



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, August 15, 2022

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Jonathon Hansen

Attendee Name	Title	Status	Arrived
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Vice Chairperson	Present	
Jonathon Hansen	Chairperson	Present	
Chris Renier	Commissioner	Excused	
Sue Sands	Commissioner	Excused	
Adam Turriff	Commissioner	Excused	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the May 16, 2022 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Commissioner
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Mike Fleck, Gene Hackbarth, Jonathon Hansen, Joanne Vomastic-Muka
EXCUSED:	Chris Renier, Sue Sands, Adam Turriff

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

City Planner Peter Schleinz stated that two HPC members have resigned from the commission: Sue Sands and Chris Renier. Mayor Boyd will work on filling these positions. Peter asked HPC members to let staff know if they have any recommendations to fill those positions.

RESULT:	DISCUSSED
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4. Consideration and possible action on the completed Certified Local Government (CLG) Sub-Grant nomination applications for designating two residential properties located at 815 Nicolet AV and 1336 Ridgeway BL as state and federally recognized historic places.

City Planner Peter Schleinz provided a summary of two residential properties which were nominated as state and federally recognized historic places located at 815 Nicolet AV and 1336 Ridgeway BL. Staff requested that the HPC review both applications to determine if they meet the eligibility requirements for the National Register of Historic Places (NHRP) and approve both applications with a statement about meeting NHRP requirements. Gene Hackbarth read letters from the owners of both properties in support of their homes being nominated for listing on the NHRP. Gene Hackbarth moved, seconded by Mike Fleck to approve the CLG sub-grant applications for designating 815 Nicolet AV and 1336 Ridgeway BL as state and federally recognized historic places. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Mike Fleck, Commissioner
AYES:	Mike Fleck, Gene Hackbarth, Jonathon Hansen, Joanne Vomastic-Muka
EXCUSED:	Chris Renier, Sue Sands, Adam Turriff

5. Consideration and possible action on letters that were sent to three property owners at 107 N Broadway ST, 127 N Broadway ST, and 514 Lewis ST to inquire interest in state and federal historic designation.

City Planner Peter Schleinz reported on letters that were sent to three property owners at 107 N Broadway, 127 N Broadway, and 514 Lewis St to inquire interest in state and federal historic designation. No responses of interest were received. Ald. Hansen moved, seconded by Gene Hackbarth, to receive the information and place it on file. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Mike Fleck, Gene Hackbarth, Jonathon Hansen, Joanne Vomastic-Muka
EXCUSED:	Chris Renier, Sue Sands, Adam Turriff

6. Consideration and possible action to revise the letter that the Historic Preservation Commission uses for state and federal designation inquiries.

City Planner Peter Schleinz reviewed the sample letter that the HPC sends out to potential listing on the National Register of Historic Places. He stated that he is looking for input from the HPC members to possibly revise the letter. The concern is that perhaps the letter is too long and/or it provides too much information. Gene Hackbarth requested that the first sentence at the beginning of the third paragraph be changed to "Listing in the NRHP would make you and future owners of the property eligible for historic tax credits for repair, rehabilitation, and upgrade work that you do on the property." In addition, he suggested adding another sentence to that same paragraph that states "Current historic tax credits for commercial property is now 20% federal and 20% Wisconsin tax credits. Current historic tax credits for private property is now 25% Wisconsin tax credit." Ald. Hansen also made the suggestion to modify the first sentence of the fourth paragraph to read "The De Pere Historic Preservation Commission would like to nominate your property for listing in the NRHP at no cost to you." Discussion followed regarding in-person outreach to the homeowner after the letter is sent. Peter noted that a sub-group could be created to address this part of the process for discussion at a future meeting. Mike Fleck moved, seconded by Gene Hackbarth, to approve the suggested changes to be made to the letter. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Commissioner
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Mike Fleck, Gene Hackbarth, Jonathon Hansen, Joanne Vomastic-Muka
EXCUSED:	Chris Renier, Sue Sands, Adam Turriff

7. Consideration and possible action to request that the De Pere Historical Society submit a request for approval of the newly proposed museum plans at 403 N Broadway ST because it is a locally designated historic site. Presentation to be made by Gene Hackbarth.

Gene Hackbarth stated that the De Pere Historical Society is planning on updating the White Pillars Museum at 403 N Broadway St. Because this is a locally designated historic site, he would like to request that staff contact the De Pere Historical Society to request they submit a Certificate of Appropriateness (COA) prior to a developer submitting building plans. City Planner Peter Schleinz reminded the HPC that site plan review authority is held by the De Pere Plan Commission. Ald. Hansen moved, seconded by Gene Hackbarth, to ask staff to remind the De Pere Historical Society that a COA will be required for review and approval by the Historic Preservation Commission prior to obtaining building permits for the museum at 403 N Broadway St. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Mike Fleck, Gene Hackbarth, Jonathon Hansen, Joanne Vomastic-Muka
EXCUSED:	Chris Renier, Sue Sands, Adam Turriff

8. Consideration and possible action to locally designate the "George E. Bowman House" (house only) at 933 Oakdale AV as a local historic structure. (ED-139). *

Gene Hackbarth submitted a request to designate his home at 933 Oakdale Avenue as a local historic structure or site. The home was built in 1928, with a back porch addition built in 2012. It has been designated as contributing to the Randall Avenue Historic District on the national and state registers as the George E. Bowman House. A very prominent citizen, James Martin, lived in this house. He served on the Parks Board for several years. He was also honored by the City of De Pere by the naming of Jim Martin Park on Libal Street. Ald. Hansen suggested the item be tabled in order for the property owner to submit a request with data that addresses the criteria of Municipal Code Section 38-4 for review and consideration (including a narrative and historic/current photographs) prior to a Historic Preservation Commission recommendation being made to the Common Council. Gene Hackbarth moved, seconded by Mike Fleck, to table the item to the next meeting to allow for more time to prepare the necessary documents. Upon vote, motion carried unanimously.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Next: 10/17/2022 6:00 PM Gene Hackbarth, Vice Chairperson
SECONDER:	Mike Fleck, Commissioner
AYES:	Mike Fleck, Gene Hackbarth, Jonathon Hansen, Joanne Vomastic-Muka
EXCUSED:	Chris Renier, Sue Sands, Adam Turriff

Adjournment

Mike Fleck moved, seconded by Joanne Muka, to adjourn the meeting at 6:40 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker