



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, August 18, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Excused	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the August 4, 2020 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

3. Recommendation from Finance/Personnel Committee to Deny Request for Creation of an Ordinance to Create a No Wake zone for Certain Sections of the Fox River within the City Limits of De Pere.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

4. Determine funding mechanism to cover \$35,818 low-bid budget exceedance for Legion Park Restroom Building.

Parks Director Marty Kosobucki explained that staff has proposed that the overage should be paid out of unassigned reserves. Aldersperson Raasch expressed concern that the City has had a number of projects over budget, and should not keep defaulting to unassigned reserves. City Administrator Larry Delo stated that the City used to have a contingency fund for this type of issue, but Council removed that about 10 years ago and decided that overages should come from unassigned reserves. Finance Director-Treasurer Joe Zegers stated that if this item is approved tonight, unassigned reserves will

still be at roughly 36% of the current year budget. He noted that Council had approved a range of 25-35%.

Discussion followed regarding shared revenue expectations for next year. Alderperson Carpenter asked if the overage could come from park dedication fees. City Attorney Judy Schmidt-Lehman explained that City ordinance does not allow those funds to be used for this purpose; those funds are only for open space acquisition or preparation of park plans.

Alderperson Raasch asked about the reason for the budget exceedance. Marty explained that this type of project is typically coordinated with the Engineering department, but due to their schedule a consultant had to be hired. Secondly, the City made a decision to include family style restrooms, which added to the cost.

RESULT:	APPROVED [5 TO 2]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina
NAYS:	Raasch, Ruh
EXCUSED:	Nelson

5. Recommendation from the Board of Public Works to approve Entrance Sign Replacement Proposal from Fox City Sign, LLC in the amount of \$21,828.29 with the additional funding of \$3,828.29 from the City Administrator Budget Operating Supplies Account for City Promotional Branding

Public Works Director Scott Thoresen reported that the board chose to go with the more expensive option because the signs are at the entrances to the City, and this design option stood out a little more. Discussion followed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

6. Ordinance #20-12 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations (Parking Restrictions).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

7. Resolution #20-85 Authorizing Industrial Service Agreement Between the City of De Pere and the Brown County Port and Resource Recovery Department [Leachate Facility; 2073 Enterprise; (Parcel ED-344-104-5)]

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

8. Resolution #20-86 Authorizing Agreement for Consulting Services Between the City of De Pere and SUEZ Advanced Solutions/Utility Service Co., Inc. (Water Tower Mixers for Matthew Street and Merrill Street Water Towers).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

9. Resolution #20-87 Approving Memorandum of Understanding With the League of Wisconsin Municipalities (Leaf Collection Study 2020-2023)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

10. Resolution #20-88 Authorizing Agreement Regarding the Sale and Purchase of Business Park Property Between the City of De Pere and NMW Holdings, LLC (Parcel WD-L179-8)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

11. Resolution #20-89 Resolution Establishing Non-Lapsing Funds as of December 31, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

12. Resolution #20-90 An Initial Resolution Authorizing the Sale and Issuance of General Obligation Promissory Notes; and Certain Related Details.

Justin Fisher from Baird presented an overview of the bond market and the City's borrowing. He reported that even after these borrowings, the City has good capacity and is in excellent financial shape.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

13. Resolution #20-91 An Initial Resolution Authorizing the Sale and Issuance of Taxable General Obligation Promissory Notes; and Certain Related Details.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

14. Resolution #20-92 Authorizing Software Subscription Contract with SeamlessDocs (Online forms and payment Solutions).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Eserkaln, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

15. Resolution #20-93 Ratifying Mayoral Proclamations Issued from July 4, 2020 through August 14, 2020.

Alderperson Raasch stated that he will not support this proclamation because he feels that Council needs to be involved before the money is spent. City Administrator Larry Delo explained the rationale was to try to move some of these projects forward to meet the deadline for Routes to Recovery reimbursement. Discussion followed.

RESULT:	ADOPTED [5 TO 2]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina
NAYS:	Raasch, Ruh
EXCUSED:	Nelson

16. Resolution #20-94 Ratifying Fire Department Public Safety Grant Application (Wisconsin Public Service Foundation Rewarding Responders Grant).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

17. Status Update Regarding Cultural District Master Plan.

18. COVID-19 update from Health Department (request of Ald. Raasch).

19. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Nelson

20. Operator License applications.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve New Operator applications #1-7. Upon vote, motion passed unanimously.

21. Future agenda items.

Alderperson Kundinger requested an overview of the upcoming election process, including absentee voting and potential polling place changes.

Alderperson Carpenter requested information on businesses that have experienced a coronavirus outbreak. City Attorney Judy Schmidt-Lehman stated that her office will work with the Health Department to see if this is something that can be done.

22. Discussion and Possible Action Concerning Temporary Absences in Fire Department Battalion Chief Position.

Alderperson Raasch moved, seconded by Alderperson Eserkaln to close the meeting at 8:35 PM. Upon vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Ledvina to open the meeting at 8:57 PM. Upon vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Eserkaln to approve the request for acting battalion chief pay. Upon vote, motion carried unanimously.

23. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Ledvina to adjourn the meeting at 9:00 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk