



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, September 1, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderman	Present	
Mike Eserkaln	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Amy Chandik Kunding	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Casey Nelson	Alderman	Present	
Dean Raasch	Alderman	Present	
Kelly Ruh	Alderman	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the August 18, 2020 Common Council meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dean Raasch, Alderman
SECONDER: Shana Defnet Ledvina, Alderman
AYES: Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

3. Recommendation from the Board of Park Commissioners to Accept \$500 Donation from Brown County Community Women's Club for Youth Activities/Equipment.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy Chandik Kunding, Alderman
SECONDER: Dean Raasch, Alderman
AYES: Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

4. Recommendation from the Board of Park Commissioners to award the Community Center Insulation and Roofing Project (Project 20-14) to Milbach Construction Services Co. in the amount of \$85,770.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy Chandik Kunding, Alderman
SECONDER: Casey Nelson, Alderman
AYES: Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

5. Recommendation from Plan Commission to approve a proposed extraterritorial 4 lot certified survey map at the 3300 BLK Eiler RD in the Town of Rockland (Parcels R-224, R-229).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

6. Recommendation from Plan Commission to approve a proposed extraterritorial 2 lot certified survey map at 5041 Sportsman DR in the Town of Ledgeview (Part of Parcel D-417).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

7. Discussion and Possible Action Regarding WPS and the City of De Pere East Industrial Park Utility Planning, Funding and Installation.

Development Services Director Dan Lindstrom explained the situation with Wisconsin Public Services' plan to install new overhead utility lines in the East Industrial Park. Staff is proposing to have them placed underground at City cost in order to maintain the aesthetics of the park. Dan then reviewed the three alternatives outlined in the agenda packet. Discussion followed regarding Alternative A - funding through TID 10 or a new TID. Staff also answered questions about the timing of the request and the potential for additional costs due to delaying the scheduled work crew. Public Works Director Scott Thoresen explained that when a permit for this type of work is submitted, it is reviewed to make sure there are no conflicts with other utilities; staff typically does not review for overhead versus underground placement. Dan explained that state statutes allow WPS and other utilities to place services in a manner deemed necessary and appropriate to them.

Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Bob Laskowski from Wisconsin Public Service explained that the utility cannot make a profit from the project whether it is overhead or underground, and only passes along the additional costs charged by the subcontractor. He also answered questions about their bidding process. Business park property owner Robert Shade spoke in favor of placing the utility lines underground. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously.

Discussion followed regarding the proposed alternatives, and the possibility of acquiring an easement within the necessary timeframe. Alderperson Kunding requested clarification from WPS on their construction schedule and on proposed Alternative B. Alderperson Kunding moved, seconded by Alderperson Ledvina to open the meeting. Upon vote, motion carried with Alderpersons Ruh and Raasch voting nay. Bob Laskowski and Robert Shade answered Council members' questions. Alderperson Hansen moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Hansen to approve the placement of underground utility lines, to be funded by TID 10, with initial funding being borrowed from unassigned reserves for TID 10.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

8. Recommendation from the License Committee on a request by Cheyenne M. Blackowl to appear before the License Committee regarding denial of her Operator License application.

Alderperson Carpenter explained that the License Committee took no action because the applicant had technical difficulties and could not dial in to the meeting.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to open the meeting.

Upon vote, motion carried unanimously. The applicant answered Council members' questions. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

9. Recommendation from the License Committee on a request by Kelly L. Bloemer to appear before the License Committee regarding denial of her Operator License Application.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

10. Ordinance #20-11 Creating Section 13-11 Regarding Emergency Procurements (Second Reading).

RESULT:	ADOPTED [6 TO 2]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson
NAYS:	Raasch, Ruh

11. Resolution #20-95 Authorizing Paid Administrative Leave for Required Quarantine from Work and Flexible Scheduling.

Human Resources Director Shannon Metzler explained that the purpose of providing this paid leave is to cover employees who were exposed while working and who also do not earn sick leave. She cited seasonal and part time employees as examples.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

12. Resolution #20-96 Approving Facade Improvement Project and Authorizing Disbursement of Grant (348 Main Avenue; Parcel WD-375).

Alderperson Hansen thanked the business owner for their work on this project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

13. Resolution #20-97 Authorizing Agreement Regarding Redevelopment of Certain Property Between the City of De Pere and Tadych Investment Partners, LLC (123 North Broadway Street; Parcel ED-796).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

14. COVID-19 update from Health Department (request of Ald. Raasch).

Health Director Deborah Armbruster reviewed the information in the daily situational reports. She stated that they are working with any businesses that have questions and are providing them with unified mitigation strategies; they are also working very closely with the schools. She noted that the public can call the Health Department at any time. City Attorney Judy Schmidt-Lehman stated that staff has reached out to the law departments in Stevens Point and La Crosse regarding Alderperson Carpenter's question about maintaining a list of establishments with positive cases.

15. November election updates from the Clerk's office (request of Ald. Kundinger).

City Clerk Carey Danen provided an update regarding turnout projections for the November election, as well as the anticipated number of absentee ballot requests. Voters can track their ballots on myvote.wi.gov, and they can return their ballot via the drop box at City Hall if they choose. She reported that the goal is to operate all four polling locations in November, and that the alternate site for District 2 will be the Swan Club banquet hall on Heritage Road.

16. Operator License Applications.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve New Operator applications #1-6 and 8. Upon vote, motion carried unanimously.

Alderson Carpenter moved, seconded by Alderson Eserkaln to approve New Operator application #7, contingent upon written approval from his probation officer. Upon vote, motion carried unanimously.

17. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

18. Future agenda items.

Alderson Hansen requested that Engineering staff make sure to evaluate future permit applications for above ground versus underground placement of utilities.

19. Adjournment.

Alderson Carpenter moved, seconded by Alderson Ledvina to adjourn the meeting at 8:56 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk