



# Joint Review Board

Regular Untelevised

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

## Final Minutes

Thursday, August 24, 2023

9:30 AM

GoToMeeting

### Call to Order

The meeting was called to order at 9:30 AM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Mark Higgins	Board Member	Present	
Chet Lamers	Board Member	Present	
Dawn Laboy	Board Member	Present	
Cole Runge	Board Member	Present	

Also present: Development Services Director Daniel Lindstrom, City Administrator Larry Delo, City Attorney Tony Wachewicz, and Finance Director Pamela Manley.

2. Approval of the minutes of the August 2, 2022 Joint Review Board meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Boyd, Mayor
<b>SECONDER:</b>	Mark Higgins, Board Member
<b>AYES:</b>	Boyd, Higgins, Lamers, Laboy, Runge

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Joint Review Board. §6-3(f) DPMC.

There were no public comments.

<b>RESULT:</b>	<b>DISCUSSED</b>
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4. Review Proposed Project Plan Amendment No. 1 and Boundary Amendment No. 2 for Tax Increment District No. 11.

Development Services Director Daniel Lindstrom reviewed the proposed project plan amendment no. 1 and boundary amendment no. 2 for Tax Increment District No. 11. The amendment includes the following steps:

1. Replaced the two previous project plans with a single document.
2. Added several parcels on the north and south side of the boundary.
3. Updated officials and acknowledgements.
4. Updated summary of findings and "but for test".
5. Updated land use information for the mixed-use district type.
6. Updated 12% test (reference only).
7. Updated all maps.

8. Updated project costs and added new categories to comply with TID requirements.

Mark Higgins asked for an update on the Southern Bridge project. Development Services Director Daniel Lindstrom noted that an update could be added as an agenda item at the annual meeting. Cole Runge noted that he will now be serving as the representative for the County in place of Chad Weininger. He stated that he could provide an update on the Southern Bridge at the annual meeting of the Joint Review Board next month. Cole provided a brief summary of the progress on the Southern Bridge but a more in-depth update will be provided at the next JRB meeting.

**RESULT: DISCUSSED**

5. Set the Next Meeting Date for TID No. 11 Amendment and Annual Meeting of the Joint Review Board.

Development Services Director Daniel Lindstrom stated that the annual Joint Review Board meeting can take place anytime after September 26, 2023. Discussion followed and it was decided to hold the annual meeting on Thursday, October 5 at 9:30 am. Staff will send out meeting invites to the members.

**RESULT: DISCUSSED**

Adjournment

Mayor Boyd moved, seconded by Cole Runge, to adjourn the meeting at 10:03 am. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker