



Plan Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, August 22, 2022

7:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 7:00 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Brenda Busch	Commissioner	Present	
Dan Carpenter	Alderman	Present	
Mark Higgins	Commissioner	Present	
Dean Raasch	Alderman	Present	
Shane Raymaker	Commissioner	Excused	
Grant Schilling	Commissioner	Present	

Also present: Development Services Director Daniel Lindstrom, City Planner Peter Schlein and members of the public.

2. Approval of the minutes of the July 25, 2022 Plan Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderman
AYES:	Boyd, Busch, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Shane Raymaker

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Plan Commission. §6-3(f) DPMC.

There were no public comments.

4. Consideration and possible action for a new 6-foot wide non-exclusive easement to be granted to AT&T for fiber fed service under the sidewalk located south from 313-321 Main AV (Part of city owned Parcel WD-917-2). *

City Planner Peter Schlein reviewed the request for a non-exclusive 6-foot wide easement to be granted to AT&T for fiber-fed service under the sidewalk located south of 313-321 Main AV. Staff recommended approval of the easement, subject to the conditions in the report. Grant Schilling asked for clarification on what non-exclusive means. Peter replied that the easement area is not exclusive for AT&T to use for fiber optics only: an easement can be created for others and the uses/users must be approved by the City first. Mayor Boyd moved, seconded by Mark Higgins, to approve the easement and forward to the Common Council for final approval. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Mark Higgins, Commissioner
AYES:	Boyd, Busch, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Shane Raymaker

5. Consideration and possible action on an amended Precise Implementation Plan for a proposed drive-in or convenience food establishment at 1610 Lawrence DR (Parcel WD-D0015-2-1). *

City Planner Peter Schleinz reviewed the amended Precise Implementation Plan for a proposed Taco Bell restaurant at 1610 Lawrence DR. He noted that staff does require that all conditions are met before the PIP is forwarded to the Common Council for final approval. These conditions will be reviewed at the staff level. Staff recommended approval of the PIP subject to the conditions in the report. Ald. Raasch moved, seconded by Grant Schilling, to approve the PIP and forward to the Council for final approval once all conditions have been addressed. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Grant Schilling, Commissioner
AYES:	Boyd, Busch, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Shane Raymaker

6. Discussion about the City's proposed DRAFT Zoning Map.

City Planner Peter Schleinz reviewed changes to the draft Zoning Map. Some of the proposed changes include changes to the zoning district colors, random polygons, and changes that may occur after the draft map. Peter stated that if the Plan Commission members have any changes that should be taken into consideration, they should let staff know before the final draft is approved. This is a discussion-only item so no action is needed.

RESULT:	DISCUSSED
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Adjournment

Mayor Boyd moved, seconded by Brenda Busch, to adjourn the meeting at 6:26 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker