



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, September 3, 2013

7:00 PM

Riverview Conference Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a Regular Meeting of the **License Committee** of the City of De Pere will be held on **September 3, 2013 at 7:00 PM** in the **Riverview Conference Room, 335 South Broadway Street, De Pere, WI 54115.**

I. Roll Call

1. Approval of August 20, 2013 License Committee Meeting Minutes.
2. Operator License Applications
3. Application for a Temporary Class "B" Retailer's License for De Pere Fashion's Night Out
4. Application for a Special Permit Allowing Consumption of Alcohol Beverages on Public Ways. Submitted by Definitely De Pere, Inc. For Fashions Night Out on Thursday, September 5 from 1:00 p.m. - 9:00 p.m.
5. Application for a Temporary Class "B"/ "Class B" Retailer's License for County of Brown Renaissance Faire
6. Public comment period and other announcements.
7. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda sent to:

Mayor

Alderspersons

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Diederich, Matthew

Watson, Allyson

Hendrickson, Kenneth P.

Hendrickson, Patricia L.

Elwell, Alexandra G.

Giannunzio, Kelly M.

La Crosse, Bonnie L.

Lamal, Zachary M.

Nimmer, Kaitlin M.

Radloff, Adam J.

Rosemergy, Chase E.

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: September 3, 2013
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Defnet
SUBJECT: Approval of August 20, 2013 License Committee Meeting Minutes.

ATTACHMENTS:

- LICENSE COMMITTEE MINUTES 08-20-13(PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Heuvelmans, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Kevin Bauer, Bob Heuvelmans

LICENSE COMMITTEE MINUTES

August 20, 2013 – De Pere City Hall

A regular meeting of the License Committee of the City of De Pere was held at 7:00 p.m.

ITEM 1. Committee members present on a roll call were: Alderpersons Kevin Bauer, James Boyd, and Robert Heuvelmans. Others present: City Attorney Judy Schmidt-Lehman and Clerk Shana Defnet.

ITEM 2. Alderperson Boyd moved, seconded by Alderperson Heuvelmans, to approve the minutes of the August 6, 2013 meeting. Upon vote, motion carried unanimously.

ITEM 3. Applications for Operator Licenses were presented:

CITY OF DE PERE - August 20, 2013					
ITEM#	NAME	ADDRESS	CITY	ST	ZIP
TEMPORARY OPERATOR LICENSE APPLICATIONS					
1	OSHEFSKY, NECOLE L.	2053 SHADY LN.	GREEN BAY	WI	54313
PREVIOUSLY TABLED OPERATOR LICENSE APPLICATIONS					
1	MONTANYE, TIFFANY M.	226 E. ALLOUEZ AVE.	GREEN BAY	WI	54301
2	WILLEMS, NATHAN L.	602 MORRIS AVE.	GREEN BAY	WI	54304
3	WILLIAMS, MATTHEW D.	901 CLINTON ST., APT. #1	GREEN BAY	WI	54302
OPERATOR LICENSE APPLICATIONS FOR THE 2012-2014 LICENSING PERIOD					
1	ELWELL, ALEXANDRA G.	610 N. 9TH ST.	DE PERE	WI	54115
2	FLAUGER, IAN J.	1343 CAMELOT	ONEIDA	WI	54155
3	SPEJCHER, JOHN V.	218 S. BUCHANAN ST.	GREEN BAY	WI	54303
4	SWEENEY, HEATHER L.	6770 DEUSTER RD.	GREENLEAF	WI	54126
5	THORNTON, BRENDAN A.	1223 ROBIN ST.	DE PERE	WI	54115
6	THORPE, KARL A.	1725 WESTERN AVE. #4	GREEN BAY	WI	54303
7	WENDTLAND, ADAM J.	2883 MADRID DR.	GREEN BAY	WI	54311
8	WILLIAMS, BRENDA L.	127 S. WISCONSIN ST.	DE PERE	WI	54115

Temporary Operator License Application #1 for Necole L. Oshefsky was presented. Alderperson Bauer moved, seconded by Alderperson Heuvelmans to approve the temporary application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #1 for Tiffany M. Montanye was presented. The applicant was not present, but had prepared a letter for the License Committee members to review. Alderperson Heuvelmans moved, seconded by Alderperson Boyd to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License #2 for Nathan L. Willems was presented. Alderperson Bauer moved, seconded by Alderperson Heuvelmans to open the meeting. The applicant answered the Committee's questions. Previously Tabled Operator License #3 for Matthew D. Williams was presented. The applicant answered the Committee's questions. Alderperson Bauer moved, seconded by Alderperson Heuvelmans to close the meeting. Upon vote, motion carried unanimously. Alderperson Bauer moved, seconded by Alderperson Heuvelmans to approve Previously Tabled Applications #2 and 3. Upon vote, motion carried unanimously.

Operator License #1 for Alexandra G. Elwell was presented. Alderperson Heuvelmans moved, seconded by Alderperson Boyd to table the application. Upon vote, motion carried unanimously.

Operator License #2 for Ian J. Flauger was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Operator License #7 for Adam J. Wendtland was presented. The applicant answered the Committee's questions. Alderperson Bauer moved, seconded by Alderperson Heuvelmans to close the meeting. Upon vote, motion carried unanimously.

Alderson Bauer moved, seconded by Alderson Heuvelmans to approve Operator Licenses #2-8. Upon vote, motion carried unanimously.

ITEM 4. Application for a Temporary Premise Description Change for St. Norbert College, 403 Third St., De Pere, WI., submitted by St. Norbert College, Inc., Agent: Terrie DuBois, 728 Bascom Way, Green Bay, WI 54311 was presented. Alderson Boyd moved, seconded by Alderson Heuvelmans to approve the application. Upon vote, motion carried unanimously.

ITEM 5. Application for a Temporary Class "B" Retailer's License for Beja Shriners Fun in the Sun Car Show, Brown County Fairgrounds, De Pere, WI submitted by Beja Shriners, 1950 Bond St., Green Bay, WI 54303 was presented. Alderson Boyd moved, seconded by Alderson Heuvelmans to approve the application. Upon vote, motion carried unanimously.

ITEM 6. Public Comment Period and other announcements. None.

Alderson Bauer moved, seconded by Alderson Boyd to adjourn the meeting at 7:13 p.m. Upon vote, motion carried unanimously. The next License Committee Meeting will be held on Tuesday, September 3, 2013.

Respectfully submitted,

Shana Defnet
Clerk - Treasurer

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: September 3, 2013
DEPARTMENT: City Clerk-Treasurer
FROM: Vicki Scray
SUBJECT: Operator License Applications

ATTACHMENTS:

- Operator License List 09-03-13 (PDF)

CITY OF DE PERE - SEPTEMBER 3, 2013

ITEM#	NAME	ADDRESS	CITY	ST	ZIP
TEMPORARY OPERATOR LICENSE APPLICATIONS					
1	HENDRICKSON, KENNETH P.	310 LANTERN LN.	DE PERE	WI	54115
2	HENDRICKSON, PATRICIA L.	310 LANTERN LN.	DE PERE	WI	54115
PREVIOUSLY TABLED OPERATOR LICENSE APPLICATIONS					
1	ELWELL, ALEXANDRA G.	610 N. 9TH ST.	DE PERE	WI	54115
OPERATOR LICENSE APPLICATIONS FOR THE 2012-2014 LICENSING PERIOD					
1	GIANNUNZIO, KELLY M.	1245 7TH ST.	GREEN BAY	WI	54304
2	LA CROSSE, BONNIE L.	1836 LENWOOD AVE.	GREEN BAY	WI	54303
3	LAMAL, ZACHARY M.	1773 BRIARWOOD CT.	DE PERE	WI	54115
4	NIMMER, KAITLIN M.	2820 LIMEKILN RD.	GREEN BAY	WI	54311
5	RADLOFF, ADAM J.	1758 BURGOYNE CT., APT. 46	DE PERE	WI	54115
6	ROSEMERGY, CHASE E.	822 CHRISTIANA ST.	GREEN BAY	WI	54303

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: September 3, 2013

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Temporary Class “B” Retailer’s License for De Pere Fashion's Night Out

ATTACHMENTS:

- De Pere Fashion's Night Out Temp (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Bob Heuvelmans, Alderperson
AYES:	James Boyd, Kevin Bauer, Bob Heuvelmans

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: August 6, 2013

☐ Town ☐ Village ☒ City of De Pere County of Brown

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4:00pm and ending 9:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ non-profit ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Definitely De Pere

(b) Address 111 S. Broadway, De Pere, WI 54115
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized June 22, 2012

(d) If corporation, give date of incorporation June 22, 2012 (non-stock)

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒ (we are a 501(c)3)

(f) Names and addresses of all officers:

President Julie Fink Froese, 515 George St. De Pere

Vice President Scott Hemauer, 113 S. Broadway, De Pere

Secretary Pat Olejniczak, 300 Grant St. De Pere

Treasurer Lance Apts, 371 Main Ave. De Pere

(g) Name and address of manager or person in charge of affair:

Allison Watson, 111 S. Broadway De Pere

Phone #: 920-403-0337

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 106 N. Wisconsin St. (Street will be closed, will be in street)

(b) Lot _____ Block Wisconsin at George

(c) Do premises occupy all or part of building? N/A - outdoors

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Tent will be outside in street

3. NAME OF EVENT

(a) List name of the event De Pere's Fashion Night Out

(b) Dates of event and time: Thursday, September 6th, 6-9pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)Officer _____
(Signature/date)

Date Filed with Clerk 8-15-13

Date Granted by Council _____

AT-315 (R. 5-11)

Definitely De Pere
(Name of Organization)Officer _____
(Signature/date)Officer _____
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Wisconsin Department of Revenue

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: September 3, 2013

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Defnet

SUBJECT: Application for a Special Permit Allowing Consumption of Alcohol Beverages on Public Ways. Submitted by Definitely De Pere, Inc. For Fashions Night Out on Thursday, September 5 from 1:00 p.m. - 9:00 p.m.

ATTACHMENTS:

- 20130830112322501 (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Heuvelmans, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Kevin Bauer, Bob Heuvelmans



DEFINITELY DE PERE

DOWNTOWN DE PERE INC.—A MAIN STREET COMMUNITY

111 S. Broadway
De Pere, WI 54115

August 26, 2013

Dear Mayor Walsh, Committee members and Alderpersons:

This year, on September 5th, we continue the third annual De Pere's FASHION NIGHT OUT event from 6pm-9pm on North Wisconsin St. between George St. and the Seroogy's parking lot entrance.

We are working with the police and public works departments and have obtained the necessary permits for road closure.

We will have music, food, drink, and a fashion show during this event.

Our continued vision is that this event will bring new visitor traffic to De Pere and encourage downtown residents to partake in an evening emphasizing small businesses.

To accomplish this we ask you to

- Grant us a Special Use Permit for the event as part of the street closure
- Grant us a Public Street License for street consumption of alcohol at this event

We look forward to the success of this event and our continued partnership with the City of De Pere!

Sincerely,

Allyson Watson
Executive Director, Definitely De Pere

STREET CLOSURE PERMIT APPLICATION

Please complete the following information and return to the Department of Public Works, 925 S. Sixth St. or Police Department, 325 S. Broadway. Once the information is received, the permit will be reviewed. If approved, you will be sent a copy of the permit.

Shanna Zeitler
Applicant's Name

7/1/2013
Date

113 N. Wisconsin St.
Address

De Pere, WI 54115
City/State

920 347 2720
Phone

☐ Lane ☒ Road ☐ Parking Lane

Description of closure: Wisconsin St in front of Azure & Sweetpea, end @ George
(113 N. Wisconsin) (106 N. Wisconsin)

On the following date/s Sept 5th

Between the hours of 1 pm and 9 pm or ☐ for 24 hours a day.

[Signature]
Applicant's Signature

Azure - Owner
Applicant's Company and Title - please print

Once signed by the Department of Public Works or by the Police Department, you are hereby granted lane closure at the above-mentioned location. Permission is subject to the following provisions:

1. The lane/road closure takes place on the following date/s _____ and between the hours of _____ and _____ or ☐ for 24 hours a day.
2. You notify the De Pere Police @ 920-339-4078 and Fire Department 920-339-4085 when the work begins and ends.
3. You notify all adjacent property owners affected by the closure.
4. You comply with the City's noise ordinance requirements [(Ch. 146) online at www.de-pere.org] which prohibit utility work exceeding noise limits between 10:00 pm and 7:00 a.m.
5. The street and sidewalk will be cleared of all debris resulting from your project.
6. The City is held harmless from any claims arising from injuries or damages caused by the permitted work.
7. Traffic control is conducted in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) to mark the closure. * City to provide traffic control *
8. A Barricade Lending form needs to be completed if barricades are necessary (non-contractors only). The barricades can be picked up and returned to the Municipal Service Center, 925 S. 6th St., between 7:30 am and no later than 2:00 pm. Contractors are to provide their own barricades.

[Signature] ☒ Approved ☐ Denied
Scott Thoresen, P.E. OR Derek Beiderwieden
Director of Public Works Chief of Police

cc: Applicant

Emailed to: PW Director, Street Superintendent, Fire Chief and Police Chief

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: September 3, 2013

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Temporary Class "B"/ "Class B" Retailer's License for County of Brown Renaissance Faire

ATTACHMENTS:

- County of Brown Renaissance Faire Temp (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Bob Heuvelmans, Alderperson
AYES:	James Boyd, Kevin Bauer, Bob Heuvelmans

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

City of De Pere Wis., _____ 20__

To the governing body of the

☐ Town of☐ Village of☒ City of De PereCounty of Brown

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 9-14-13 10:00 AM and ending 9-15-13 4:00 PM and agree to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Bona fide club, church, lodge or society, veteran's organization or fair association):

- (a) Name ABBEY PENNINGS COUNCIL 3955, K&C
- (b) Address 1820 S. OVERLAND RD DE PERE WI 54115
Street ☐ Town ☐ Village ☒ City
- (c) Date organized 1882 (1953) COUNCIL CHARTER
- (d) If corporation, give date of incorporation _____
- (e) Names and addresses of all officers:
President MATTHEW DIEDERICH 1820 OVERLAND DR. DE PERE WI 54115
Vice President PETE NORDEEN 1981 TILLY LN DE PERE WI 54115
Secretary WAYNE VAN ASTEN 1241 DEWIS DR DE PERE WI 54115
Treasurer WAYNE VAN ASTEN 1241 DEWIS DR JOHN WILMET 1242 MONTGOMERY
- (f) Name and address of manager or person in charge of affair: MATTHEW DIEDERICH 1820 OVERLAND RD DE PERE WI 54115 Ph.#: 920-360-5924

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD: BROWN COUNTY FAIR GROUNDS WEST DEPERE WI 54115

- (a) Street number 1500 FORT HOWARD AVENUE
- (b) Lot _____ Block _____
- (c) Do premises occupy all or part of building? ALL
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: _____

Name of Event

a) County of Brown Renaissance Faire

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

KINGDOMS OF COLUMBUS
Name of organization

Officer

(Signature)

Officer

(Signature)

Date Filed

8-27-13 R# 83951

Date Reported to Council or Board

8-26-13

Date Approved _____

License No. _____