



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, August 21, 2023

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Jonathon Hansen

Attendee Name	Title	Status	Arrived
Patrick Boyd	Commissioner	Present	
Mike Fleck	Commissioner	Excused	
Gene Hackbarth	Vice Chairperson	Present	
Adam Turriff	Commissioner	Present	
Jonathon Hansen	Chairperson	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the June 19, 2023 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Patrick Boyd, Gene Hackbarth, Adam Turriff, Jonathon Hansen
EXCUSED:	Mike Fleck

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC.

There were no public comments.

RESULT:	DISCUSSED
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4. Consideration and possible action on the proposed historic district signage project. Presentation by Jonathon Hansen, Adam Turriff, and Mike Fleck.

City Planner Peter Schleinz reported that the sign company has completed the design of the draft signs so the group will want to review the design for any changes that need to be made before approving the design. Once reviewed, the signs will go to print. Gene Hackbarth asked how long the printing process will take. Peter stated that the signs could take 4-6 weeks. He added that the group should come up with a process to notify the homeowners and deliver the signs. The project will be completed by the end of 2023. The HPC asked that the sign proofs be sent to all HPC members for review. Ald. Hansen moved, seconded by Patrick Boyd, to receive the update and place it on file. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Patrick Boyd, Commissioner
AYES:	Patrick Boyd, Gene Hackbarth, Adam Turriff, Jonathon Hansen
EXCUSED:	Mike Fleck

5. Consideration and possible action on the proposed federal and state historic designations of three properties. Presentation by Jonathon Hansen and Mike Fleck.

Ald. Hansen noted that three properties were identified for federal and state designation at the June HPC meeting, and letters were sent out on July 28, 2023 to those properties. The three properties identified are: 107 N Broadway Street, 127 N Broadway Street, and 416 George Street. Ald. Hansen reported that the owners of 127 N Broadway Street reached out to let him know that they are interested in a proposed designation. No feedback was received from the other two properties. Adam Turriff moved, seconded by Gene Hackbarth, to move forward with the proposed designation of 127 N Broadway Street on the federal and state registries. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Turriff, Commissioner
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Patrick Boyd, Gene Hackbarth, Adam Turriff, Jonathon Hansen
EXCUSED:	Mike Fleck

6. Consideration and possible action on the proposed local designation of three commercial properties and three residential properties. Presentation by Jonathon Hansen and Mike Fleck.

Ald. Hansen provided an update on the proposed local designation of three commercial properties and three residential properties. The following six properties were discussed:

Commercial:

Old De Pere Public Library (380 Main Ave)
C.A. Lawton Company (233 N Broadway St)
St. Boniface Roman Catholic Church (400 Grant St)

Residential:

935 N Broadway St (Neo-Georgian)
823 N Broadway St (Dutch Colonial)
807 N Broadway St (Tudor Revival)

Gene Hackbarth suggested adding 922 N Broadway Street to the list of residential properties. He noted that it is located just outside of the North Broadway historic district, but it is a stand-alone property that would qualify. Gene knows the owners and would make personal contact with them.

Discussion followed and it was decided that a letter will need to be drafted to send out to the owners of these properties. Ald. Hansen moved, seconded by Gene Hackbarth, to send out letters to the seven properties to solicit interest in a local designation. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Patrick Boyd, Gene Hackbarth, Adam Turriff, Jonathon Hansen
EXCUSED:	Mike Fleck

7. Consideration and possible action on the proposed letter of intent for a Certified Local Government Sub-Grant. Presentation by Gene Hackbarth.

Gene Hackbarth reported that he drafted & submitted a letter of intent for a Certified Local Government Sub-Grant to nominate the property at 127 N Broadway Street on Federal and State Registries on August 14, 2023. The deadline to submit the application is December 18, 2023. Gene read the response that he received from the Wisconsin Historical Society. Ald. Hansen moved, seconded by Adam Turriff, to receive the letter and place it on file. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Patrick Boyd, Gene Hackbarth, Adam Turriff, Jonathon Hansen
EXCUSED:	Mike Fleck

8. Consideration and possible action on Historic Preservation Commission members attending the 17th Annual Local History & Historic Preservation Conference on October 18-20, 2023 in La Crosse, WI.

City Planner Peter Schleinzi reviewed the details for the upcoming Annual Local History and Historic Preservation Conference on October 18-20, 2023. Gene Hackbarth noted that he would like to attend the conference. The other members all stated that they are unable to attend. Patrick Boyd moved, seconded by Adam Turriff, to allocate funding for Gene to attend the conference. Upon vote, motion carried unanimously, with Gene Hackbarth abstaining from the vote.

RESULT:	ADOPTED [3 TO 0]
MOVER:	Patrick Boyd, Commissioner
SECONDER:	Adam Turriff, Commissioner
AYES:	Patrick Boyd, Adam Turriff, Jonathon Hansen
ABSTAIN:	Gene Hackbarth
EXCUSED:	Mike Fleck

Adjournment

Adam Turriff moved, seconded by Patrick Boyd, to adjourn the meeting at 6:27 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker