Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Thursday, December 20, 2018	6:30 PM	De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Dean Raasch	Alderperson	Present	
George Brown	Board Member	Excused	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Lydia McMorrow	Teen Advisor	Present	
William Soquet	Teen Advisor	Late	

II. Action Items

1. Approve Board of Park Commissioners Minutes from the November 15, 2018 Meeting.

Sue Schinkten moved to approve the minutes from the November 15, 2018 Board of Park Commissioners minutes, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

2. Approve proposal for VFW Playground replacement.

Marty Kosobucki gave a brief summary of the playground options. Information was posted on Facebook and letters were sent to neighboring residents, inviting them to come in to view and vote for their favorite proposal. From the resident and staff votes, option 2 by Lee Recreation received the most votes. All proposals are ADA compliant and it will have the poured in-place surfacing.
Discussion followed.
Sue Schinkten moved to approve option 2 by Lee Recreation for the VFW Playground replacement, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

3. Consider policy change for renting fields to private user groups.

Marty Kosobucki commented on the proposed policy change for renting fields. Currently there are diamonds that are not being used, which results in the fields being hard to maintain and a loss of revenue. This is a short term solution to address the fields that are not being rented and generate some income.
Alderperson Lueck agreed that this is a short term solution and that other things need to be addressed, like subsidies provided to youth organization and non- resident fees.
Alderperson Raasch feels youth sports and activities are not being supported as they should be. The bigger issue is how to do more for youth activities within the city. If more money was put into youth activities, field usage will increase.
Alderperson Lueck moved to approve the policy changes for renting fields to private user groups, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

4. Approve consulting agreement for bidding and project managment of Bomier Boat Launch renovation.*

Marty Kosobucki explained that when reviewing the quotes, it was noted that the estimate from Graef did not include everything. After talking with the consultant at Graef, their quote would be an additional $5,100 for a total of $33,500. The additional cost doesn't change staff recommendations.
Discussion followed.
Alderperson Jennings verified that with the addition, the quotes from both Graef and Cedar are comparable.
Sue Schinkten moved to approve the consulting agreement with Graef for bidding and project management of the Bomier Boat Launch renovations, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

5. Approve public input plan for replacement pools at VFW and Legion Parks.

Alderperson Raasch moved to approve the public input plan for replacing the pools at VFW and Legion Parks, seconded by Bill Volpano.
Discussion followed.
Marty Kosobucki commented that within the public input plan, there is an in-person forum planned. The first week of January is being targeted for this meeting. It was decided that the public input forum will be held on Monday, January 7, 2019 at the lower level of the Community Center at 6:00 pm. There will also be an online survey put out prior to the meeting, which will be available for people unable to attend the meeting. The questions on the survey will be the same as what will be asked at the forum.
William Soquet arrived at 7:40 pm.

Alderperson Jennings questioned the wording of the survey and if the survey was part of the approval.
Sue Schinkten moved to open the meeting to public comment at 6:55 pm, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.
Alice Wood, Katie Cariou, and Adriane Burns gave input to the questions on the survey.
Sue Schinkten moved to return to regular order at 6:59 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.
Discussion regarding the survey questions followed.
Sue Schinkten recommended to change the wording in questions 5 to include "and activities" after "features". Question 5 would read: Please describe in 250 words or less what features and activities you would like to see in the new aquatic facilities.
Alderperson Jennings suggested adding a question after #4 to read: "If it meant a greater variety of aquatic features, would it be acceptable if the aquatic facilities were different or complimentary? Yes, no, or no opinion."
Alderperson Raasch suggested replacing question #4 with Alderperson Jennings question.
Bill Volpano questioned #6 and if it was necessary.
Alderperson Jennings moved to amend the wording in question #5 to include "and activities" as recommended by Sue Schinkten, and change question #4 to read "If it meant a greater variety of aquatic features, would it be acceptable if the aquatic facilities were different or complimentary? Yes, No or No Opinion" seconded by Alderperson Lueck. Upon vote, the motion passed unanimously.
The above motion by Alderperson Raasch to approve the public input plan for replacing the pools at VFW and Legion Parks passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

6. Consider Action in Razing VFW Pool and Pool Building.*

Marty Kosobucki explained the money from the referendum that passed would be available to use for the demolition of the pool, but it would need to be requested from City Council. Estimates were received, but we were only able to get two. With this being a maintenance type project, it does not need to go out for state bids.
Discussion followed.
Alderperson Raasch questioned the big discrepancies in the two estimates.
Alderperson Jennings questioned the fill material.
Alderperson Raasch questioned if we worked with Ostrenga in the past.
Randy Soquet asked if the hole is filled, will it be more to construct the aquatic facility.
Bill Volpano moved to request funding from City Council for $94,664 for Ostrenga Excavating to raze the VFW pool and building, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Volpano, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

7. Approve amendment with Graef Consulting for pool design.*

Alderperson Hansen was present to discuss the amendment for the aquatic facility design. He appreciates the opportunity for the public to provide feedback on the design options; however he is concerned that the current proposal by Graef may be too limited. The proposal is to provide only one conceptual design for VFW and two for Legion and feels that this should be increased to provide an additional design at each facility. It will cost more, but there is $150,000 available for aquatic facility design, so there are funds available for the additional designs.
Discussion followed.
Alderperson Jennings feels that although Graef has done a lot of work and provided a lot of information, we probably need at least two designs at VFW.
Alderperson Raasch commented that a lot of time is going to be spent on public input and revising designs based on the feedback. He feels the conceptual design will reflect what the public wants. There is an obligation to spend funds in a fiscal responsible manner and every delay increases the construction costs. With all the data being collected, he is not sure that additional designs will be needed and thinks we need to be careful with the money.
Marty Kosobucki stated that when drafting the amendment, there were thoughts that we would utilize the past knowledge and information from VFW. If starting over, it might be a good idea to have two options available for both pools.
Bill Volpano commented on having different designs on each side of the river.
Alderperson Lueck stated each aquatic center has a different footprint to deal with. At Legion there should be increased parking, but at VFW that is not needed. He likes the idea of having two options for each facility.
Alderperson Jennings feels there should be two designs at each facility and would like to see the designs for both pools happen at the same time.
Alderperson Jennings moved to approve the amendment with Graef consulting for pool design, with the addition of a second design for the VFW aquatic facility and the amended agreement go directly to council for approval, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

8. Request City Council and/or Mayor contact local municipalities for collaborative funding of the two new aquatic facilities.*

Marty Kosobucki commented on funding the new aquatic facilities and the possibility of City Council or the Mayor reaching out to local communities regarding partnering with the construction and operation of the new aquatic facilities.
Alderperson Lueck agrees that the request needs to come from the Mayor and City Council.
Randy Soquet also agrees that the request should come from the Mayor and City Council.
Sue Schinkten made a motion to request City Council and the Mayor contact local municipalities to request collaborative funding of the two new aquatic facilities, seconded by Alderperson Lueck.
Discussion followed regarding non-resident rates.
Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Larry Lueck, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

9. Consider bid for Aerial Lift Truck.*

Marty Kosobucki gave a summary of the aerial lift truck bid.
Alderperson Jennings moved to approve the bid for the aerial lift truck and ask for additional funding, seconded by Alderperson Lueck. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Jennings, Lueck, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	George Brown

III. Discussion Items

1. Discussion on locating splash pad approved in Stadium Tax Funding Plan.

Marty Kosobucki commented that there has been some discussion regarding the stadium tax funding that was dedicated for the splash pad being redirected to the pool. The park board should start discussing the project. If implementing a splash pad is still of interest, then a location needs to be determined. With using the stadium tax money, the project has to be an economic generator, so it should probably be located in the downtown district.
Discussion followed.
Randy Soquet commented that if the splash pad was located near the Fox River Trail it could be an economic generator.
Alderperson Lueck commented that the cultural district plan includes a splash pad and feels it should be kept in the plans.
Alderperson Jennings feels it would be an asset to have in the downtown.
Alderperson Raasch commented on the location of the splash pad in Voyageur Park and the problem with where the old dump is located.
Sue Schinkten questioned where the splash pad is located in the cultural district plan.
Bill Volpano questioned the need for a splash pad with there being an aquatic facility on both sides of the river.
Sue Schinkten moved to open the meeting to public comment at 7:52 pm, seconded by Alderperson Lueck. Upon vote, the motion passed unanimously.
Tina Quigley from Definitely De Pere spoke regarding the economic benefits of splash pads and that the cultural district plan did include a splash pad at Wells Park. Urban parks are important, but they need to be more than just green space to draw people and have an economic impact.
Discussion followed.
Alderperson Raasch questioned the location of Wells Park and being disconnected from downtown.
Sue Schinkten moved to return to regular order at 7:58 pm, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

Alderperson Jennings commented that the funds are dedicated to parks now and the importance of the funds to continue to be allocated there.

RESULT:	**DISCUSSED**

IV. Staff Updates

1. Update on community stage project.

Marty Kosobucki commented that Celebrate De Pere is no longer going to be located at Voyageur Park; it is going to be held at the Brown County Fairgrounds. Also, there has been some discussion of a stage being located at George Street Landing. The Chamber of Commerce will be reviewing this new information and provide an update to the park board.

RESULT:	**DISCUSSED**

2. Staff researching concept of Construction Manager for pool construction.

Marty Kosobucki stated he is researching the concept of a construction manager for the pool construction.

RESULT:	**DISCUSSED**

3. Update on the installation of tennis court lights at De Pere Unified School.

Marty Kosobucki provided an update on the tennis court lighting at De Pere High School. The project was rebid and this time the bids came in favorable. It appears the project will be moving forward in the spring.

RESULT:	**DISCUSSED**

V. Public Comment Period

None.

VI. Future Agenda Items

Alderperson Raasch requested that the community stage be put on future agenda.

VII. Adjournment

Sue Schinkten made a motion to adjourn the meeting at 8:03 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela