Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, August 15, 2017 | 7:30 PM | De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on August 15, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Scott Crevier	Alderperson	Present
Jonathon Hansen	Alderperson	Present
Ryan Jennings	Alderperson	Present
Larry Lueck	Alderperson	Excused
Casey Nelson	Alderperson	Present
Dean Raasch	Alderperson	Present

2. Pledge of allegiance to the Flag. Mayor Walsh invited Boy Scout Sam Van Straten to come forward and lead the Pledge of Allegiance.

3. Approval of the Minutes of the August 1, 2017 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public Hearing on a right-of-way vacation for a part of N. Wisconsin Street and part of nearby public alley to the east.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the notice of public hearing was published on July 24th, July 31st and August 7th, 2017 in the Green Bay Press Gazette.

B. Recommendation from the Plan Commission.

The Plan Commission unanimously recommended approval; the vacation facilitates the New Leaf Market project.

C. Resolution #17-53, Regarding the Vacation of Portions of Public Thoroughfares (300 Blk of North Wisconsin Street adjacent to ED-881 and public alleyway to the east adjacent to ED-874, ED-878, ED-880 and ED-881).

Mayor Walsh declared the public hearing open.
Terese Dwyer, 321 N Michigan Street, addressed the Council. Her property is adjacent to the alley that will be vacated. She asked questions regarding the asphalt that will be torn up by New Leaf, the traffic in the alley, and landscaping. No one else wished to speak and Mayor Walsh declared the public hearing closed and entertained a motion. City Economic Development and Planning Director Kim Flom answered questions for Ms. Dwyer. Discussion followed.

RESULT:	**ADOPTED [7 TO 0]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson, Raasch
ABSTAIN:	Ryan Jennings

5. Public comment upon matters not on the agenda or other announcements.

Alderperson Jennings announced the last Definitely De Pere Art Walk on Friday, August 18, from 4:00 p.m. to 8:00 p.m. Alderperson Hansen thanked the temporary summer employees for their service to the City.

6. Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College.

RESULT:	**ADOPTED [7 TO 0]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Lueck, Nelson, Raasch
ABSTAIN:	Scott Crevier

7. Recommendation from Plan Commission regarding a Proposed Two Lot Certified Survey Map at the 300 BLK N. Wisconsin Street in De Pere (Parcel ED-881). Submitted by City of De Pere.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from the Board of Public Works to Approve the Full Closure for Main Avenue & Lawrence Drive Roundabout During Construction.

Public Works Director Scott Thoresen explained that the construction will require a 60-day closure of Main, which will save an estimated $400,000 in construction costs. Discussion followed. Alderperson Raasch moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Jon Wieser of Festival Foods requested a construction schedule and shared that he has concerns that drivers will use their parking lot as a short cut instead of using the detour. Public Works Director Scott Thoresen explained that once the City is closer to finishing the design and going to bid out the project that his department will hold meetings with local business owners on the construction schedule. Discussion followed.
Mark Scheighart, property owner where Festival Foods is located, read a prepared statement expressing his wish to have a partial closure of Main, rather than full closure, and proposed a new street going into their lot from behind the existing Walgreens. Discussion followed regarding moving the Lawrence Drive entrance that leads into the Festival parking lot and having this entrance open during the construction. City Economic Development and Planning Director Kim Flom explained that the 9th Street road proposal is a future project slated for the TID. Discussion followed.
Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderpersons Carpenter and Raasch explained

that they assumed the Lawrence Drive entrance was going to be open during this construction.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Recommendation from the Finance/Personnel Committee to accept the Proposed Eagle Scout Project for Fire Department Station #1.

   Alderperson Raasch moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Boy Scout Sam Van Straten came forward and explained his project to the Council. He expects to start and complete his project in late September/early October. Alderperson Crevier moved, seconded by Alderperson Jennings to close the meeting. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

10. Recommendation from Finance and Personnel Committee to Accept Donation to Police Department from Shopko Foundation and Kwik Trip Kares

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

11. Recommendation from Finance and Personnel Committee to Accept Pink Flamingo Donation to Police Department

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

12. Resolution #17-63, Authorizing Relocation Order For Transportation Purposes (Main Avenue and Lawrence Drive).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

13. Resolution #17-64, Authorizing Release of Utility Easement (300 Block North Wisconsin Street).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

14. Resolution #17-65, Authorizing Storm Sewer Drainage Easements (Oak Water Court and Cornellius Martin Court).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

15. Resolution #17-66, Revising Certain Insurance Requirements in Consultant Agreement Between the City of De Pere and Sparc, Inc. (Strategic Visioning & Branding Initiative).

    City Attorney Judy Schmidt-Lehman explained the revision.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

16. Resolution #17-67, An Initial Resolution Authorizing the Sale and Issuance of General Obligation Promissory Notes; and Certain Related Details.

    City Finance Director Joe Zegers shared the status of the debt bubble with the Council.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

17. Resolution #17-68, An Initial Resolution Authorizing the Sale and Issuance of Taxable General Obligation Refunding Bonds; and Certain Related Details.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

18. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

19. Operator License Applications.

CITY OF DE PERE	
License Committee - August 15, 2017	
Previously Tabled Operator License Applications	
1	MARTENS, LAUREN M.
2	BUSCH, SONIA A.
New Operator License Applications	
1	BAKER, TYLER S.
2	BOYER II, GARY D.
3	BRISSON, CHRISTI L.
4	CHRISTENSEN, BENNETT J.
5	ELWELL, DANIELLE D.
6	EVANS, MARY E.
7	GOVIN, DYLAN P.
8	HINZEL, CHRISTOPHER M.
9	JARVAIS, TRAVIS L.
10	KLINKHAMMER, PAUL J.
11	LE MAY, ANDREW D.
12	MACOVEI, INA
13	PARLOW, JOHN L.
14	STIEGLITZ-VAN VONDEREN, SADIE B.
15	WENTLAND, DANIEL V.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #3-15. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Carpenter to table Operator License Applications #1 and 2. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

20. Future Agenda Items.

Alderperson Carpenter requested that discussion of the road on 9th Street be placed on the Board of Public Works Agenda
Alderperson Hansen requested an update on the West Industrial Park bicycle improvements to be placed on the next Board of Public Works agenda.

21. Adjournment.

Alderperson Raasch moved, seconded by Alderperson Carpenter to adjourn the meeting at 8:41 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer