



# Historic Preservation Commission

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Final Minutes

Monday, August 17, 2020

6:00 PM

#### Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

| Attendee Name        | Title            | Status  | Arrived |
|----------------------|------------------|---------|---------|
| Mike Fleck           | Chairperson      | Present |         |
| Gene Hackbarth       | Commissioner     | Present |         |
| Jonathon Hansen      | Aldersperson     | Present |         |
| Brian Netzel         | Vice Chairperson | Present |         |
| Sue Sands            | Commissioner     | Present |         |
| Adam Turriff         | Commissioner     | Present |         |
| Joanne Vomastic-Muka | Commissioner     | Present |         |

Also in attendance: City Planner Peter Schleinz.

2. Approval of the minutes of the March 16, 2020 Historic Preservation Commission meeting.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                      |
| <b>MOVER:</b>    | Sue Sands, Commissioner                                         |
| <b>SECONDER:</b> | Adam Turriff, Commissioner                                      |
| <b>AYES:</b>     | Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka |

3. Staff recommendation and possible action regarding nomination documentation for the proposed Mansion Street WWII Defense Homes Historic District.

City Planner Peter Schleinz reviewed the nomination documentation for the proposed Mansion Street District. Adam Turriff moved, seconded by Mike Fleck, to accept the nomination documents and approve the forwarding of the nomination documents to the Wisconsin Historical Society for consideration as a historic district in De Pere. Upon vote, motion carried unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                      |
| <b>MOVER:</b>    | Adam Turriff, Commissioner                                      |
| <b>SECONDER:</b> | Mike Fleck, Chairperson                                         |
| <b>AYES:</b>     | Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka |

4. Staff recommendation and possible action regarding nomination documentation for the proposed Daviswood Ranch Homes Historic District.

City Planner Peter Schleinz reviewed the nomination documentation for the proposed Daviswood Ranch Homes Historic District. Mike Fleck moved, seconded by Gene Hackbarth, to accept the nomination documents and approve the forwarding of the nomination documents to the Wisconsin Historical Society for consideration as a historic district in De Pere. Upon vote, motion carried unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                      |
| <b>MOVER:</b>    | Mike Fleck, Chairperson                                         |
| <b>SECONDER:</b> | Gene Hackbarth, Commissioner                                    |
| <b>AYES:</b>     | Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka |

5. Staff recommendation and possible action regarding the 2020 Local History & Historic Preservation Conference being held virtually on October 21-23, 2020.

City Planner Peter Schleinz invited the HPC members to discuss the 2020 Local History & Historic Preservation Conference that is being held virtually on October 21-23, 2020. He noted that there is a larger amount in the budget than in past years due to COVID-19, which caused a spring conference to be completely cancelled. Gene Hackbarth explained that the final schedule has not come out yet, but the schedule should be coming out by the end of August. Gene indicated that he would like to attend the conference. Mike Fleck added that he would also like to attend the virtual conference. Adam Turriff asked if there is a cost to attend. Peter Schleinz stated that the organizers have not announced if there will be a cost. Adam Turriff moved, seconded by Sue Sands, to approve whoever would like to attend, as long as it is below the budget of \$750. Upon vote, motion carried unanimously. City Planner Peter Schleinz added that all attending members should register for the conference on their own, keep all virtual receipts, if any, and then file for reimbursement with staff after the conference.

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| <b>RESULT:</b> | <b>ADOPTED [UNANIMOUS]</b>                                      |
| <b>AYES:</b>   | Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka |

6. Staff recommendation and possible action regarding the logo used on historic district street signage.

City Planner Peter Schleinz presented the three sign options. He explained the reason to review the sign options is because there has been a rebranding and a new City logo. Staff is asking for a recommendation from the HPC for signs going forward. Discussion followed and option 3 was noted as the preferred option. Sue Sands moved, seconded by Mike Fleck, to approve Option #3. Upon vote, motion carried unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                      |
| <b>MOVER:</b>    | Sue Sands, Commissioner                                         |
| <b>SECONDER:</b> | Mike Fleck, Chairperson                                         |
| <b>AYES:</b>     | Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka |

7. Future Agenda Items.

Mike Fleck reported that the De Pere Locks historic sign will need to be moved to a new location because James Street is going to be redone. Right now it is located by the Union Hotel where the fountain used to be. Gene Hackbarth agreed that it should be removed and stored until the HPC can determine a new location for the sign, possibly near the locks. This item will possibly be discussed at a future meeting. Gene Hackbarth asked if there will be a discussion of the 2021 HPC budget in the near future. City Planner Peter Schleinz stated that the 2021 budget will remain as is, unless there is a reason to adjust it. No member gave a reason to adjust the budget. Peter noted that he will send a copy of the 2021 budget to all HPC members.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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Adjournment

Gene Hackbarth moved, seconded by Mike Fleck, to adjourn the meeting at 6:25 pm. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker