	A121	X		M			0
1103	7/30/2012	547	CD	M	A122		X	N			0
1104	7/30/2012	912	CD	M	A121,A122,E121		X	N			0
1105	7/30/2012	1409	LA	M	A121		X	B			0
1106	7/30/2012	1845	CD	M	A121	X		V			0
1107	7/31/2012	720	CD	F	E111						0
11071	7/31/2012	720	CD	M	A121	X		V			0
1108	7/31/2012	829	LE	M	A111	X		A			0
1109	7/31/2012	1104	LE	M	A111	X		V			0
1110	7/31/2012	1106	CD	M	A121		X	V			1
1111	7/31/2012	1456	CD	M	A121	X		B			0
1112	7/31/2012	1548	CD	M	A111	X		B			0
1113	7/31/2012	1728	LE	M	A111		X	N			0
186				186		70	71	143	7	4	

DE PERE FIRE/RESCUE				
OVERTIME REPORT				
MONTH OF JULY, 2012				
PERSONNEL	DATE	ACTUAL HOURS	O.T. HOURS	REASON
HENDRICKS, TM.	4-Jul	1.50	3.00	EMS STANDBY
ANNEN	9-Jul	2.67	4.00	FIRE TRAINING
ANNEN	10-Jul	2.50	3.75	FIRE TRAINING
THOMSON	10-Jul	1.00	1.50	WORK OVER EMS
WEYERS	11-Jul	0.17	0.25	WORK OVER FIRE
RIEDI	11-Jul	0.17	0.25	WORK OVER FIRE
PANSIER	11-Jul	0.17	0.25	WORK OVER FIRE
TEWS	11-Jul	0.17	0.25	WORK OVER FIRE
NELSON	11-Jul	0.17	0.25	WORK OVER FIRE
NELSON	12-Jul	1.00	1.50	WORK OVER EMS
TEWS	12-Jul	0.33	0.50	WORK OVER EMS
THOMSON	12-Jul	0.50	0.75	WORK OVER EMS
BALCER	18-Jul	2.00	3.00	FIRE TRAINING
TEWS	19-Jul	0.33	0.50	WORK OVER FIRE
HENDRICKS, TM.	19-Jul	1.50	2.25	WORK OVER FIRE
WITT	19-Jul	0.67	1.00	WORK OVER FIRE
PUETZ	19-Jul	0.67	1.00	WORK OVER FIRE
WITT	21-Jul	7.00	10.50	WORK OVER EMS
HENDRICKS, TM.	21-Jul	7.00	10.50	WORK OVER EMS
WITT	21-Jul	2.25	3.50	EMS STANDBY
PANSIER	22-Jul	2.00	3.00	WORK OVER FIRE
WITT	22-Jul	2.00	3.00	WORK OVER FIRE
DALCHOW	22-Jul	2.00	3.00	WORK OVER FIRE
CODY	22-Jul	2.00	3.00	WORK OVER FIRE
HERMANS, D.	22-Jul	2.00	3.00	WORK OVER FIRE
HENDRICKS, TM.	22-Jul	2.00	3.00	WORK OVER FIRE
MATZKE	23-Jul	7.00	10.50	ACLS
PANSIER	24-Jul	12.00	18.00	STAFFING REPLACEMENT
HERMANS, D.	24-Jul	12.00	18.00	STAFFING REPLACEMENT
HERMANS, D.	24-Jul	3.00	4.50	FIRE STANDBY
HENDRICKS, TD.	24-Jul	2.50	3.75	WORK OVER FIRE
BROWN	25-Jul	4.00	6.00	ACLS
WEYERS	25-Jul	2.00	3.00	FIRE STANDBY
HENDRICKS, TD.	25-Jul	2.00	3.00	FIRE STANDBY
CODY	29-Jul	0.33	0.50	WORK OVER EMS
HENDRICKS, TM.	31-Jul	12.00	18.00	STAFFING REPLACEMENT
PANSIER	31-Jul	12.00	18.00	STAFFING REPLACEMENT
WITT	31-Jul	1.00	3.00	EMS STANDBY
RIEDI	31-Jul	12.00	18.00	STAFFING REPLACEMENT
SINKLER	31-Jul	12.00	18.00	STAFFING REPLACEMENT
		137.60	208.75	

Number of Standbys

6

DE PERE FIRE RESCUE REPORT

FOR THE MONTH OF JULY 2012

RUN LOCATION	CITY OF DE PERE	TOWN OF LEDGEVIEW	TOWN OF LAWRENCE	VILLAGE OF ASHWAUBENON	MUTUAL AID RESPONSES	TOTALS
-----------------	-----------------	----------------------	---------------------	---------------------------	-------------------------	--------

	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
TOTAL RUNS	107	693	18	122	13	130	1	1	4	41	143	987
RUNS TRANSPORTED	79	536	14	102	13	100	1	1	3	33	109	771
ALS RUNS	48	358	10	70	11	68	0	0	1	11	70	507
%ALS OF RUNS TRANS.	61%	67%	71%	69%	85%	68%	0%	0%	33%	33%	64%	66%
%ALS/ALL RUNS	45%	52%	56%	57%	85%	52%	0%	0%	25%	27%	49%	51%

RUN DESTINATION

AURORA	29	130
BELLIN	18	169
ST. MARYS	13	100
ST. VINCENT	49	367
NO TRANSPORT	34	221
TOTAL	143	987

TOTALS ARE CORRECT

MUTUAL AID GIVEN

<u>RUN #</u>	<u>AGENCY</u>	<u>TYPE</u>
947	ASHWAUBENON	FULLSQD.
980	ASHWAUBENON	FULLSQD.
1061	ASHWAUBENON	FULLSQD.
1071	ASHWAUBENON	FULLSQD.

MUTUAL AID RECEIVED

<u>RUN #</u>	<u>AGENCY</u>	<u>TYPE</u>
963	ASHWAUBENON	FULLSQD.
967	ALLOUEZ	FULLSQD.
1075	ALLOUEZ	FULLSQD.
1081	GREEN BAY	FULLSQD.

DE PERE FIRE RESCUE MONTHLY REPORT

JULY, 2012

	CITY OF DE PERE	TOWN OF LAWRENCE	TOWN OF LEDGEVIEW	MUTUAL AID	TOTAL RESPONSES
FIRE INCIDENTS (other)	27	2	0	0	29
ACTUAL FIRE INCIDENTS	5	1	0	2	8
EXTRICATION	0	0	0	0	0
RESCUE CALLS	107	13	18	5	143
PUBLIC SERVICE	6	0	0	0	6
TOTALS	145	16	18	7	186

ESTIMATED TOTAL FIRE LOSS FOR MONTH \$22,500

NUMBER OF FF'S ON DUTY	PER DAY
9 FF'S ON DUTY	2
8 FF'S ON DUTY	5
7 FF'S ON DUTY	13
6 FF'S ON DUTY	11

NUMBER OF PARAMEDICS ON DUTY	PER DAY
3 PARAMEDICS ON DUTY	1
4 PARAMEDICS ON DUTY	3
5 PARAMEDICS ON DUTY	20
6 PARAMEDICS ON DUTY	5
7 PARAMEDICS ON DUTY	2

RESPONSE BY UNITS	
ENGINE 111	38
ENGINE 121	25
ENGINE 122	0
LADDER 111	11
AMBULANCE 111	60
AMBULANCE 121	65
AMBULANCE 122	29
CHIEF 101	12
CHIEF 102	2
UTILITY 111	1
BOAT	0
TOTAL	243

**DE PERE FIRE RESCUE
JULY, 2012**

***OVERTIME CAUSED BY SICK LEAVE**

DATE	HOURS SICK LEAVE	OVERTIME
7-24	24	36
7-31	48	72
TOTAL	72	108

*Overtime generated when staffing levels fall below minimum, as a result of sick leave.

MORE THAN 3 STAND BYS CALLED IN

CALL NO.	NO. ON DUTY	STANDBYS CALLED	GOT	REASON
963	6	4	0	2 calls within minutes of each other
1044	8	4	0	2 calls within minutes of each other
1052	7	4	1	2 calls within minutes of each other
1070	6	4	1	Structure fire in Ashwaubenon
1079	7	6	2	Structure fire in Lawrence
1081	7	4	0	2 calls within minutes of each other
1110	6	4	1	2 calls within minutes of each other

Fire Department, City of De Pere, WI

Monthly Standby Activity Report

Date Between {07/01/2012} And {07/31/2012}

Date:	Activity Code	Activities Performed	Total Hrs	Pct Hrs
07/04/2012	2-1 Called 2, got 1	Emergency Response	01:25	12.48 %
07/21/2012	4-1 Called 4, got 1	Answer Phones	02:01	17.85 %
07/24/2012	4-1 Called 4, got 1	Emergency Response	03:01	26.56 %
07/25/2012	6-2 Called 6, got 2	Emergency Response	03:54	34.30 %
07/31/2012	4-1 Called 4, got 1	Station Decontamination	01:00	8.79 %
		<u>6</u>	<u>11:22</u>	

Fire Department, City of De Pere, WI

Monthly No Standby's Responded Report

Date Between {07/01/2012} And {07/31/2012}

Activity Code	Number of Incidents	Total Hrs	Pct Hrs
2-0 Called 2, got 0	2	02:00	13.74 %
3-0 Called 3, got 0	2	01:01	7.01 %
4-0 Called 4, got 0	3	01:34	10.85 %
4-1 Called 4, got 1	3	06:03	41.58 %
6-2 Called 6, got 2	2	03:54	26.80 %
	<u>12</u>	<u>14:33</u>	

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2012**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN ^	JUL #	AUG ##	SEPT^^	OCT^^^	NOV**	DEC*+	TOTAL
OFFICER SICK RELIEF	111.00	69.00	49.50	59.25	89.25	36.00	87.00						501.00
OFFICER WORKED ON HOLIDAY	169.75	10.00	12.00	32.50	4.00	81.00	63.75						373.00
OFFICER FOR COURT	15.00	18.00	6.00	20.25	7.50	14.00	9.00						89.75
OFFICER TRAINING	31.00	13.00	40.25	120.50	50.00	50.00	8.00						312.75
OFFICER RELIEF FOR FUNERAL							13.50						13.50
OFFICER ATTEND MEETING		8.25											8.25
STAFFING LEVEL	133.50	79.50	23.25	53.25	136.75	162.00	189.00						777.25
INVESTIGATION	142.25	68.75	38.25	56.50	77.50	36.75	61.50						481.50
HONOR GUARD FOR FUNERAL													0.00
SCHOOL LIAISON REIMBURSED	31.50	43.00	56.25	27.00	31.25	25.50							214.50
COMMUNITY RELATIONS													0.00
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED		11.25		10.50	11.25	301.00	49.75						383.75
MISCELLANEOUS	5.75	16.50	4.00	11.50	9.50	4.25	7.50						59.00
MISCELLANEOUS REIMBURSED	72.75	95.50	63.25	127.50	77.25	143.75	93.00						673.00
Gross OFFICER OVERTIME	712.50	432.75	292.75	518.75	494.25	854.25	582.00	0.00	0.00	0.00	0.00	0.00	3887.25
SUBTOTAL REIMBURSED OVERTIME	(104.25)	(149.75)	(119.50)	(165.00)	(119.75)	(470.25)	(142.75)	0.00	0.00	0.00	0.00	0.00	(1271.25)
NET OFFICER OVERTIME	608.25	283.00	173.25	353.75	374.50	384.00	439.25	0.00	0.00	0.00	0.00	0.00	2616.00
Community Service Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Overtime Budget:													\$130,000.00
Expenditures through 8/6/2012													\$65,628.00
Percent of Total Budget:													50.48%

NOTES:

* Period 12/24/2011 - 2/3/2012
 **Period 2/4/2012 - 3/2/2012
 ***Period 3/3/2012 - 3/30/2012

+Period 3/31/2012 - 4/27/2012
 ++Period 4/28/2012 - 5/25/2012
 ^Period 5/26/2012 - 6/22/2012

#Period 6/23/2012 - 8/3/2012
 ##Period 7/21/2012 - 8/31/2012
 ^^Period

^^^Period
 *+Period
 *++Period

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2011**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN^	JUL #	AUG ##	SEPT^^	OCT^^^	NOV^+	DEC+*	TOTAL
OFFICER SICK RELIEF	24.00	72.00	269.50	24.00	54.75	72.75	17.25	67.00	58.50	51.75	9.75	163.50	884.75
OFFICER WORKED ON HOLIDAY	154.50	12.00	15.00	35.50	5.00	92.50	72.00	10.75	123.00	4.00	56.75	4.00	585.00
OFFICER FOR COURT	12.75	9.00	21.00	15.75	43.50	4.75	31.50	12.75	6.00	31.50	15.00	9.00	212.50
OFFICER TRAINING	13.50	88.50	178.00	47.75	97.25	98.00	12.25	104.50	222.00	163.75	64.25	26.75	1117.50
OFFICER RELIEF FOR FUNERAL			5.25										5.25
OFFICER ATTEND MEETING		1.50	1.50	17.50	15.00			6.00					41.50
STAFFING LEVEL	146.25	133.00	168.00	45.00	35.50	66.25	228.25	155.25	144.75	374.50	161.00	57.00	1714.75
INVESTIGATION	79.50	61.50	137.75	57.25	41.75	67.75	66.75	104.00	79.75	73.50	50.75	105.75	926.00
HONOR GUARD FOR FUNERAL					16.00		3.00						19.00
SCHOOL LIAISON REIMBURSED	14.25	19.50	84.00	31.50	45.00	29.75	1.50	42.25	49.50	55.75	26.25	15.00	414.25
COMMUNITY RELATIONS									4.50				4.50
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED		11.25	4.50	9.00	8.00	292.50	3.00	9.00	15.00	28.50	15.00	7.50	403.25
MISCELLANEOUS	12.25	24.75	87.75	1.50	1.75	5.75	2.75	2.75	16.00	13.75	14.25	4.50	187.75
MISCELLANEOUS REIMBURSED		12.00	61.75	25.75	29.50	50.50	24.75	28.25	37.50	21.00	29.50	30.75	351.25
Gross OFFICER OVERTIME	457.00	445.00	1034.00	310.50	393.00	781.50	463.00	542.50	756.50	818.00	442.50	423.75	6867.25
SUBTOTAL REIMBURSED OVERTIME	(14.25)	(42.75)	(150.25)	(36.25)	(32.50)	(372.75)	(39.25)	(79.50)	(102.00)	(105.25)	(70.75)	(53.25)	(1159.75)
NET OFFICER OVERTIME	442.75	402.25	883.75	244.25	310.50	408.75	433.75	463.00	654.50	712.75	371.75	370.50	5698.50
SECRETARY OVERTIME					3.00								3.00

Total Overtime Budget: \$137,762.00
Expenditures through 11/25/2011 \$116,766.17
Percent of Total Budget: 84.76%

NOTES:

* Period 12/25/2010 - 1/21/2011 +Period 4/2/2011 - 4/29/2011 ^Period 10/1/2011 - 10/28/2011
 **Period 1/22-2011 - 2/18/2011 ++Period 4/30/2011 - 5/27/2011 *+Period 10/29/2011 - 11/25/2011
 ***Period 2/19/2011 - 4/1/2011 ^Period 5/28/2011 - 6/24/2011 **Period 11/26/2011 - 12/23/2011

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2010**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN^	JUL#	AUG##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	24.00	36.00	71.25	41.75	43.50	42.00	52.50	48.00	90.25	36.00	54.00	76.50	615.75
OFFICER WORKED ON HOLIDAY	93.50	12.00	37.50	8.00	12.00	87.75	56.50	4.00	109.00	8.00	67.75	31.00	527.00
OFFICER FOR COURT	20.25	6.00	27.00	9.00	15.00	7.50	18.00	21.00	32.25	9.00	15.00	24.00	204.00
OFFICER TRAINING	42.50	26.25	88.25	205.25	87.00	64.00	18.50	23.50	144.00	118.50	42.00	49.25	909.00
OFFICER RELIEF FOR FUNERAL													0.00
OFFICER ATTEND MEETING	10.50	20.00	19.50	12.00	3.50	6.00	13.50		0.75	12.00	21.00	6.00	124.75
STAFFING LEVEL	135.00	149.75	259.00	218.50	344.25	339.25	251.00	487.00	204.00	118.75	228.25	68.25	2803.00
INVESTIGATION	77.75	87.25	157.75	161.50	111.00	70.75	106.75	143.00	104.50	123.00	63.25	123.75	1330.25
HONOR GUARD FOR FUNERAL					9.75								9.75
SCHOOL LIAISON REIMBURSED	24.75	30.75	102.00	26.25	18.75	44.25		13.50	64.25	42.75	22.50	10.50	400.25
COMMUNITY RELATIONS			3.50			0.00		6.00		1.50			11.00
SPECIAL ASSIGNMENT		11.25	13.50	18.50	12.00	273.50		16.50	24.75	22.00			392.00
SPECIAL ASSIGNMENT REIMBURSED												13.50	13.50
MISCELLANEOUS	5.25	7.25	21.50	44.25	7.25	19.00	2.25	78.50	33.25	19.50	6.75	3.75	248.50
MISCELLANEOUS REIMBURSED													0.00
OFFICER TOTAL OVERTIME	433.50	386.50	800.75	745.00	664.00	954.00	519.00	841.00	807.00	511.00	520.50	406.50	7588.75
SECRETARY TOTAL OVERTIME	0.00	0.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.75
TOTAL OVERTIME	433.50	387.25	800.75	745.00	664.00	954.00	519.00	841.00	807.00	511.00	520.50	406.50	7589.50

NOTES:

* Period 12/26/2009 - 1/22/2010 +Period 4/3/2010 - 4/30/2010 #Period 6/26/2010 - 7/23/2010 ^^Period 10/2/2010 - 10/29/2010
 **Period 1/23/2010 - 2/19/2010 ++Period 5/01/2010 - 5/28/2010 ##Period 7/24/2010 - 9/3/2010 *+Period 10/30/2010 - 11/26/2010
 ***Period 2/20/2010 - 4/2/2010 ^Period 5/29/2010 - 6/25/2010 ^^Period 9/4/2010 - 10/1/2010 *+*Period 11/27/2010 - 12/24/2010

**DE PERE ENGINEERING DEPARTMENT
MONTHLY OVERTIME REPORT
July 2012**

EMPLOYEE	DATE	OT HOURS	REASON
Lax, Scott	7/2/2012	3.50	12-01 Sewer & Water Relay
	7/3/2012	1.50	12-01 Sewer & Water Relay
	7/5/2012	1.75	12-01 Sewer & Water Relay
	7/6/2012	0.50	12-01 Sewer & Water Relay
	7/9/2012	1.50	12-01 Sewer and Water Relay
	7/10/2012	2.25	12-01 Sewer and Water Relay
	7/11/2012	2.75	12-01 Sewer and Water Relay
	7/12/2012	1.50	12-01 Sewer and Water Relay
	7/13/2012	0.50	12-01 Sewer and Water Relay
	7/14/2012	3.00	Locates
	7/16/2012	1.50	12-01 Sewer and Water Relay
	7/17/2012	1.50	12-01 Sewer and Water Relay
	7/18/2012	2.00	12-01 Sewer and Water Relay
	7/19/2012	1.00	12-01 Sewer and Water Relay
	7/20/2012	0.50	12-01 Sewer and Water Relay
	7/23/2012	2.00	12-01 Sewer and Water Relay
	7/24/2012	1.50	12-01 Sewer and Water Relay
	7/25/2012	2.75	12-01 Sewer and Water Relay
	7/26/2012	2.00	12-01 Sewer and Water Relay
	7/27/2012	0.50	12-01 Sewer and Water Relay
	7/30/2012	2.50	12-01 Sewer and Water Relay
	7/31/2012	2.50	12-01 Sewer and Water Relay
Total Lax		39.00	
Krzewina, Bob	7/10/2012	1.00	12-01B Sewer Relay
	7/18/2012	0.50	12-04 Street Reconstruction-Glenwood Ave
	7/19/2012	2.00	12-16 Utility & St. Construction-Southbridge
	7/23/2012	2.50	12-04 Street Reconstruction-Glenwood Ave
	7/24/2012	2.50	12-04 Street Reconstruction-Glenwood Ave
	7/25/2012	2.00	12-04 Street Reconstruction-Glenwood Ave
	7/25/2012	1.00	12-16 Utility & St. Construction-Southbridge
	7/26/2012	1.50	12-04 Street Reconstruction-Glenwood Ave
	7/30/2012	1.50	12-01B Sewer Relay
	7/30/2012	1.00	12-04 Street Reconstruction-Glenwood Ave
	7/31/2012	1.50	12-01B Sewer Relay
Total Krzewina		17.00	
Simons, Dan	7/2/2012	1.50	12-01B Sewer Relay
	7/3/2012	2.00	12-01B Sewer Relay
	7/5/2012	2.50	12-01B Sewer Relay
	7/9/2012	1.00	12-04 Street Reconstruction - Glenwood Ave
	7/10/2012	1.00	12-04 Street Reconstruction - Glenwood Ave
	7/11/2012	1.50	12-04 Street Reconstruction - Glenwood Ave
	7/12/2012	1.00	12-04 Street Reconstruction - Glenwood Ave
	7/16/2012	1.00	12-01B Sewer Relay
	7/17/2012	2.00	12-01B Sewer Relay
	7/19/2012	2.00	12-01B Sewer Relay
	7/23/2012	3.00	12-07 Asphalt, Curb, and Sewer Repair
	7/24/2012	1.50	12-16 Utility & St. Construction - Southbridge
	7/25/2012	1.00	12-16 Utility & St. Construction - Southbridge
	7/25/2012	1.00	12-07 Asphalt, Curb, and Sewer Repair
	7/30/2012	1.50	12-07 Asphalt, Curb, and Sewer Repair

2008 ENGINEERING DEPARTMENT OVERTIME

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
FULL-TIME	16.50	12.00	8.50	37.50	19.50	97.50	66.25	83.50	33.50	56.00	12.50	0.00	443.25
PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00

2009 ENGINEERING DEPARTMENT OVERTIME

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
FULL-TIME	9.00	18.50	68.00	61.00	58.00	57.00	76.00	79.00	37.00	55.00	11.00	0.00	529.50
PART-TIME	0.00	0.00	0.00	0.00	0.00	2.50	7.50	2.00	0.00	0.00	0.00	0.00	12.00

2010 ENGINEERING DEPARTMENT OVERTIME

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
FULL-TIME	6.00	0.00	11.50	72.00	22.00	75.50	107.00	76.00	14.00	20.50	8.50	3.00	416.00
PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2011 ENGINEERING DEPARTMENT OVERTIME

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
FULL-TIME	16.50	6.00	45.50	16.00	80.25	99.00	127.00	127.75	40.50	4.50	2.00	0.00	565.00
PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	9.50	16.00	0.00	0.00	0.00	0.00	25.50
REIMBURSABLE OT			3.50	4.00	35.00	4.00	0.00	4.50	20.50	3.00	0.00	0.00	74.50

2012 ENGINEERING DEPARTMENT OVERTIME

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
FULL-TIME	0.00	0.00	4.00	17.50	6.50	43.00	90.00	9.50	0.00	0.00	0.00	0.00	170.50
PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reimbursable OT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF DE PERE

Fire Rescue Department

400 Lewis Street
De Pere, WI 54115-2717
(920) 339-4087
Fax No.: (920) 403-7883
E-mail: dpfire@mail.de-pere.org



July 30, 2012

De Pere Finance Committee

Request To Fill Fire Mechanic Vacancy And All Subsequent Internal And External Position Vacancies

Committee Members:

I have been informed of the retirement of Mechanic Dan Young effective August 15, 2012. This retirement will leave the department down 2 full-time positions creating three shifts of 8 personnel.

De Pere Fire Rescue has normally 2 shifts of 9 personnel and one shift of 8 personnel. The absence of one firefighter from a shift generates additional overtime more than a 9-member shift.

The fire department has conducted overtime-cost reductions in all areas of the overtime budget. Standbys have been reduced to the minimum. To reduce this account area we are now left to request fulltime staffing to be made available to avoiding the calling in of additional standbys.

Adding one full-time person to a current 8-member shift will provide this department with more dates above minimum staffing, providing the community with better protection. More personnel on duty creates a better immediate fire response.

True Benefit: An additional member available to respond allows our department to take advantage of other cost reduction potentials. Allowing paramedics to attend CME training on duty is just one of the reductions of staff cost in overtime savings that could be generated. Adding one more member to a short shift will allow that shift to spend fewer days at the minimum levels. The use of an additional person to respond to incidents can be significant.

At your July 10, 2012 meeting, we requested and received approval to fill the vacancy that will be left open by Carol Dalchow, Fire Lieutenant. We are now requesting your approval to fill the Fire Mechanic position left vacant by Dan Young. Once we complete the internal promotion process for these positions, we anticipate subsequent vacancies; therefore we ask for your approval to fill all subsequent internal and external vacancies as well.

If you have any additional questions, feel free to call.

Robert Kiser, Fire Chief

CITY OF DE PERE

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July 30, 2012

De Pere Finance Committee

BRIEFING REPORT

WHY THE DE PERE FIRE DEPARTMENT DOES NOT UTILIZE POC'S TO DRIVE FIRE DEPARTMENT EQUIPMENT:

1. The second leading cause of firefighter fatalities is responding to and returning from alarms. An inexperienced or limited experience operator of half a million dollar or a million dollar vehicle is not a good idea, especially when we have experienced drivers available. In the risk management review the POC vehicle driver is considered a high risk/low frequency event.
2. To train one (1) POC to the Fire Apparatus Driver/Operator-Aerial level will cost over \$2,633.00 in wages and materials. This cost is above the Firefighter I certification level the department currently requires of POC's.
3. An additional Monthly Driver/operator training session: \$6,675.00 year.
4. POC wage account increase in training and an additional in response (station coverage).
5. Current average POC response per incident 3-6 members.
6. Proficiency of POC members as Fire Apparatus Driver/Operators is questionable. "If you don't use it, you lose it."
7. If the plan is to use them to cover empty stations, then certification to EMT and Fire Officer will be required. (additional training costs)
8. Additional training and proficiency in the use of Extrication equipment (Jaws, Rescue Air Bags, vehicle stabilization, and sawzall)

9. Training in the County Highway Incident Safety Plan.
10. Additional training in confined space rescue operations.
11. Additional training in high angle rescue awareness.
12. Additional training in Ice Rescue Operations (currently trained to the support level).
13. Additional training in rescue boat operations.
14. Additional training in CO investigation and monitor usage.
15. \$9.27 CURRENT TRAINING WAGE WILL INCREASE WITH THE NEW LEVELS AND RESPONSIBILITIES.
16. Retention problems, once certified to this level, the members are more employable to other departments.
17. Will the POC be willing to train and maintain proficiency to this level(s)?

Fire Department Paid On Call (POC) Member Duty and Responsibilities

This report identifies information about the Fire Department use of Paid On Call (POC) Members. The report identifies the role of the POC in the organization to include their job responsibilities, tasks they perform, training, wages, etc.

Also, as identified above, why we do not utilize POC's to drive any of our equipment and how that fits into the fire departments operational plans.

Finally, a time schedule has been established for the implementation of a POC to driver/operator program including anticipated costs.

POC JOB SUMMARY

The Paid on Call Firefighter respond to emergencies on a part-time/call-in basis as requested according to dispatch protocol. This is skilled firefighting work in combating, extinguishing and preventing fire spread, and in answering emergency calls. Work involves training for and participating in duties of protecting life and property by firefighting and rescue activities. Employees are required to learn and participate in the performance of hazardous tasks under emergency conditions. Performance of these tasks may require strenuous exertion under such handicaps as smoke and cramped surroundings. Although firefighting and rescue work are the most difficult and responsible areas of activity, the major portion of time is spent drilling and studying methods, techniques and organization. Specific orders, directions and supervision are given by shift officers and career firefighters, but the work requires initiative and thorough understanding of firefighting methods.

THE EMERGENCY VEHICLE OPERATOR

Age, experience, and training in operating emergency vehicles vary throughout the fire service. Fire apparatus operators (FAOs) have one of the most important jobs in the fire service—getting everyone to the incident without mishap. If that one aspect fails, all other aspects of the assignment fail with it. The FAO should be instructed and evaluated and given a physical by a physician each year. The NFPA specifies the frequency, amount, and type of training but, unfortunately, a static cone course and anecdotal stories of previous crashes do not prepare the FAO for the high-risk, low-frequency event that usually occurs with unfavorable outcomes.

Judgment is developed through experience and is based on knowledge. Therefore, the definition of experience is “the knowledge you needed three minutes ago.” The unfortunate reality is that when one’s judgment is wrong, the consequences can be devastating. The community’s perception of the fire department has changed. Liability issues have grown beyond our comprehension, and members killing civilians in the “performance of their duties” can face both civil and criminal litigation.

Training and experience are a must, compliance with State code and full training standards are a must.

STATE CODE

Chapter SPS 330 FIRE DEPARTMENT SAFETY AND HEALTH STANDARDS

(2) (a) Every new pumper operator or new aerial operator shall meet the minimum requirements specified by:

- 1. The Wisconsin technical college system board;**
- 2. An approved state apprenticeship program;**
- 3. An in-house training program approved by the Wisconsin technical college system board; or**
- 4. NFPA 1002.**

(b) New pumper operators and new aerial operators shall obtain the training specified in this subsection within 12 months of the date of appointment.

FIRE SERVICE EDUCATION AND TRAINING CERTIFICATION REQUIREMENTS

The Wisconsin Technical College System (WTCS) is the designated fire service education and training delivery mechanism for the more than 870 fire departments in the state. NWTC is one of the districts that offer these **approved fire service training courses**.

Current POC Training Level ---- Entry Level Fire Fighter Parts 1 and 2

Current POC Training Level ---- Fire Fighter I

Additional Training required to meet the Driver Operator certification requirements:

Hazardous Materials Operations Level

Fire Fighter II

Entry Level Driver/Operator-Pumper Parts 1 and 2

Fire Apparatus Driver/Operator-Pumper Parts 1 and 2

Entry Level Driver/Operator-Aerial

Fire Apparatus Driver/Operator-Aerial

Additional Training that may be needed above the Driver/operator certifications:

EMT – A Emergency Medical Technician

Entry Level Fire Officer

Fire Officer I

Fire Instructor I

FOR POC MEMBERS TO GO FROM CURRENT LEVEL (CERTIFIED FIREFIGHTER 1) TO THE FIRE APPARATUS DRIVER/OPERATOR-AERIAL:

<u>Training Level</u>	<u>Training Hours</u>
Hazardous Materials Operations Level	24
Fire Fighter II	42
Entry Level Driver/Operator-Pumper Parts 1 and 2 15-hours each	30
Fire Apparatus Driver/Operator-Pumper Parts 1 and 2 33-hour each	66
Entry Level Driver/Operator-Aerial	6
Fire Apparatus Driver/Operator-Aerial	36
<u>TOTAL TRAINING HOURS</u>	<u>204</u>

NOTE: PRACTICAL TESTING IS \$80.00 A SESSION AND AN ADDITIONAL 4-8 HOURS OF TIME PER STUDENT

Fire Fighter II	\$80.00
Fire Apparatus Driver/Operator-Pumper	\$80.00
Fire Apparatus Driver/Operator-Aerial	\$80.00

ANTICIPATED COST TO TRAIN POC'S TO FIRE APPARATUS DRIVER/OPERATOR-AERIAL LEVEL

TRAINING HOURS-TESTING HOURS-BOOK COSTS-TESTING COSTS-POC WAGE

204	12	\$391.00	\$240.00	\$9.27
20 POCS	----	9.27 HOUR		
TRAINING HOURS	---	\$37,822.00		
TESTING HOURS	---	\$ 2,225.00		
BOOK COSTS	-----	\$ 7,820.00		
TESTING COSTS	----	\$ 4,800.00		

Basic anticipated cost -- \$52,667.00

This gets the POC certified to the Fire Apparatus Driver/Operator-Aerial level.

An additional Driver/operator training session will be added to the monthly training schedule of the POC members in an effort to maintain proficiency.

IMPLEMENTATION OF POC TO DRIVER/OPERATOR:

Current POC line item \$28,000.00

YEAR 1

Training Pay Increase to \$10.00/hour

All POC's are enrolled in Hazardous Materials Operations Level 24 hours of training

Fire Fighter II 42 hours of training

Certification 8 hours

Anticipated cost \$14,800 Wages

\$ 1,600 testing costs

\$ 1,944 book costs

Total year 1 anticipated line item \$39,944.00

YEAR 2

Training Pay \$10.00/hour

All POC's are enrolled in:

Entry Level Driver/Operator-Pumper		
Parts 1 and 2	15-hours each	30 hours of training

Fire Apparatus Driver/Operator-Pumper		
Parts 1 and 2	33-hour each	66 hours of training

Certification	8 hours
---------------	---------

Anticipated cost	\$19,800	Wages
	\$ 1,600	testing costs
	\$ 5,876	book costs

Total year 2 anticipated line item \$48,876.00

YEAR 3

Training Pay \$10.00/hour

All POC's are enrolled in:

Entry Level Driver/Operator-Aerial	6 hours of training
------------------------------------	---------------------

Fire Apparatus Driver/Operator-Aerial	36 hours of training
---------------------------------------	----------------------

Certification	8 hours
---------------	---------

Anticipated cost	\$14,800	Wages
	\$ 1,600	testing costs
	\$ 0	book costs

EMS Basic Courses	Course Fees	Textbooks	Supplies	Total
144-hours	\$851.11	\$135.16	\$275.00	\$986.27

- EMT: 144 hours includes lecture/practical skills + 4 hours orientation + 16 hours hospital ER clinical experience + 8 hours NREMT practical skills lab
WI DHS EMS Unit mandate: Effective August 1st, 2012 - NREMT practical skills and NREMT written examination are required for EMT licensure in the state of Wisconsin. Course fees include \$200 for NREMT practical skills examination and \$100 for NREMT cognitive/written examination.

Anticipated cost	\$28,800	Wages
	\$19,720	Course fees and books

Total year 3 anticipated line item \$70,120.00

YEAR 4

IMPLEMENTATION

Response Pay \$15.00/hour 1-hour minimum

3 Monthly training sessions - Fire	Annual Training Costs \$21,600
1 monthly training session - EMS	Annual Training Costs \$ 7,200

Responses (average 3 personnel x 1000 calls) Cost \$45,000

Total year 4 anticipated line item \$73,800.00

Note: Schedule Fire Officer 1 and Fire Instructor 1 certification course in year 5

Total 4 year investment \$232,740.00

If you have any additional questions, feel free to call.

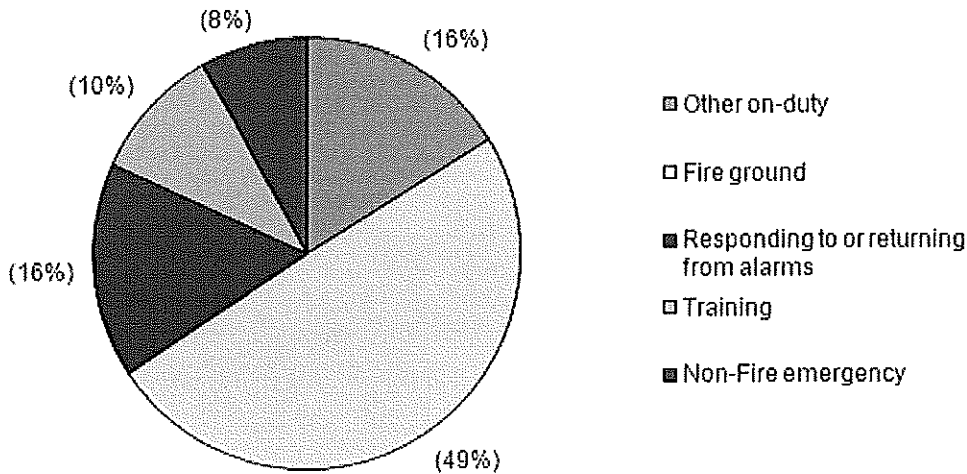
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Attachments;



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Firefighter Deaths by Type of Duty 2011



Source: *Firefighter Fatalities in the United States-2011*, by Rita F. Fahy, Paul R. Leblanc and Joseph L. Molis, June 2012.

Also see: NFPA's report on "Firefighter Fatalities in the United States"

Overall statistics on line-of-duty firefighter fatalities in 2011, including non-incident-related deaths. Includes patterns, trends, career vs. volunteer comparisons, and brief narratives on selected incidents.

Year	Total	Firefighting, fireground	Responding, returning	On scene at non-fire calls	Training	Other on-duty
2002	98	46 (46.9%)	19 (19.4%)	10 (10.2%)	11 (11.2%)	12 (12.2%)
2003	106	29 (27.4%)	37 (34.9%)	9 (8.5%)	12 (11.3%)	19 (17.9%)
2004	104	30 (28.8%)	36 (34.6%)	9 (8.7%)	12 (11.5%)	17 (16.3%)
2005	87	25 (28.7%)	26 (29.9%)	4 (4.6%)	11 (12.6%)	21 (24.1%)
2006	89	37 (41.6%)	18 (20.2%)	6 (6.7%)	8 (9.0%)	20 (22.5%)
2007	106	37 (34.9%)	31 (29.2%)	8 (7.5%)	13 (12.3%)	17 (16.0%)
2008	105	29 (27.6%)	40 (38.1%)	11 (10.5%)	7 (6.7%)	18 (17.1%)
2009	82	27 (32.9%)	20 (24.4%)	10 (12.2%)	11 (13.4%)	14 (17.1%)
2010	73	22 (30.1%)	18 (24.7%)	5 (6.8%)	11 (15.1%)	17 (23.3%)
2011	61	30 (49.2%)	10 (16.4%)	5 (8.2%)	6 (9.8%)	10 (16.4%)

These figures are based on NFPA's annual tracking of all firefighter deaths. Some figures have been updated since the publication of the reports for those years.

* Percentage breakdowns do not include the 340 fireground deaths at the World Trade Center, September 11, 2001.

Source: NFPA's "Firefighter Fatalities in the United States 2011," Rita F. Fahy, Paul R. LeBlanc and Joseph L. Molis, June 2012 firefighter fatality figures have been updated since publication, and previous reports in the series.

Update: 6/12

PRINCIPAL DUTIES AND RESPONSIBILITIES OF THE PAID ON CALL FIREFIGHTER

The Paid on Call Firefighters carry fire department issued pagers for responds to fire incidents and alarms. The member is trained and certified to operate at the Firefighter I level and encouraged to continue to the Certified Firefighter II level. Upon arrival at incidents, the duties and responsibilities include and are not limited to, lay and connect hose; operate nozzles and directs fog or water streams; raises and climbs ladders; use fire extinguishers; self-contained breathing apparatus, forcible entry tools; ropes and other equipment. Also, ventilates burning buildings by opening windows and skylights or by chopping holes in roofs and floors and operate positive pressure fans and blowers; removes persons from danger; administers first aid or CPR to injured persons; performs salvage operations such as throwing salvage covers, sweeping water and removing debris; operate radios, relays orders, instructions and information. Assists career firefighters in putting equipment and apparatus back in service after alarms as required. Perform related work as required.

Attends training courses in firefighting, fire operations and CPR; participates in fire training drills.

CURRENT FIREGROUND RESPONSIBILITIES

- 1) First arriving will take Accountability.
- 2) Second arriving will don SCBA, gather halligan and flat head axe, then report to accountability for assignment to Interior Crew. This member will report to the crew prior to entry, or position themselves at the entry point and assist with advancing hose line until contact can be made with that crews officer.
- 3) Third and fourth arriving will don SCBA, and then report to accountability for assignment as Search Team or for ladder duties. Once assigned these two members should report to the officer of the ladder or ambulance company. If no vehicle is on scene the senior member will act as officer and the crew will carry out their assigned duties.
- 4) Fifth and sixth arriving will don SCBA, and then report to accountability for assignment to the backup hose line.
- 5) Additional arriving personnel will don SCBA, then report to accountability for assignment by command. Establish a staging area.

ROLE OF THE ACCOUNTABILITY OFFICER

Accountability officer shall account for all on-scene personnel and make assignments of incoming off duty and POC personnel. Without direction from command the following assignments will automatically be made:

- 1) First arriving firefighter will take accountability. Obtain accountability board and accountability radio.
- 2) Assign and track personnel as they arrive and are placed in operation.
- 3) Manage PAR (Personnel Accounting Report) request from command
- 4) Establish a staging area away from the working area, but within easy reach of the Accountability Officer

The Accountability Officer needs to keep Command apprised of the personnel assignments completed and/or the inability to make those assignments due to the lack of personnel.

KNOWLEDGE, SKILLS AND ABILITIES

Good general intelligence and emotional stability.

Ability to understand and follow oral and written instructions.

Ability to learn a wide variety of firefighting duties and methods within a reasonable time period set by the Department.

Ability to establish and maintain effective relationships with individuals at all levels of the organization, elected officials, the general public and other agencies.

Ability to climb ladders and work at considerable heights.

Ability to wear and use self-contained breathing apparatus.

Good knowledge of street system and physical layout of the City.

MINIMUM EDUCATION AND EXPERIENCE

High school diploma or equivalent.

Valid Wisconsin driver's license and good driving record.

Ability to respond to fire calls in a timely fashion.

Training to be provided by the Department:

1. Completion of Certified Firefighter I course within one year of date of hire;
2. Ability to obtain CPR-AED (automated external defibrillator) certification within six months of date of hire.

WAGES

\$13.80 Response Pay (last increase 2006)

\$9.27 Training (last increase 2007)

\$35.00 Monthly Stipend (last adjustment 2008)

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

**Chapter SPS 330
FIRE DEPARTMENT SAFETY AND HEALTH STANDARDS**

Subchapter VI — Training and Education

SPS 330.07 Training and education: (1) Every fire department shall:

(a) Establish and maintain a training and education program for fire fighters to prevent occupational accidents, deaths, injuries and illnesses.

(b) Provide training and education that does all of the following:

1. Prepares a fire fighter to safely perform his or her duties.
2. Prepares a fire fighter for any change in a procedure or technology or for any new hazard identified in his or her work environment.
3. Prepares a new fire fighter whose duties include emergency operations to perform emergency operations. The training under this subdivision shall include training in the incident command system under s. SPS 330.14 (1) (b).
4. Gives a fire fighter whose duties include structural firefighting training consistent with established fire ground operating procedures. The training under this subdivision shall be at least monthly, shall be based on each fire department's suggested operating guidelines which are maintained in written form and which address all emergency scene operations, and shall be supervised by qualified instructors.

(2) (a) Every new pumper operator or new aerial operator shall meet the minimum requirements specified by:

1. The Wisconsin technical college system board;
2. An approved state apprenticeship program;
3. An in-house training program approved by the Wisconsin technical college system board; or
4. NFPA 1002.

(b) New pumper operators and new aerial operators shall obtain the training specified in this subsection within 12 months of the date of appointment.

FIRE SERVICE EDUCATION AND TRAINING CERTIFICATION REQUIREMENTS

The Wisconsin Technical College System (WTCS) is the designated fire service education and training delivery mechanism for the more than 870 fire departments in the state. The WTCS has 16 technical college districts with 47 campuses throughout the state. Each WTCS district has a cadre of highly qualified, certified fire service instructors. All 16 districts offer **approved fire service training courses**.

Current POC Training Level ---- Entry Level Fire Fighter Parts 1 and 2

Entry-Level Fire Fighter Part 1 (30-hour course) and Entry-Level Fire Fighter Part 2 (additional 30-hour course) introduce the participant to the basic knowledge and skills necessary to perform fire fighting functions under direct supervision. Some of the 16 Wisconsin Technical Colleges combine these two courses, along with the 36-hour certification course, as a 96-hour course.

The targeted audience for these courses is individuals new to the fire fighting field.

These courses, when taken in sequential order, are designed to provide the Entry Level Fire fighter candidate with the information needed to comply with the minimum fire fighter training requirements as specified in SPS 330.08, Employment standards, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and Health Standards. The course curriculum is based on the International Fire Service Training Association (IFSTA) Essentials of Fire Fighting, 5th Edition.

Current POC Training Level ---- Fire Fighter I

This 36-hour course prepares the participant to be able to perform fire fighting functions at a minimum nationally recognized level under direct supervision. Some of the 16 Wisconsin Technical College Districts will only offer this course as a 96+ hour course which incorporates Entry Level Fire Fighter Parts 1 & 2.

The targeted audience is individuals who have completed the minimum fire fighting training requirements as specified in SPS 330.08, Employment standards, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and Health Standards, and desire, or are required, to increase their knowledge and skills base to the next level.

This course, when taken in conjunction with the Entry Level Fire fighter Part 1 (30 hours) and Part 2 (30 hours) courses, is designed to provide the Fire Fighter I candidate with the additional information needed to meet the job performance requirements (JPRs) defined in NFPA 1001, Standard for Fire Fighter Professional Qualifications, 2008 Edition, Sections 5.2 through 5.5. The participant must also take the Hazardous

Materials Operation level course in order to meet the remainder of the NFPA Fire Fighter I JPRs.

A written and practical skills certification exam is available to participants who successfully complete this course. A participant who completes this course and wishes to be certified has two years from the completion of the course to take the exams. Participants who successfully pass the certification exams will receive a State of Wisconsin Certificate with an IFSAC (International Fire Service Accreditation Congress) seal which can be accepted by other IFSAC accredited states or entities.

Hazardous Materials Operations Level

This 24-hour course prepares the participant to perform the minimum hazardous material incident operations associated with fire fighting functions at an advanced nationally recognized level under general supervision.

The targeted audience is individuals who have completed, or are in the process of completing, the Fire Fighter I Job Performance Requirements (JPRs) in NFPA 1001.

This course is designed to provide the Fire Fighter I candidate with the information needed to meet the JPRs in Chapter 5, Core Competencies for Operations Level Responders, and Section 6.6., Mission-Specific Competencies: Product Control, of NFPA 472. The participant must also take the Fire Fighter I course in order to meet the remainder of the NFPA Fire Fighter I JPRs.

Participants who were certified as Fire Fighter I or Fire Fighter II prior to 2008 and wish to be certified to the Driver/Operator- Pumper/Aerial, Fire Officer I & II, or Fire Instructor, must have completed this course as a prerequisite to these certification levels.

Fire Fighter II

This 42-hour course prepares the participant to perform fire fighting functions at an advanced nationally recognized level under general supervision.

The targeted audience is individuals who have completed the training required to meet the Fire Fighter I JPRs in NFPA 1001, and desire to increase their knowledge and skills base to the next level.

This course, when taken after completion of the Fire Fighter I and Hazardous Materials Operation Level is designed to provide the Fire Fighter II candidate with the information needed to meet the job performance requirements (JPRs) in NFPA 1001, Standard for Fire Fighter Professional Qualifications, 2008 Edition.

A written and practical skills certification exam is available to participants who successfully complete this course. A participant who completes this course and wishes to be certified has two years from the completion of the course to take the exams.

Participants who successfully pass the certification exams will receive a State of Wisconsin Certificate with an IFSAC (International Fire Service Accreditation Congress) seal which can be accepted by other IFSAC accredited states or entities.

Entry Level Driver/Operator-Pumper Parts 1 and 2

These 15-hour (30 hours total) courses introduce the participant to the basic knowledge and skills necessary to perform fire apparatus driving and pumping duties for their respective fire departments.

The targeted audience is individuals who expect to be appointed or have recently been appointed to driver/operator-pumper duties on their respective fire departments.

These courses, when taken in sequential order, are designed to provide the new pumper operator with the information needed to comply with the minimum pumper operator training requirements as specified in SPS 330.08, Employment standards, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and Health Standards.

Fire Apparatus Driver/Operator-Pumper Parts 1 and 2

These 33-hour (66 hours total) courses prepare the participant to perform fire apparatus maintenance, driving, positioning, operating/pumping and testing functions at a minimum nationally recognized level.

The targeted audience is individuals who have completed the training required to meet the Fire Fighter I JPRs of NFPA 1001, Standard for Fire Fighter Professional Qualifications, Chapter 3, and desire, or are required, to increase their knowledge and skill set to progress to the fire apparatus driver/operator-pumper level.

These courses, when taken in sequential order, are designed to provide the Fire Apparatus Driver/Operator-Pumper candidate with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications, Chapter 2 and 3. The curriculum for this course is based on the International Fire Service Training Association (IFSTA) Pumping Apparatus Driver/Operator Handbook, 2nd Edition.

A written and practical skills certification exam is available to participants who successfully complete this course. A participant who completes this course and wishes to be certified has two years from the completion of the course to take the exams. Participants who successfully pass the certification exams will receive a State of Wisconsin Certificate with an IFSAC (International Fire Service Accreditation Congress) seal which can be accepted by other IFSAC accredited states or entities.

Entry Level Driver/Operator-Aerial

This 6-hour course introduces the participant to the basic knowledge and skills necessary to perform fire apparatus driving and aerial operation duties for their respective fire departments.

The targeted audience is individuals who expect to be appointed, or have recently been appointed, to driver/operator-aerial duties on their respective fire departments.

This course, when taken after completion of Entry Level Driver/Operator-Pumper, Part 2 is designed to provide the new aerial operator with the information needed to comply with the minimum aerial operator training requirements as specified in SPS 330.08, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and Health Standards.

Fire Apparatus Driver/Operator-Aerial

This 36-hour course prepares the participant to be able to perform aerial fire apparatus driving, positioning, operating and testing functions at a minimum nationally recognized level.

The targeted audience is individuals who have completed the training required to meet the Fire Fighter I JPRs of NFPA 1001, Standard for Fire Fighter Professional Qualifications, Chapter 3, and desire, or are required, to increase their knowledge and skill set to progress to the fire apparatus driver/operator-aerial level.

This course is designed to provide the Driver/Operator-Aerial candidate with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications, Chapter 4. The course curriculum is taken from the International Fire Service Training Association (IFSTA) Aerial Apparatus Driver/Operator Handbook, 2nd Edition.

A written and practical skills certification exam is available to participants who successfully complete this course. A participant who completes this course and wishes to be certified has two years from the completion of the course to take the exams. Participants who successfully pass the certification exams will receive a State of Wisconsin Certificate with an IFSAC (International Fire Service Accreditation Congress) seal which can be accepted by other IFSAC accredited states or entities.

Entry Level Fire Officer

This 30-hour course assists the participant in making the transition from the fire fighter level to the company officer level.

The targeted audience is individuals who have completed at least the minimum Fire Fighter II training requirements as specified in SPS 330.08, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and

Health Standards, and whose duties have increased to the supervision level. These individuals would include recently appointed or soon-to-be appointed fire officers.

This course is designed to provide the new fire officer or fire officer candidate with the information needed to comply with the minimum fire officer training requirements as specified in SPS 330.08, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and Health Standards.

Fire Officer I

This 60-hour course prepares the participant to perform fire fighting supervisor functions at a minimum nationally recognized level.

The targeted audience is individuals who have completed at least the training required to meet the Fire Fighter II JPRs of NFPA 1002, Standard for Fire Fighter Professional Qualifications, Chapter 4, and desire or are required to increase their knowledge and skills to progress to the Fire Officer I Level. **Completion (not certification) of the 40-hour Fire Instructor I course is also required in order to become certified as Fire Officer I.**

This course is designed to provide the Fire Officer I candidate with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1021, Standard for Fire Officer Professional Qualifications, Chapter 2. Curriculum for the course is based on the Jones and Bartlett, Fire Officer Principles and Practices, 2nd Edition textbook.

A written and practical skills certification exam is available to participants who successfully complete this course. A participant who completes this course and wishes to be certified has two years from the completion of the course to take the exam. Participants who successfully pass the certification exams will receive a State of Wisconsin Certificate.

Fire Instructor I

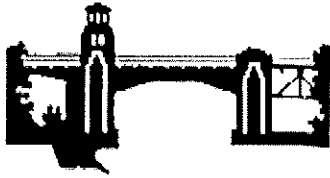
This 40-hour course prepares the participant to perform fire instruction duties at a minimum nationally recognized level.

The targeted audience is individuals who have previously functioned as "qualified instructors" according to SPS 330.07, Wisconsin Department of Safety and Professional Services, Chapter SPS 330, Fire Department Safety and Health Standards, Training and Education (1) (b) 4.[3-4.2, 3-4.4 and 3-4.5], and desire, or are required, to increase their knowledge and skills set to the next level.

This course is designed to provide the Instructor I candidate with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1041, Standard for Fire Service Instructor Professional Qualifications, Chapter 2. Course curriculum is based on the International Fire Service Training Association (IFSTA) Fire and Emergency Services Instructor, 7th Edition textbook.

A written exam and 30 hours of supervised instruction will complete the certification process for this course. A participant who completes this course and wishes to be certified has two years from the completion of the course to take the exams and fulfill the supervised instruction requirement (30 hours). Participants who successfully pass the certification exams will receive a State of Wisconsin Certificate with an IFSAC (International Fire Service Accreditation Congress) seal which can be accepted by other IFSAC accredited states or entities.

Note: Fire Instructor I, II, and III are the only Wisconsin State Certification levels which must be recertified after 5 years. Fire Instructor I recertification requires documentation of 240 hours of instruction taught over a five year period (48 hours per year minimum); Attending 1 or more courses totaling 48 classroom/lab hours which deal with instructional techniques, train-the-trainer for new courses, or apply towards advanced fire service instructor certification each year of the 5-year certification (240 hours) or Any combination of 1 and 2 above is equivalent to 48 hours in each year over the 5-year certification period (total of 240 hours).



Memorandum

To: Mayor Michael J. Walsh and Members of the Common Council

From: Marty J. Kosobucki,
Director of Parks, Recreation and Forestry

Re: De Pere Men's Club Donation

Date: July 20, 2012

At the regular Board of Park Commissioners Meeting of July 20, 2012, the Board recommended approval of the following donation from De Pere Men's Club for \$300.00 for the senior picnic.

Thank you

CITY OF DE PERE
POLICE DEPARTMENT

MEMORANDUM

To: Finance and Personnel Committee

From: Derek A. Beiderwieden, Chief of Police

Date: August 2, 2012

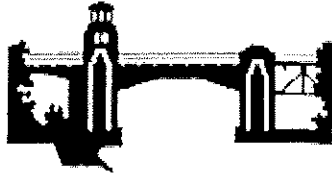
Subject: Donation Acceptance

The Shopko Foundation has awarded the De Pere Police Department a \$500 Green Bay Area Community grant focusing on health and fitness awareness.

The grant will be used for the purchase of a flat screen television and mounting bracket for mounting to the wall of the department fitness room. The new TV will be used for displaying workout and fitness CD/DVD's for use by department personnel. The television currently in use is a regular TV sitting on a chair (somewhat awkward to use and in the way).

Please accept this donation/grant from the Shopko Foundation for technology upgrade.

Please contact me at 339-4075 at your convenience if you have any questions about this information.



Memorandum

To: Finance Committee

From: Marty J. Kosobucki, Director of Parks, Recreation and Forestry

Re: Request to use Ice Arena Funds

Date: August 14, 2012

The Board of Park Commissioners recommends funding up to \$15,000 in renovations and repairs to the Concession Stand at the Ice Arena. The Board of Park Commissioners is asking the Finance Committee to approve this funding from the Ice Arena Fund.

Funds are recommended to be taken from the Ice Arena Fund which currently has a balance of \$50,391. We have received estimates from Brown County Ice Management totaling \$12,820 to conduct repairs and renovations to the concession stand. We ask that you consider approving the full \$15,000 to allow for miscellaneous costs in completing the renovation of the Ice Arena Concession Stand.

CITY OF DE PEREMEMO

To: Michael J. Walsh, Mayor
Members of the Finance/Personnel Committee
From: Derek Beiderwieden, Police Chief
Judith Schmidt-Lehman, City Attorney
RE: Proposed Pawnbroker/Secondhand Dealer Ordinance
Date: August 6, 2012

As you will recall, on July 3, 2012, the Common Council adopted Resolution 12-76 setting a fee for Pawnbroker/Secondhand dealer licenses in the City. This was done in response to a telephone inquiry to the Clerk-Treasurer's Office asking about the application process and license fee. Under Wis. Stats. §134.71, municipalities are required to license pawnbrokers/secondhand dealers; therefore the license fee was put into place in anticipation of receiving that application. To date, I do not believe any application has been received.

We are proposing that the City impose requirements upon pawnbrokers/secondhand dealers in addition to those imposed under state law. The attached ordinance, fashioned after ordinances in effect in Ashwaubenon, Green Bay and Brown County, does the following:

- Further defines what sorts of transactions are required to be reported to the police;
- Requires that daily reports to police be in electronic form, including standards for transmission; and
- Requires that all items pawned or sold which do not have a unique identification number be photographed, including photograph standards.

Given the likelihood that De Pere will soon be home to a pawnbroker/secondhand dealer operation subject to regulation under state statute, adopting an ordinance that is consistent with area municipalities and their computerized information concerning items pawned/sold is necessary. The attached ordinance will allow the police department to obtain needed information from pawn shops/secondhand stores which may assist them in crime prevention efforts throughout the metro area.

If you have any questions regarding this proposed ordinance, please contact Derek at 339-4075 or Judy at 339-4042.

JSL:jld

Attachment

cc: Lawrence A. Delo, City Administrator
Alderpersons Boyd, Kneiszel, Crevier and Bauer

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ORDINANCE #12-

CREATING SECTION 110-8 DE PERE MUNICIPAL CODE
REGARDING PAWNBROKERS, SECONDHAND ARTICLE DEALERS
AND SECONDHAND JEWELRY DEALERS

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

Section 1: §110-8, Pawnbrokers, Secondhand Article Dealers and Secondhand

Jewelry Dealers, is hereby created as follows:

(a) Wisconsin Statutes Adopted.

Wis. Stats. §134.71, as it may be amended from time to time, is hereby adopted and, by reference, made a part of this chapter with the same force and effect as though fully set out herein notwithstanding the below subsections. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter, punishable according to the penalties set forth in §1-11 of this code and as more particularly identified by Resolution of the Common Council.

(b) Definitions.

- (1) “*Article*” means any item of value, excluding only motor vehicles, large appliances, furniture, books, and clothing other than furs.
- (2) “*Reportable transaction*” means every transaction conducted by a pawnbroker, secondhand article and jewelry dealers in which an article or articles are received through a pawn, purchase, consignment, or trade, or in which a pawn is renewed, extended, voided, or redeemed, or for which a unique transaction number or identifier is generated by their point-of-sale software, and is reportable except:
 - a. The bulk purchase or consignment of new or used articles from a merchant, manufacturer, or wholesaler having an established permanent place of business, and the retail sale of said articles, provided the pawnbroker must maintain a record of such purchase or consignment that describes each item, and must mark each item in a manner that relates it to that transaction record.
 - b. Retail and wholesale sales of articles originally received by pawn or purchase, and for which all applicable hold and/or redemption periods have expired.

- (3) *“Secondhand article dealer”* means any person, other than an auctioneer, who engages in the business of purchasing or selling secondhand articles, with exceptions as stated in Wis. Stat. § 134.71(g).

(c) City Clerk-Treasurer to Issue Licenses.

The City Clerk-Treasurer shall grant a license under Wis. Stats. §134.71(7)(a) if all of the following apply:

- (1) The applicant, including an individual, a partner, a member of a limited liability company or an officer, director or agent of any corporate applicant, has not been convicted within the preceding 10 year of a felony or within the preceding 10 years of a misdemeanor, statutory violation punishable by forfeiture or county or municipal ordinance violation in which the circumstances of the felony, misdemeanor or other offense substantially relate to the circumstances of being a pawnbroker, secondhand jewelry dealer, secondhand article dealer or secondhand dealer mall or flea market owner.
- (2) With respect to an applicant for a pawnbroker's license, the applicant provides to the governing body a bond of \$500, with not less than 2 sureties, for the observation of all municipal ordinances relating to pawnbrokers.
 - a. No license issued under this subsection may be transferred.
 - b. Each license issued for a pawnbroker, secondhand article dealer or secondhand jewelry dealer is valid from January 1 until the following December 31.
 - c. Each license for a secondhand article dealer mall or flea market is valid for 2 years, from May 1 of an odd-numbered year until April 30 of the next odd-numbered year.
- (3) The license fee shall be set by resolution of the Common Council.

(d) When Digital Photos are Required.

The licensee must also take a color, digitized photograph of every item pawned or sold that does not have a unique serial or identification number permanently engraved or affixed, excluding only electronic media. One group photo shall suffice for mass items such as several coins acquired in one transaction. If a photograph is taken, it must be at least two inches in length by two inches in width and must be maintained in such a manner that the photograph can be readily matched and correlated with all other records of the transaction to which they relate. Such photographs must be available to the Police

Chief, or the Chief's designee, upon request. Items photographed must be accurately depicted and submitted as digital images, in a format specified by the issuing authority, electronically cross-referenced to the reportable transaction they are associated with. Entries of required digital images shall be retained a minimum of 90 days.

(e) Daily Reports to Police.

- (1) Pawnbrokers and secondhand article and jewelry dealers must submit every reportable transaction to the police department daily in the following manner. Pawnbrokers and secondhand article and jewelry dealers must provide to the police department all required information pursuant to state statutes, by transferring it from their computer to the web server via modem designated by the De Pere Police Department. All required records must be transmitted completely and accurately after the close of business each day in accordance with standards and procedures established by the police department using procedures that address security concerns of the pawnbroker or secondhand article and jewelry dealer and the police department. The pawnbroker or secondhand article and jewelry dealer must display a sign of sufficient size in a conspicuous place on the premises, which informs all patrons that all transactions are reported daily to the police department.
- (2) If a pawnbroker or secondhand article and jewelry dealer is unable to successfully transfer the required reports by modem, the pawnbroker or secondhand article and jewelry dealer must provide the police department with printed copies of all reportable transactions by 12:00 noon the next business day.
- (3) If the problem is determined to be in the pawnbroker's or secondhand article and jewelry dealer's system and is not corrected by the close of the first business day following the failure, the pawnbroker or secondhand article and jewelry dealer must provide the required reports as detailed in state statutes, and shall be charged a daily reporting failure fee of \$10.00 until the error is corrected, or, if the problem is determined to be outside the pawnbroker's or secondhand article and jewelry dealer's system, the pawnbroker or secondhand article and jewelry dealer must provide the required reports pursuant to state statutes and resubmit all such transactions via modem when the error is corrected.
- (4) Regardless of the cause or origin of the technical problems that prevented the pawnbroker or secondhand article and jewelry dealer from uploading the reportable transactions, upon correction of the problem, the pawnbroker or secondhand article and jewelry dealer shall upload every reportable transaction from every business day the problem has existed.

- (5) The provisions of this section notwithstanding, the police department may, upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.
- (6) Section (c) shall not apply to businesses that did not have 200 reportable transactions in the past calendar year. However, any such pawnbroker or secondhand article and jewelry dealer must follow the daily reporting procedure for each reportable transaction by submitting a written transaction form approved by the police department to the department on the business day following the date of the reportable transaction.

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall be effective upon the date of its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this ____ day of _____, 2012.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

MEMORANDUM

TO: Finance & Personnel Committee

FROM: Lawrence M. Delo, City Administrator 

DATE: August 9, 2012

SUBJECT: WPS / Focus on Energy Grant

I have attached a previously submitted letter of commitment and informational letter from WPS Focus on Energy regarding energy bonus incentives and grant opportunities for your review. The Sustainability Team is requesting authorization to apply for the \$25,000 grant described in the letter.

The City already meets most if not all of the requirements identified in the "Schools & Government Energy Efficiency Program Letter of Commitment". The sustainability team is an energy team, we have already established baseline data for all of our facilities through the Energy Star program, we have previously shared our data and utility information with Focus on Energy and can continue to do so on an ongoing basis and we have already developed a limited action plan toward energy efficiency projects as part of our ongoing sustainability team efforts. Please contact me if you have any questions regarding this grant opportunity.



focus on energy[®]

Partnering with Wisconsin utilities

2637 Tulip Lane, Suite 220 • Green Bay, WI 54313

phone: 888.391.8702

fax: 920.662.1326

focusonenergy.com/wps

July 13, 2012

DePere, City of
Lawrence Delo
335 S Broadway
De Pere, WI 54115-2593

Subject: WPS Sponsored Energy Teams and Enhanced Bonus Incentives

Dear Lawrence Delo,

Wisconsin Public Service and Focus on Energy are pleased to announce a pilot energy efficiency program targeting schools and government facilities for the remainder of 2012 and into 2013. This program offers on-site expertise to school and government facilities by discussing ideas and projects that will save energy, lower operating costs and generate a sustainable and environmentally-sound facility.

To kick off the program, Enhanced Bonus Incentives will be available to all K-12 schools and local government systems served by WPS. Enhanced Bonus Incentives are offered in addition to the prescriptive Focus on Energy incentives and could pay up to 60% of the cost of your energy saving projects. Enhanced Bonus Incentives work in conjunction with all other Focus on Energy and WPS Energy Bundle Bonus incentives that may apply.

An integral part of participating in this program is to develop energy teams and benchmark your facilities. Your facility must be benchmarked to qualify for Enhanced Bonus Incentives. Focus on Energy representatives are available to help you through this process and assist you with ENERGY STAR[®] certified benchmarking. Focus on Energy representatives can also help you develop energy teams and work with your boards for approval of energy savings projects.

In addition to Enhanced Bonus Incentives, school and government systems have the opportunity to sign up for a \$25,000 grant. These grants are available to 12 school systems and 12 government systems in WPS territory. Grant winners will create and implement advanced energy management plans and will receive dedicated energy advisor support. To apply for this grant, your system must submit an application with short proposal by September 7, 2012. Submittals will be evaluated on specific criteria such as: opportunity size, preliminary potential projects and energy savings and commitment to moving projects forward (team commitment, budget commitment, etc.). If selected, these grants can be used toward the remaining costs of energy efficiency projects in which the Focus on Energy incentives did not cover.

If you are interested in either of these programs, please contact your Focus on Energy representative or WPS account representative for more information. You can also contact Focus on Energy at 888-391-8702 and we will provide you with all the details you need and answer any questions you have. You can also visit focusonenergy.com/wps for more information. Please call soon, as these are limited time offers!

Sincerely,

Dan Behm
Program Manager



focus on energy™

Partnering with Wisconsin utilities

2637 Tulip Lane, Suite 220 • Green Bay, WI 54313

phone: 888.391.8702

fax: 920.662.1326

focusonenergy.com/wps

Schools & Government Energy Efficiency Program

Letter of Commitment

June 27, 2012

We at the City of De Pere are committed to the WPS and Focus on Energy Pilot Energy Efficiency Program. This commitment agreement includes benchmarking facilities with ENERGY STAR® Portfolio Manager, signing utility release information to Focus on Energy, development of an action plan towards energy efficiency projects, development of an Energy Team consisting of three or more members, and implementing energy savings project as deemed affordable. This program is scheduled to run until December 31, 2013.

Larry Delo, Eric M. Mbo, 7/27/12
Energy Team Member (print name, sign, and date)

Ken Rabich
Energy Team Member (print name, sign, and date)

Marty Kosobucki
Energy Team Member (print name, sign, and date)

Dave Hongisto
Energy Team Member (print name, sign, and date)

Karen Heyrman
Energy Team Member (print name, sign, and date)

Additional Team members: Derek Beiderwieden, Jim Stupka, Pete Smith, Scott Thoresen, Sonja Jensen, Steve Bemer.

Return signed, completed form to:

Mail: WPS Schools & Government Energy Efficiency Program, 2637 Tulip Lane, Suite 220, Green Bay, WI 54313

Email: wps@franklinenergy.com **Fax:** 920.662.1326 **Questions:** Call 888.391.8702

****REVISED APPLICATION******CITY OF DE PERE**

**RESERVE CLASS B LICENSE
ECONOMIC DEVELOPMENT
GRANT APPLICATION**

INSTRUCTIONS: The City of De Pere offers an Economic Development grant of up to \$10,000 for Reserve "Class B" liquor licenses. Please fully complete the questionnaire below, using additional sheets of paper as necessary. **The City of De Pere must determine that your new business will provide an economic benefit to the City of De Pere in order to consider awarding you this grant.** Therefore, you should provide any and all information you can provide to support your request.

Name of Licensee:**Name of Licensed Establishment:****Date of Grant Application:****Date Reserve Class "B" License Granted:**

ECONOMIC IMPACT INFORMATION

1. Please provide specific information on how you will use the grant funds to create jobs and foster the economic development of the City of De Pere, including listing the number of jobs you will create now and an estimate of the number of jobs you to hope to create in the future.

2. Please provide specific information as to all building improvements made or anticipated to be made to the licensed premises, including the cost of the improvements. Please include cost estimates for the improvement work.

3. How much of the investment identified in #2 above would you have put into the property if the Reserve Class B license was not issued to you? Please fully explain your reasons why.
4. Please provide a copy of your business plan. Also, list below your growth projections over the next five (5) years.
5. Please list any other information you believe may be important to the City of De Pere in making its grant determination.

Signed: _____

Date: _____

Please note: This Application, once completed will be referred to the Finance/Personnel Committee for their review. The Committee's recommendation will then be forwarded to the Common Council.

H:\jdupont\FORMS\2012\Class B Liquor License Econ Develop Grant App-revised 6-26-12.docx

****CURRENT APPLICATION****

**CITY OF DE PERE
RESERVE CLASS B LICENSE
ECONOMIC DEVELOPMENT
GRANT APPLICATION**

INSTRUCTIONS: The City of De Pere offers an Economic Development grant of up to \$10,000 for Reserve "Class B" liquor license. Please fully complete the questionnaire below, using additional sheets of paper as necessary. **The City of De Pere must determine that your new business will provide an economic benefit to the City of De Pere in order to consider awarding you this grant.** Therefore, you should provide any and all information you can provide to support your request.

Name of Licensee:

Date of Grant Application:

Name of Licensed Establishment:

Date Reserve Class "B" Liquor License Granted by City Council:

ECONOMIC IMPACT INFORMATION

1. Please provide information on how you will utilize the grant funds, if approved, to create jobs and foster the economic development of the City of De Pere.
 - A. Please provide specific information as to all building improvements made or anticipated to be made to the licensed premises, including the cost of the improvements. Please include cost estimates received for the improvement work.

- B. Would you have invested in these improvements if the Reserve Class B license was not issued to you? Please fully explain why or why not.
- C. Please provide specific information on the number of people your establishment will employ and identify whether the jobs are full or part-time.
- D. Would you have opened a business in De Pere and created these jobs if the Reserve Class B license was not issued to you? Please fully explain why or why not.

2. Please list any other information you believe may be important to the City of De Pere in making its grant determination.

Signed: _____

Date: _____

Please note: This Application, once completed will be referred to the Finance/Personnel Committee for their review. The Committee's recommendation will then be forwarded to the Common Council.

MEMORANDUM

TO: Personnel & Finance Committee

FROM: Larry Delo, City Administrator 

DATE: August 9, 2012

SUBJECT: Referendum Time Limit for November 2012 Ballot

This memorandum discusses the timelines and options associated with the opportunity to place a referendum on the November 2012 ballot to exceed the existing State imposed property tax levy limits.

The number of days before an election that a referendum question can be submitted to the County Clerk has increased from 42 days to 70 days. This means Brown County Clerk's Office will not accept any changes to the November election ballot after August 29th. This change was made to accommodate new timelines required for overseas absentee ballots.

This timeline creates some issues for the Administration regarding any possible recommendations to pursue or not pursue options to exceed the levy limit via a referendum. Department Head proposed 2013 budgets will not be reviewed by the Mayor and City Administrator by August 29th (review sessions are Sep 4th – Sep 14th) and the Mayor will not have an accurate sense of possible revenue needs for 2013 prior to the referendum submittal deadline. Therefore, any revenue needs identified in a referendum for the November 2012 election would be based on an estimate without understanding the fiscal position of the City based on the Department Head proposed budgets or the Mayor's Executive Budget.

If the Finance and Personnel Committee wants to pursue the opportunity to have a referendum question(s) on the November ballot, the Administration would need to draft language for the City Council to adopt at their regularly scheduled meeting on August 21st or at a special meeting of the Common Council before August 29th.

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>



August 14, 2012

To: Finance Committee

From: Ken Pabich, Director of Planning and Economic Development

RE: Offer to Purchase Property - Parcel WD-1136-1 and WD-1136-2

Washworld of De Pere has placed an offer to purchase WD-1136-1 and WD-1136-2 which is located on American Boulevard in the West De Pere Business Park. The site will be used for new corporate home of Washworld Inc which is a manufacturing company. The contingencies on the offer are as follows:

1. Purchase price of \$136,000.
2. City relocated a waterline to the north property line of WD-1136-1.
3. The City and Washworld complete a developer agreement that will include TID assistance.
4. Access to the City retention pond for lawn irrigation.
5. 4 year option to purchase WD-1136-3 with extension.
6. The Company would like to close by the end of September.

At 3.4 acres, the property is has a value of \$136,000 which is \$40,000 per acre. The offer to purchase is for the full asking price.

For the remaining contingencies, the staff is recommending the following:

1. The City will be able to re-locate the waterline. The cost to move the line is estimated at \$30,000.
2. The project will also include a 20% tax increment incentive in a form of a developer grant. The developer agreement would be worked on by staff and brought back to the City Council for final approval.
3. Assess to the retention pond is not permitted by the DNR. Owner has been explained the limitations and has removed this requirement.
4. City option is limited to 3 years and renewal can be considered in year 3. Owner has been explained the limitations and is satisfied with a 3 year option.
5. The closing would be dependent on the completion of the agreement and approval by the City Council. This requirement has been explained to the purchaser and they are fine with the modification to the condition.

Recommendation

Staff would recommend the Finance Committee accept the offer for the property and authorize staff to develop the appropriate documents for the project.

Ken Pabich
Director of Planning and Economic Development
City of De Pere
335 S. Broadway
De Pere, WI 54115

Hi Ken,

Washworld Inc. would like to purchase parcels WD-1136-1 and WD-1136-2 for use as our future corporate headquarters. The property would be purchased by "WW of De Pere LLC" (this may change by mid next week). The offer to purchase would have the following conditions:

1. Purchase price of \$40,000 per acre (3.4 acres total for \$136,000)
2. The City will relocate a water line to the north side of WD-1136-1.
3. A City Development Grant of 20% of total value of the project.
4. Rights to access to storm water retention pond to use as lawn irrigation.
5. A 4-year option to purchase WD-1136-3 for same price and renegotiate a 3 year extension in year 3.

Our goal is to break ground in late September, so I would like to target closing by the week of September 24th.

Thank you,



David Stock
Co-Owner
Washworld Inc.
1755 E Matthew Drive
De Pere, WI 54115
920-360-6766



WASHWORLD

1755 E. Matthew Drive | DePere, WI 54115
920.338.9278 | 888.315.7253 | www.washworldinc.com