



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Thursday, August 21, 2014

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Sue Schinkten	Board Member	Present	
Bill Volpano	Board Member	Excused	
George Brown	Board Member	Present	
Michael Donovan	Aldersperson	Present	
Rod Kowalczyk	Board Member	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	

II. Action Items

1. Approval of Board of Park Commissioners Minutes 7-17-14

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sue Schinkten, Board Member
SECONDER: Lisa Rafferty, Aldersperson
AYES: Schinkten, Brown, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: Bill Volpano

2. Approval of Agreement with St. Mary's Parish for a Before School Kidz Zone Program at Notre Dame Elementary School. *

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lisa Rafferty, Aldersperson
SECONDER: Michael Donovan, Aldersperson
AYES: Schinkten, Brown, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: Bill Volpano

3. Reciprocal Parking Lot Use and Maintenance Agreement. *

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Aldersperson
SECONDER: Rod Kowalczyk, Board Member
AYES: Schinkten, Brown, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: Bill Volpano

4. Review and recommend budget for 2015 Park, Recreation and Forestry Budget.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rod Kowalczyk, Board Member
SECONDER: Sue Schinkten, Board Member
AYES: Schinkten, Brown, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: Bill Volpano

5. Discuss potential improvements at Kelly Danen Park. Marty Kosobucki explained to everyone this item is for discussion only at this time. Marty told the board a study may be the direction to proceed on this item.

Mike Donovan made a motion to open the meeting at 6:45 p.m., seconded by Lisa Rafferty.

Scott Crevier, Alderperson for District #3 spoke with the board about the possibilities for potential improvements at Kelly Danen Park.

Claude Haegers of De Pere spoke with board about the need for playground equipment at Kelly Danen Park for the neighborhood children.

Mike Donovan made a motion to close the meeting at 6:53 p.m., seconded by Lisa Rafferty.

Marty discussed the potentials for improvements with the budget for this year. There was lengthy discussion about the placement of the playground and various items.

RESULT:	DISCUSSED
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6. Consider proposal from the Town of Lawrence for Combined Services. *
Sue Schinkten made a motion to go into closed session, seconded by Rod Kowalczyk at 7:11 p.m.

Rod Kowalczyk made a motion to go back into session, seconded by Sue Schinkten at 7:40 p.m.

Rod Kowalczyk made a motion to refer the proposal from the Town of Lawrence for combined services back to staff and the City Attorney for review and an agreement would then be drafted, seconded by Sue Schinkten. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rod Kowalczyk, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Schinkten, Brown, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	Bill Volpano

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. §19.85(1)(e), the Board may convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Board may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

III. Public Comment Period

None

IV. Future Agenda Items

None

V. Staff Updates

1. Pool Study

Marty Kosobucki reported the pool study is complete and he has reviewed it with the City Administrator. The study will be coming to the Park Board at a later date.

2. Braisher Park

Marty Kosobucki reported the preconstruction will start at Braisher Park next week.

3. Preserve Trail

Marty Kosobucki reported the barricades will be pulled and the trail should be opened shortly.

Marty Kosobucki also reported he is working with the Engineering Department for the study at Optimist Park. The Engineering Department is short handed and it may take some time to complete the process.

VI. Adjournment

Sue Schinkten made a motion to close the meeting at 7:45 p.m, seconded by Rod Kowalczyk.

Respectfully submitted,
Debbie Zierson