



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, August 18, 2020

7:00 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **August 18, 2020** at **7:00 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

Call to Order

1. Roll Call
2. Approval of the minutes of the Aug. 4, 2020 License Committee meeting.
3. Operator License applications.*
4. Discussion of alcohol beverage license enforcement policy guidelines (request of Ald. Ledvina).
5. Adjournment.

Respectfully Submitted,

Ann Ledvina Deputy Clerk Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library
De Pere Chamber of Commerce
Alexis Anderson
Sean Day
Anthony Goeb
Cory LeMense
Amy Pagenkopf
Jennifer Peterson
Samantha White



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: August 18, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Approval of the minutes of the Aug. 4, 2020 License Committee meeting.

ATTACHMENTS:

- 8-4-20 License Committee Minutes_Draft (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, August 4, 2020

7:00 PM

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dan Carpenter.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderperson	Present	
Mike Eserkaln	Alderperson	Present	
Shana Defnet Ledvina	Alderperson	Present	

Also present: Assistant City Attorney Kristen Johnson and City Clerk Carey Danen.

2. Approval of the minutes of the July 21, 2020 License Committee meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Dan Carpenter, Mike Eserkaln, Shana Ledvina

3. Operator License applications.*

Alderperson Carpenter moved, seconded by Alderperson Eserkaln to approve New Operator applications #1-5. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve Temporary Operator applications #1-8. Upon vote, motion carried unanimously.

4. Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor license for Paintin' Pottery II or Bead It, LLC (DBA Paintin' Pottery), 520 George St. Submitted by Paintin' Pottery II or Bead It, LLC, Agent: Carolyn J. Caffrey, De Pere, WI.*

Alderperson Carpenter asked if the request can be approved before the owner/agent has obtained an operator license. Staff confirmed this, explaining that Ms. Caffrey will have the privilege of an operator license as the agent, and will just have to submit proof of having taken the responsible beverage server course. Alderperson Ledvina asked for confirmation that painting studios are an acceptable business type for a licensed establishment. Assistant City Attorney Kristen Johnson confirmed this.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Dan Carpenter, Mike Eserkaln, Shana Ledvina

5. Future agenda items.
None.

6. Adjournment.

Aldersperson Carpenter moved, seconded by Aldersperson Eserkaln to adjourn the meeting at 7:05 PM. Upon vote, the motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: August 18, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Operator License applications.*

ATTACHMENTS:

- Operator List_8-18-20 (PDF)

CITY OF DE PERE
License Committee - August 18, 2020

New Operator License Applications	
1	ANDERSON, ALEXIS E.
2	DAY, SEAN T.
3	GOEB, ANTHONY J.
4	LEMENSE, CORY P.
5	PAGENKOPF, AMY C.
6	PETERSON, JENNIFER N.
7	WHITE, SAMANTHA T.

Attachment: Operator List_8-18-20 (9912 : Operator License applications. *)



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: August 18, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Discussion of alcohol beverage license enforcement policy guidelines
(request of Ald. Ledvina).
