



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Thursday, August 19, 2021

8:00 AM

Nicolet Conference Room and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **August 19, 2021** at **8:00 AM** in the **NICOLET CONFERENCE ROOM, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

The public may attend the meeting either in person in the Nicolet Conference Room or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

I. Call to Order

1. Roll Call.
2. Public Comment Period.
3. Approval of the minutes of the June 24, 2021 Police and Fire Commission Meeting.
4. Update on the Police Chief Recruitment Process.
5. Confirmation to the Appointment of a Police Officer.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

6. Future agenda items.
7. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Police and Fire Commission
Mayor

Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator
City Attorney
Bulletin Boards
Library/News Media



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 19, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Public Comment Period.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 19, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the June 24, 2021 Police and Fire Commission Meeting.

ATTACHMENTS:

- 2021-06-24 Police and Fire Commission - Minutes Draft (PDF)



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, June 24, 2021

8:15 AM

Nicolet Conference Room and Virtual

I. Call to Order

The meeting was called to order at 8:20 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Brittany Bell	Commissioner	Excused	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayme Sellen	Commissioner	Excused	
Maureen Vanden Hogen	Commissioner	Present	

Also present were: Police Chief Derek Beiderwieden, Human Resources Director Shannon Metzler, Human Resources Generalist Tracy Hood

2. Public Comment Period.

3. Approval of the minutes of the March 31, 2021 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maureen Vanden Hogen, Commissioner
SECONDER:	Jeffrey Ritter, Commissioner
AYES:	Ted Penn, Jeffrey Ritter, Maureen Vanden Hogen
EXCUSED:	Brittany Bell, Jayme Sellen

4. Discussion and Possible Action on the Police Chief Recruitment Process.

No action taken.

5. Final Oral Exam - Police Officer Candidates.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session for the purpose of conducting police officer oral interviews.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as may be permitted by law.

Moved by Commissioner Maureen Vanden Hogen to go into closed session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

Moved by Commissioner Jeffrey Ritter to resume in open session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

6. Creation of Police Officer Eligibility List.

Moved by Commissioner Maureen Vanden Hogen to put three (3) candidates on the eligibility list. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

7. Future agenda items.

None.

8. Adjournment.

Moved by Commission President Ted Penn to adjourn the meeting at 12:00 p.m. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried.

Respectfully submitted,
Kay Lenzen



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 19, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Update on the Police Chief Recruitment Process.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: August 19, 2021

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Confirmation to the Appointment of a Police Officer.

ATTACHMENTS:

- 2021.08.19 PFC Police Officer Recommendation Memo (PDF)

CITY OF DE PERE
POLICE DEPARTMENT

MEMORANDUM

To: Police and Fire Commission

From: Derek A. Beiderwieden, Chief of Police

Date: August 11, 2021

Subject: Police Candidate Hiring Recommendation

The police department has one vacant police officer position. A list of potential candidates was approved in June 2021 by the Commission in order to fill vacancies. One candidate from the list has been selected contingent upon successfully passing the medical screening. The candidate has already successfully passed the background check and psychological exam.

I therefore submit for your consideration Aaron Alberts with the recommendation to contingently confirm hiring him for the position of police officer for the City of De Pere.

Mr. Alberts comes to us with two years of experience in Hudson, WI as a police officer. He will be a great addition to the department.

I recommend confirming Aaron Alberts for the position of police officer with the City of De Pere.

Thank you in advance for your consideration.