



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, August 17, 2015

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Commissioner Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Commissioner	Present	
Sue Sands	Commissioner	Present	
Kate Sabel	Commissioner	Excused	
Adam Turriff	Commissioner	Present	

Also present: City Planner Sarah Wallace and City Administrator Larry Delo.

2. Approval of the minutes of the July 20, 2015 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sands, Turriff
EXCUSED:	Kate Sabel

3. Update from Students on the Front Street Mural Project.

There were no students present at the meeting to provide an update.

4. Review and Comment on the progress of the SNC Historic Building Research/Tour Project.

Gene Hackbarth reported that the project is moving forward, and a good portion of the text is set for the brochure. St. Norbert College is working out the details with the De Pere Historical Society to use their photos. They will have plenty of time to complete the project before SNC Day, which is scheduled for Saturday, September 19th.

5. Update on the Irwin School Development Project.

Staff reported that the proposed project for this site has been pulled. The site will exist as it is today with the current owner.

6. Request to Apply for a 2016 Certified Local Government Sub-grant for the completion and update of the City of De Pere's 2001 Intensive Survey. *

Gene Hackbarth stated that the 2001 Intensive Survey is due for an update, as recommended by the state Historical Society, to add any buildings that are now over 50 years of age. He recommended that the Commission send a Letter of Intent to the Wisconsin Historical Society requesting a CLG grant to cover the cost of updating the survey. Gene and Brian Netzel will work together to compose the letter, which is due September 11th. These subgrants are only available to CLG communities; while not guaranteed, intensive surveys do get a higher rating than other projects that are being proposed. Gene noted that De Pere has a good reputation for applying and receiving

grants. Sue Sands motioned, seconded by Adam Turriff, to move forward with the application process. Upon vote, motion carried unanimously.

7. Review and Recommendation on the Historic Preservation Commission Budget for 2016.

City Planner Sarah Wallace provided an overview of the 2016 draft budget for the Historic Preservation Commission. She noted that the Seminars and Conferences category was reduced while Mileage was increased, to reflect actual spending from previous years. Gene Hackbarth motioned, seconded by Brian Netzel, to request that the Seminars & Conferences budget be increased by \$300 due to next year's Convention of the Wisconsin Association of Historic Preservation Commissions being held in De Pere. Upon vote, motion carried unanimously. Gene Hackbarth motioned, seconded by Adam Turriff, to replace the phrase "historical heritage" with "cultural heritage" in the last sentence of the Cost and Benefits of Program and Services section of the budget. Upon vote, motion carried unanimously.

8. Discussion and approval of funding for DPHPC members to attend the 2015 Local History and Historic Preservation Conference.

Commission members discussed attendance at the Local History and Historic Preservation Conference in Middleton on October 9th-10th. Any members who plan to attend should notify staff member Carey Danen. There is a 10% discount for conference registration prior to August 21st.

9. Future Agenda Items.

Gene Hackbarth requested that members from the Brown County Master Gardener Association be invited to present on their beautification project along the Riverwalk.

Adjournment

Scott Crevier motioned, seconded by Brian Netzel, to adjourn the meeting at 6:17 P.M. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen