



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, August 16, 2021

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Mike Fleck	Chairperson	Present	
Sue Gerrits	Commissioner	Present	
Gene Hackbarth	Vice Chairperson	Present	
Jonathon Hansen	Aldersperson	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the June 21, 2021 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Fleck, Gerrits, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka

3. Public comments upon matters not on the agenda.

There were no public comments.

RESULT:	DISCUSSED
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4. Consideration and possible action to review qualified consultants that can prepare state and federal nomination documentation, and recommend one consultant to Common Council for the historic designation of three residential properties located at 1218 Fox River DR, 815 Nicolet AV, and 1336 Ridgeway BL.*

City Planner Peter Schleinz provided a summary of the RFP process and reported that staff received two responses to the RFP, which was sent to 17 consultants. Both candidates have at least 10 years of experience in the field. The UW-Milwaukee consultant has a 3 month shorter timeline to complete the project. Gene Hackbarth noted that he did not see a completion date on Tim Heggland's proposal. Gene suggested that the HPC contact Tim Heggland to get a specific date of when he will finish the project before the HPC votes on this item. He also noted that he has confirmed with the Wisconsin Historical Society that any leftover money that is not used by the consultant could be used for other expenses, including staff time and historical signage. Ald. Hansen agreed with Gene's suggestion to contact Tim Heggland before making a decision. Adam Turriff asked if there a timeline that the grant will expire if it is not used by a certain date. Peter replied that all items must be submitted to the state by early September 2022. Gene Hackbarth stated that the HPC should ask Tim Heggland if he could submit his report to staff no later than June 1, 2022. Discussion followed and everyone was in favor of going with the lower quote in order to use the remaining money for other HPC expenses, such as historic district signage. Gene Hackbarth moved, seconded by Adam Turriff, to

approve Tim Heggland as the consultant, provided that he can submit his report by the deadline of June 1, 2022 at a cost of \$6000. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Fleck, Gerrits, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka

5. Consideration and possible action for specific future projects that should be considered by HPC for CLG sub-grant funding in year 2022. Presentation by Vice-Chair Gene Hackbarth.

Gene Hackbarth provided a list of four individual properties that were potentially eligible for listing on the state and national registers. (pulled from the list on page 17 of the 2017 survey.) Gene suggested that if the HPC members were in agreement, the property owners should be notified of the possible nomination and if interested, the HPC would help them complete the necessary nomination paperwork. Sue Sands noted that one of the houses was currently for sale. Adam Turriff suggested that the HPC hold off on sending a letter until the new homeowner has been determined. Gene Hackbarth moved, seconded by Ald. Hansen, to ask staff to reach out to the property owners at 416 George St, 514 Lewis St, and 405 S Wisconsin St to see if they were interested in state and national designation. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Fleck, Gerrits, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka

6. Consideration and possible action for three business properties that did not express an interest in local designation as historic structures and/or historic sites in year 2021. Presentation by Ald. Jonathon Hansen.

Ald. Hansen requested a discussion on local designation of properties in the City of De Pere. He stated that unless a building is listed on the local register, the property owner can do whatever they want with their building, including painting a mural on it. He stated that he received several comments from concerned citizens when the murals went up on several buildings in the downtown. He discovered that only 3 properties in De Pere are listed on the local register: White Pillars, Polo Resto, and the James Harbridge House at 503 Fulton Street. He added that the HPC sent out letters last year to three properties to see if any was interested in local designation, but no one expressed an interest. Gene Hackbarth suggested that the HPC plan to present an informational presentation on local designation next year, with staff mailing out a letter to all property owners who are listed on the state and national registers. Ald. Hansen made a motion to receive and place the item on file, seconded by Mike Fleck. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Mike Fleck, Chairperson
AYES:	Fleck, Gerrits, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka

Adjournment

Gene Hackbarth moved, seconded by Ald. Hansen, to adjourn the meeting at 6:50 pm. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker