



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, September 5, 2017

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **September 5, 2017** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the August 15, 2017 Common Council Meeting.
4. Public comment upon matters not on the agenda or other announcements.
5. Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College.
6. Recommendation from Plan Commission regarding a Proposed Extraterritorial Two Lot Certified Survey Map at the southeast intersection of CTH PP and CTH W in the Town of Rockland (Parcel R-141). Submitted by Steven E. Zeitler, PLS.
7. Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey Map at the northeast intersection of CTH ZZ and Old Military Road in the Town of Rockland (Parcel R-247). Submitted by Aaron P. Schroeder, PLS.
8. Recommendation from Plan Commission regarding an Area Development Plan located southwest from the Lost Dauphin Road and Cross Gate Lane intersection (Parcels WD-D0104, WD-L496, WD-L500-1, WD-L505-1). Submitted by the City of De Pere.
9. Recommendation from the Board of Park Commissioners to Accept Donations of Banners and Signs for Summer Events from Creative Sign.
10. Recommendation from the Board of Park Commissioners to Accept \$300 Monetary Donation from De Pere Area Men's Club for Senior Picnic.
11. Recommendation from the Board of Park Commissioners to accept \$500 donation from Brown County Community Women's Club to Community Center.
12. Ordinance #17-15, Creating Section 7-8(b) De Pere Municipal Code Regarding Removal of Litter and Other Materials From Licensed Establishment Exterior.
13. Ordinance #17-16 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.
14. Ordinance #17-17, Repealing and Recreating §10-5 De Pere Municipal Code Regarding City Administration and Revising Chapter 14 Regarding Re-designation of Zoning Administrator and Attendant Responsibilities.

15. Resolution #17-69, Approving Facade Improvement Project and Authorizing Disbursement of Grant (355 Main Avenue - Parcel WD-918).
16. Resolution #17-70, Authorizing Street Name Change (Armand Court to Armond Court)
17. Resolution #17-71, Authorizing Amendment to Agreement Regarding the Sale and Purchase of Certain Business Park Property Between the City of De Pere and 8 Line Holdings, LLC
18. Voucher Approval.
19. Operator License Applications.
20. Future Agenda Items.
21. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
Mayor
City Administrator
Department Heads
TV, Newspaper & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Bridget O'Connor, O'Connor Connective
Aaron P. Schroeder, PLS CQM INC
Rebecca Verheyden, Up Down Dilly Dally LLC
Steven E. Zeitler, PLS American Surveys LLC
David Marx
Best Built Inc.
Rodney, Patricia and Grace Huth
Mark Fischer
Charles Lanen
Reid and Susan Riggle
Priscilla Schroeder

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: September 5, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the August 15, 2017 Common Council Meeting.

ATTACHMENTS:

- 8-15-17 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, August 15, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on August 15, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Excused
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of allegiance to the Flag. Mayor Walsh invited Boy Scout Sam Van Straten to come forward and lead the Pledge of Allegiance.
3. Approval of the Minutes of the August 1, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public Hearing on a right-of-way vacation for a part of N. Wisconsin Street and part of nearby public alley to the east.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the notice of public hearing was published on July 24th, July 31st and August 7th, 2017 in the Green Bay Press Gazette.

B. Recommendation from the Plan Commission.

The Plan Commission unanimously recommended approval; the vacation facilitates the New Leaf Market project.

- C. Resolution #17-53, Regarding the Vacation of Portions of Public Thoroughfares (300 Blk of North Wisconsin Street adjacent to ED-881 and public alleyway to the east adjacent to ED-874, ED-878, ED-880 and ED-881).

Mayor Walsh declared the public hearing open.

Terese Dwyer, 321 N Michigan Street, addressed the Council. Her property is adjacent to the alley that will be vacated. She asked questions regarding the asphalt that will be torn up by New Leaf, the traffic in the alley, and landscaping. No one else wished to speak and Mayor Walsh declared the public hearing closed and entertained a motion. City Economic Development and Planning Director Kim Flom answered questions for Ms. Dwyer. Discussion followed.

Attachment: 8-15-17 Common Council Minutes (6157 : Approval of the Minutes of the August 15, 2017 Common Council Meeting.)

RESULT:	ADOPTED [7 TO 0]
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson, Raasch
ABSTAIN:	Ryan Jennings

5. Public comment upon matters not on the agenda or other announcements.

Alderperson Jennings announced the last Definitely De Pere Art Walk on Friday, August 18, from 4:00 p.m. to 8:00 p.m. Alderperson Hansen thanked the temporary summer employees for their service to the City.

6. Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College.

RESULT:	ADOPTED [7 TO 0]
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Lueck, Nelson, Raasch
ABSTAIN:	Scott Crevier

7. Recommendation from Plan Commission regarding a Proposed Two Lot Certified Survey Map at the 300 BLK N. Wisconsin Street in De Pere (Parcel ED-881). Submitted by City of De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from the Board of Public Works to Approve the Full Closure for Main Avenue & Lawrence Drive Roundabout During Construction.

Public Works Director Scott Thoresen explained that the construction will require a 60-day closure of Main, which will save an estimated \$400,000 in construction costs. Discussion followed. Alderperson Raasch moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Jon Wieser of Festival Foods requested a construction schedule and shared that he has concerns that drivers will use their parking lot as a short cut instead of using the detour. Public Works Director Scott Thoresen explained that once the City is closer to finishing the design and going to bid out the project that his department will hold meetings with local business owners on the construction schedule. Discussion followed.

Mark Scheighart, property owner where Festival Foods is located, read a prepared statement expressing his wish to have a partial closure of Main, rather than full closure, and proposed a new street going into their lot from behind the existing Walgreens. Discussion followed regarding moving the Lawrence Drive entrance that leads into the Festival parking lot and having this entrance open during the construction. City Economic Development and Planning Director Kim Flom explained that the 9th Street road proposal is a future project slated for the TID. Discussion followed. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderpersons Carpenter and Raasch explained

that they assumed the Lawrence Drive entrance was going to be open during this construction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Recommendation from the Finance/Personnel Committee to accept the Proposed Eagle Scout Project for Fire Department Station #1.

Alderperson Raasch moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Boy Scout Sam Van Straten came forward and explained his project to the Council. He expects to start and complete his project in late September/early October. Alderperson Crevier moved, seconded by Alderperson Jennings to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

10. Recommendation from Finance and Personnel Committee to Accept Donation to Police Department from Shopko Foundation and Kwik Trip Kares

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

11. Recommendation from Finance and Personnel Committee to Accept Pink Flamingo Donation to Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

12. Resolution #17-63, Authorizing Relocation Order For Transportation Purposes (Main Avenue and Lawrence Drive).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

13. Resolution #17-64, Authorizing Release of Utility Easement (300 Block North Wisconsin Street).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

14. Resolution #17-65, Authorizing Storm Sewer Drainage Easements (Oak Water Court and Cornellius Martin Court).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

15. Resolution #17-66, Revising Certain Insurance Requirements in Consultant Agreement Between the City of De Pere and Sparc, Inc. (Strategic Visioning & Branding Initiative).

City Attorney Judy Schmidt-Lehman explained the revision.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

16. Resolution #17-67, An Initial Resolution Authorizing the Sale and Issuance of General Obligation Promissory Notes; and Certain Related Details.

City Finance Director Joe Zegers shared the status of the debt bubble with the Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

17. Resolution #17-68, An Initial Resolution Authorizing the Sale and Issuance of Taxable General Obligation Refunding Bonds; and Certain Related Details.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

18. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

19. Operator License Applications.

CITY OF DE PERE	
License Committee - August 15, 2017	
Previously Tabled Operator License Applications	
1	MARTENS, LAUREN M.
2	BUSCH, SONIA A.
New Operator License Applications	
1	BAKER, TYLER S.
2	BOYER II, GARY D.
3	BRISSON, CHRISTI L.
4	CHRISTENSEN, BENNETT J.
5	ELWELL, DANIELLE D.
6	EVANS, MARY E.
7	GOVIN, DYLAN P.
8	HINZEL, CHRISTOPHER M.
9	JARVAIS, TRAVIS L.
10	KLINKHAMMER, PAUL J.
11	LE MAY, ANDREW D.
12	MACOVEI, INA
13	PARLOW, JOHN L.
14	STIEGLITZ-VAN VONDEREN, SADIE B.
15	WENTLAND, DANIEL V.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #3-15. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Operator License Applications #1 and 2. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

20. Future Agenda Items.

Alderperson Carpenter requested that discussion of the road on 9th Street be placed on the Board of Public Works Agenda

Alderperson Hansen requested an update on the West Industrial Park bicycle improvements to be placed on the next Board of Public Works agenda.

21. Adjournment.

Alderson Raasch moved, seconded by Alderson Carpenter to adjourn the meeting at 8:41 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College.

ATTACHMENTS:

- Temp Premise Description Change_SNC (PDF)

Premise Description Change

5.a

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JULY 1 20 17 ;
ending JUNE 30 20 18

TO THE GOVERNING BODY of the: ☐ Town of }
☐ Village of } DEPERE
☒ City of }

County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY
☒ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ST. NORBERT COLLEGE, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT BRIAN BRUESS</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Vice President/Member			
Secretary/Member	<u>SECRETARY AMY SORENSON</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Treasurer/Member	<u>TREASURER EILEEN JAHNKE</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Agent	<u>CATERING DIRECTOR TERRIE DUBOIS</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Directors/Managers			

3. Trade Name ST NORBERT COLLEGE Business Phone Number 9204031352
4. Address of Premises SEE ATTACHED Post Office & Zip Code 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SEE ATTACHED-FOR DATES OF EXTENSION OF PREMISE

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? ST NORBERT COLLEGE INC

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 27th day of July, 20 17

Patricia A. Wery
(Clerk/Notary Public)

My commission expires 2/14/20

Eileen M. Jahnke
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

Amy Sorensen
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>7-27-17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Extension of Premise for:

Mulva Family Fitness & Sports Center; 601 Third St.

Oct. 14th, 2017, 7:30pm – 12:30 am

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission regarding a Proposed Extraterritorial Two Lot Certified Survey Map at the southeast intersection of CTH PP and CTH W in the Town of Rockland (Parcel R-141). Submitted by Steven E. Zeitler, PLS.

On August 28, 2017, the Plan Commission unanimously recommended approval of the extraterritorial certified survey map, with conditions, by a vote of 4-0.

ATTACHMENTS:

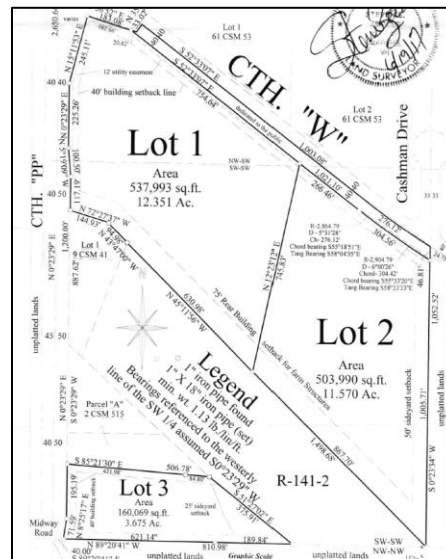
- Extraterritorial CSM - CTH W - Plan Commission Report (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

- ITEM 5:** Recommendation regarding a Proposed Extraterritorial Two Lot Certified Survey Map at the southeast intersection of CTH PP and CTH W in the Town of Rockland (Parcel R-141). Submitted by Steven E. Zeitler, PLS.*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION: Extraterritorial Certified Survey Map Review.*

NOTE: This CSM does not need to include Lot 3 because Lot 3 is not a division of land.

COMMON DESCRIPTION: Town of Rockland, located southeast from the CTH W and CTH PP intersection.

**City of De Pere
Staff Comments**

**Plan Commission
August 28, 2017**

PARCEL NUMBER(S): R-141

EXISTING ZONING: Located in Town of Rockland.

PROPOSED ZONING: None.

SURROUNDING LAND USES: Agricultural and some residential to the north, east, and west.
Natural wooded area with waterway to the south.

COMPREHENSIVE PLAN: The City of De Pere 2010 Comprehensive Plan Update, Future Land Uses map (Figure 2-6), identifies the area as 'Urban Reserve Area (Future Mixed Use).'

APPLICANT/OWNER NAME: Steven E. Zeitler, PLS, Applicant David Marx, Owner
American Surveys LLC 218 Gum Tree Corner Road
7410 Hidden Valley Road Bridgeton, NJ 08302
Maribel, WI 54227-9774

SITE HISTORY: After a review of air photographs, the property has been used for agricultural purposes, with a wooded area in the west end, since 1938. No structures of significant size were identifiable in the air photographs.

The property is not within the Sewer Service Area for the Town of Rockland. There are no known environmentally sensitive areas identified on the property.

STAFF REVIEW: When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

Proposed Lots 1-2 are within the urban reserve area of the City's extraterritorial review jurisdiction. In that area, land divided lots need to have at least 10 acres of land, 300 feet of street frontage, and 300 feet of lot width. Both proposed Lots 1-2 meet the referenced criteria.

Per the recommendation of Brown County Property Listing to improve county boundary records, proposed Lot 3 is on the certified survey map. Lot 3 is not being land divided and does not require a detailed City review due to being a pre-existing lot from the 1980's with no proposed boundary changes.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division, with two proposed new lots greater than 10 acres in size, does not impact the Comprehensive Plan negatively. The third lot is a pre-existing lot with boundaries that are not changing. The site is outside of the sewer service area. The two proposed lot sizes, street frontages, and setbacks meet acceptable City requirements.

REVIEW PROCESS

For extraterritorial Certified Survey Map petitions the Plan Commission recommends either approval, rejection, or approval with conditions. The Common Council reviews the Plan Commission recommendation and makes the final decision on the Certified Survey Map. The anticipated Council review date is September 5, 2017.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the extraterritorial Certified Survey Map and forwarding the map to the Common Council for final approval, subject to:

1. Meeting all other state and local regulations, including the Town of Rockland and Brown County Planning Commission.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW CITY OF DE PERE RECEIVED AUG 10 2017	Fee: \$ 368.00
		Receipt #: 124860
		Date: 8-10-17

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) David Marx	Authorized Representative Steven E. Zeitler	Title Professional Land Surveyor	
Mailing Address 7410 Hidden Valley Road	City Maribel	State wi	ZIP Code 54227
Email Address zeitler99@aol.com	Phone Number (incl. area code) 920-863-8411	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) David Marx	Contact Person	Title	
Mailing Address 218 Gum Tree Corner Road	City Bridgeton	State New Jersey	ZIP Code 08302
Email Address	Phone Number (incl. area code) 609-319-7321	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Southeast of the corner of CTH W and CTH PP	Parcel No. R-141
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SECTION 4: CSM Information

Existing Zoning:	NPWLI
Present Use of Parcel:	AGRICULTURE
Proposed Use of Lots:	LOT 1 - FUTURE AG LOT 2 (RESIDENCE & AG)
LOT 3 Residential	

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steven Zeitler	Title Surveyor	Phone Number 857 4670
Signature of Applicant X [Signature]	Date Signed 7-7-2017	

TO BE COMPLETED BY CITY STAFF

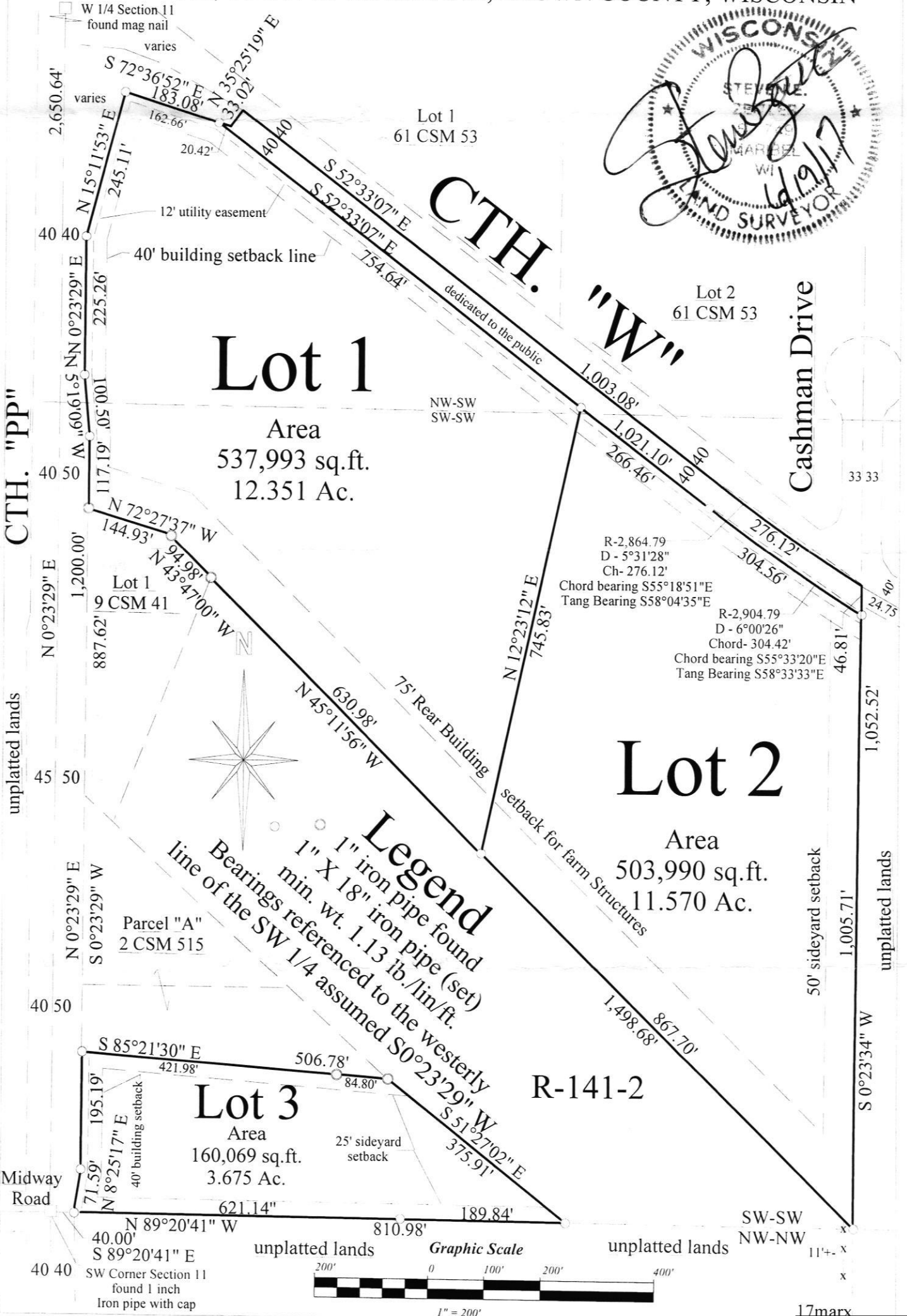
CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (6186 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Two Lot Certified Survey

2447

CERTIFIED SURVEY MAP

PART OF THE NW 1/4 -SW 1/4 AND SW 1/4 - SW 1/4, SECTION 11,
T.22 N. - R. 20 E., TOWN OF ROCKLAND, BROWN COUNTY, WISCONSIN



Attachment: Preliminary CSM (6186 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Two Lot Certified Survey M)

CERTIFIED SURVEY MAP

PART OF THE NW-SW AND SW-SW OF SECTION 11,
T.22 N. - R. 20 E., TOWN OF ROCKLAND, BROWN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Steven E. Zeitler, Registered Land Surveyor, do hereby certify that I have surveyed, divided, and mapped the land described hereon; that I have made such survey and map by the direction of the owners listed hereon; and that I have complied with the provisions of Chapter 236 Section 236.34 of the Wisconsin Statutes, the Town of Rockland, City of De Pere and the Brown County Planning Commission in surveying, dividing and mapping the hereon described parcel of land and that the map hereon is a true and correct representation of the surveyed and division thereof..

Steven E. Zeitler RLS # 1749

Date

Description:

Part of the Northwest 1/4 of the Southwest 1/4 and Southwest 1/4 of the Southwest 1/4 of Section 11, T.22 N.- R. 20 E., Town of Rockland, Brown County, Wisconsin described as;

Commencing at the Southwest 1/4 Corner of Section 11;
thence along the southerly line of the SW 1/4 South 89°20'41" East 40.00 feet to the westerly line of CTH. "PP" being the point of beginning;

thence along said line North 8°25'17" East 71.59 feet; thence continuing North 0°23'29" East 1,200.00 feet; thence continuing North 5°19'09" West 100.50 feet; thence continuing North 0°23'29" East 225.26 feet; thence continuing North 15°11'53" East 245.11 feet; to the southerly line of CTH. "W"; thence along said line South 72°36'52" East 183.08 feet; thence North 35°25'19" East 33.02 feet to the centerline of CTH "W"; thence along said line South 52°33'07" East 1,003.08 feet; thence continuing 276.12 feet along the arc of a 2,864.79 foot radius curve to the left whose long chord bears South 55°18'51" East 276.12 feet; thence South 0°23'34" West 1,052.52 feet; thence North 45°11'56" West 1,498.68 feet to a found 1 inch iron pipe being the northerly line of Lot 1 of Certified Survey Map Volume 9 Page 41 #2040; thence along said line North 43°47'00" West 94.98 feet (recorded as North 43°58'00" West 95.00 feet) to a found 1 inch iron pipe; thence continuing along said line North 72°27'37" West 144.93 feet (recorded as North 72°38'00" West 145.00 feet) to a found 1" iron pipe and to the easterly line of CTH "PP"; thence along said line South 0°23'29" West 887.62 feet; thence South 85°21'30" East 506.78 feet to a found 1 inch iron pipe; thence South 51°27'02" East 375.91 feet; thence North 89°20'41" West 810.98 feet to the point of beginning.

CERTIFIED SURVEY MAP

PART OF THE NW-SW AND SW-SW OF SECTION 11,
T.22 N. - R. 20 E., TOWN OF ROCKLAND, BROWN COUNTY, WISCONSIN

RESTRICTIVE COVENANTS

1. A. Shoreland permit from the Brown County Zoning Administrator's Office is required for Lot 1, Lot 2 and Lot 3 prior to any construction, fill or grading activity within 300 feet of a stream.
2. No development shall occur on Lot 1, Lot 2 or Lot 3 until such time that public sewer and water is available OR the construction of structures which rely upon onsite sewage disposal systems for sanitary waste disposal shall be prohibited on Lot 1 and Lot 2 until all state, county, and municipal regulations have been met and a sanitary permit has been issued by the Brown County Zoning Administrator's Office.
3. The land on all side and rear lot lines of all lots shall be graded by the owner and maintained by abutting property owners to provide for adequate drainage of surface water.
4. Lot 1, Lot 2, and Lot 3 contain an Environmentally Sensitive Area (ESA) as defined in the Brown County Sewage Plan. The ESA includes navigable waterways, and all land within 75 feet of the ordinary high water mark of navigable waterways. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

NOTES:

1. The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in "Wisconsin Construction Site Erosion and Sediment Control Technical Standards" (Available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town has an adopted soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction or installation related activities.
2. A Brown County Highway Department access permit must be obtained prior to any construction of a new street/road connection or driveway to a County Trunk Highway

CERTIFIED SURVEY MAP

PART OF THE NW-SW AND SW-SW OF SECTION 11,
T.22 N. - R. 20 E., TOWN OF ROCKLAND, BROWN COUNTY, WISCONSIN

OWNERS CERTIFICATE:

As owners, we hereby certify that we caused the land described on this map to be surveyed, divided, mapped and dedicated as represented hereon; we also certify that this Certified Survey Map is required to be submitted to the Town of Rockland, City of De Pere, and the Brown County Planning Commission, for approval or objection in accordance with current Land Subdivision Ordinances

David E. Marx

STATE OF WISCONSIN)
BROWN COUNTY)SS

Personally came before me this ____ day of _____, 2015 the above named owners, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public

Steven E. Zeitler

My commission expires 1/15/21

BROWN COUNTY TREASURER'S CERTIFICATE:

As duly elected Brown County Treasurer, I here by certify that the records in our office shown no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

Paul D. Zeller Date
Brown County Treasurer

TOWN OF ROCKLAND APPROVAL:

Approved by the Town of Rockland, Brown County
Wisconsin, on the ____ day of _____, 2017.

Julie Koenig Town Clerk

BROWN COUNTY PLAN COMMISSION APPROVAL:

Approved by the Brown County Planning Commission
this ____ day of _____, 2017.

for recording

Dan Teaters Senior Planner

CITY OF DE PERE APPROVAL

Approved for the City of De Pere, Wisconsin on the
____ day of _____, 2017

Shana Ledvina
City Clerk

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: September 5, 2017

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey Map at the northeast intersection of CTH ZZ and Old Military Road in the Town of Rockland (Parcel R-247). Submitted by Aaron P. Schroeder, PLS.

On August 28, 2017, the Plan Commission unanimously supported the staff recommendation and recommended rejection of the extraterritorial certified survey map, with specific findings, by a vote of 4-0.

The specific findings were the following:

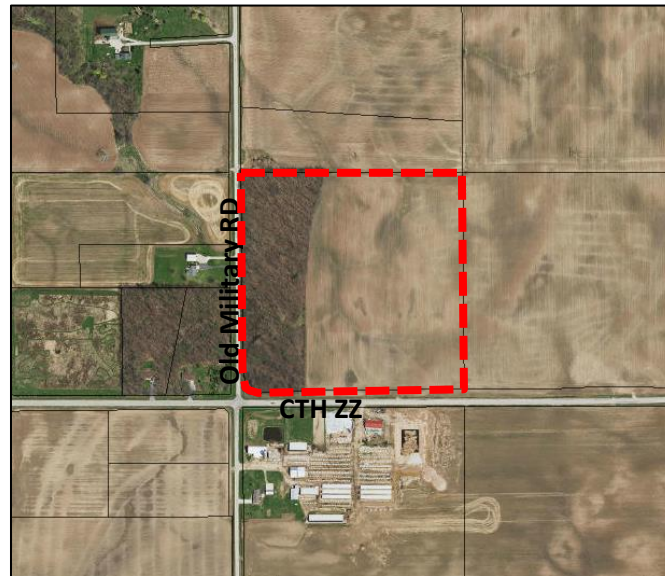
- * The proposed CSM covers property that is located within the City's urban reserve area of its extraterritorial review jurisdiction, which requires a minimum 10 acres in size for any land subdivision;
- * The proposed CSM creates four lots, three of which are less than 10 acres of land;
- * The lot could reasonably and practicably be subdivided into lots which conform to the city's 10 acre minimum lot requirement;
- * There are no special conditions of the lot which make subdivision thereof practically difficult or result in hardship. Rather, the lot is of typical rural configuration, with part of the property being actively farmed and part of the property wooded.

ATTACHMENTS:

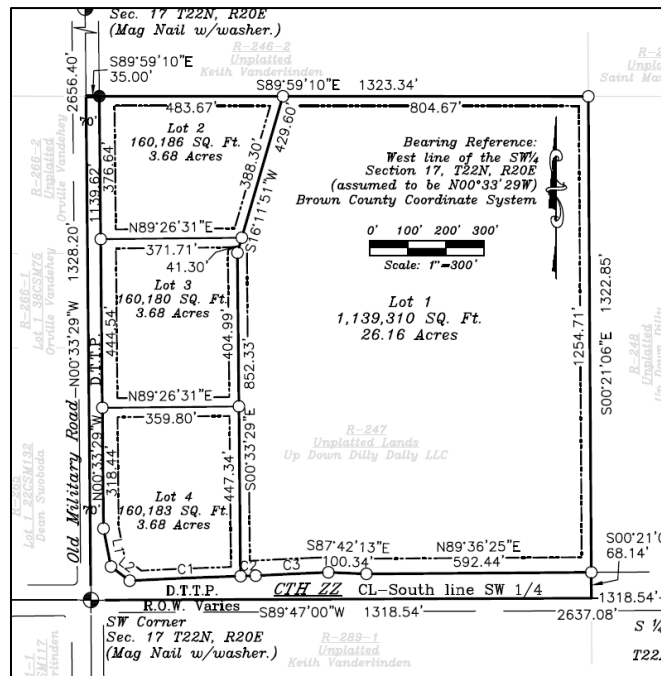
- Extraterritorial CSM - CTH ZZ - Plan Commission Report PC (DOCX)
- Application Form with Attachments (PDF)
- Preliminary CSM (PDF)

- ITEM 4:** Recommendation regarding a Proposed Extraterritorial Four Lot Certified Survey Map at the northeast intersection of CTH ZZ and Old Military Road in the Town of Rockland (Parcel R-247). Submitted by Aaron P. Schroeder, PLS.*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP



REQUESTED ACTION: Extraterritorial Certified Survey Map Review.*

COMMON DESCRIPTION: Town of Rockland, located northeast from the CTH ZZ and Old Military RD intersection.

PARCEL NUMBER(S):	R-247	
EXISTING ZONING:	Located in Town of Rockland.	
PROPOSED ZONING:	None.	
SURROUNDING LAND USES:	Agricultural to the north and east and south. Agricultural, natural and wooded area, and residential to the west.	
COMPREHENSIVE PLAN:	The City of De Pere 2010 Comprehensive Plan Update, Future Land Uses map (Figure 2-6), identifies the area as 'Urban Reserve Area (Future Mixed Use).'	
APPLICANT/OWNER NAME:	Aaron P. Schroeder, PLS, Applicant CQM INC 2679 Continental DR Green Bay, WI 54311	Up Down Dilly Dally LLC, Owner Contact: Rebecca Verheyden 3642 Old Military RD De Pere, WI 54115
SITE HISTORY:	After a review of air photographs, the property has been used for agricultural purposes, with a wooded area in the west end, since 1938. No structures of significant size were identifiable in the air photographs. The property is not within the Sewer Service Area for the Town of Rockland. There are no known environmentally sensitive areas identified on the property.	
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The parcel, being approximately 38.2 acres in size, is proposed to be subdivided into four lots with right-of-way dedication. Lot 1 is proposed on the draft to be approximately 26.2 acres in size and Lots 2, 3, and 4 are proposed to be approximately 3.7 acres (each) in size. • Section 46-2 of the City's Platting and Division of Land Code Definitions identify that extraterritorial plat approval jurisdiction means the area within three miles of the corporate limits of the city and is delineated on a map filed in the office of the director of public works. • The City of De Pere 2010 Comprehensive Plan Update, Future Land Uses map (Figure 2-6), identifies the area as 'Urban Reserve Area (Future Mixed Use).' • Section 46-4(g)(1.5) of the City's Platting and Division of Land Code requires that every lot within the urban reserve area of the extraterritorial review jurisdiction shall be a minimum of ten acres in size.	

- Section 46-4(g)(2.5) of the City's Platting and Division of Land Code requires that every lot within the urban reserve area of the extraterritorial review jurisdiction shall have a minimum lot width and frontage of not less than 300 feet.

Based on the draft certified survey map, the minimum 300 foot street frontage and lot width requirements from the City Code would be met; however, the minimum 10 acre lot size requirement from the City Code is not met for proposed Lots 2, 3, and 4.

The Certified Survey Map does not meet the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. Particularly because:

- Section 46-8(b)(1) of the City's Platting and Division of Land Code requires that to the extent reasonably practicable, the division shall comply with the provisions of this chapter relating to general requirements, design standards, required improvements, and public sites and open spaces.
- The certified survey map could reasonably and practicably be redrawn to meet Section 46-8(b)(1) with a three lot configuration.

When reviewing Section 46-8(b)(1) and Section 46-4(g)(1.5) of the City's Platting and Division of Land Code, Lots 2, 3, and 4 of the certified survey map are not in compliance with a minimum 10 acre lot size requirement due to the parcel being within the City's urban reserve area. The urban reserve area is demonstrated in the City of De Pere 2010 Comprehensive Plan Update, Future Land Uses map (Figure 2-6).

REVIEW PROCESS

For extraterritorial Certified Survey Map petitions, the Plan Commission recommends either approval, rejection, or approval with conditions. The Common Council reviews the Plan Commission recommendation and makes the final decision on the Certified Survey Map. The anticipated Council review date is September 5, 2017.

STAFF RECOMMENDATION:

- A. Staff recommends REJECTION of the extraterritorial Certified Survey Map and forwarding the map to the Common Council with the rejection recommendation for the following reasons:
1. The minimum lot size is 10 acres for a land division related to Parcel R-247 due to being within the three mile City of De Pere Extraterritorial review jurisdiction and within the urban reserve area. Lots 2, 3, and 4 on the proposed certified survey map are less than 10 acres.
 - a. Section 46-2 of the City's Platting and Division of Land

Code Definitions identify that extraterritorial plat approval jurisdiction means the area within three miles of the corporate limits of the city and is delineated on a map filed in the office of the director of public works.

- b. The City of De Pere 2010 Comprehensive Plan Update, Future Land Uses map (Figure 2-6), identifies the area as 'Urban Reserve Area (Future Mixed Use).'
 - c. Section 46-8(b)(1) of the City's Platting and Division of Land Code requires that to the extent reasonably practicable, the division shall comply with the provisions of this chapter relating to general requirements, design standards, required improvements, and public sites and open spaces. The certified survey map could reasonably and practicably be redrawn to meet Section 46-8(b)(1) with three lots all meeting the 10 acre minimum lot size.
 - d. Section 46-4(g)(1.5) of the City's Platting and Division of Land Code requires that every lot within the urban reserve area of the extraterritorial review jurisdiction shall be a minimum of ten acres in size.
- B. Staff recommends the Plan Commission not recommend a variance to the Common Council for the following reason:
- 1. The original lot in question is not "special" or out of the ordinary. Section 46-1- of the City Code governs variances. Paragraph (b) provides that where the Common Council has final approval authority over a subdivision (such as this request) the Common Council may, upon its own motion or upon recommendation of the Plan Commission, grant final approval of the certified survey map and grant a variance from the minimum lot size where, "...owing to special conditions, a literal enforcement of the provisions of this chapter or chapter 50 of this Code, would result in practical difficulty or unnecessary hardship...". Many lots have similar size, shape and topography characteristics similar to the parcel in question. The parcel is capable of division in accordance with the City's Code. The lots may not be the owner's preferential configuration, but would not result in unnecessary hardship.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #: 123059
		Date: 6-12-17

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Aaron Schroeder	Authorized Representative	Title PLS	
Mailing Address 2679 Continental Dr	City Green Bay	State WI	ZIP Code 54311
Email Address schroeder@cqminc.com	Phone Number (incl. area code) 920-465-3911	Fax Number (incl. area code) 920-465-3913	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Up Down Dilly Dally LLC	Contact Person Rebecca Verheyden	Title	
Mailing Address 3642 Old Military Road	City De Pere	State WI	ZIP Code 54115
Email Address becky@rlewistechologies.com	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description SW 1/4 - SW 1/4, Sec 17, T22N-R20E, Town of Rockland	Parcel No. R-247
---	---------------------

SECTION 4: CSM Information

Existing Zoning:	Lot 1-NPWL1, Lots 2-4 - Estate Residential 2 acre (ER-2)
Present Use of Parcel:	Agriculture
Proposed Use of Lots:	Lot 1-Agriculture, Lots 2-4 Residential

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Aaron Schroeder	Title PLS	Phone Number 920-465-3911
Signature of Applicant 		Date Signed 5/1/2017

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.	
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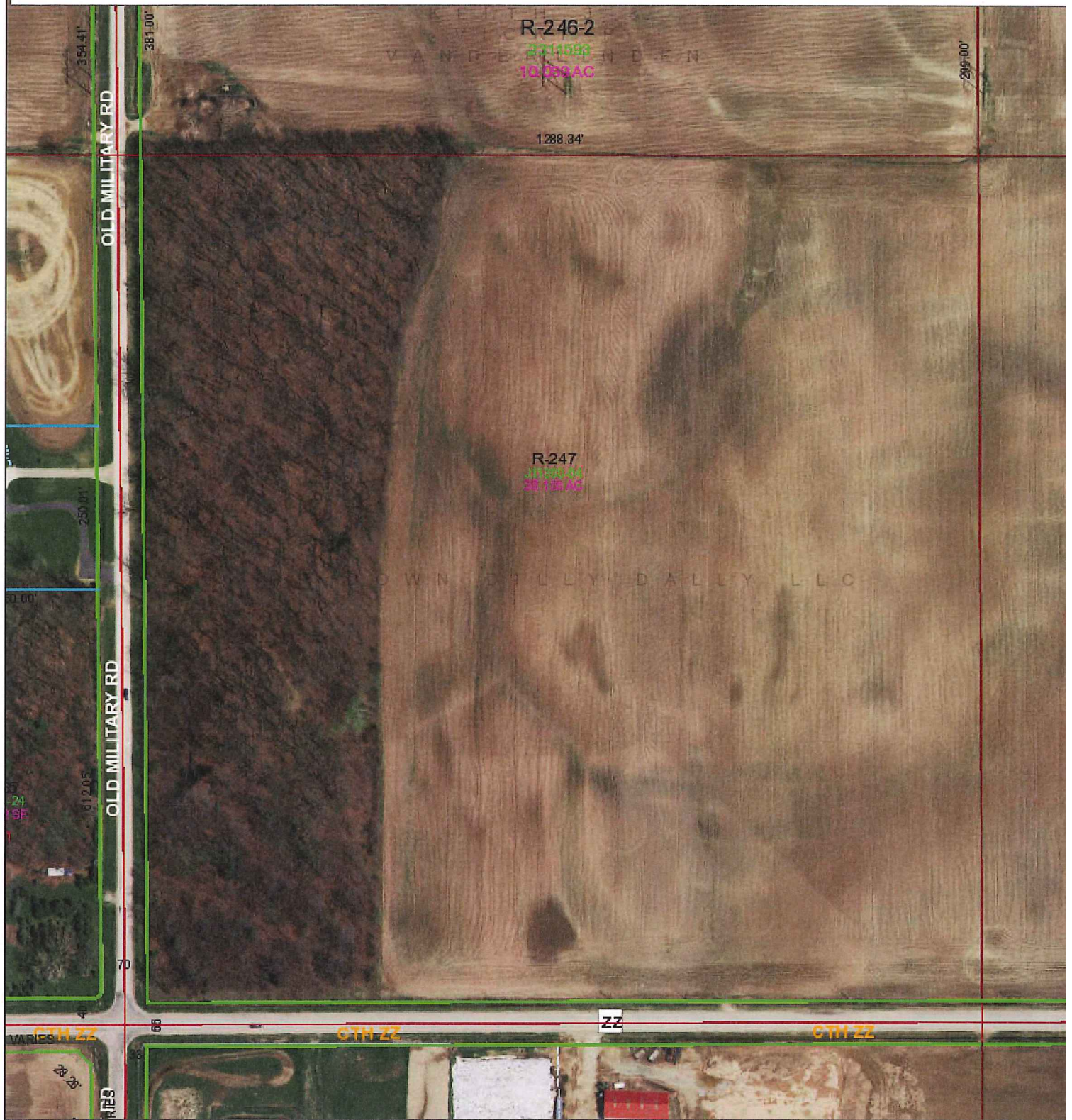
Attachment: Application Form with Attachments (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot

ATTACHMENT TO APPLICATION FOR CSM REVIEW

In addition to the information contained in the Application for CSM Review submitted by Up Down Dilly Dally, LLC, the following additional information is offered:

1. The property identified in the Application (the "Subject Property") consists of 37.2 acres. An aerial view of the Subject Property is attached as Exhibit A. The proposed CSM would create 4 parcels. Currently, the area that would be Lot 1 is used for agricultural purposes. Lots 2, 3 and 4 are heavily wooded.
2. The intended use of Lots 2, 3 and 4 is residential lots, each 3.68 acres.
3. Both Sections 18 and 20 of T22N-R20E contain a significant number of lots, all less than 10 acres in size (see Exhibit B).
4. Lots 2, 3 and 4 would be similar in size, use, nature and topography as Lots 1 and 2 of 221 CSM 132 located immediately to the west of Lots 2, 3 and 4. Additionally, Lot 1 of 38 CSM 75 is a residential lot located immediately to the west of Lots 2, 3 and 4. Each of the lots referenced above are less than 10 acres. See Exhibit C.
5. The Subject Property is within the City of DePere "urban reserve" designation under its extra territorial rights. Under this designation, the Comprehensive Plan states: "The area of the Town of Rockland outside the City of DePere's designated future growth area is designated as "urban reserve" to ensure future development in this area is consistent with the vision set forth in the City of DePere Comprehensive Plan. The subdivision of the Subject Property is consistent with the other property in the area, is consistent with the Comprehensive Plan and is therefore consistent with the "urban reserve" category. There is no other definition of what is contemplated by the "urban reserve designation."
6. The Subject Property was purchased in 2002 by the Applicant, well before the current Comprehensive Plan creating the urban reserve designation.
7. Under Chapter 46 of the DePere Code of Ordinances, the proposed CSM is not a "Subdivision" under Section 46-1(1), rather it is a division of land subject to Section 46-8. Section 46-8(b)(1) provides: "To the extent reasonably practicable, the division shall comply with the provisions of this chapter relating to general requirements, design standards, required improvements and public sites and open spaces." The CSM complies with all such requirements except the requirement contained in Section 46-4(g)(1.5) that every lot in the extraterritorial plat approval jurisdiction identified as an urban reserve area be a minimum of ten acres in area. It is not reasonably practical for a residential lot to be ten acres in area. It is not reasonably practicable to remove all the trees from Lots 2, 3 and 4 which would be required for agricultural use. It is reasonably practical to divide the Subject Property as set forth in the proposed CSM.
8. In addition to meeting the "reasonably practicable" standard in Section 46-1(1), the Plan Commission has the authority under Section 46-10 to grant a variance in circumstances

<Title>



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

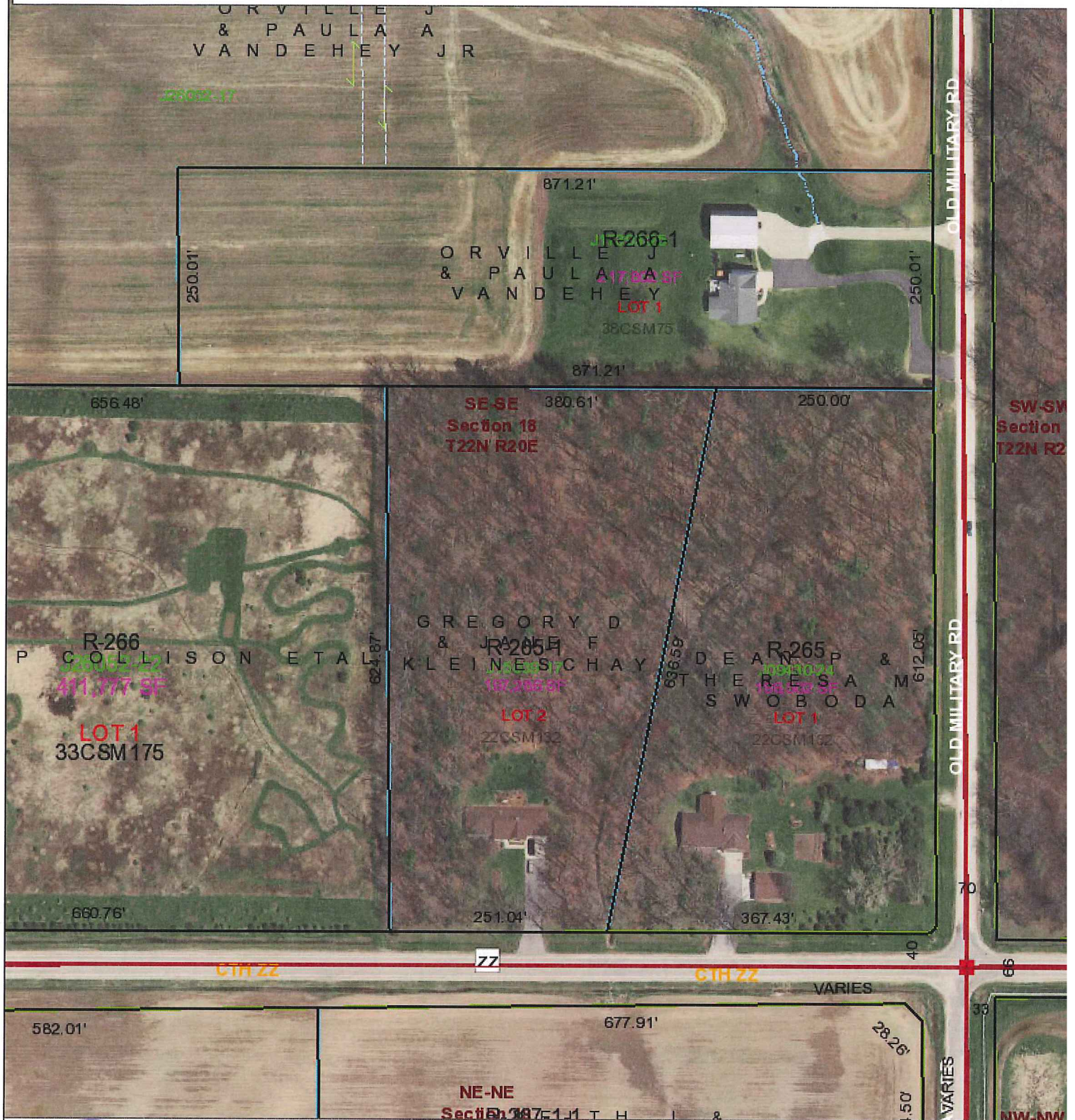
A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As Is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

06/07/2017

Packet Pg. 29

<Title>



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

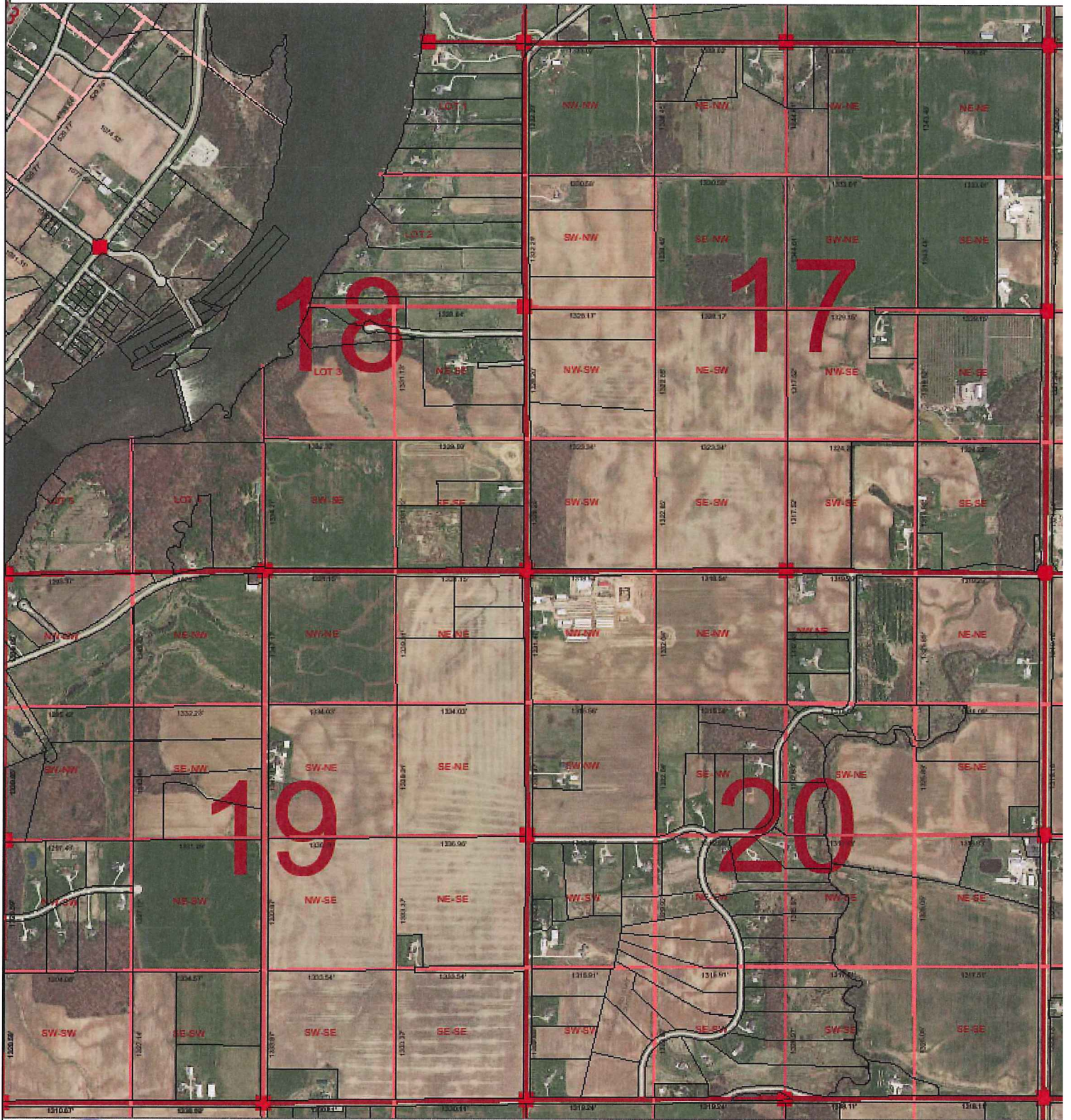
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06/07/2017

Packet Pg. 30

<Title>



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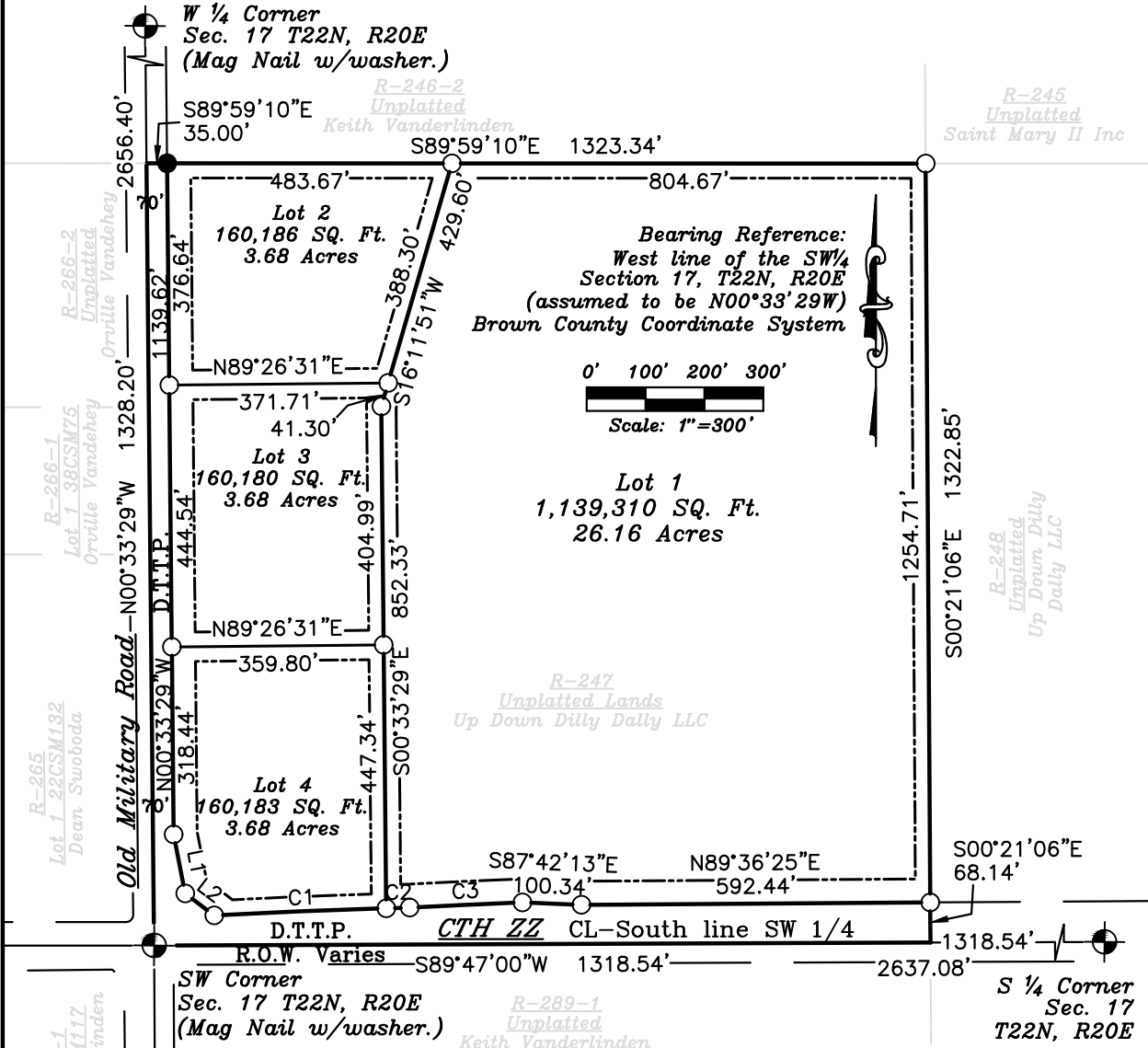
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06/07/2017

Packet Pg. 31

CERTIFIED SURVEY MAP

Part of the Southwest 1/4 of the Southwest 1/4 of
Section 17, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.



LEGEND

- Brown County Monument
- 1"x24" Iron Pipe weighing 1.13 lbs/ft set. (ID Cap S-2839)
- 1" Iron Pipe found
- Setbacks: 40' Front Yard
25' Side Yard
25' Rear Yard
- Right of Way
- Brown County 2010 Lidar Contour
- D.T.T.P. Dedicated to the Public

Curve - Line Table				
Curve	Radius	Arc Length	Chord Length	Chord Bearing
C1	11040.00'	292.38'	292.37'	N87°37'02" E
C2	11040.00'	39.79'	39.79'	N88°28'45" E
C3	11160.00'	191.65'	191.65'	N87°21'02" E

Line	Bearing	Distance
L1	S11°05'47" E	102.07'
L2	S52°48'41" E	61.85'

Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dally LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

Sheet: 1 of 4

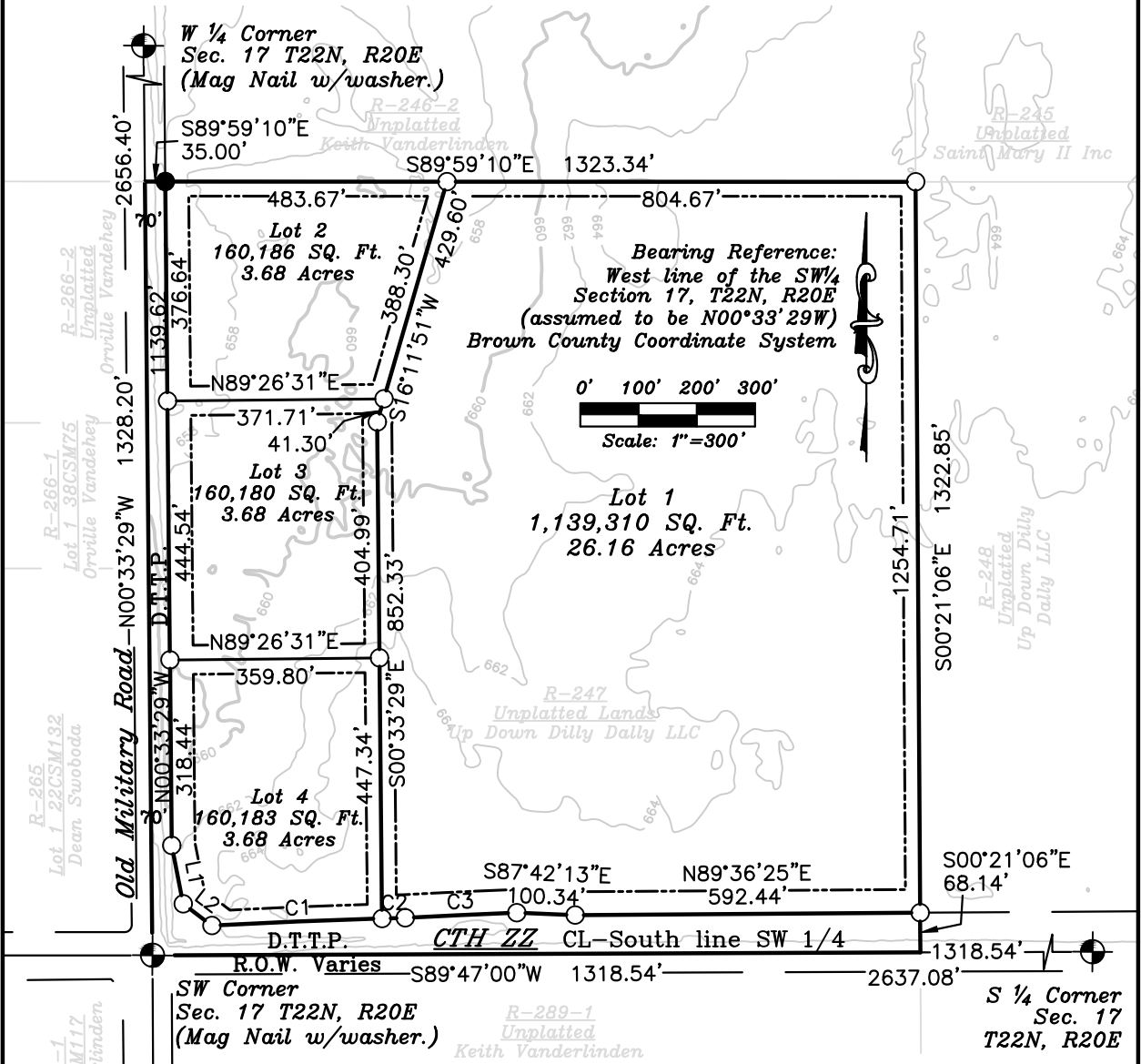
Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

Attachment: Application Form with Attachments (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

CERTIFIED SURVEY MAP

Part of the Southwest 1/4 of the Southwest 1/4 of
Section 17, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.



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- Brown County Monument
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Line	Bearing	Distance
L1	S11°05'47" E	102.07'
L2	S52°48'41" E	61.85'

Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dally LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

Sheet: 2 of 4

Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

Attachment: Application Form with Attachments (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

CERTIFIED SURVEY MAP

Part of the Southwest ¼ of the Southwest ¼ of
Section 17, T22N–R20E, Town of Rockland, Brown
County, Wisconsin.

More Particularly Described as Follows:

Commencing at the Southwest Corner of said Section 17, also being the Point of Beginning; Thence N00°33'29"W, 1328.20 feet along the West line of said SW ¼; Thence S89°59'10"E, 1323.34 feet; Thence S00°21'06"E, 1322.85 feet to the South Line of said SW ¼; Thence S89°47'00"W, 1318.54 feet along said South line of the SW ¼, to the point of beginning. Subject to any easements, covenants, or restrictions of record. Parcel contains 1,750,891± Square Feet or 40.20± Acres total including 131,033± Square Feet or 3.00± Acres dedicated to the public for road purposes.

Surveyor's Certificate

I, Aaron P. Schroeder, Registered Land Surveyor, hereby certify: that in full compliance with the provisions of chapter 236.34 of the Wisconsin Statutes and the survey requirements of Section 21.50 of the Brown County Subdivision and Platting Regulations, and under the direction of Up Down Dilly Dally LLC, owner of said land, I have surveyed, divided, and mapped this certified survey map, and that such map correctly represents all exterior boundaries of the land surveyed.

Aaron P. Schroeder
PLS 2839

Date:

Notes:

- The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town has an adopted soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.
- No development shall occur until such time that public sewer and water is available OR a soils test has been submitted and sanitary permit issued by the Brown County Zoning Administrator's office.

Restrictive Covenants:

- The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Aaron P. Schroeder
S-2839

Prepared For: Up Down Dilly Dally LLC 3642 Old Military Rd. De Pere, WI 54115	Date: Mar. 2017	CQM, INC. Engineering–Surveying–Material Testing 2679 Continental Drive Green Bay, WI 54311 Phone: 920-465-3911
	Sheet: 3 of 4	
	Drafted By: APS	

Attachment: Application Form with Attachments (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

CERTIFIED SURVEY MAP

A Part of the Southwest ¼ of the Southwest ¼ of
Section 17, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.

Limited Liability Company Owners's Certificate:
Up Down Dilly Dally , LLC, a limited liability company duly organized and existing under and by virtue of
the laws of the State of Wisconsin, does hereby certify that said limited liability company caused the
land described herein to be surveyed, divided, and mapped as represented on this Certified Survey
Map. Up Down Dilly Dally, LLC, does also certify that this Certified Survey Map is required to be
submitted to the Town of Rockland, the City of De Pere, and the Brown County Planning Commission
for approval or objection.
Dated this _____ day of _____, 2017.

Up Down Dilly Dally LLC
Member

Personally came before me this _____ day of _____, 2017, the above named
owners to me known to be the persons who executed the foregoing instrument and acknowledged the
same.

Notary Public
Brown County, WisconsinMy Commission Expires

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

Town of Rockland:
Approved for the Town of Rockland, this _____ day of _____, 2017

Jann Charette, Clerk

City of De Pere:
Approved for the City of De Pere, this _____ day of _____, 2017

Shana D. Ledvina Clerk-Treasurer

Brown County Planning Commission:
Approved for the Brown County Planning Commission, this _____ day of _____,
2017
Senior Planner

Brown County Treasurer:
As duly elected Brown County Treasurer, I hereby certify that the records in our office show no
unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this
Certified Survey Map as of the date listed below.
Approved for the Brown County Treasurer, this _____ day of _____, 2017

Paul D. Zeller - Brown County Treasurer

Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dally LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

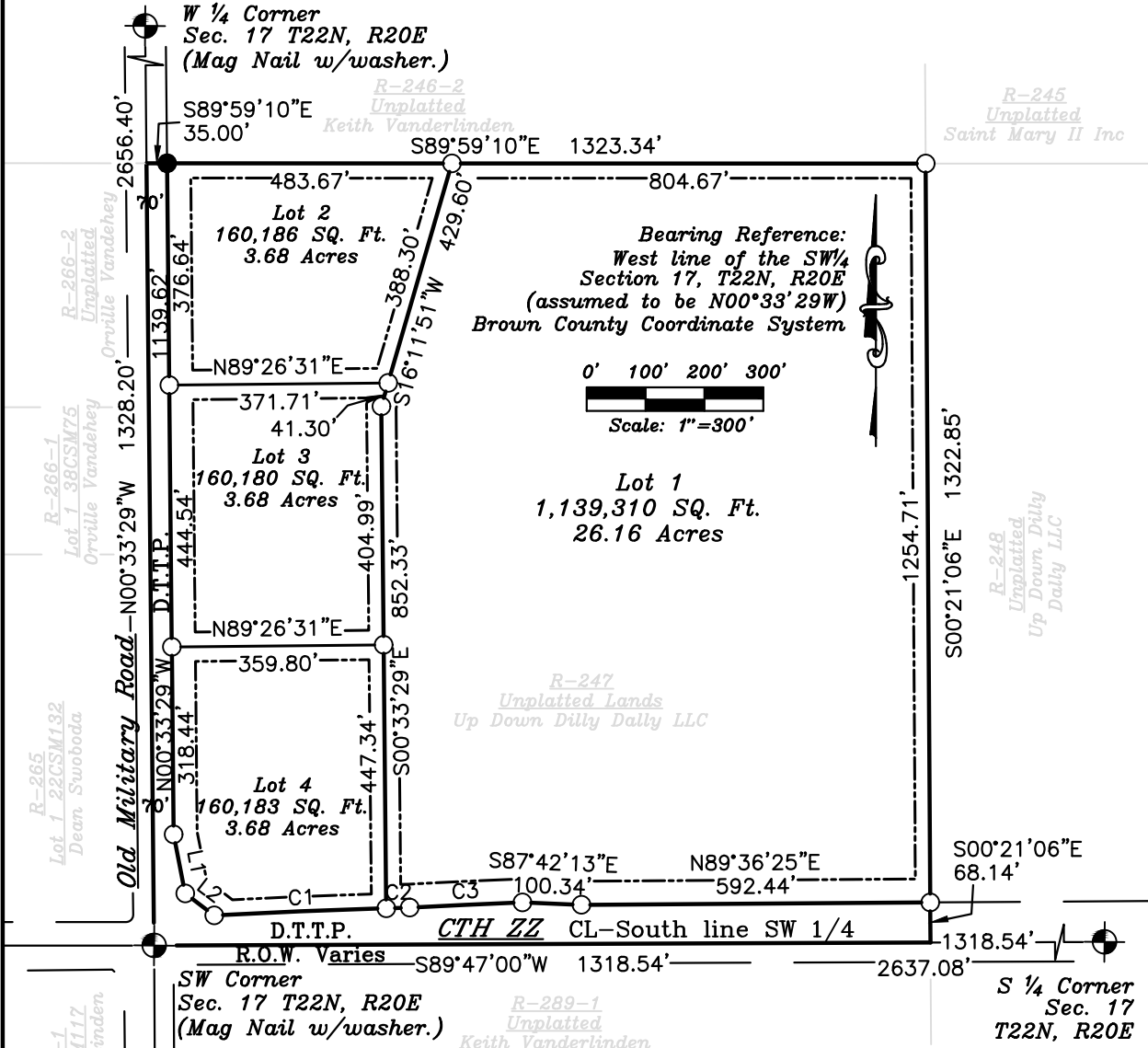
Sheet: 4 of 4

Drafted By:
APS

CQM, INC.
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CERTIFIED SURVEY MAP

Part of the Southwest 1/4 of the Southwest 1/4 of
Section 17, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.



LEGEND

- Brown County Monument
- 1"x24" Iron Pipe weighing 1.13 lbs/ft set. (ID Cap S-2839)
- 1" Iron Pipe found
- Setbacks: 40' Front Yard, 25' Side Yard, 25' Rear Yard
- Right of Way
- Brown County 2010 Lidar Contour
- D.T.T.P. Dedicated to the Public

Curve - Line Table				
Curve	Radius	Arc Length	Chord Length	Chord Bearing
C1	11040.00'	292.38'	292.37'	N87°37'02" E
C2	11040.00'	39.79'	39.79'	N88°28'45" E
C3	11160.00'	191.65'	191.65'	N87°21'02" E

Line	Bearing	Distance
L1	S11°05'47" E	102.07'
L2	S52°48'41" E	61.85'

Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dally LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

Sheet: 1 of 4

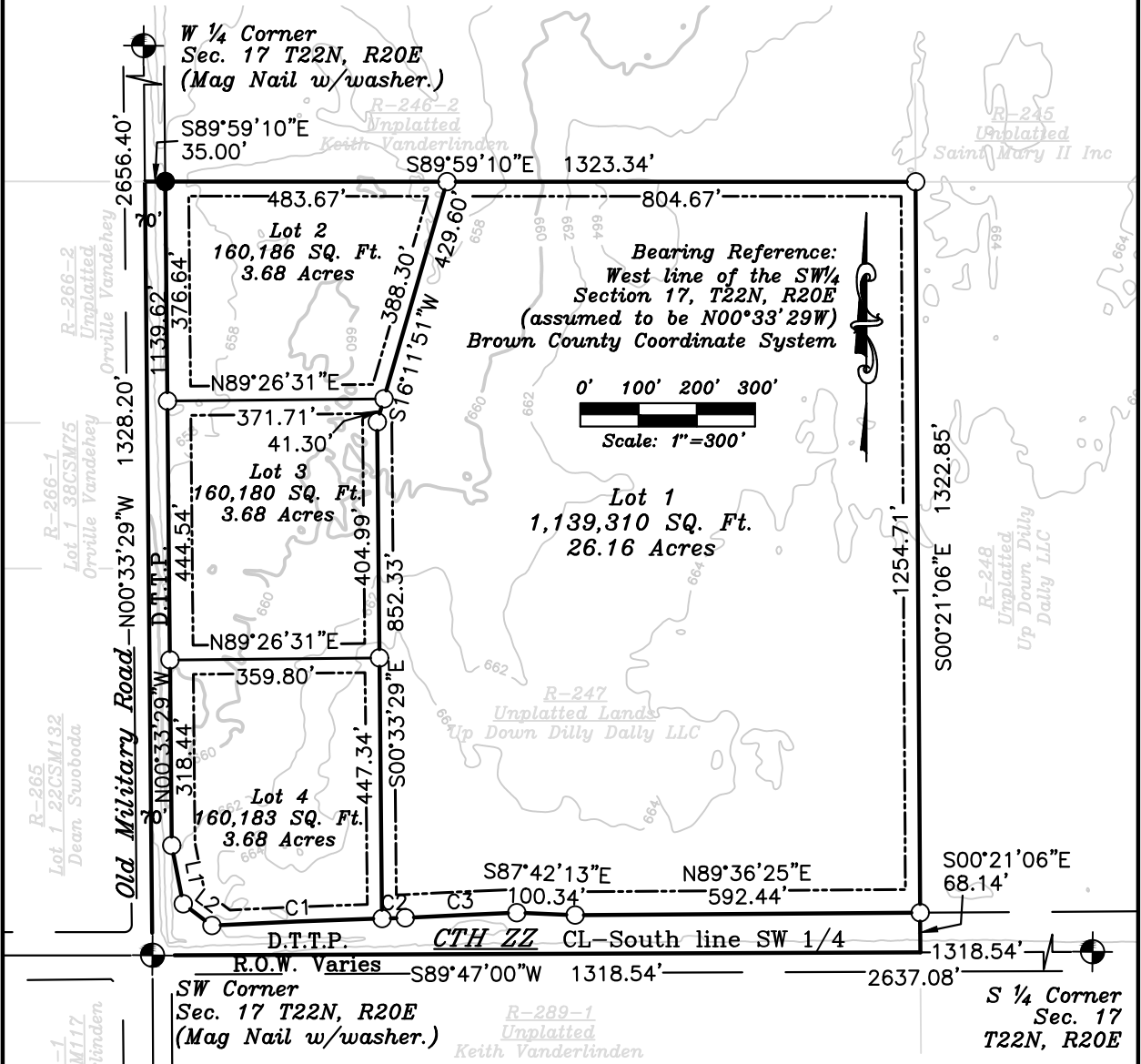
Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

Attachment: Preliminary CSM (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

CERTIFIED SURVEY MAP

Part of the Southwest 1/4 of the Southwest 1/4 of
Section 17, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.



LEGEND

- Brown County Monument
- 1"x24" Iron Pipe weighing 1.13 lbs/ft set. (ID Cap S-2839)
- 1" Iron Pipe found
- Setbacks: 40' Front Yard
25' Side Yard
25' Rear Yard
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Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dilly LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

Sheet: 2 of 4

Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

Attachment: Preliminary CSM (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

CERTIFIED SURVEY MAP

Part of the Southwest ¼ of the Southwest ¼ of
Section 17, T22N–R20E, Town of Rockland, Brown
County, Wisconsin.
More Particularly Described as Follows:

Commencing at the Southwest Corner of said Section 17, also being the Point of Beginning; Thence N00°33'29"W, 1328.20 feet along the West line of said SW ¼; Thence S89°59'10"E, 1323.34 feet; Thence S00°21'06"E, 1322.85 feet to the South Line of said SW ¼; Thence S89°47'00"W, 1318.54 feet along said South line of the SW ¼, to the point of beginning. Subject to any easements, covenants, or restrictions of record. Parcel contains 1,750,891± Square Feet or 40.20± Acres total including 131,033± Square Feet or 3.00± Acres dedicated to the public for road purposes.

Surveyor's Certificate

I, Aaron P. Schroeder, Registered Land Surveyor, hereby certify: that in full compliance with the provisions of chapter 236.34 of the Wisconsin Statutes and the survey requirements of Section 21.50 of the Brown County Subdivision and Platting Regulations, and under the direction of Up Down Dilly Dally LLC, owner of said land, I have surveyed, divided, and mapped this certified survey map, and that such map correctly represents all exterior boundaries of the land surveyed.

Aaron P. Schroeder
PLS 2839

Date:

Notes:

- The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town has an adopted soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.
- No development shall occur until such time that public sewer and water is available OR a soils test has been submitted and sanitary permit issued by the Brown County Zoning Administrator's office.

Restrictive Covenants:

- The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dally LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

Sheet: 3 of 4

Drafted By:
APS

CQM, INC.
Engineering–Surveying–Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

Attachment: Preliminary CSM (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

CERTIFIED SURVEY MAP

A Part of the Southwest ¼ of the Southwest ¼ of
Section 17, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.

Limited Liability Company Owners's Certificate:
Up Down Dilly Dally , LLC, a limited liability company duly organized and existing under and by virtue of
the laws of the State of Wisconsin, does hereby certify that said limited liability company caused the
land described herein to be surveyed, divided, and mapped as represented on this Certified Survey
Map. Up Down Dilly Dally, LLC, does also certify that this Certified Survey Map is required to be
submitted to the Town of Rockland, the City of De Pere, and the Brown County Planning Commission
for approval or objection.
Dated this _____ day of _____, 2017.

Up Down Dilly Dally LLC
Member

Personally came before me this _____ day of _____, 2017, the above named
owners to me known to be the persons who executed the foregoing instrument and acknowledged the
same.

Notary Public
Brown County, WisconsinMy Commission Expires

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

Town of Rockland:
Approved for the Town of Rockland, this _____ day of _____, 2017

Jann Charette, Clerk

City of De Pere:
Approved for the City of De Pere, this _____ day of _____, 2017

Shana D. Ledvina Clerk-Treasurer

Brown County Planning Commission:
Approved for the Brown County Planning Commission, this _____ day of _____,
2017
Senior Planner

Brown County Treasurer:
As duly elected Brown County Treasurer, I hereby certify that the records in our office show no
unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this
Certified Survey Map as of the date listed below.
Approved for the Brown County Treasurer, this _____ day of _____, 2017

Paul D. Zeller - Brown County Treasurer

Aaron P. Schroeder
S-2839

Prepared For:
Up Down Dilly Dally LLC
3642 Old Military Rd.
De Pere, WI 54115

Date:
Mar. 2017

Sheet: 4 of 4

Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

Attachment: Preliminary CSM (6187 : Recommendation from Plan Commission regarding a Proposed Extraterritorial Four Lot Certified Survey)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission regarding an Area Development Plan located southwest from the Lost Dauphin Road and Cross Gate Lane intersection (Parcels WD-D0104, WD-L496, WD-L500-1, WD-L505-1). Submitted by the City of De Pere.

On August 28, 2017, the Plan Commission unanimously recommended approval of the area development plan by a vote of 4-0.

ATTACHMENTS:

- 08-28-17 Report to Plan Commission - Lost Dauphin RD - SW ADP (DOCX)
- Area Development Plan Diagram (PDF)

- ITEM 7:** Recommendation regarding an Area Development Plan located southwest from the Lost Dauphin Road and Cross Gate Lane intersection (Parcels WD-D0104, WD-L496, WD-L500-1, WD-L505-1). Submitted by the City of De Pere.*

LOCATION MAP



REQUESTED ACTION: Area Development Plan.

Future street layout to allow for future residential development infrastructure, a future park and pedestrian connections, and future storm water management.

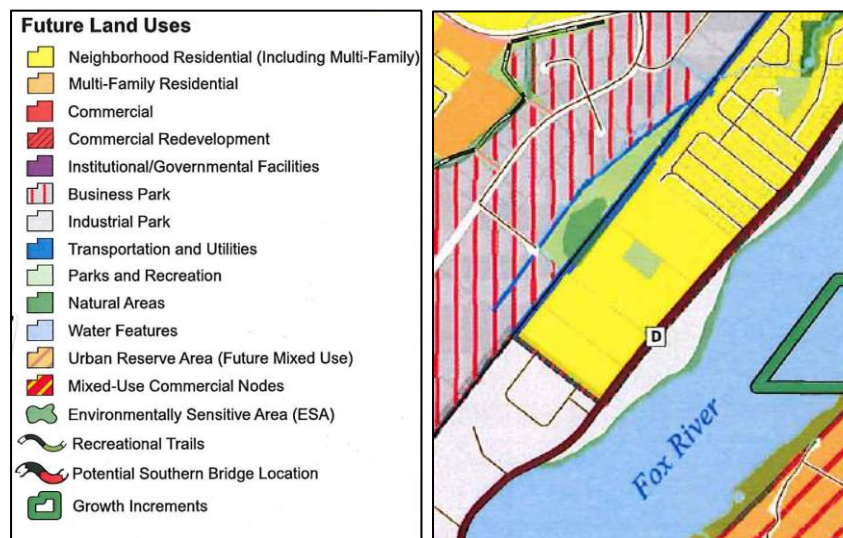
COMMON DESCRIPTION: 2300-2500 BLK Lost Dauphin Road, generally located southwest from the Lost Dauphin Road and Cross Gate Lane intersection.

PARCEL NUMBERS: WD-D0104, WD-L496, WD-L500-1, WD-L505-1

EXISTING ZONING: R-1 (Single Family Residence District)

SURROUNDING LAND USES: Residential to north south, and east with Fox River to the east. Railroad, industrial, and city dog park to the west.

COMPREHENSIVE PLAN: The 2010 Comprehensive Plan Future Land Uses map identifies the subject site as Neighborhood Residential (including Multi-Family) with a Parks and Recreation area near the center of the subject site.



Excerpts from 2010 Comprehensive Plan Future Land Use Map

For comparison purposes, the 2004 Comprehensive Plan Future Land Use map similarly identified the subject site as Future Neighborhood Residential with a Parks and Recreation area. City Park Plan maps identify future park facilities at the subject site in 2007 and later plans.

APPLICANT / OWNER: City of De Pere, Applicant Best Built INC, Owner of
Parcels WD-D0104 & WD-L496

Rodney & Grace Huth, Owners of
Parcels WD-L500-1 & WD-L505-1

PROJECT BACKGROUND: Over the past several months the City has been working with Best Built INC., exploring various opportunities to allow for efficient residential development as well as the accommodation of regional onsite storm water facilities and park facilities. The property owner informally submitted a concept subdivision plat for part of the property, but has plans to develop all of Parcels WD-D0104 and WD-L496 in the future with single-family homes, similar to the residential development that exists north from the subject site.

The property owners of parcels WD-L500-1 and WD-L505-1 at the south end of the site are not interested in developing at this time. It is

anticipated that the owners will continue farming the land. To properly accommodate near future, and long term future development and infrastructure needs for the entire site, an Area Development has been proposed by the City of De Pere.



Proposed Area development Plan.

The Area Development Plan includes the creation of an internal residential street system that extends from Lost Dauphin Road, a future park and storm water pond located at the center of the site, fronting Lost Dauphin Road, a pedestrian access connection between the

neighborhood and the dog park, and two street connections southward towards Lawrence. The layout provides interconnectivity for pedestrians and motor vehicles, meets the needs of future park locations, and addresses storm water management for all four parcels should the day come when the entire site is developed.

There is no specific proposed construction date for the future streets, park, or storm water management system. However, the property owner at the north end of the Area Development Plan expressed an interest in obtaining plat approval in 2017 with construction in 2018.

REVIEW:

Area Development Plans are used by the City to plan for future growth and infrastructure. Area Development Plans typically show road connections and alignments, regional infrastructure and lot layouts to guide growth that is consistent with the City's Comprehensive Plan and Zoning Code. Sometimes the Plans are implemented fairly quickly, and sometimes nothing happens for years. The Plans are subject to change as development patterns, market conditions and guiding documents evolve. The road and lot layout shown on this Area Development Plan is not intended to be incorporated into the City Official Map until the property owners submit plats for review and approval.

The proposed Area Development Plan aligns with the City Comprehensive Plan in the following ways:

- The design includes future street layout for a future designated residential neighborhood that connects to the Town of Lawrence.
- The design accommodates a future park area for the neighborhood, and potentially the existing residential neighborhood to the north.
- The design proposes pedestrian connectivity, including a future connection to the dog park.
- The design accommodates onsite storm water management for the entire site with a pond near the proposed park.
- Street layout is designed in short stretches and right angles to encourage people to drive at appropriate speeds at appropriate intersections.

REVIEW PROCESS

For Area Development Plans, the Plan Commission recommends approval, rejection, or approval with modifications. The Common Council then reviews the project, the Plan Commission recommendation and either approves or rejects the plan. The Common Council review for this project is expected to occur at the September 5, 2017 meeting.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the Area Development Plan, located southwest from Lost Dauphin Road and Cross Gate Lane, and forwarding the Area Development Plan to the Common Council for consideration.



Attachment: Area Development Plan Diagram (6188 : Recommendation from Plan Commission regarding an Area Development Plan located



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

**SOUTHWEST AREA
DEVELOPMENT PLAN**

NAME:
UTILITY LAYOUT
PROJECT #

SURVEYED	BY	DATE
DRAWN	SRL	1/2017
DESIGNED	CK	2/2017
CHECKED	EPR	3/2017

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAC
NO.
88

0 100' 200'

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept Donations of Banners and Signs for Summer Events from Creative Sign.

This memo is to seek approval from the Board of Park Commissioners for donations from Creative Signs for 2 banners and 6 yards signs publicizing the Summer Carnival. These signs will be placed in our parks around the City to help publicize this event. This donation is valued at \$425.

Thank you.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Recommendation from the Board of Park Commissioners to Accept \$300 Monetary Donation from De Pere Area Men's Club for Senior Picnic.

This memo is the Board of Park Commissioner's approval to accept a \$300 monetary donation from the De Pere Area Men's Club for the Senior Citizen's Picnic. Since 2002, the De Pere Area Men's Club have provided monetary support for purchaisng food supplies and door prizes as well as prepared our booyah for the picnic. For that, we are truly thankful for all their help and support!

Thank you for your time and consideration.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Recommendation from the Board of Park Commissioners to accept \$500 donation from Brown County Community Women's Club to Community Center.

The De Pere Community Center is the recipient of a \$500 Community Award donation from the Brown County Community Women's Club. The donation would be applied towards various programs and special event costs such as the Senior Picnic, Halloween Workshop, Ringing In With Santa Claus Program with a portion also being applied to the Recreation Scholarship Program.

Staff is seeking approval from the Board of Park Commissioners to accept this generous donation to help us provide wonderful events and to help make a difference for those in need of our services.

Thank you for your time and consideration.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #17-15, Creating Section 7-8(b) De Pere Municipal Code Regarding Removal of Litter and Other Materials From Licensed Establishment Exterior.

ATTACHMENTS:

- Ord17-15 (DOCX)
- Alderperson Boyd-License Committee Memo-Exterior Cleanup Ordinance8-23-17 (PDF)

ORDINANCE #17-15

CREATING SECTION 7- 8(b) DE PERE MUNICIPAL CODE REGARDING REMOVAL OF LITTER
AND OTHER MATERIALS FROM LICENSED ESTABLISHMENT EXTERIOR

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

SECTION 1: Section 7-8 (b) *Duty to remove litter and other materials from and around licensed premises*, is hereby created as follows:

In addition to the requirements for litter removal under Section 8-9(g) of this Code, owners and persons in charge of establishments licensed under this Chapter shall maintain the exterior entrance(s) and surrounding areas used by customers, invitees and guests of the licensed premises, clean, free and clear of all other noxious materials or matter, including bodily fluids and other such offensive substances. This paragraph applies during all hours of operation of the licensed premises. The owner or person in charge is responsible to make sure that said area(s) are clean and free of all such materials after all patrons and employees have left and the licensed premises is closed.

with subsequent paragraphs being re-lettered accordingly.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall take effect on and after passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 5th day of
September, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 09/05/2017

Publication Date: _____

Effective Date: _____

MEMORANDUM

TO: Alderperson James Boyd, Chair
License Committee Members

FROM: Judith Schmidt-Lehman, City Attorney 

DATE: September 5, 2017

RE: Consideration of an Ordinance #17-15 Creating Section 7-8(b) De Pere Municipal Code Regarding Removal of Litter and Other Materials From Licensed Establishment Exterior

Ald. Jennings has requested the Committee to consider recommending the Council adopt an ordinance requiring alcohol license holders to clean the entrance area(s) of the licensed establishment after closing.

Attached please find a draft ordinance to address this request. As you know, the city code currently requires all property owners to maintain their premises. That ordinance reads:

§8-9 (g) *Maintenance of premises.* The owners or person in control of any private property shall at all times maintain the premises free to litter; provided, however, that this section shall not prohibit the storage of litter in authorized refuse or garbage containers for collection.

("Litter" is defined as: *Litter* means garbage, refuse and rubbish as defined in this section and all other waste material which is thrown or deposited as prohibited in this section, and tends to create a danger to public health, safety and welfare.

"Refuse/rubbish" is defined as: *Refuse or rubbish* means miscellaneous waste material that is bulky or of such a size that will not fit in polycart and as is not normally collected with garbage.....)

The attached ordinance places additional requirements on owners/persons in charge of licensed establishments for clean-up while the establishment is open and at the time of closing. This draft has been reviewed by Chief Beiderwieden, who supports the proposed change.

If you have any questions regarding this proposed ordinance, please feel free to call me at 339-4042. I look forward to discussing this at the September 5, 2017 License Committee meeting.

H:\azills\Memos\2017\Alderperson Boyd-License Committee Memo-Exterior cleanup ordinance8-23-17.docx

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: Ordinance #17-16 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

The Board of Public Works at the August 7, 2017 meeting voted to approve all the following staff recommendations:

**City Engineer Parking and Traffic Recommendations
July 19, 2017 Meeting**

Parking and Parking Lot Items

1. Request from Council to consider 'no parking here to corner' signs at Ninth and Lois.
 - Lois is a local street with a street width of 36 feet. Vehicles regularly park on this street. Neighbors had expressed a concern with cars parking too close to the intersection. Based on staff review of the site, vehicles are not parking too close to the intersection. Parking and traffic team members were split on whether to add additional signage at the end of radius on Lois Street that says "No Parking Here to Corner". When the Rennes site plan was approved earlier this year, Council appeared interested in having those signs added. Based on reviews, the signs are not necessarily needed. The team members are requesting input and action on the Board on whether to install the signs.

Recommendation:

- Board to determine whether signs should be added.

2. Restrict Parking on One Side of Park Street Parking
 - Park Street is a local street with a width of 30 feet. This is slightly below the City standard for new construction for parking on both sides. Additionally, there are not many drives between Ninth Street and Sunrise Court. This means that if cars are parked on both sides, there are no gaps at driveways when two vehicles meet or a vehicle and snow plow meet. Staff has received several complaints from residents and a request from the Street Department to restrict parking due to snow plowing.

Recommendation:

- Staff recommends that parking be eliminated on the south side of Park Street between Ninth Street and Sunrise Court.

3. 441 Main Avenue - Chase Bank - Eliminate a stall east of ATM Exit

- The drive is located on the south side of Main Avenue. Main Avenue is one way at this location. The one way traffic makes the vision from this drive particularly difficult. Vehicles can be parked within five feet of the driveway. Drivers exiting this drive need to view cars immediately to the right beyond the parked car. Staff reviewed this location and found that it is difficult to exit when there are parked cars on the east side of the driveway.

Recommendation:

- Staff is recommending eliminating one stall. The ordinance will be modified to reflect the change.

Signage/Signals

1. Wayfinding/Parking direction signs to Alley north of Main –
 - When the original request for signs on Main Avenue was made, the existing sign was obstructed by a flower. This has been adjusted so the Parking sign on Main Avenue is visible. No additional changes will be made at this location. Staff recommends adding signs in the alley north of Main, between Third and Fourth, to clarify which stalls are for public parking.

Recommendation:

- Staff recommends adding signs in the alley north of Main, between Third and Fourth to clarify which stalls are for public parking.

ATTACHMENTS:

- Ord17-16 (DOCX)

ORDINANCE #17-16

AMENDING CHAPTER 150 DE PERE MUNICIPAL CODE
REGARDING TRAFFIC REGULATIONS

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS
FOLLOWS:

Section 1: §150-23, Schedule G (Parking) is hereby amended as follows:

DELETIONS:

<i>No parking</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
Park	S	Twilight	Allard

<i>Two-hour parking</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
Main	S	Fourth	275/E Fifth

ADDITIONS:

<i>No Parking</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
Park	S	Ninth Street	Sunrise Court
Main	S	231/W Fourth	251/W Fourth

<i>No Parking here to corner</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
Lois	N	Ninth Street	22/W
Lois	S	Ninth Street	27/W

<i>Two-hour parking</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
Main	S	26/W Fourth	231/W Fourth
Main	S	251/W Fourth	247/W Fourth

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 5th day of September, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 8/7/2017

Publication Date: _____

Effective Date: _____

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #17-17, Repealing and Recreating §10-5 De Pere Municipal Code Regarding City Administration and Revising Chapter 14 Regarding Re-designation of Zoning Administrator and Attendant Responsibilities.

The Finance/Personnel Committee recommended approval of the proposed ordinance changes. No additional changes to the list of city officers identified in Section 10-5(a) De Pere Municipal code are being proposed at this time.

ATTACHMENTS:

- Ord17-17 (DOCX)
- Mayor-F-P-Chapter 10 and 14 DPMC Revisions-8-8-17 (PDF)
- Ch 10 & 14 Ord Redlined Changes 8-9-17 (DOCX)

ORDINANCE #17-17

REPEALING AND RECREATING §10-5 DE PERE MUNICIPAL CODE REGARDING
CITY ADMINISTRATION AND REVISING CHAPTER 14 REGARDING RE-DESIGNATION
OF ZONING ADMINISTATOR AND ATTENDANT RESPONSIBILITIES

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

Section 1: **Sec. 10-5. - Selection and tenure of certain city officers.**, is hereby repealed and
recreated as follows:

Sec. 10-5. – Selection and tenure of certain city officers.

- (a) *Officers created; enumeration.* The officers of the city: building inspector; health officer/director; city attorney/assistant city administrator; finance director; director of parks, recreation and forestry; director of public works; human resources director; director of economic development and planning; city engineer; and information technology administrator are hereby created. All officers shall be appointed by the mayor, subject to confirmation by the common council.

Section 2: **Sec. 14-03. – Definitions.**, is hereby amended by:

1. deleting the reference to “Building Inspector” from the paragraph (108) definition of “*Lot line, front*” and substituting “Zoning Administrator” therefore; and
2. adding the following definition as paragraph (194): *Zoning Administrator* shall mean the Director of Economic Development and Planning or that person’s written designee.

Section 3: **Sec. 14-19. – Organization.**, is hereby amended by deleting the reference to “Building Inspector” in (1) and substituting “Director of Economic Development and Planning” therefore.

Section 4: **Sec. 14-20. – Building Inspector.**, is hereby amended by:

1. deleting the reference to “Building Inspector” in the Section Title and substituting “Director of Economic Development and Planning” therefore;
2. deleting the reference to “Building Inspector” in the first sentence of paragraph (1) and substituting “Director of Economic Development and Planning (Director)” therefore; and

3. deleting the reference to “Building Inspector” in the 2nd clause from the end of paragraph (1) and substituting “Director” therefore.

Section 5: Sec. 14-21. – The Board of Appeals., is hereby amended by repealing and recreating (2) *Meetings and rules*, to read as follows:

(2) *Meetings and rules.* All meetings of the Board of Appeals shall be held at the call of the Chair of the Board of Appeals, and at such times as the Board of Appeals may determine. All hearings conducted by said Board shall be open to the public. Any person may appear and testify at a hearing, either in person or by a duly authorized agent or attorney. The Chair or, in the absence of the Chair, the Vice-Chair, may administer oaths and compel the attendance of witnesses. The Board shall keep minutes of its proceedings showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall also keep records of its hearings and other official actions. A copy of every rule or regulation, order, requirement, decision or determination of the Board of Appeals, shall be filed immediately in the office of the Director and shall be a public record. The Board shall adopt its own rules and procedures not in conflict with this ordinance or with the applicable Wisconsin Statutes and select or appoint such officers as it deems necessary.

Section 6: Sec. 14-23. – Site Plans., is hereby amended by deleting the phrase “director of planning” and substituting “Director” therefore.

Section 7: Sec. 14-25. – Zoning certificates., is hereby amended by repealing paragraph (1) and recreating the same as follows:

Sec. 14-25. - Zoning certificates.

- (1) Except as hereinafter provided, no permit pertaining to the use of land or buildings shall be issued by any officer, department, or employee, unless the application for such permit has been examined by the Zoning Administrator and has affixed their certificate to it, indicating that the proposed building or structure complies with all the provisions of this ordinance. Any permit or certificate of occupancy, issued in conflict with the provisions of this ordinance, shall be null and void.

Section 8: Sec. 14-27. – Variances., is hereby amended by deleting the reference to “Building Inspector” in paragraph (2) and substituting “Director” therefore.

Section 9: Sec. 14-28. – Appeals., is amended by repealing paragraphs (1) and (2) thereof and recreating the same as follows:

- (1) *Scope of appeals.* One (1) appeal per year may be taken to the Board of Appeals by any person, firm, or corporation, or by any office, department, board, or bureau aggrieved by a decision of the

Director. Such an appeal shall be taken within thirty (30) days after the decision or the action complained, or by filing with the Director a notice of appeal specifying the grounds thereof. The Director shall forthwith transmit to the Board of Appeals all of the papers constituting a record upon which the action appealed from was taken.

(2) *Findings on appeals.*

(a) An appeal shall stay all proceedings in furtherance of the action appealed from unless the Director certifies to the Board of Appeals, after the notice of the appeal has been filed, that by reason of facts stated in the certificate, a stay would, in the opinion of the Director, cause imminent peril to life and property, in which case the proceedings shall not be stayed unless otherwise by a restraining order which may be granted by the Board of Appeals or by a court of record on application, on notice of the Director and on due cause shown.

(b) The Board of Appeals shall select a reasonable time and place for the hearing of the appeal and give due notice thereof to the parties by one publication in the official newspaper and also by mailing notice thereof to the parties in interest, said publication and mailing to be made at least ten (10) days prior to the date of hearing. The Board shall thereafter reach its decision within thirty (30) days from the filing of the appeal. The Board may affirm or may reverse, wholly or in part, or modify the order, requirement, decision, or determination that, in its opinion, ought to be done and, to that end, shall have all the powers of the officer to whom the appeal is taken. The concurring vote of four (4) members shall be necessary to reverse the order. The Director shall maintain records of all actions of the Board of Appeals relative to appeals.

Section 10: **Sec. 14-29. – Amendments.**, is amended by repealing paragraph (3) thereof and recreating the same to read:

(3) *Application for amendment/notice of amendment.*

(a) *Application for amendment.* An application for an amendment shall be filed with the Zoning Administrator in such form, and accompanied by such information, as required. The Zoning Administrator shall refer such amendment to the City Plan Commission.

Section 11: **Sec. 14-30. – Conditional uses.**, is amended by repealing paragraphs (2) and (9) thereof and recreating the same to read:

- (2) *Application for conditional use.* An application for a conditional use shall be filed with the Zoning Administrator on a form prescribed therefore. The application shall be accompanied by such plans and/or data prescribed by the Plan Commission and shall include a statement, in writing, by the applicant and adequate evidence showing that the proposed conditional use will conform to the standards set forth in Subsection 5 hereinafter. All applications requesting conditional use approval for an overnight shelter facility shall include, in addition to such other information as required by the Plan Commission or Zoning Administrator, information concerning the proposed hours of operation, specific services, if any, to be provided to the shelter users, and specific plans for assistance to the shelter users during the day time hours the

shelter facility is closed. Such application shall be forwarded from the Zoning Administrator to the Plan Commission with a request to review said application and accompanying data and submit written recommendations thereon to the City Council.

- (9) *Revocation of a conditional use.* Upon the determination by the Zoning Administrator that the time limits cited in [Section 14-06](#)(3) or the conditions and stipulations of an approved conditional use have not been complied with, the Zoning Administrator shall send written notice to the party granted the conditional use of the actions necessary to comply with the conditional use permit. The notice shall specify that failure to comply with the required conditions or stipulations within thirty (30) days will invalidate the conditional use permit. Appeals to this determination shall be to the Plan Commission.

Section 12: **Sec. 14-37-1. - Radio and television antennas, wireless telecommunication mobile service facilities.**, is hereby amended by deleting the reference to “City Building Inspector” and substituting “Zoning Administrator” therefore.

Section 13: **Sec. 14-55. – Off-street parking.**, is hereby amended by:

1. deleting the reference to “Building Inspector” in paragraph (7)(a) and substituting “Director” therefore; and
2. deleting the reference to “Building Inspector” in paragraph (8)(a) and substituting “Director of Public Works” therefore.

Section 14: **Sec. 14-59. – [In general.]** (PDD) is amended by:

1. repealing paragraphs (9)(b)3), *Zoning Application*, paragraph (9)(b)4), *Referral and hearing*, and paragraph (9)(b)6), *Submittal and Approval of Precise Implementation Plan* and recreating the same as:

(9)(b)3) *Zoning application.* Application for zoning to Planned Development District shall be submitted to the Director and shall include, in addition to the normal zoning processing fee, as determined by resolution of the common council, together with the following:

- a) A written statement describing the area of the proposed redistricting and the general character of the intended development. In addition, this statement will contain all major planning assumptions and objectives of the proposed development, its concept and the benefits that will accrue from it to the community at large, as well as to its residents.
 - b) An accurate map of the proposed area to be zoned.
 - c) A "General Development Plan" as set forth in subsection b.1. hereof.
- 4) *Referral and hearing.*
- a) Upon receipt of the zoning application, the Director shall refer the application and related exhibits to the Plan Commission which shall, within 60 days after receipt

thereof, forward the application to the Common Council with a recommendation that the zoning and related General Development Plan be approved as submitted, approved with modification(s), or disapproved.

b) The Common Council shall hold a public hearing pursuant to the statutory provisions for zoning amendments.

6) *Submittal and Approval of Precise Implementation Plan.* Within twelve (12) months following the approval of the General Development Plan, unless the time is extended by the City, a Precise Implementation Plan for the entire area or a portion thereof, shall be submitted to the Director and shall include the following:

a) A written statement describing the area of the proposed development and its relationship to the General Development Plan, along with any proposed variation.

b) An accurate map of the proposed area to be developed.

c) A Precise Implementation Plan as set forth in subsection b.2 hereof. The Director shall refer the Precise Implementation Plan and related exhibits to the Plan Commission. The Plan Commission shall, within 60 days of referral from the Director, forward its recommendation to the Common Council that the plan be approved as submitted, approved with modification(s), or disapproved. The Common Council shall then take whatever action it deems appropriate on such plan.

d) Variations. Consistent with the basic goal of limited flexibility, minor variation may subsequently be permitted in details of the approved plans, subject to approval of the Plan Commission. If, in the opinion of the Plan Commission, any requested variation constitutes a substantial alteration of the original plan as approved, the matter shall be referred to the Common Council for a hearing and action thereof. The introduction of any new category of use or increase of more than 2% from the approved density shall automatically constitute a substantial alteration.; and

2. deleting the references to “Building Inspector” in paragraphs (9)(b)8) and 9) and substituting “Director” therefore.

Section 15: **Sec. 14-60 - Development and design standards in certain districts.,** is amended by:

1. repealing paragraph (5), *Administration*, and recreating it as follows:

(5) *Administration.* The administration of this ordinance shall be vested in the following: Director of Economic Development and Planning (Director), City Building Inspector, the City departments identified in Section (b), below, and the City Plan Commission.

(a) It shall be the duty of the Director to be in charge of the day-to-day administration and interpretation of the Development and Design Standards. Enforcement of these standards is charged to the Director or the Director’s written designee.

(b) All proposed site plans shall be forwarded to the following City departments: Building Inspection, Fire, and Public Works. These departments shall review each plan and make recommendations to approve, approve with conditions, or reject said plan to the City Plan

Commission. These departments shall be responsive to applicants and their possible time constraints and shall expedite the review process to the extent possible.

(c) From time to time the design criteria may be amended, changed or deleted. Such action shall take place originating before the Plan Commission in accordance with Chapter [Section] 62.23(7), Wisconsin Statutes [Wis. Stats. § 62.23(7)].

(d) Appeals. Unless otherwise provided herein, appeals to the requirements contained in these standards shall be heard by the Plan Commission.;

2. deleting the phrase “of Planning” from paragraph (9)(a)1), *Preliminary consultation*;
3. deleting the phrase “of Planning/Economic Development” from paragraph (9)(a)2), *Plan submittal*;
4. deleting the phrase “of Planning” from paragraphs (10)(c)1), *Preliminary Consultation* and (10)(c)2) *Plan submittal*; and
5. deleting the phrase “Building Inspector upon consultation with the” from paragraph (12)(h)3) *Driveway requirements*.

Section 16. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 17. This ordinance shall take effect on January 2, 2018.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 5th day of September, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Deputy Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 08/08/17

Publication Date: _____

Effective Date: _____

CITY OF DE PERE

MEMO

To: Michael J. Walsh, Mayor
 Members of the Finance/Personnel Committee
 From: Judith Schmidt-Lehman, City Attorney *Judy*
 RE: Consideration of Revisions to Chapters 10 and 14 De Pere Municipal Code (DPMC)
 Date: August 8, 2017

The proposed changes to Chapters 10 and 14, De Pere Municipal Code were initially precipitated by a re-distribution of zoning administrator and contract assessor liaison duties among city personnel. Additional changes to Chapter 10 city officer designations occurred as a result of re-evaluating the listed positions. Those changes are discussed more fully below.

City Administrator Delo has determined that re-distribution of the zoning inspector duties required under Chapter 14 DPMC (the zoning code) will produce efficiencies in both the Building Inspection Department (current zoning inspector) and the Economic Development and Planning Department, resulting in better service to city customers. The Chapter 14 ordinance changes required to accomplish this shift of duties (shown in red-lining) is attached. Additional efficiencies to operations will occur if the contract assessor liaison responsibilities are shifted to the City Clerk-Treasurer, since the Clerk-Treasurer currently has a good deal of contact with the assessor already. This change is noted on the attached red-lined ordinance through the elimination of "assistant city assessor" from the job title of the building inspector.

The final set of changes has to do with the proposed elimination of assistant city engineer as a city officer in §10-5(a) DPMC.

Under state statute, certain positions are designated as "officers," with a general delegation of certain powers and responsibilities.¹ Additionally, being appointed an "officer" carries with it certain rights of removal from "office" only by the council and only "for cause."² The list of appointed "officers" in city

¹ Wis. Stats. §62.09 (7) GENERAL PROVISIONS.

(a) The corporate authority of the city shall be vested in the mayor and common council. (b) Officers shall have generally the powers and duties prescribed for like officers of towns and villages, except as otherwise provided, and such powers and duties as are prescribed by law and except as to the mayor shall perform such duties as shall be required of them by the council. Officers whose powers and duties are not enumerated in this subchapter shall have such powers and duties as are prescribed by law for like officers or as are directed by the council. (c) All officers and departments may make the necessary rules for the conduct of their duties and incidental proceedings. (d) The general laws for the punishment of bribery, misdemeanors and corruption in office shall apply to city officers. (e) Whenever a city official in that official's official capacity is proceeded against or obliged to proceed before any court, board or commission, to defend or maintain his or her official position, or because of some act arising out of the performance of that official's official duties, and that official has prevailed in such proceeding, or the council has ordered the proceeding discontinued, the council may provide for payment to such official such sum as it sees fit, to reimburse the official for the expenses reasonably incurred for costs and attorney fees.

² 17.12 Removal and suspension of city officers.

(1) GENERAL AND SPECIAL CHARTER. Officers of cities, except public officials, as defined in s. 62.51 (1) (b), operating under the general law or under special charter including school officers, may be removed as follows:

(a) *Elective*. Elective officers by recall as provided in s. 9.10, or by the common council, for cause. (c) *Appointive*. Appointive officers, by whomsoever appointed, by the common council, for cause, except officers appointed by the council who may be removed by that body, at pleasure. Officers appointed by any other officer or body without confirmation or concurrence by the council, by the officer or body that appointed them, at pleasure. The council may conduct a hearing thereon by a committee which committee shall proceed in such manner as may be determined by it and make full report to the council, which shall determine the question upon such appeal. (d) *Votes required*. Removals by the common council may be made only by an affirmative vote of three-fourths of all the members thereof, and by any other body consisting of 3 or more members, by an affirmative vote of two-thirds of all the members thereof.

ordinance [§10-5 (a) DPMC] includes certain supervisory positions not included in the statutory enumeration of “officers.” It is being recommended that the position of “Assistant City Engineer” be removed from the list of officers. This will not affect the incumbent in this position since the manner of appointment to the position statutorily controls the powers, duties and termination of the position.

If you have any questions or concerns regarding this matter prior to the committee meeting, feel free to call me at 339-4042.

CHAPTER 10: CITY ADMINISTRATION

Sec. 10-5. - Selection and tenure of certain city officers.

- (a) *Offices created; enumeration.* The offices of the city: building inspector/~~assistant city assessor~~; health officer/director; city attorney/assistant city administrator; finance director; director of parks, recreation and forestry; director of public works; ~~assistant city engineer~~; ~~street superintendent~~; human resources director; director of ~~planning and~~ economic development ~~and planning~~; city engineer; and information technology administrator are hereby created. All officers shall be appointed by the mayor, subject to confirmation by the common council.

CHAPTER 14: ZONING CODE

14-03. - Definitions. Add the following definition:

(108) *Lot line, front.* That boundary of a lot which is along an existing or dedicated public street or, where no public street exists, along a public way. In cases of lots with more than one frontage, the front lot line shall be determined by the ~~Building Inspector~~ Zoning Administrator.

Add: Zoning Administrator shall mean the Director of Economic Development and Planning or that person's written designee.

14-19. - Organization.

- (1) The administration of this ordinance is hereby vested in three (3) offices of the government of the City of De Pere, County of Brown, as follows: ~~Building Inspector~~ Director of Economic Development and Planning, Board of Appeals, and City Plan Commission.

14-20. - ~~Building Inspector~~ Director of Economic Development and Planning.

- (1) The ~~Building Inspector~~ Director of Economic Development and Planning (Director) and such deputies or assistants who have been or shall be duly appointed shall enforce this ordinance and in addition thereto and in furtherance of such authority shall issue all zoning certificates and make and maintain records thereof; issue all certificates of occupancy and make and maintain records thereof; conduct inspections of buildings, structures, and use of land to determine compliance with the terms of this ordinance; maintain permanent and current records of this ordinance, including, but not limited to, all maps, amendments, conditional uses, variances, appeals, and applications therefor; forward to the Plan Commission all applications for conditional uses filed with the office of the ~~Director~~ Building Inspector; and forward to the Board of Appeals applications for appeals, variances, or other matters on which the Board of Appeals is required to pass under this ordinance.

14-21. - The Board of Appeals.

- (1) *Jurisdiction.* The Board of Appeals is hereby vested with the following jurisdiction and authority: To hear and decide all matters referred to it or upon which it is required to pass under this ordinance, as prescribed by Section 62.23 of the Wisconsin Statutes [Wis. Stats. § 62.23].
- (2) *Meetings and rules.* All meetings of the Board of Appeals shall be held at the call of the Chair~~man~~ of the Board of Appeals, and at such times as the Board of Appeals may determine. All hearings conducted by said Board shall be open to the public. Any person may appear and testify at a hearing, either in

person or by a duly authorized agent or attorney. The Chair~~man~~ or, in ~~the his or her~~ absence ~~of the Chair,~~
~~the Vice-Chair, the Acting Chairman,~~ may administer oaths and compel the attendance of witnesses. The Board shall keep minutes of its proceedings showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall also keep records of its hearings and other official actions. A copy of every rule or regulation, order, requirement, decision or determination of the Board of Appeals, shall be filed immediately in the office of the ~~Director Building Inspector~~ and shall be a public record. The Board shall adopt its own rules and procedures not in conflict with this ordinance or with the applicable Wisconsin Statutes and select or appoint such officers as it deems necessary.

(3) *Finality of decisions of the board of appeals.* All decisions and findings of the Board of Appeals on appeals or upon application for a variance, after a hearing, shall in all instances be final administrative decisions and shall be subject to judicial review as by law may be provided.

14-23. - Site plans.

(1) Prior to the issuance of a building permit for any multifamily dwelling unit, commercial (business) or industrial use, a site plan prepared pursuant to [Section 14-60](#) shall be submitted, reviewed, and approved as required herein. For an expansion of less than 2,000 square feet or for an exterior renovation, the ~~d~~Director ~~of planning~~ may administratively approve the site plan provided the expansion or renovation meets all applicable design and landscape standards and all city ordinances, codes, and policies.

14-25. - Zoning certificates.

(1) Except as hereinafter provided, no permit pertaining to the use of land or buildings shall be issued by any officer, department, or employee, unless the application for such permit has been examined by the ~~Zoning Administrator Building Inspector~~ and has affixed ~~their to it his or her~~ certificate ~~to it~~, indicating that the proposed building or structure complies with all the provisions of this ordinance. Any permit or certificate of occupancy, issued in conflict with the provisions of this ordinance, shall be null and void.

14-26. - Occupancy certificates.

(1) No building, or addition thereto, constructed after the effective date of [the] this ordinance [from which the appendix was derived], and no addition to a previously existing building, shall be occupied, and no land, vacant on the effective date of [the] this ordinance, shall be used for any purpose until a certificate of occupancy has been issued by the Building Inspector. No change in a use shall be made until a certificate of occupancy has been issued by the Building Inspector. Every certificate of occupancy shall state that the use or occupancy complies with the provisions of this ordinance.

(a) *Application for occupancy certificate.* Every application for a building permit (or zoning certificate) shall be deemed to be an application for an occupancy certificate. Every application for an occupancy certificate for a new use of land where no building permit is required shall be made directly to the Building Inspector.

(b) *Issuance of occupancy certificate.* No occupancy certificate for a building, or portion thereof, constructed after the effective date of [the] this ordinance, shall be issued until construction has

been completed and the premises inspected and certified by the Building Inspector to be in conformity with the plans and specifications upon which the zoning certificate was based. No occupancy certificate for a building or addition thereto, constructed after the effective date of [the] this ordinance, shall be issued and no addition to a previously existing building shall be occupied until the premises have been inspected and certified by the Building Inspector to be in compliance with all applicable performance standards.

Pending the issuance of a regular certificate, a temporary certificate may be issued to be valid for a period not to exceed six months from its date during the completion of any addition or during partial occupancy of the premises. The occupancy certificate shall be issued or written notice shall be given to the applicant stating the reasons why a certificate cannot be issued not later than seven (7) days after the Building Inspector is notified in writing that the building or premises are [is] ready for occupancy.

14-27. - Variances.

(1) *Purpose.* The Board of Appeals, after a public hearing, may vary the regulations of this ordinance, in harmony with its general purpose and intent, only in the specific instances hereinafter set forth, where such Board makes findings of fact in accordance with the standards hereinafter prescribed and, further, finds that there are practical difficulties of particular hardships in the way of carrying out the strict letter of the regulations of this ordinance.

(2) *Application for variance and notice of hearing.* An application for a variance shall be filed, in writing, with ~~the~~ the Director Building Inspector. The application shall contain such information as the Board may, by rule, require. Notice of the time and place of such public hearing shall be published at least once in the official newspaper and also by mailing notice thereof to the parties in interest, said publication and mailing to be made at least ten (10) days prior to the date of the hearing. The Board shall thereafter reach its decision within thirty (30) days from the filing of the appeal.

14-28. - Appeals.

(1) *Scope of appeals.* One (1) appeal per year may be taken to the Board of Appeals by any person, firm, or corporation, or by any office, department, board, or bureau aggrieved by a decision of the Director Building Inspector. Such an appeal shall be taken within thirty (30) days after the decision or the action complained, or by filing with the Director Building Inspector a notice of appeal specifying the grounds thereof. The Director Building Inspector shall forthwith transmit to the Board of Appeals all of the papers constituting a record upon which the action appealed from was taken.

(2) *Findings on appeals.*

(a) An appeal shall stay all proceedings in furtherance of the action appealed from unless the Director Building Inspector certifies to the Board of Appeals, after the notice of the appeal has been filed ~~with him or her~~, that by reason of facts stated in the certificate, a stay would, in ~~his or her~~ the opinion of the Director, opinion, cause imminent peril to life and property, in which case the proceedings shall not be stayed unless otherwise by a restraining order which may be granted by the Board of Appeals or by a court of record on application, on notice of the Director Building Inspector and on due cause shown.

(b) The Board of Appeals shall select a reasonable time and place for the hearing of the appeal and give due notice thereof to the parties by one publication in the official newspaper and also by mailing notice thereof to the parties in interest, said publication and mailing to be made at least ten (10) days prior to the date of hearing. The Board shall thereafter reach its decision within thirty (30) days from the filing of the appeal. The Board may affirm or may reverse, wholly or in part, or modify the order, requirement, decision, or determination that, in its opinion, ought to be done and, to that end, shall have all the powers of the officer to whom the appeal is taken. The concurring vote

of four (4) members shall be necessary to reverse the order. The ~~Director Building Inspector~~ shall maintain records of all actions of the Board of Appeals relative to appeals.

14-29. - Amendments.

(3) *Application for amendment/notice of amendment.*

(a) *Application for amendment.* An application for an amendment shall be filed with the ~~Zoning Administrator Building Inspector~~ in such form, and accompanied by such information, as required. ~~by the Building Inspector.~~ The ~~Zoning Administrator Building Inspector~~ shall refer such amendment to the City Plan Commission.

14-30. - Conditional uses.

(2) *Application for conditional use.* An application for a conditional use shall be filed with the ~~Zoning Administrator Building Inspector~~ on a form prescribed ~~therefore by the Building Inspector.~~ The application shall be accompanied by such plans and/or data prescribed by the Plan Commission and shall include a statement, in writing, by the applicant and adequate evidence showing that the proposed conditional use will conform to the standards set forth in Subsection 5 hereinafter. All applications requesting conditional use approval for an overnight shelter facility shall include, in addition to such other information as required by the Plan Commission or ~~Zoning Administrator Building Inspector~~, information concerning the proposed hours of operation, specific services, if any, to be provided to the shelter users, and specific plans for assistance to the shelter users during the day time hours the shelter facility is closed. Such application shall be forwarded from the ~~Zoning Administrator Building Inspector~~ to the Plan Commission with a request to review said application and accompanying data and submit written recommendations thereon to the City Council.

9) *Revocation of a conditional use.* Upon the determination by the ~~Zoning Administrator Building Inspector~~ that the time limits cited in ~~Section 14-06~~(3) or the conditions and stipulations of an approved conditional use have not been complied with, the ~~Zoning Administrator Building Inspector~~ shall send written notice to the party granted the conditional use of the actions necessary to comply with the conditional use permit. The notice shall specify that failure to comply with the required conditions or stipulations within thirty (30) days will invalidate the conditional use permit. Appeals to this determination shall be to the Plan Commission.

14-37-1. - Radio and television antennas, wireless telecommunication mobile service facilities.

2)(c) *New Towers and Facilities.* The siting and construction of a new mobile service support structure and facilities shall be subject to the following requirements:

1) *Application and Fee Process.* The applicant shall submit a written application to the ~~City Building Zoning Administrator Inspector~~ which shall include all of the following information.

14-55. - Off-street parking.

(7) *Design and maintenance.*

(a) *Plan.* Except for uses designated by this ordinance and residential uses, the design of parking lots or areas shall be subject to the approval of the ~~Director~~ Building Inspector in accordance with the standards approved by the Plan Commission.

8) *Driveways.*

(a) Before a driveway or curb cut for a driveway is made, a permit shall be obtained from the ~~Building Inspector~~ Director of Public Works after first obtaining approval of the parking plan and upon compliance with the provisions of Chapter 22, of the Municipal Code. All driveways shall meet the following requirements:

14-59. - [In general.]

(9)(b)3) *Zoning application.* Application for zoning to Planned Development District shall be ~~made by petition~~ submitted to the ~~Director~~ City Clerk and shall include, in addition to the normal zoning processing fee, as determined by resolution of the common council, together with the following:

- a) A written statement describing the area of the proposed redistricting and the general character of the intended development. In addition, this statement will contain all major planning assumptions and objectives of the proposed development, its concept and the benefits that will accrue from it to the community at large, as well as to its residents.
- b) An accurate map of the proposed area to be zoned.
- c) A "General Development Plan" as set forth in subsection b.1. hereof.

4) *Referral and hearing.*

- a) Upon ~~submittal receipt of the zoning application,~~ the ~~Director~~ City Clerk shall refer the ~~petition application~~ and related exhibits to the ~~Common Council.~~ Upon referral from the Common Council, the Plan Commission which shall, within 60 days after receipt thereof, referral, forward the petition application to the Common Council with a recommendation that the zoning and related General Development Plan be approved as submitted, approved with modification(s), or disapproved.
- b) ~~Upon receipt of the Plan Commission's recommendation, t~~The Common Council shall hold schedule a public hearing pursuant to the statutory provisions for zoning amendments.

5) *Approval.* Approval of the proposed zoning to a Planned Development District shall constitute approval of the related General Development Plan which shall be made part of the zoning record as an integral component of the right of use for the area in conformity with such plan.

6) *Submittal and Approval of Precise Implementation Plan.* Within twelve (12) months following the approval of the General Development Plan, unless the time is extended by the City, a Precise Implementation Plan for the entire area, or a portion thereof, shall be submitted to the ~~Director~~ City Clerk and shall include the following:

- a) A written statement describing the area of the proposed development and its relationship to the General Development Plan, along with any proposed variation.
- b) An accurate map of the proposed area to be developed.
- c) A Precise Implementation Plan as set forth in subsection b.2 hereof. The ~~Director~~ City Clerk shall refer the Precise Implementation Plan and related exhibits to the Plan

Commission Common Council. The Plan Commission shall, within 60 days of referral from the Director Council, forward its recommendation that the plan be approved as submitted, approved with modification(s), or disapproved to the Common Council. The Common Council shall then take whatever action it deems appropriate on such plan.

d) Variations. Consistent with the basic goal of limited flexibility, minor variation may subsequently be permitted in details of the approved plans, subject to approval of the Plan Commission. If, in the opinion of the Plan Commission, any requested variation constitutes a substantial alteration of the original plan as approved, the matter shall be referred to the Common Council for a hearing and action thereof. The introduction of any new category of use or increase of more than 2% from the approved density shall automatically constitute a substantial alteration.

7) *Development Implementation.*

a) No specific use or building permit shall be issued for any part of such approved General Development Plan except for an area covered by an approved Precise Implementation Plan and in conformity with such plan.

b) A Precise Implementation Plan which is in conformity with an approved General Development Plan shall be entitled to approval, subject only to approval of the details of the specific implementation phase.

c) Detailed building and landscape plans, as well as all other commitments and contractual agreements with the City related to a Precise Implementation Plan, shall be made a part of the official record and shall be considered supplementary components of the District regulations.

8) *Phasing time schedule.* Each Precise Implementation Plan shall be accompanied by a schedule showing the times within which each phase or segment of the Precise Implementation Plan will be completed. Approval of any Precise Implementation Plan by the Common Council shall carry with it approval of the time schedule for completion of each phase or segment thereof, including any changes or amendments imposed by the Common Council. In the event that any portion of such time schedule is not met, the Common Council, upon written request of the developer for an extension of time, delivered to the Common Council at least twenty (20) days prior to the expiration of the completion date for which such extension is requested, may, for good cause shown, extend said completion date for such length of time as the Common Council in its sole discretion deems justified by the circumstances. There shall be no limit upon the number of time extensions which may be requested. Upon failure of the developer to satisfactorily meet any phase or segment of the completion schedule, as determined by the Director Building Inspector, within thirty (30) days of the expiration date thereof or within thirty (30) days of denial by the Common Council for extension thereof, all permits and approvals shall be denied or suspended on other segments of the Precise Implementation Plan until such time as the developer is able to be in conformance with the completion schedule phasing.

9) *Rescinding approval.* Failure to comply with the conditions, commitments, guarantees, or the recommendations established in the approval of such development project shall be cause for rescinding the approval of the same. Upon notice given by the Director Building Inspector, the developer shall then be required to appear before the Common Council at its next public meeting to explain any such failure to comply. The Common Council at such hearing shall determine whether or not the developer shall have failed to comply and if there has been such a failure, may either:

a) Rescind its approval, whereupon such rescission and the cessation of all rights and privileges of the developer and owner, including the right to complete construction or to

construct any building or other structure or improvements, shall become effective on the 31st day following mailing by certified mail to the developer at his or her last known address of a written notice of such rescission; or

b) Adjourn such hearing for a period not to exceed sixty (60) days to enable the developer to comply; whereupon, if the developer is then in substantial compliance and has then established to the reasonable satisfaction of the Council that there will be compliance in the future, the rights and privileges of the developer and owner shall continue for such period of time that there shall be such compliance. If the developer is not then in substantial compliance or does not establish to the reasonable satisfaction of the Council that there will be compliance in the future, the Council will proceed in accordance with subparagraph a., immediately above.

14-60. - Development and design standards in certain districts.

(5) *Administration.* The administration of this ordinance shall be vested in the following: Director of ~~Planning~~/Economic Development and Planning (Director), City Building Inspector, the City departments identified in Section (b), below, and the City Plan Commission.

(a) It shall be the duty of the Director ~~of Planning/Economic Development~~ to be in charge of the day-to-day administration and interpretation of the Development and Design Standards.

Enforcement of these standards is charged to the Director or the Director's written designee. De Pere Building Inspector in accordance with Chapter [Section] 62.23(7), Wisconsin Statutes [Wis. Stats. § 62.23(7)].

(b) All proposed site plans shall be forwarded to the following City departments: ~~Administrator~~, Building Inspection, Fire, and Public Works. These departments shall review each plan and make recommendations to approve, approve with conditions, or reject said plan to the City ~~of De Pere~~ Plan Commission. These departments shall be responsive to applicants and their possible time constraints and shall expedite the review process to the extent possible.

(c) From time to time the design criteria may be amended, changed or deleted. Such action shall take place originating before the Plan Commission in accordance with Chapter [Section] 62.23(7), Wisconsin Statutes [Wis. Stats. § 62.23(7)].

(d) Appeals. Unless otherwise provided herein, appeals to the requirements contained in these standards shall be heard by the Plan Commission.

(9) Site plan.

(a) *Procedure.* The following procedure shall be followed for the submittal of site plans. Where procedures and requirements imposed by this section of the ordinance are either more restrictive or less restrictive than comparable procedures and requirements imposed by any other provision of this ordinance or any other law, ordinance, resolution, rule or regulation of any kind, the regulations which are more restrictive or impose higher standards or requirements shall govern.

1) *Preliminary consultation.* Prior to the submittal of a site plan, it is recommended that the developer meet with the Director ~~of Planning~~, the Building Inspector, and/or other appropriate city staff to discuss zoning district, site plan, and landscaping plan requirements. Such meeting should occur prior to any extensive outlay of funds on the part of the developer since it is intended to identify potential problems and methods to alleviate them and to encourage a cooperative effort between the developer and the City.

2) *Plan submittal.* Fourteen (14) copies of all site plans requiring approval of the Plan Commission shall be submitted to the Director ~~of Planning/Economic Development~~ and one (1) digital copy on CD or DVD containing Auto CAD.dwg files referenced to the Brown

County Coordinate System NAD83, NAV88. All plans shall be drawn to an engineering scale no greater than one (1) inch equals one hundred (100) feet plus one (1) complete set of such plans reduced in size to eleven (11) inches by seventeen (17) inches and include the following information:

(10) *Landscaping*

(c) *Procedure.* The following procedure shall be followed for the submittal of landscape plans.

1) *Preliminary consultation.* Prior to the submittal of a landscape plan, it is recommended that the developer meet with the Director ~~of Planning~~, the Building Inspector, and/or other appropriate city staff to discuss zoning district, site plan, and landscaping plan requirements. Such meeting should occur prior to any extensive outlay of funds on the part of the developer since it is intended to identify potential problems and methods to alleviate them and to encourage a cooperative effort between the developer and the City.

2) *Plan submittal.* Fourteen (14) copies of all landscape plans requiring approval by the Plan Commission shall be submitted to the Director ~~of Planning~~. Landscaping plans may be submitted separately or included in the site plan. All plans shall be drawn to an engineering scale no greater than one (1) inch equals one hundred (100) feet plus one (1) complete set of such plans reduced in size to eleven (11) by seventeen (17) inches and contain the following information:

(12) *Off-street parking requirements: C-EO, Corporate-Executive Office; I-B-1, Industrial business 1; and I-B-2 Industrial Business 2 Districts.*

(h) *Driveway requirements.* Notwithstanding other provisions of this ordinance concerning appeals and review of plans submitted hereunder, permits for and review of driveway approaches and curb cuts shall be as provided at [Section 22-15](#), De Pere Municipal Code, subject to the requirements of this ordinance and [Section 14-55](#)(8), De Pere Municipal Code. Where this section conflicts with [Section 14-55](#)(8), De Pere Municipal Code, this section shall take precedence.

1) All off-street parking spaces shall have access from driveways and not directly from the public street.

2) Driveway access curb opening on a public street shall not be located less than 40 feet from each other.

3) The number and location of curb cuts shall be as determined by the ~~Building Inspector upon consultation with the~~ Public Works Department, taking into consideration traffic flow, safety concerns, and the needs of the business.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Planning

FROM: Kimberly Flom

SUBJECT: Resolution #17-69, Approving Facade Improvement Project and Authorizing Disbursement of Grant (355 Main Avenue - Parcel WD-918).

On Monday, August 28, the Redevelopment Authority voted 3-2 to recommend approval of the Facade Grant request for 355 Main Avenue (O'Connor Connective) minus the security cameras. Without the security cameras, exterior improvements total \$23,292.01, which calculates into a grant amount of \$4658.40.

2 members of the RDA voted against the request because the application also included signage. A request for a friendly amendment to remove signage from the grant request failed for lack of a second motion. There are currently no written guidelines or operating manuals for the Facade Grant program that clarify objectives and/or eligible and ineligible expenses. Staff will be preparing draft guidelines to be reviewed by the RDA at an upcoming meeting.

ATTACHMENTS:

- Reso17-69 (DOCX)
- Facade Grant RDA Memo 8-2017 (DOCX)
- Signed application (PDF)
- Facade Grant Documents (PDF)
- 355 Main Facade Photos (PDF)
- Exhibit A-Approving Facade Improvements-Connective Properties (PDF)

RESOLUTION #17-69

APPROVING FAÇADE IMPROVEMENT PROJECT AND
AUTHORIZING DISBURSEMENT OF GRANT
(355 Main Avenue - Parcel WD-918)

WHEREAS, the Tax Increment District #9 (TID #9 or the District) Project Plan includes city expenditure of funds to property owners within the District in the form of a grant to reimburse 25% of approved façade improvement costs, not to exceed \$10,000 per parcel, thereby increasing property values and tax increment during the life of the District; and

WHEREAS, Connective Properties, LLC, owner of Parcel WD-918, has submitted an application for a façade improvement grant for improvements made to both the Main Avenue and Nicolet Square Mall alley entrances of the building; and

WHEREAS, such application, attached and incorporated as Exhibit A, provides receipts for expenditures incurred in 2015 and 2016 for said improvements of \$23,292.01 to said entryways; and

WHEREAS, this façade improvement project together with said expenses have been reviewed by the Redevelopment Authority which recommends its approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves the façade improvement as contemplated in Exhibit A as approved by the Redevelopment Authority, and thanks Connective Properties, LLC for its investment in the De Pere downtown.

BE IT FURTHER RESOLVED THAT:

The Director of Economic Development and Planning (Director) is authorized to approve disbursement of the façade grant up to \$4,658.40 to Connective Properties, LLC for said improvements.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #17-69

Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 5th day of September, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso17-69 (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)

City of De Pere MEMORANDUM



To: Redevelopment Authority
 From: Kimberly Flom, Economic Development & Planning Director
 Date: August 28, 2017

RE: **Façade Grant Application – 355 Main Avenue**

Background

Connective Properties submitted the attached façade grant application for work completed in 2015 and 2016 for the front and rear facades of 355 Main Avenue. The building is considered a contributing structure to the Main Street Historic District, but is not listed on the National or State Historic Registry. Built in 1913 (with an addition in 1922), the building has also been known as the Van Gemert Marble Works and NPS Insurance.

Connective Properties completed an enormous amount of interior and exterior work at the 355 Main Avenue building in order to convert the space into the O'Connor Connective offices. Exterior work included new storefront, brick painting, signage and a refresh of the rear façade, as documented on the attached invoices. The below table provides a cost breakdown for the exterior of the building.

355 Main Façade Grant - Exterior Cost Breakdown				
Date	Invoice #	Vendor	Detail	Amount
6/30/2015	17229	Forestville Builders & Supply	Overhead Garage Door (follow up invoice attached)	\$1,975.00
6/9/2015	17277	Forestville Builders & Supply	Emtek Hermes Lever Passage Lock	\$241.00
			Emteck Hermes Lever Privacy lock	\$120.50
			Emteck Hmers Lever Entry Lock	\$263.00
			C&C Electric (30% of total toward exterior)	\$4,514.86
			Packerland Glass Storefront (follow up invoice attached)	\$8,394.00
			Haasch Labor Overhead Door	\$2,740.00
7/20/2015	42	Huntley Painting Graphics	Exterior Painting front and back (estimate included 1650)	\$1,350.00
7/6/2015	31131	Bill Biese Masonry	Exterior front repair	\$240.00
			Exterior south elevation	\$190.00
			Brick Sill for overhead door	\$510.00
			Supplies	\$100.00
7/31/2015	46157	elevate97	Sign	\$1,614.15
9/28/2016	50523	elevate97	Sign	\$1,039.50
6/23/2016	135786	Martin Systems	Security Camera Purchase and Installation	\$1,041.55
5/24/2016	134185	Martin Systems	Security Camera Purchase and Installation	\$1,041.55
				Total \$25,375.11
				\$4 Investment \$20,300.09
				\$1 Grant Match \$5,075.02

The exterior work submitted by the applicant included the purchase and installation of security cameras. Security equipment is not specifically mentioned in the façade grant application or program guidelines. While the cameras don't directly affect the building aesthetic, they do provide an important resource that contributes to the health and safety of the Downtown, and therefore have been included in the grant calculation.

Attachment: Façade Grant RDA Memo 8-2017 (6184 : Reso #17-69, Approving Façade Improvement Project-355 Main Avenue)

It is not common for the RDA to review a grant request for work that has already been completed. However, due to the unique timing of this project, staff supports the application and is recommending approval. The work and rehabilitation of the building fall within the parameters of the program and are similar to other Downtown projects that occurred in previous years. Unfortunately, the applicant completed the work in 2015 during a time of staffing gaps and transition at the City. Because of that, the program was not marketed to Ms. O'Connor and, while she researched national and state historic tax credits, she was not aware of the façade grant as a local resource. Although the grant funds are being considered for work that has already been completed, the applicant indicates that she plans to reinvest the funds into other parts of the building and property.

Process

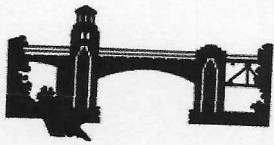
The RDA recommendation will be forwarded to the Common Council for consideration. If approved, City staff will provide payment authorization to the Finance Department.

Funding

The 2017 budget included \$30,000 for façade grants for TID #9 (to date, \$10,000 has been approved for Life Church as part of the Kerkhoff building renovation).

Recommendation

Staff recommends approval of the façade grant application for 355 Main Avenue, in the amount of \$5,075.02 and requests that the application be forwarded to Council for review at the September 5, 2017 meeting.



CITY OF DE PERE

APPLICATION FOR FAÇADE GRANT

Date:

Aug 18, 2017

The City of De Pere, in conjunction with Downtown De Pere Inc., will assist with façade improvements for commercial properties located within the boundaries of a Tax Increment District (TID). Applications will be acted upon on a first come first serve basis. The maximum grant is up to \$10,000 for approved projects. The grant requires the expenditure of \$4.00 of private funds for each \$1.00 of grant funds disbursed. Grants will only be awarded to projects that are approved by the Redevelopment Authority.

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Connective Properties	Authorized Representative Bridget O'Connor	Title Owner	
Mailing Address 355 Main Ave	City De Pere	State WI	ZIP Code 54115
Email Address bridget@oconnorconnective.com	Phone Number (incl. area code) 920-265-9391	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 355 Main Ave, De Pere, WI 54115	Parcel No. WD-918
--	----------------------

SECTION 4: Project Information

Project Description:	Complete renovation of building to include exterior paint, installation of new windows, signage, lights and fixtures, security cameras		
Estimated Façade Expenses:	\$17,945.75		
Contractor:	Forestville Builders		
Estimated Start Date:	March 2015	Estimated Completion Date:	June 2015

Please attach (1) hard copy and (1) PDF version of the following items:

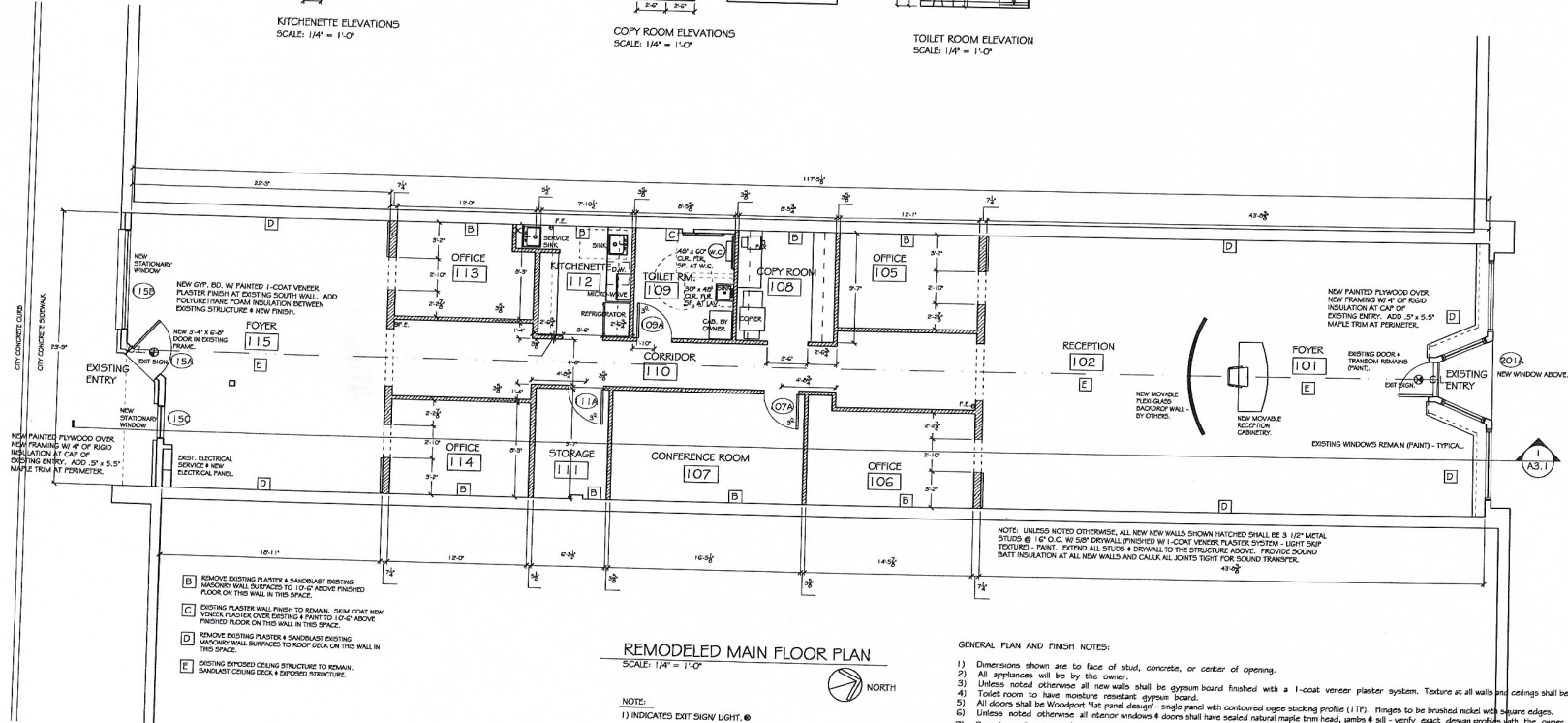
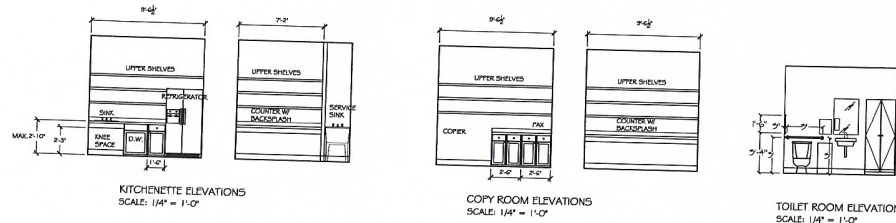
1. A photo of the existing façade.
2. The proposed project design. Color renderings are strongly encouraged.
3. The project cost estimates by major category (design, material, labor, etc).

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Bridget O'Connor	Title Owner	Phone Number 920-265-9391
Signature of Applicant <i>Bridget O'Connor</i>		Date Signed Aug 18, 2017



GENERAL PLAN NOTES:

- 1) DIMENSIONS ARE TO FACE OF STUD, CONCRETE, OR CENTER OF OPENING.
- 2) COORDINATE ALL WORK WITH PLUMBING, HVAC AND ELECTRICAL CONTRACTORS, INCLUDING BUT NOT LIMITED TO UNITS, PENETRATIONS, HOUSE-KEEPING PADS, ROOF CURBS, ETC. VERIFY EXACT LOCATION OF ALL VISIBLE LOUVERS, EXTERIOR AND INTERIOR WITH ARCHITECT.

NOTE:

- 1) INDICATES EXIT SIGN LIGHT.
- 2) FIRE EXTINGUISHER TYPES SHALL COMPLY W/ STATE AND LOCAL CODES.

GENERAL PLAN AND FINISH NOTES:

- 1) Dimensions shown are to face of stud, concrete, or center of opening.
- 2) All appliances will be by the owner.
- 3) Unless noted otherwise all new walls shall be gypsum board finished with a 1-coat veneer plaster system. Texture at all walls and ceilings shall be light skip.
- 4) Toilet room to have moisture resistant gypsum board.
- 5) All doors shall be Woodport "flat panel design" - single panel with contoured edge sticking profile (117). Hinges to be brushed nickel with square edges.
- 6) Unless noted otherwise all interior windows & doors shall have sealed natural maple trim head, jamb & sill - verify exact design profile with the owner.
- 7) Provide an allowance of \$10,000.00 for wood cabinets and quartz countertops. Include allowance and price for installing all cabinetry shown in the bid.
- 8) Insulate all interior walls for sound (R-11 batts).
- 9) Include a \$500.00 allowance for mirrors.
- 10) Include final cleaning.

GENERAL NOTES:

- 1) Contractor and subcontractors shall comply with all state and local governing codes and regulations.
- 2) Drawings show architectural work only. The following information refers to the other trades:
Plumbing: Plumbing Contractor to utilize existing underground plumbing to provide a complete plumbing system per code.
HVAC: Mechanical Contractor to utilize existing roof top unit to provide a complete HVAC system per code.
Electrical: Electrical Contractor to include a complete electrical system per code. Verify light fixtures and outlets with the owner. Provide smoke detectors as required by code.

O'CONNOR CONNECTIVE

385 MAIN AVENUE
DE PERE, WISCONSIN

REMODELED FLOOR PLAN

C. REMIER ARCHITECTS, INC.

948 MAIN AVENUE
DE PERE, WISCONSIN 54115
TEL (920) 330-6600 FAX (920) 330-6604

DATE:
3/28/15
SHEET
A1.1
PROJ. NO.

Forestville Builders & Supply, Inc.

141 Main Street
P.O. Box 8
Forestville, WI 54213
USA

Voice: 920-856-6460
Fax: 920-856-6900

INVOICE

Invoice Number: 17229
Invoice Date: May 26, 2015
Page: 1

PL

Bill To:

O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Ship to:

O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Customer ID	Customer PO	Payment Terms	
oconnor		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		6/25/15

Quantity	Item	Description	Unit Price	Amount
		Billing #2 as per attached		
Subtotal				
Sales Tax				
Freight				
Total Invoice Amount				
Payment/Credit Applied				
TOTAL				

Check/Credit Memo No:

*Bldg
#2 payment*

Oconnor Connective

[illegible]

INVOICE

From:
HAASCH SERVICES -- GUY HAASCH
413 HIGHVIEW CT
ALGOMA, WI 54201
920-255-2872

INVOICE# 5102015
DATE: 5/13/2015
TERMS: 10 Days

TO:
 Forestville Builders and Supply
 141 Main Street
 Forestville, WI 54213
 920-856-6460

JOB:
 O Conner overhead door

*All material is guaranteed to be as specified.
 All work to be completed in a workmanlike manner
 according to standard practices. Any alterations from these
 specifications involving extra costs will be excuted only upon
 consent from said owner, and will become an extra charge,
 over and above this estimate. All workers are fully insured.*

DESCRIPTION:

<i>Door for South Side of Building</i>		
1 CHI Model 3295 Full view Overhead door	asquoted	\$1,750.00
Verticle lift		
Torsion springs		
All perimeter door seal		
Installation and labor		
1 Add for Frosted Glass		\$225.00

 Total due \$1,975.00

Please make check payable to : Guy Haasch

THANK YOU FOR YOUR BUSINESS

Customer will be liable for all collection and/ or legal fees

POSTED

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)

Forestville Builders & Supply, Inc.

141 Main Street
P.O. Box 8
Forestville, WI 54213
USA

Voice: 920-856-6460
Fax: 920-856-6900

INVOICE

Invoice Number: 17277
Invoice Date: Jun 30, 2015
Page: 1

*pl in fact
7/25/15*

Bill To:

O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Ship to:

O'Connor Connective
355 Main Str.
De Pere, WI

Customer ID	Customer PO	Payment Terms	
oconnor		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		7/10/15

Quantity	Item	Description	Unit Price	Amount
		Billing #3, as per attached Remodel of existing Building		
Subtotal				
Sales Tax				
Freight				
Total Invoice Amount				
Payment/Credit Applied				
TOTAL				

Check/Credit Memo No:

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)

Oconnor Connective

Qty		Description	COSTS	Total
3		3-0 7-0 Maple door units		
1	pc	1/2" 4' x 10' azek, painted white		
128		5/8" x 3 1/2" HM white casing		
353		1/2" x 5 1/2" HM White casing		
20	lf	1/2" x 5 1/2" HM White base		
2		Emtek Hermes lever passage lock	120.50	241.00
1		Emtek Hermes lever privacy lock	120.50	120.50
1		Emtek Hermes lever entry lock	263.00	263.00
		Misc. Material supplied by Haasch		
		Forestville Builders Labor		
8.5	hours	Friday, June 5		
9	hours	Thursday, June 11		
		Sub-Contractors		
		Demo Existing Floor	HJ Martin	
		Electrical	C & C Electric Services	15,049.52
		Storefront	Packerland Glass	8,394.00
		Disposal	Waste Management	
		Labor	Haasch	2,740.00
		Plumbing	Bauman Plumbing	
		10% Profit & Overhead		
		Total:		



2042 Holmgren Way
Green Bay, WI 54304
920-499-6214 phone
920-499-7067 fax

Invoice

Invoice Date	Invoice #
6/9/2015	56320

Bill To

Forestville Builders & Supply Inc.
141 Main St. PO Box 8
Forestville, WI 54213

O'Connor

P.O. Number	Terms	Rep	Ship Via	Phone
signed proposal		SSW		856-6460

Qty	Item Code	Description	Price	Amount
1	Contract Glaz...	Fab and install alum windows 115C and 201A and alum entrance 115A per written proposal	6,637.00	6,637.00
1	Contract Glaz...	add brakemetal/caulking to exterior side of window 115C due to out of square brick opening	279.00	279.00
1	Contract Glaz...	add brakemetal/caulking at exterior sill portion of arched window (location of wdw moved out)	718.00	718.00
1	Contract Glaz...	remove existing wood window from opening	760.00	760.00



Thank you for supporting a family owned local business.
1.5% per month on all past due invoices.

Sales Tax \$0.00

Total \$8,394.00

Balance Due \$8,394.00



Huntley Painting & Graphics, LLC
2525 Sun Terrace
Green Bay, WI 54311

920-764-0763
Huntleypainting@gmail.com
www.huntleypainting.com

Estimate

Estimate No: 42
Date: Jul 2, 2015

For: O'Connor Connective
355 Main Avenue
De Pere, WI 54115
920-288-2980

Description	Amount
Exterior Painting - store front and back. Front: All tan areas (concrete/wood/metal) and door. Dark Grey and Red (colors TBD) Scraping/sanding/repairing where needed. Back area includes renovation of areas to be painted to match look and color of garage area inset. Pricing includes all paint, materials and labor. Sidewalk closure permits will be filed with the City of De Pere Public Works. All paint chips and debris will be contained and removed.	\$1,650.00*

1/2 pd.
\$825
7/14/15

Subtotal \$1,650.00

TAX (5.50%) \$0.00

Total \$1,650.00

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)



Huntley Painting & Graphics, LLC
2525 Sun Terrace
Green Bay, WI 54311

920-764-0763
Huntleypainting@gmail.com
www.huntleypainting.com

Bill To: O'Connor Connective
355 Main Avenue
De Pere, WI 54115
920-288-2980

Invoice

Invoice No: 37
Date: Jul 20, 2015
Terms: NET 30
Due Date: Aug 19, 2015

Description	Amount
Exterior Painting store front and back.	\$1,350.00*

* Indicates non-taxable item

Subtotal	\$1,350.00
TAX (5.50%)	\$0.00
Total	\$1,350.00
Paid	\$825.00
Balance Due	\$525.00

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)

Bill Biese Masonry Inc
W4763 Marcks
Black Creek, WI 54106

Invoice

Date	Invoice #
7/6/2015	31131

Phone #	1-920-833-2618
Fax #	1-920-833-2618

Bill To
O Conner Contential DePere 355 Main Ave DePere, WI 54115 Attention: Bridget

Terms	as job progresses
-------	-------------------

Job Name
DePere

Description	Amount
Labor and materials to repair exterior and interior Exterior front of building Repair lower side of left column, cracks below window and 2 spots on parpit wall Portland cement and W 385 mortar, mason sand Materials 4 hours labor	 40.00 200.00
Interior Main Room Patch in mortar, (44) 2 x 4 joist approximately 12 brick Brick, W 5 mortar and mason sand 14 hours labor	 40.00 700.00
Small office Patch in open in approximately 20 brick. Brick, W 5 mortar, sand 5 hours labor	 30.00 250.00
Back Room patch in beams, Brick, 2 holes, miscellaneous patching labor Brick, W 5 mortar, sand 6 hours labor	 30.00 300.00
Exterior south elevation Install angle above window	

Balance Due

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)

Bill Biese Masonry Inc
W4763 Marcks
Black Creek, WI 54106

Phone #	1-920-833-2618
Fax #	1-920-833-2618

Invoice

Date	Invoice #
7/6/2015	31131

Bill To
<i>O Conner Contential DePere</i>
<i>355 Main Ave</i>
<i>DePere, WI 54115</i>
<i>Attention: Bridget</i>

Terms	<i>as job progresses</i>
-------	--------------------------

Job Name	
DePere	
Description	Amount
<i>angle iron, grey mortar, sand</i>	<i>40.00</i>
<i>3 hours labor</i>	<i>150.00</i>
<i>Brick sill for over head door</i>	
<i>Brick, Type M Mortar, sand</i>	<i>110.00</i>
<i>8 hours labor</i>	<i>400.00</i>
<i>Pick up supplies</i>	<i>100.00</i>

Interest will be added to all overdue accounts at the rate of 1.5% per month.

Balance Due

\$2,390.00

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)



PO Box 10627
Green Bay, WI 54307-0627

Invoice **46157**
Invoice Date **7/31/2015**

Bill To

Bridget O'Connor
O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Job Number	Purchase Order Number	Terms	AE
	Bridget O'Connor	Net 30	LAV
Job Description			
Qty. Ordered	Item Description	Extended Price	
3	Color Match Samples	50.00T	
2	Front Windows	560.00T	
2	Front + Back Doors	440.00T	
3	Top Windows	480.00T	
1	LF Lamination	0.00	
1	Packaging	0.00	
		Subtotal	\$1,530.00
		Sales Tax	\$84.15
		Total Invoice	\$1,614.15

P.O. Box 10627 Green Bay, WI 54307-0627

Phone: 800-514-1119 / 920-338-9383

Fax: 920-338-0610

<http://www.elevate97.com>

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)



Invoice 50523
Invoice Date 09/28/16

PO Box 10627
Green Bay, WI 54307-0627
Phone: (920) 338-9383 Fax: (920) 338-0610

Attn: Bridget O'Connor
 O'Connor Connective
 220 Arbor Lane
 Green Bay WI 54301

Job Number	Purchase Order Number	Terms	AC	AE
50523		Net 30	NMR	EEW
Job Description				
Exterior Logo Sign				

Qty	Description
Print	
1.00	20 x 80 Exterior Sign

Services: \$990.00
Tax: \$49.50
Subtotal: \$1,039.50

Total Amount Due: \$1,039.50

Comments:

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)



Martin Systems, Inc.
2744 Manitowoc Rd.
Green Bay, WI 54311
www.martinsecurityinc.com
(920) 432-2169
(920) 432-7416

15.d

Invoice

Invoice Number 135786	Date 06/23/2016
Customer Number 21942	Due Date Net 30

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
OConnor Connective	21942		135786	Net 30
Quantity	Description	Rate	Amount	
	OConnor Connective, 355 Main Ave, De Pere, WI			
	MSIQ22070 CCTV Installation			
	Sales Tax			991.95
	Payments/Credits Applied			49.60
				0.00
			Invoice Balance Due:	\$1,041.55

IMPORTANT MESSAGES

Quote # MSIQ22070

Date	Invoice #	Description	Amount	Balance Due
06/23/2016	135786	Security Installation	\$1,041.55	\$1,041.55

PLEASE SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)



Martin Systems, Inc.
2744 Manitowoc Rd.
Green Bay, WI 54311
www.martinsecurityinc.com
(920) 432-2169
(920) 432-7416

15.d

Invoice

Invoice Number 134185	Date 05/24/2016
Customer Number 21942	Due Date Net 30

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
OConnor Connective	21942		134185	Net 30
Quantity	Description	Rate	Amount	
	OConnor Connective, 355 Main Ave, De Pere, WI			
	MSIQ22070 CCTV Installation			
	Sales Tax			991.95
	Payments/Credits Applied			49.60
				0.00
		Invoice Balance Due:		\$1,041.55

IMPORTANT MESSAGES

50% down-payment for Quote #MSIQ22070

Date	Invoice #	Description	Amount	Balance Due
05/24/2016	134185	Installation-Downpayment	\$1,041.55	\$1,041.55

PLEASE SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Attachment: Facade Grant Documents (6184 : Reso #17-69, Approving Facade Improvement Project-355 Main Avenue)

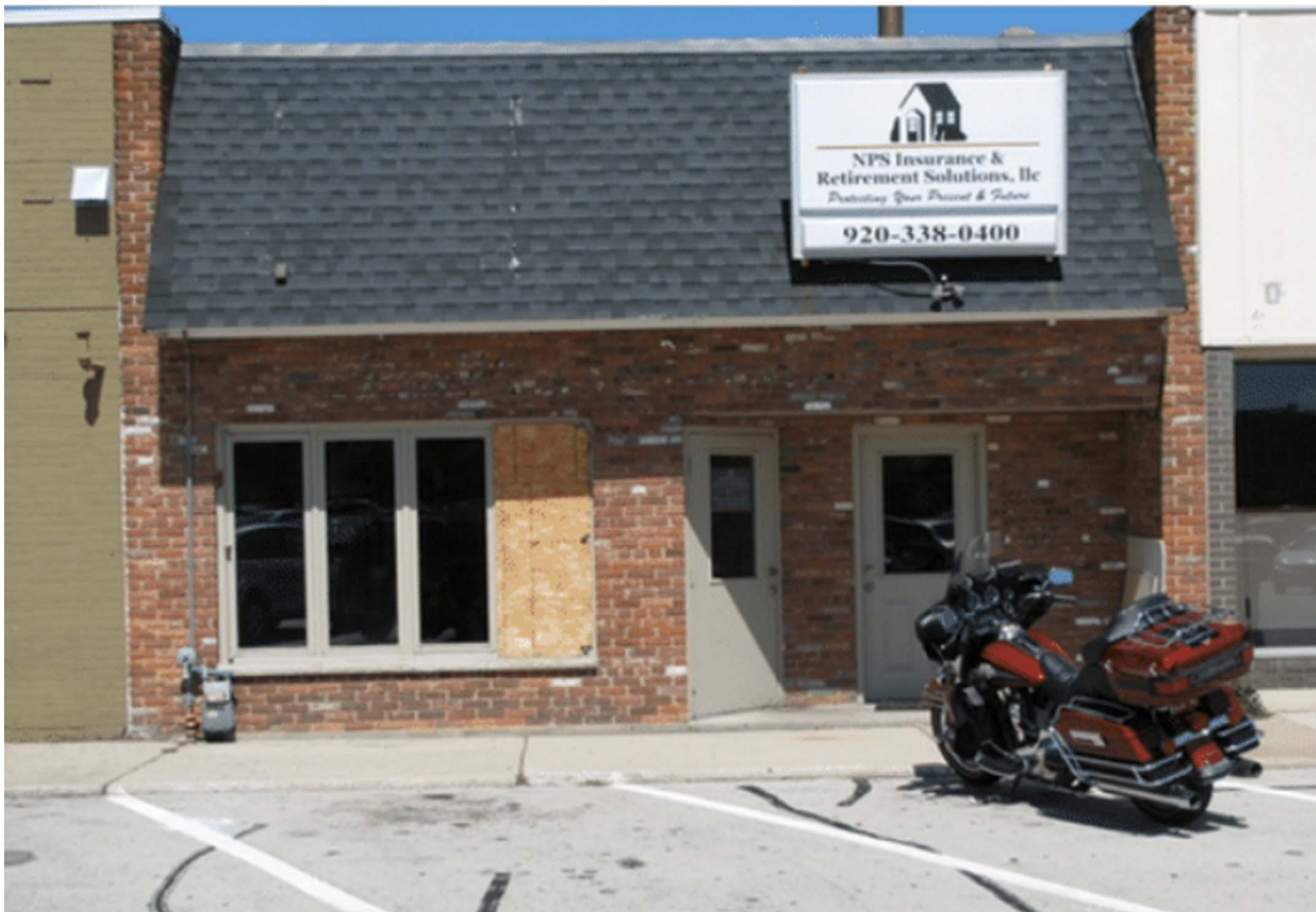
355 Main – Front Façade ‘Before’



355 Main – Front Façade ‘After’



355 Main – Rear Façade ‘Before’

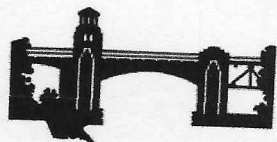


Attachment: 355 Main Facade Photos (6184 : Reso #17-69, Approving Facade Improvement Project-355

355 Main – Rear Façade ‘After’



Attachment: 355 Main Facade Photos (6184 : Reso #17-69, Approving Facade Improvement Project-355



CITY OF DE PERE

APPLICATION FOR FAÇADE GRANT

Date:

Aug 18, 2017

The City of De Pere, in conjunction with Downtown De Pere Inc., will assist with façade improvements for commercial properties located within the boundaries of a Tax Increment District (TID). Applications will be acted upon on a first come first serve basis. The maximum grant is up to \$10,000 for approved projects. The grant requires the expenditure of \$4.00 of private funds for each \$1.00 of grant funds disbursed. Grants will only be awarded to projects that are approved by the Redevelopment Authority.

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Connective Properties	Authorized Representative Bridget O'Connor	Title Owner	
Mailing Address 355 Main Ave	City De Pere	State WI	ZIP Code 54115
Email Address bridget@oconnorconnective.com	Phone Number (incl. area code) 920-265-9391	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 355 Main Ave, De Pere, WI 54115	Parcel No. WD-918
--	----------------------

SECTION 4: Project Information

Project Description:	Complete renovation of building to include exterior paint, installation of new windows, signage, lights and fixtures, security cameras		
Estimated Façade Expenses:	\$17,945.75		
Contractor:	Forestville Builders		
Estimated Start Date:	March 2015	Estimated Completion Date:	June 2015

Please attach (1) hard copy and (1) PDF version of the following items:

1. A photo of the existing façade.
2. The proposed project design. Color renderings are strongly encouraged.
3. The project cost estimates by major category (design, material, labor, etc).

SECTION 5: Certification and Permission

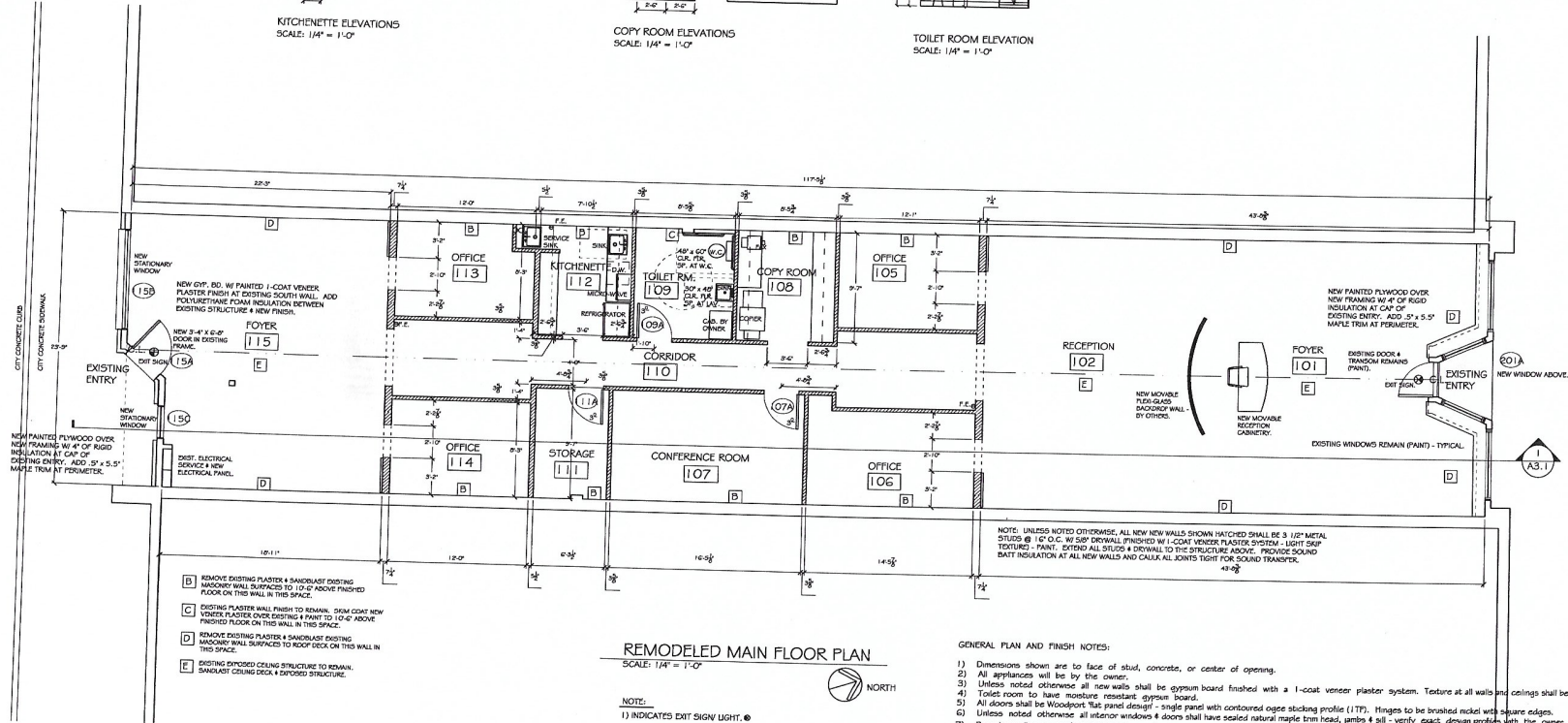
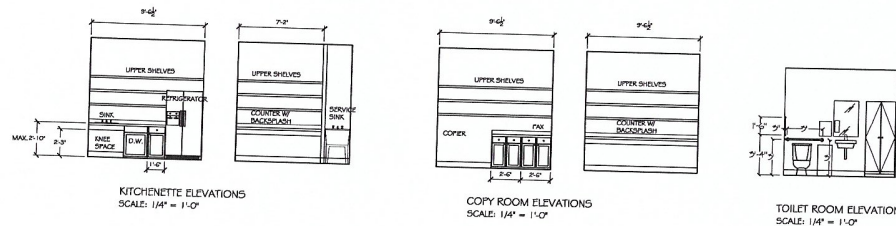
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Bridget O'Connor	Title Owner	Phone Number 920-265-9391
Signature of Applicant <i>Bridget O'Connor</i>		Date Signed Aug 18, 2017

Exhibit
Page 1 of 2

Packet Pg. 98



GENERAL PLAN NOTES:

- 1) DIMENSIONS ARE TO FACE OR CENTER OF STUDS OR MASONRY UNLESS NOTED OTHERWISE.
- 2) COORDINATE ALL WORK WITH PLUMBING, HVAC AND ELECTRICAL CONTRACTORS, INCLUDING BUT NOT LIMITED TO UNITS, PENETRATIONS, HOUSE-KEEPING PADS, ROOF CURBS, ETC. VERIFY EXACT LOCATION OF ALL VISIBLE LOUVERS, EXTERIOR AND INTERIOR WITH ARCHITECT.

NOTE:

- 1) INDICATES EXIT SIGN LIGHT.
- 2) FIRE EXTINGUISHER TYPES SHALL COMPLY W/ STATE AND LOCAL CODES.

GENERAL PLAN AND FINISH NOTES:

- 1) Dimensions shown are to face of stud, concrete, or center of opening.
- 2) All appliances will be by the owner.
- 3) Unless noted otherwise all new walls shall be gypsum board finished with a 1-coat veneer plaster system. Texture at all walls and ceilings shall be light skip.
- 4) Toilet room to have moisture resistant gypsum board.
- 5) All doors shall be Woodport "flat panel design" - single panel with contoured edge sticking profile (117). Hinges to be brushed nickel with square edges.
- 6) Unless noted otherwise all interior windows & doors shall have sealed natural maple trim head, jamb & sill - verify exact design profile with the owner.
- 7) Provide an allowance of \$10,000.00 for wood cabinets and quartz countertops. Include allowance and price for installing all cabinetry shown in the bud.
- 8) Insulate all interior walls for sound (R-11 batts).
- 9) Include a \$500.00 allowance for mirrors.
- 10) Include final cleaning.

GENERAL NOTES:

- 1) Contractor and subcontractors shall comply with all state and local governing codes and regulations.
- 2) Drawings show architectural work only. The following information refers to the other trades:
Plumbing: Plumbing Contractor to utilize existing underground plumbing to provide a complete plumbing system per code.
HVAC: Mechanical Contractor to utilize existing roof top unit to provide a complete HVAC system per code.
Electrical: Electrical Contractor to include a complete electrical system per code. Verify light fixtures and outlets with the owner. Provide smoke detectors as required by code.

O'CONNOR CONNECTIVE
385 MAIN AVENUE
DE PERE, WISCONSIN

REMODELED FLOOR PLAN

C. REMIER ARCHITECTS, INC.
948 MAIN AVENUE
DE PERE, WISCONSIN 54115
TEL (920) 330-6600 FAX (920) 330-6604

DATE:
3/28/15
SHEET
A1.1
PROJ. NO.

Forestville Builders & Supply, Inc.

141 Main Street
P.O. Box 8
Forestville, WI 54213
USA

Voice: 920-856-6460
Fax: 920-856-6900

INVOICE

Invoice Number: 17229
Invoice Date: May 26, 2015
Page: 1

Bill To:

O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Ship to:

O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Customer ID	Customer PO	Payment Terms	
oconnor		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		6/25/15

Quantity	Item	Description	Unit Price	Amount
		Billing #2 as per attached		
Subtotal				
Sales Tax				
Freight				
Total Invoice Amount				
Payment/Credit Applied				
TOTAL				

Check/Credit Memo No:

Bldg
#2 payment

Exhibit

Page 3 of 20

Packet Pg. 100

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-

Oconnor Connective

[illegible]

INVOICE

From:
HAASCH SERVICES -- GUY HAASCH
413 HIGHVIEW CT
ALGOMA, WI 54201
920-255-2872

INVOICE# 5102015
DATE: 5/13/2015
TERMS: 10 Days

TO:
 Forestville Builders and Supply
 141 Main Street
 Forestville, WI 54213
 920-856-6460

JOB:
 O Conner overhead door

*All material is guaranteed to be as specified.
 All work to be completed in a workmanlike manner
 according to standard practices. Any alterations from these
 specifications involving extra costs will be excuted only upon
 consent from said owner, and will become an extra charge,
 over and above this estimate. All workers are fully insured.*

DESCRIPTION:

<i>Door for South Side of Building</i>		
1 CHI Model 3295 Full view Overhead door	asquoted	\$1,750.00
Verticle lift		
Torsion springs		
All perimeter door seal		
Installation and labor		
1 Add for Frosted Glass		\$225.00

 Total due \$1,975.00

Please make check payable to : Guy Haasch

THANK YOU FOR YOUR BUSINESS

Customer will be liable for all collection and/ or legal fees

POSTED

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-

Forestville Builders & Supply, Inc.

141 Main Street
P.O. Box 8
Forestville, WI 54213
USA

Voice: 920-856-6460
Fax: 920-856-6900

INVOICE

Invoice Number: 17277
Invoice Date: Jun 30, 2015
Page: 1

*Plin full
7/25/15*

Bill To:

O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Ship to:

O'Connor Connective
355 Main Str.
De Pere, WI

Customer ID	Customer PO	Payment Terms	
oconnor		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		7/10/15

Quantity	Item	Description	Unit Price	Amount
		Billing #3, as per attached Remodel of existing Building		
Subtotal				
Sales Tax				
Freight				
Total Invoice Amount				
Payment/Credit Applied				
TOTAL				

Check/Credit Memo No:

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-

Oconnor Connective

Qty		Description	COSTS	Total
3		3-0 7-0 Maple door units		
1	pc	1/2" 4' x 10' azek, painted white		
128		5/8" x 3 1/2" HM white casing		
353		1/2" x 5 1/2" HM White casing		
20	lf	1/2" x 5 1/2" HM White base		
2		Emtek Hermes lever passage lock	120.50	241.00
1		Emtek Hermes lever privacy lock	120.50	120.50
1		Emtek Hermes lever entry lock	263.00	263.00
		Misc. Material supplied by Haasch		
		Forestville Builders Labor		
8.5	hours	Friday, June 5		
9	hours	Thursday, June 11		
		Sub-Contractors		
		Demo Existing Floor	HJ Martin	
		Electrical	C & C Electric Services	15,049.52
		Storefront	Packerland Glass	8,394.00
		Disposal	Waste Management	
		Labor	Haasch	2,740.00
		Plumbing	Bauman Plumbing	
		10% Profit & Overhead		
		Total:		



2042 Holmgren Way
Green Bay, WI 54304
920-499-6214 phone
920-499-7067 fax

Invoice

Invoice Date	Invoice #
6/9/2015	56320

Bill To

Forestville Builders & Supply Inc.
141 Main St. PO Box 8
Forestville, WI 54213

O'Connor

P.O. Number	Terms	Rep	Ship Via	Phone
signed proposal		SSW		856-6460

Qty	Item Code	Description	Price	Amount
1	Contract Glaz...	Fab and install alum windows 115C and 201A and alum entrance 115A per written proposal	6,637.00	6,637.00
1	Contract Glaz...	add brakemetal/caulking to exterior side of window 115C due to out of square brick opening	279.00	279.00
1	Contract Glaz...	add brakemetal/caulking at exterior sill portion of arched window (location of wdw moved out)	718.00	718.00
1	Contract Glaz...	remove existing wood window from opening	760.00	760.00

Thank you for supporting a family owned local business. 1.5% per month on all past due invoices.		Sales Tax	\$0.00
		Total	\$8,394.00

Balance Due	\$8,394.00
-------------	------------



Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-



Huntley Painting & Graphics, LLC
2525 Sun Terrace
Green Bay, WI 54311

920-764-0763
Huntleypainting@gmail.com
www.huntleypainting.com

For: **O'Connor Connective**
355 Main Avenue
De Pere, WI 54115
920-288-2980

Estimate

Estimate No: 42
Date: Jul 2, 2015

Description	Amount
Exterior Painting - store front and back. Front: All tan areas (concrete/wood/metal) and door. Dark Grey and Red (colors TBD) Scraping/sanding/repairing where needed. Back area includes renovation of areas to be painted to match look and color of garage area inset. Pricing includes all paint, materials and labor. Sidewalk closure permits will be filed with the City of De Pere Public Works. All paint chips and debris will be contained and removed.	\$1,650.00*

1/2 pd.
\$825
7/14/15

Subtotal	\$1,650.00
TAX (5.50%)	\$0.00
Total	\$1,650.00



Huntley Painting & Graphics, LLC
2525 Sun Terrace
Green Bay, WI 54311

920-764-0763
Huntleypainting@gmail.com
www.huntleypainting.com

Bill To: O'Connor Connective
355 Main Avenue
De Pere, WI 54115
920-288-2980

Invoice

Invoice No: 37
Date: Jul 20, 2015
Terms: NET 30
Due Date: Aug 19, 2015

Description	Amount
Exterior Painting store front and back.	\$1,350.00*

* Indicates non-taxable item

Subtotal	\$1,350.00
TAX (5.50%)	\$0.00
Total	\$1,350.00
Paid	\$825.00
Balance Due	\$525.00

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-

Bill Biese Masonry Inc
W4763 Marcks
Black Creek, WI 54106

Invoice

Date	Invoice #
7/6/2015	31131

Phone #	1-920-833-2618
Fax #	1-920-833-2618

Bill To
O Conner Contential DePere 355 Main Ave DePere, WI 54115 Attention: Bridget

Terms	as job progresses
-------	-------------------

Job Name
DePere

Description	Amount
Labor and materials to repair exterior and interior	
Exterior front of building	
Repair lower side of left column, cracks below window and 2 spots on parpit wall	
Portland cement and W 385 mortar, mason sand	
Materials	40.00
4 hours labor	200.00
Interior Main Room	
Patch in mortar, (44) 2 x 4 joist	
approximately 12 brick	
Brick, W 5 mortar and mason sand	40.00
14 hours labor	700.00
Small office Patch in open	
in approximately 20 brick.	
Brick, W 5 mortar, sand	30.00
5 hours labor	250.00
Back Room patch in beams,	
Brick, 2 holes, miscellaneous patching labor	
Brick, W 5 mortar, sand	30.00
6 hours labor	300.00
Exterior south elevation	
Install angle above window	

Balance Due

Bill Biese Masonry Inc
W4763 Marcks
Black Creek, WI 54106

Phone #	1-920-833-2618
Fax #	1-920-833-2618

Invoice

Date	Invoice #
7/6/2015	31131

Bill To
<i>O Conner Contential DePere</i>
<i>355 Main Ave</i>
<i>DePere, WI 54115</i>
<i>Attention: Bridget</i>

Terms	<i>as job progresses</i>
-------	--------------------------

Job Name	
DePere	
Description	Amount
<i>angle iron, grey mortar, sand</i>	<i>40.00</i>
<i>3 hours labor</i>	<i>150.00</i>
<i>Brick sill for over head door</i>	
<i>Brick, Type M Mortar, sand</i>	<i>110.00</i>
<i>8 hours labor</i>	<i>400.00</i>
<i>Pick up supplies</i>	<i>100.00</i>
Balance Due	
\$2,390.00	

Interest will be added to all overdue accounts at the rate of 1.5% per month.



PO Box 10627
Green Bay, WI 54307-0627

Invoice **46157**
Invoice Date **7/31/2015**

Bill To

Bridget O'Connor
O'Connor Connective
220 Arbor Lane
Green Bay, WI 54301

Job Number	Purchase Order Number	Terms	AE
	Bridget O'Connor	Net 30	LAV
Job Description			
Qty. Ordered	Item Description	Extended Price	
3	Color Match Samples	50.00T	
2	Front Windows	560.00T	
2	Front + Back Doors	440.00T	
3	Top Windows	480.00T	
1	LF Lamination	0.00	
1	Packaging	0.00	
		Subtotal	\$1,530.00
		Sales Tax	\$84.15
		Total Invoice	\$1,614.15



Invoice 50523
Invoice Date 09/28/16

PO Box 10627
Green Bay, WI 54307-0627
Phone: (920) 338-9383 Fax: (920) 338-0610

Attn: Bridget O'Connor
 O'Connor Connective
 220 Arbor Lane
 Green Bay WI 54301

Job Number	Purchase Order Number	Terms	AC	AE
50523		Net 30	NMR	EEW
Job Description				
Exterior Logo Sign				

Qty	Description
1.00	20 x 80 Exterior Sign

Print

Services: \$990.00
Tax: \$49.50
Subtotal: \$1,039.50

Total Amount Due: \$1,039.50

Comments:

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-



Martin Systems, Inc.
2744 Manitowoc Rd.
Green Bay, WI 54311
www.martinsecurityinc.com
(920) 432-2169
(920) 432-7416

15.f

Invoice

Invoice Number 135786	Date 06/23/2016
Customer Number 21942	Due Date Net 30

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
OConnor Connective	21942		135786	Net 30
Quantity	Description	Rate	Amount	
	OConnor Connective, 355 Main Ave, De Pere, WI			
	MSIQ22070 CCTV Installation			
	Sales Tax			991.95
	Payments/Credits Applied			49.60
				0.00
			Invoice Balance Due:	\$1,041.55

IMPORTANT MESSAGES

Quote # MSIQ22070

Date	Invoice #	Description	Amount	Balance Due
06/23/2016	135786	Security Installation	\$1,041.55	\$1,041.55

PLEASE SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-



Martin Systems, Inc.
2744 Manitowoc Rd.
Green Bay, WI 54311
www.martinsecurityinc.com
(920) 432-2169
(920) 432-7416

15.f

Invoice

Invoice Number 134185	Date 05/24/2016
Customer Number 21942	Due Date Net 30

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
OConnor Connective	21942		134185	Net 30
Quantity	Description	Rate	Amount	
	OConnor Connective, 355 Main Ave, De Pere, WI			
	MSIQ22070 CCTV Installation			
	Sales Tax			991.95
	Payments/Credits Applied			49.60
				0.00
		Invoice Balance Due:		\$1,041.55

IMPORTANT MESSAGES

50% down-payment for Quote #MSIQ22070

Date	Invoice #	Description	Amount	Balance Due
05/24/2016	134185	Installation-Downpayment	\$1,041.55	\$1,041.55

PLEASE SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69, Approving Facade Improvement Project-

355 Main – Front Façade ‘Before’



Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69,

355 Main – Front Façade ‘After’



Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69,

355 Main – Rear Façade ‘Before’



Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69,

355 Main – Rear Façade ‘After’



Attachment: Exhibit A-Approving Facade Improvements-Connective Properties (6184 : Reso #17-69,

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Resolution #17-70, Authorizing Street Name Change (Armand Court to Armond Court)

On August 28, 2017, the Plan Commission unanimously recommended approval of the street name change by a vote of 4-0.

ATTACHMENTS:

- Reso17-70 (DOCX)
- Exhibit A - Location Map (PDF)
- Report to Plan Commission - Armand CT to Armond CT (DOCX)
- Application Form (PDF)
- Armond-Armand-Court-Citizens-Letter (PDF)
- Toonen Subdivision - Armand (PDF)

RESOLUTION #17-70

AUTHORIZING STREET NAME CHANGE
(Armand Court to Armond Court)

WHEREAS, Armand Court was identified on a subdivision plat, Toonen Subdivision, reviewed and approved by the Common Council in April of 1963; and

WHEREAS, a street sign was later placed at Armand Court's intersection with Waubaunuqua Trail, which indicated the street as "Armond" Court; and

WHEREAS, the United States Postal Service, residents, realtors and others have since commonly used the Armond spelling, and residents living on this street have utilized Armond in their personal and vital records; and

WHEREAS, due to the costs and efforts involved for impacted residents to change their personal information, as well as the passage of time that Armond Court has been commonly utilized, it is proposed that Armand Court be renamed Armond Court; and

WHEREAS, Wis. Stats. §236.295 requires the Common Council to consent to such name change; and

WHEREAS, the Plan Commission has reviewed such request and recommends approval thereof.

NOW THEREFORE, BE IT RESOLVED THAT:

The Common Council approves and authorizes the street name change of Armand Court to Armond Court as shown on the scale map attached as Exhibit A.

BE IT FURTHER RESOLVED THAT:

The Clerk-Treasurer is directed to record a certified copy of this Resolution with the Brown County Register of Deeds.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 5th day of September, 2017.

APPROVED:

Michael J. Walsh, Mayor

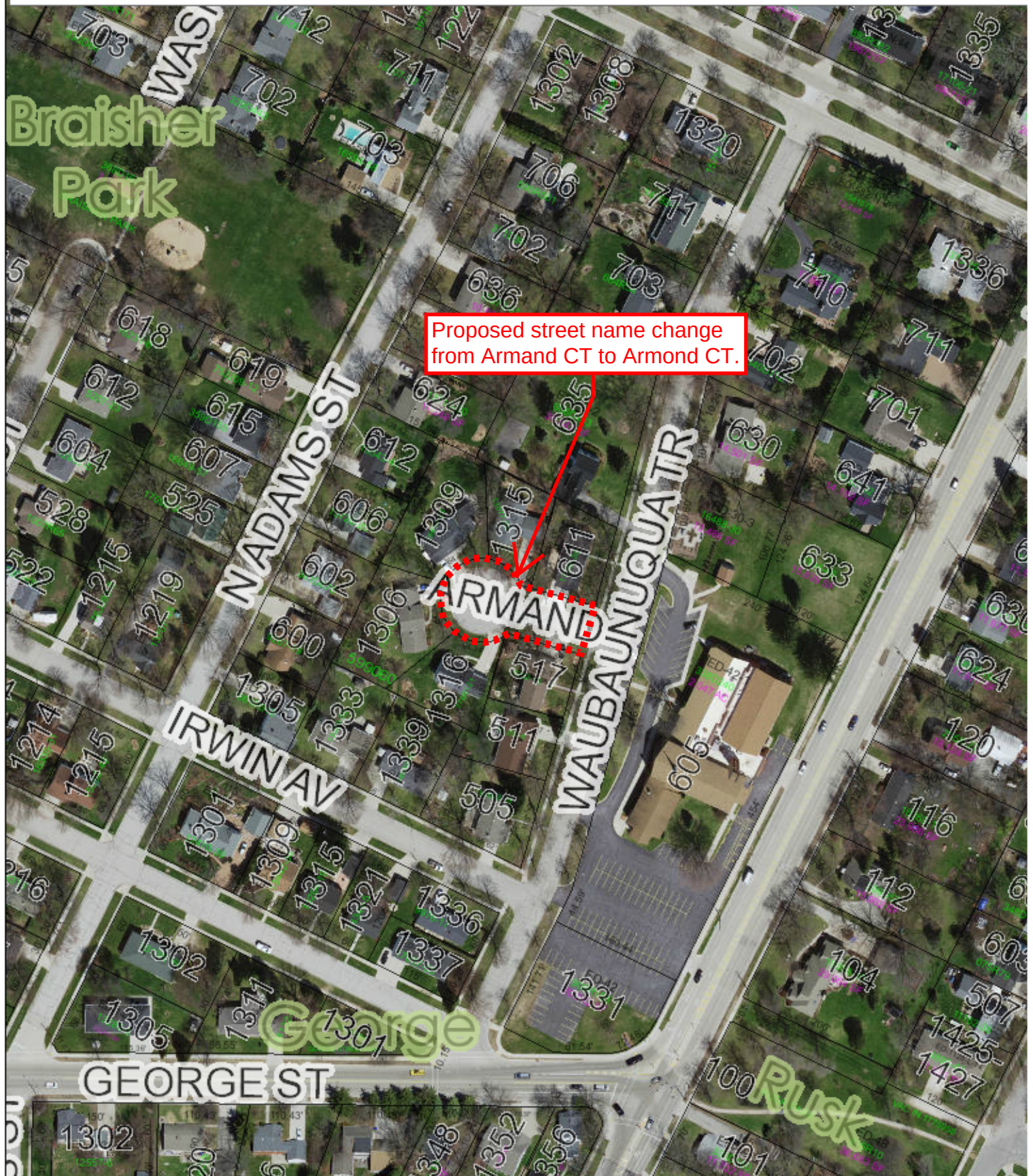
ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: ____

Nays: ____

Proposed Street Name Change -- Armand CT to Armond CT

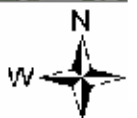


Attachment: Exhibit A - Location Map (6185 : Reso #17-70, Authorizing Street Name Change (Armand Court to Armond Court))



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department

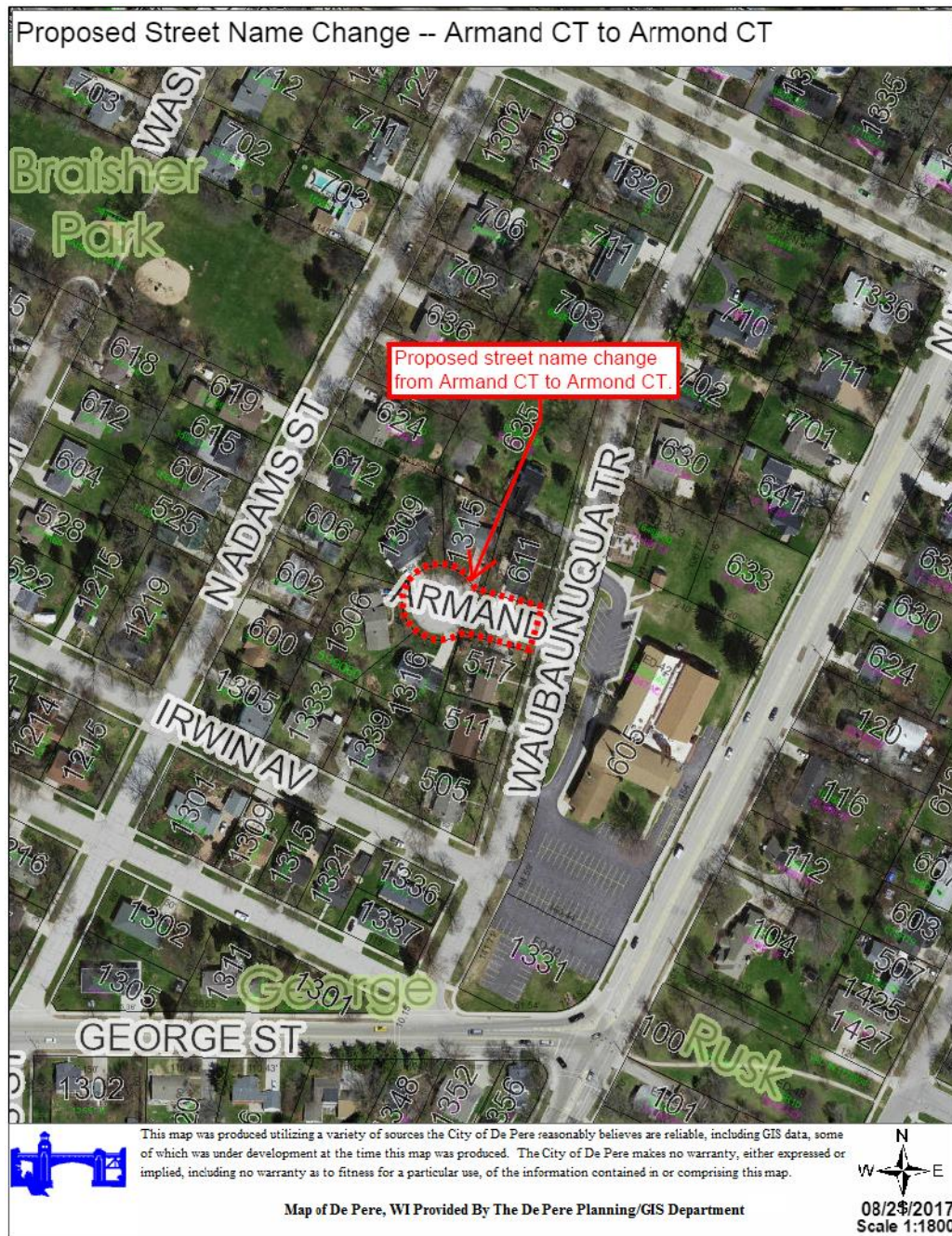


08/25/2017

Packet Pg. 121

- Item 3: Recommendation regarding a street name change from Armand Court to Armond Court, located on the west side of Waubaunuqua Trail and north from Irwin Avenue. Submitted by City of De Pere.*

SITE MAP



REQUESTED ACTION: Street Name Change request.*

Change the street name spelling from Armand Court to Armond Court.

COMMON DESCRIPTION: 1300 BLK Armand Court, located on the west side of Waubaunuqua

PARCEL NUMBERS:	Trail and north from Irwin Avenue. Not applicable
EXISTING ZONING:	Adjacent is R-1 (Single Family Residence District)
PROPOSED ZONING:	None
SURROUNDING LAND USES:	Residential to north, south and west. Residential and church to east.
COMPREHENSIVE PLAN:	Residential. (Institutional/Governmental Facilities in area of church).
APPLICANT/OWNER NAME:	City of De Pere on behalf of four City of De Pere property owners on subject street (see attached letter).
SITE HISTORY:	On April 16, 1963, the Common Council reviewed and approved a subdivision plat named, "Toonen Subdivision." The street named Armand Court was identified on the recorded plat. At an unknown time many years ago, a street sign with the name 'ARMOND CT' (<i>second vowel spelled with an "O"</i>) was placed where the street intersects with Waubaunuqua Trail. The sign was not corrected and led to discrepancy in record keeping. In 2017, the City replaced the sign with a new sign that reflected the Armand spelling. Residents that contacted the city to inquire about the new sign were not aware of the original spelling. Residents, the post office, realtors and others utilize the Armond spelling. Research conducted by the legal department revealed that USPS does not recognize the street name 'Armand' and instead corrects the spelling to 'Armond.' Armond is also used on google maps and other comment internet search engines. Alternatively, City mapping records, Brown County mapping records, and County tax information utilize the Armand spelling.
REVIEW	When reviewing a street name change request, staff considers the logic and appropriateness of a new name, the avoiding of repeating names, and ease of wayfinding for the public, businesses, and emergency vehicles. The proposed street name change addresses the following: • The name does not appear to be inappropriate, aside from potentially having an incorrect spelling. • The name does not repeat elsewhere in Brown County. • The name will improve wayfinding as it will cause various spellings for the street name to become uniform. Also, in this case specifically, staff analyzed the impacts and implementation of updating the street sign to the original spelling of Armand versus officially changing the spelling to Armond. For many years the residents living on the street already have had personal

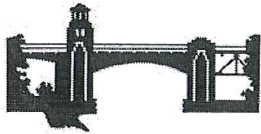
records (including drivers licenses) using the proposed name. Additionally, Armond is the commonly understood name by the USPS as well as other external organizations. The effort needed to change the street spelling to Armond is far less than the efforts needed for the residents to update personal records.

REVIEW PROCESS:

For street name change petitions the Plan Commission recommends either approval or rejection. The Common Council reviews the Plan Commission recommendation and makes the final decision on the street name change. The anticipated Council review date is September 5, 2017.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the street name change from Armand to Armond, with no conditions and forwarding the request to Common Council for final approval.



CITY OF DE PERE
APPLICATION FOR
STREET NAME CHANGE

AUG 14 2017

Fee: \$210.00

Receipt #: Not Applicable

Date: 14 Aug 2017

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) City of De Pere	Authorized Representative Peter Schleinz	Title City Planner	
Mailing Address 335 S. Broadway Street	City De Pere	State WI	ZIP Code 54115
Email Address pschleinz@mail.de-pere.org	Phone Number (incl. area code) 920.338.4043 x2	Fax Number (incl. area code) 920.330.9491	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) City of De Pere	Contact Person Authorized representative, above	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Street Name Change

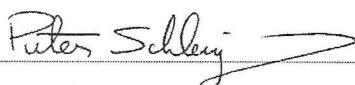
Current Street Name:	Armand Court
New Street Name:	Armond Court -- Requested by all four property owners with addresses on subject street.

SECTION 4: Street Name Change Information

Reason for Requesting Name Change:	Misspelling of street name on street sign resulted in residents using "Armond CT."
------------------------------------	--

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative for this Application. I certify that the information contained in this form and attachments is true and accurate.

Name of Owner/Authorized Representative (please print) Peter Schleinz	Title City Planner	Phone Number 920.339.4043 ext. 2
Signature of Applicant 		Date Signed 14 Aug 2017

Maps and scaled drawings which help explain the request are strongly encouraged.

Attachment: Application Form (6185 : Reso #17-70, Authorizing Street Name Change (Armond Court to Armond Court))

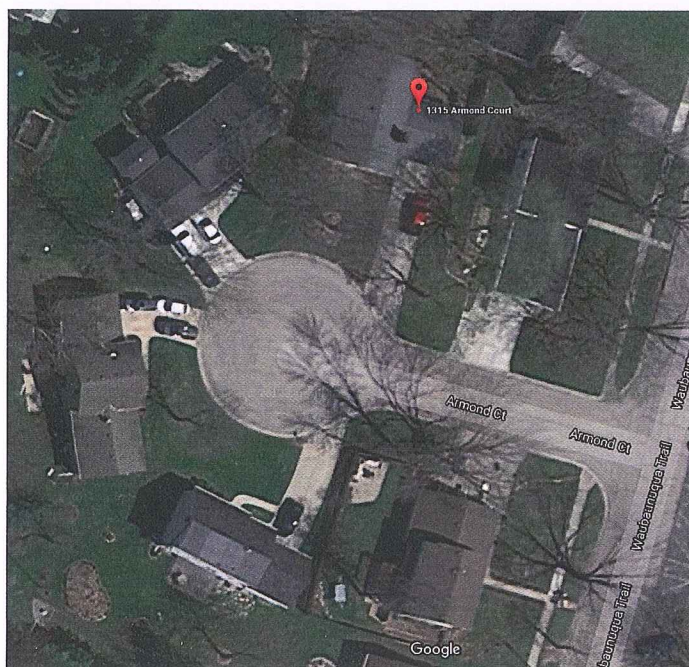
August 7, 2017

To whom it may concern.

Recently the City of DePere, WI replaced the street sign for Armond Ct. The new sign, "Armand Ct" reflects the name on the official city map and on our tax records.



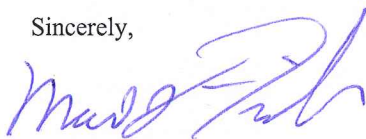
However, the street has been know as Armond Ct. for decades. Common resources such as Google Maps (please see below) and the US Postal Service recognizes the street name as Armond Ct.



All of the current residents of the court have resided here for more than 15 years. During that period (and in fact long before that) our addresses, and all our related documents (e.g., driver's licenses, passports, billings etc.), have been associated with Armond Ct. We understand why the city moved to revert to the official name. However, we contend that such a shift puts an **undue burden** on us as citizens as it will require that we change all documents associated with our residences.

Consequently, we request that the City of DePere change the official name of Armand Ct. to Armond Ct.

Sincerely,

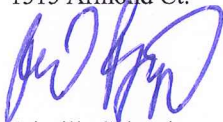


Mark Fischer
1309 Armond Ct.

Charles Lahen
1306 Armond Ct.



Reid & Susan Riggle
1315 Armond Ct.



Priscilla Schroder
1316 Armond Ct.



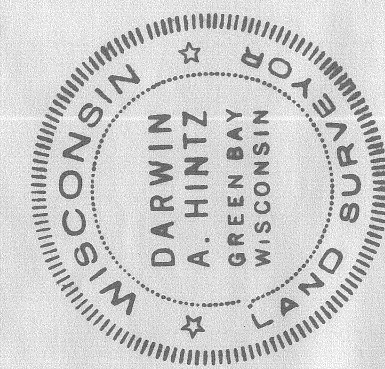
TOONEN SUBDIVISION
A SUBDIVISION OF LOTS 12, 13, & 14 OF ONE
ACRE LOTS OF IRWIN'S SECOND ADDITION, A
PART OF PRIVATE CLAIM NO. 31, EAST SIDE OF FOX RIVER,
CITY OF DEPERE, BROWN COUNTY, WISCONSIN.



CURVE DATA

CURVE	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	TANGENT BEARING	TANGENT LENGTH
A	10.00'	48°-12'	N81°-07'E	8.17'	S74°-47'E	4.47'
B	10.00'	48°-12'	N50°-41'W	8.17'	N74°-47'W	4.47'
C-LOT 2	50.00'	55°-12'	N54°-11'W	46.33'	N26°-35'W	26.14'
C-LOT 3	50.00'	73°-44'	S61°-21'W	60.00'	N81°-47'W	37.50'
C-LOT 4	50.00'	73°-44'	S12°-23'E	60.00'	S24°-29'W	37.50'
C-LOT 5	50.00'	73°-44'	S86°-07'E	60.00'	S49°-15'E	37.50'
C	50.00'	276°-24'	N15°-13'E	66.66'	S26°-35'E	44.70'

ALL MEASUREMENTS ARE TO THE NEAREST 1/100 OF A FOOT.
BEARINGS ARE TO THE NEAREST MINUTE
°- INDICATES 2" IRON PIPE, 30" LONG - WEIGHT 3.65 LBS./L.F.
ALL OTHER LOT CORNERS ARE 1" IRON PIPE 24" LONG - WEIGHT 1.13 LBS./L.F.



I, Darwin A. Hintz, Land Surveyor, do hereby certify, that I have surveyed, divided and mapped, lots 12, 13 and 14, the one acre lots of IRWIN'S SECOND ADDITION to the City of DEPERE, Brown County, Wisconsin, being a part of Private Claim No. 31, East Side of Fox River, in the City of DEPERE, Brown County, Wisconsin, as described as follows: Beginning at the Southeast corner of lot 14, of said IRWIN'S SECOND ADDITION the North 64 degrees and 13 minutes West along the South line of said lots 12, 13 and 14 a distance of 311.50 feet, thence North 73 degrees and 44 minutes East along the West line of said lot 12 a distance of 415.60 feet, thence South 15 degrees and 15 minutes East along the North line of Waubesa Avenue and the East line of said lot 14, a distance of 422.43 feet to the place of beginning. That I have made such survey, land division and plat by direction of Mrs. Irma Toonen AND land surveyed and the subdivision thereof made. That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and subdivision regulations of the City of DEPERE in surveying, dividing and mapping the same.

Given under my hand this 26th day of July, 1962.

Darwin A. Hintz
Darwin A. Hintz, Surveyor, S-186

As owner, I hereby certify that I caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on this Plat. I also certify that this Plat is so correct as to show the location of the boundaries of the land described on this Plat as to the following for approval or objection: 1. Director, Planning Division, Department of Resource Development; 2. City of DEPERE, Wisconsin.

In the presence of:
Clarence E. Riley
State of Wisconsin } ss
County of Brown }
Personally came before me this 27th day of July, 1962, the above named Mrs. Irma Toonen, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Irma Toonen
Mrs. Irma Toonen.

Witness the hand and seal of said owner this 27th day of July, 1962.

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF DEPERE, WISCONSIN, BEING TOGETHER:
That the Final Plat of TOONEN SUBDIVISION, having been approved by the Planning Commission of the City of De Pere, Wisconsin, be and is hereby accepted and approved.

I hereby certify that the above is a true and correct copy adopted by the Council of the City of De Pere, Wisconsin, this 27th day of April, 1962.

Dated this 19th day of April, 1962.

I. A. Smith
I. A. Smith, City Clerk.

S.P.S. HOMES INCORPORATED, A WISCONSIN CORPORATION, ARWIN W. SOMMER, ITS PRESIDENT AND VICTOR A. PAEGLOW, ITS SECRETARY, OWNERS

We, Clarence E. Riley and Lewis J. Smith, being respectively the duly elected, qualified and acting City Treasurer and County Treasurer of the City of De Pere and Brown County, Wisconsin, do hereby certify that in accordance with our records there are no unpaid taxes or special assessments on any of the land included in the Plat of TOONEN SUBDIVISION, at this date.

Clarence E. Riley
Clarence E. Riley, City Treasurer.

Lewis J. Smith
Lewis J. Smith, County Treasurer.

I, Irvin A. Smith, being the duly elected, qualified and acting clerk of the City of De Pere, Wisconsin, do hereby certify that copies of this plat were forwarded as required by S. 236.12 (2), on the 1st day of March, 1962, and that all objection to the plat have been met.

Dated this 1st day of March, 1962.

Irvin A. Smith
Irvin A. Smith, City Clerk.

State of Wisconsin } ss
County of Brown }

The S.P.S. HOMES INCORPORATED, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the lands described on this plat to be surveyed, divided, mapped and dedicated as represented on this Plat. The S.P.S. HOMES INCORPORATED, also certify that this Plat is so correct as to show the location of the boundaries of the land described on this Plat as to the following for approval or objection: 1. Director, Planning Division, Department of Resource Development; 2. City of DEPERE, Wisconsin.

Witness the hand and seal of said owner this 26th day of February, 1962.

In the presence of:
Arwin W. Sommer
Arwin W. Sommer, President of S.P.S. HOMES INCORPORATED.

Victor A. Paeglow
Victor A. Paeglow, Secretary of S.P.S. HOMES INCORPORATED.

Personally came before me this 26th day of February, 1962, the above named Arwin W. Sommer, President, and Victor A. Paeglow, Secretary, of S.P.S. HOMES INCORPORATED, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Carl M. Pacht
Carl M. Pacht, Notary Public, Waubesa County, Wisconsin.
My commission expires March 10, 1963.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017

DEPARTMENT: Planning

FROM: Kimberly Flom

SUBJECT: Resolution #17-71, Authorizing Amendment to Agreement
Regarding the Sale and Purchase of Certain Business Park Property
Between the City of De Pere and 8 Line Holdings, LLC

ATTACHMENTS:

- Reso17-71 (DOCX)
- Gaming Machine Supply CC DA Memo 9-5-17 (DOCX)
- 8 Line Holdings, LLC Amendment to Sale-Purchase Agreement6-19-17-195-002-17 (PDF)
- 8 Line Holdings, LLC- Amendment Exhibit 1 (PDF)
- 8 Line Holdings, LLC- Amendment Exhibit 1-A (PDF)

RESOLUTION #17-71

AUTHORIZING AMENDMENT TO AGREEMENT REGARDING THE SALE
AND PURCHASE OF CERTAIN BUSINESS PARK PROPERTY BETWEEN
THE CITY OF DE PERE, AND 8 LINE HOLDINGS, LLC

WHEREAS, the City and 8 Line Holdings, LLC are parties to an Agreement regarding the sale and purchase of 1.491 acres of property in the City's Southbridge Business Park; and

WHEREAS, 8 Line Holdings, LLC and City wish to expand the scope of the project, including an increase in guaranteed value with a corresponding increase in TID incentive, as set forth in the Amendment attached hereto and incorporated by reference.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute the Amendment to Agreement Regarding the Sale and Purchase of Certain Business Park Property Between the City of De Pere and 8 Line Holdings, LLC as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 5th day of September, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes:_____

Nays:_____

City of De Pere MEMORANDUM



To: Common Council
 From: Kimberly Flom, Economic Development & Planning Director
 Date: September 5, 2017

RE: **Revised Purchase Agreement with 8 Line Supply, LLC., for property located on the west side of American Boulevard, just south of American Court (Parcel WD-1379).**

On April 18, 2017, the Common Council approved a Purchase Agreement with 8 Line Supply, LLC. for Parcel WD-1379 in the West Industrial Park. The applicant proposes to construct a 10,000 square foot building that will include admin/sales offices, warehouse, sales floor, showroom, and shipping and assembly areas for a gaming machine manufacturing and supply company.

Since then, the applicant has expanded the scope of the project, and subsequently estimates providing a higher assessed value. Because of that, they have asked for a reconsideration of the incentive request. See below for details.

Council Approved Purchase Agreement

12.8% Incentive based on a \$500,000 Guaranteed Assessed Value (January 1, 2018 completion)
 Land Grant = \$52,185
 Developer's Grant = \$12,000 (to be paid at time of building occupancy)
 Site Plan Approved at April 3, 2017 Plan Commission meeting

Revised Purchase Agreement for Consideration

12.8% Incentive based on a \$750,000 Guaranteed Assessed Value (January 1, 2018 completion)
 Land Grant = \$52,185
 Developer's Grant = \$43,815 (to be paid at time of building occupancy)
 Revised Site Plan approved administratively on August 31, 2017

Please contact me (kflom@mail.de-pere.org or 920-339-4043) with any questions regarding this item.

Attachment: Gaming Machine Supply CC DA Memo 9-5-17 [Revision 1] (6191 : Resolution #17-71, Authorizing Agreement Regarding the Sale

**AMENDMENT TO AGREEMENT REGARDING THE SALE AND PURCHASE OF
CERTAIN BUSINESS PARK PROPERTY BETWEEN THE
CITY OF DE PERE AND 8 LINE HOLDINGS, LLC**
(WD-1379; 2200 Blk American Blvd.)

WHEREAS, the City of De Pere (“City”) and 8 Line Holdings, LLC (“Developer”) (hereinafter “the Parties”) entered into the Agreement Regarding the Sale and Purchase of Certain Business Park Property Between the Parties (“the Agreement”) on April 17, 2017; and

WHEREAS, a copy of the Agreement is attached hereto and incorporated herein by reference as Exhibit 1; and

WHEREAS, the Agreement provided for the construction of a manufacturing facility by Developer within City’s Tax Increment Financing District #11 (TID #11); and

WHEREAS, under the Agreement, certain Developer incentives were to be provided by City to Developer based upon the expected taxable value of Developer’s facility upon final completion; and

WHEREAS, due to design and construction changes attendant to Developer’s facility, the Parties wish to amend the Agreement to provide for increased Developer’s incentive based upon an increase in the guaranteed taxable value of the facility.

NOW, THEREFORE, upon the mutual promises and obligations contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to Amend the Agreement as follows:

1. The **Guaranteed Value** in paragraph I. E. is changed from Five-hundred Thousand Dollars (\$500,000.00) to Seven-hundred Fifty Thousand Dollars (\$750,000.00), including all references in the Agreement thereof; in particular in paragraph V. B. **Valuation Warranties**.

2. The **Developer Incentive** in paragraph VI. A.2. is changed from Twelve Thousand Dollars (\$12,000.00) to Forty-three Thousand Eight Hundred Fifteen Dollars (\$43,815.00).

3. Section V. A.1 is revised to read as follows:

Developer received City Plan Commission approval for its planned manufacturing facility under the Agreement. Pursuant to the revised Guaranteed Value of the facility under this Amendment, Developer has revised its site plan so that it includes the additional features and scope warranting said increase in the Guaranteed Value. Such revised site plan, a copy of which is attached hereto and incorporated herein as Exhibit Amendment 1-A, received staff approval on August 31, 2017, pursuant to Plan Commission authorization therefore.

4. All other terms and conditions of the Agreement remain in full effect and unchanged by this Amendment.

(Remainder of Page Intentionally Left Blank – Signatures on Following Page)

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed as of the _____ day of _____, 2017.

8 Line Holdings, LLC

By: _____

Print Name: R. John Michaud

Title: Member

City of De Pere

By: _____

Michael J. Walsh, Mayor

Shana D. Ledvina, Clerk-Treasurer

STATE OF WISCONSIN)

)SS.

BROWN COUNTY)

Personally came before me this ____ day of _____, 2017, the above named R. John Michaud, known as the person who executed the foregoing instrument and acknowledge the same.

Notary Public:

My Commission expires:_____.

STATE OF WISCONSIN)

)SS.

BROWN COUNTY)

Personally came before me this ____ day of _____, 2017, the above named Michael J. Walsh, Mayor and Shana D. Ledvina, Clerk-Treasurer, known as the persons who executed the foregoing instrument and acknowledge the same.

Notary Public:

My Commission expires:_____.

Drafted by: Judith Schmidt-Lehman

H:\azills\Agreements\2017\8 Line Holdings, LLC Amendment to Sale-Purchase Agreement6-19-17-195-002-17.docx

EXHIBIT 1

AGREEMENT REGARDING THE SALE AND
PURCHASE OF CERTAIN BUSINESS PARK
PROPERTY BETWEEN THE CITY OF DE PERE
AND 8 LINE HOLDINGS, LLC

Document Number

Document Title



8 0 3 8 2 9 0 0

Tx:40253438

2786278

CHERYL BERKEN
BROWN COUNTY RECORDER
GREEN BAY, WI
RECORDED ON
05/17/2017 4:09 PM
REC FEE: 30.00
EXEMPT #
PAGES: 27

Recording Area

Name and Return Address

Attorney Judith Schmidt-Lehman
City of De Pere
335 South Broadway Street
De Pere, WI 54115

Handwritten signature

WD-1379

Parcel Identification Number (PIN)

Legal Description:

Plat of Southbridge Business Park, 1st Addition, Lot 14, except that part shown in Document No. 2132734, in the City of De Pere, West side of Fox River, Brown County, Wisconsin.

**AGREEMENT REGARDING THE SALE AND PURCHASE OF CERTAIN
BUSINESS PARK PROPERTY BETWEEN THE
CITY OF DE PERE AND 8 LINE HOLDINGS, LLC**
(WD-1379; 2200 Blk American Blvd.)

THIS AGREEMENT, made and entered into this 17TH day of April, 2017, by and between the City of De Pere, Wisconsin, a municipal corporation ("City"), and 8 Line Holdings, LLC, a Wisconsin corporation ("Developer").

RECITATIONS

WHEREAS, City owns certain property within its corporate limits known as the Southbridge Business Park, 1st Addition, and wishes to develop a portion of this Business Park Property; and

WHEREAS, Developer desires to enter into an agreement to purchase the real property known as Parcel WD-1379, comprising approximately 1.491 acres, for the purpose of constructing an approximate 10,000 square feet building for manufacturing use thereon; and

WHEREAS, pursuant to Wis. Stats. §66.1105, the City created Tax Increment District No. 11 (TID #11) as and for the benefit of industrial and other development within the District; and

WHEREAS, Developer's intended development is consistent with the Project Plan for TID #11 and will be beneficial to the City; and

WHEREAS, Developer's ability to develop the building for manufacturing use is contingent upon City providing financial and other assistance to Developer on the terms set forth in this Agreement; and

WHEREAS, City desires to provide such financial assistance and to promote this development.

NOW, THEREFORE, in consideration of the foregoing and mutual covenants and promises contained herein and other good and valuable consideration, the receipt of which is acknowledged, the undersigned hereby agree as follows:

I. DEFINITIONS

- A. Assessed Value** means the value placed upon the Building Development by the city assessor under Chapter 70, Wisconsin Statutes.
- B. Building Development** means the real estate and building improvements contemplated by the Parties as approved by the City Plan Commission on the Subject Property. Building Development and Subject Property can/are used interchangeably after the certificate of occupancy is issued by the Building Inspection Department.
- C. Certificate of Occupancy** means the certificate issued by the Building Inspection Department upon completion of the Building Development so as to permit occupancy of the same.
- D. District and/or TID #11** means City of De Pere Tax Increment Financing District No. 11. TID #11 is statutorily scheduled to close as of December 31, 2034.
- E. Guaranteed Value** means Five-hundred thousand dollars (\$500,000.00).
- F. PILOT** means payment in lieu of tax, which is calculated pursuant to Section V.C. of this Agreement.
- G. Project** means the building improvement, which together with the real estate, comprise the Building Development.
- H. Subject Parcel** means the real property described in Paragraph II.

II. PURCHASE OF REAL ESTATE. Developer agrees to purchase, and City agrees to sell, the 1.491 acre parcel of real estate legally described as

Plat of Southbridge Business Park, 1st Addition, Lot 14, except that part shown in Document #2132734

such property shown on the attached Exhibit A and identified in this Agreement as the "Subject Parcel."

A. Purchase Price. The purchase price for the Subject Parcel shall be \$35,000.00 per acre, plus each fraction thereof for a total purchase price of Fifty-two thousand one hundred eighty-five and no/100 dollars (\$52,185.00) ($\$35,000.00 \times 1.491$).

B. Municipal Improvements and Utilities. The purchase price for the Subject Parcel covers and includes the following municipal improvements: concrete street, curb, gutter, storm sewer [five (5) year event maximum discharge], sanitary sewer, municipal water, and by the following private utility improvements: electric and natural gas services. Such municipal improvements and utilities are available and located in American Boulevard right-of-way adjacent to and abutting the Subject Parcel as follows:

- Water main is located in American Boulevard adjacent to Subject Parcel;
- Sanitary sewer is located in American Boulevard across the street from Subject Parcel; and
- Storm Sewer is located adjacent to City water in American Boulevard.

The purchase price however is not intended to and does not cover extension of municipal improvements from their location in City right-of-way onto the Subject Parcel.

III. CLOSING PROCEDURE. Closing shall take place on or before May 31, 2017 at De Pere City Hall unless the parties otherwise agree in writing. The following shall constitute contingencies and conditions precedent to Developer's obligation to close on its purchase of the Subject Parcel, each of which must be satisfied or waived in writing by Developer prior to closing:

A. Evidence of Title/Title Defects. City shall, at its own expense, provide title insurance for the property to be conveyed and shall forward a copy of the commitment of such title insurance to Developer at least ten (10) calendar days prior to closing. The commitment shall be for an owner's policy of title insurance in the amount of the purchase price, naming Developer as the intended insured, written by a responsible title insurance company licensed in the State of Wisconsin with an extended coverage and gap endorsement showing title to the property to be marketable. City shall, at its cost and expense, cause the deletion of all standard title insurance exceptions to such title insurance policy, with the exception of those exceptions which would be removed by an ALTA/ACSM Minimum Survey. If Developer gives City notice of any title defects prior to the closing which are not acceptable or if the commitment does not contain the extended coverage endorsement, City shall use its best effort to cure such defects. If any such defects are not cured by the date of closing, Developer may terminate this Agreement or reschedule the closing at its option.

B. Closing Costs. City shall pay all closing costs usually and customarily paid by sellers, including the cost of the title insurance as provided herein.

C. Conveyance of Title. City shall convey good title to Developer by good and sufficient warranty deed as of the date of closing, free and clear of liens and encumbrances except the following:

1. Municipal and zoning ordinances, provided the same do not restrict or interfere with the intended use of the property.
2. Easements of record, provided the same do not restrict or interfere with the intended use of the property.
3. Obligations contained in this Agreement.

D. Access Prior to Closing. City shall permit Developer access to the Subject Parcel prior to closing at no cost to Developer for the purpose of site examination and testing as deemed reasonable by Developer. Developer agrees to hold City harmless for any and all injury that may occur to Developer, its agents or employees, City's agents, employees or third parties, or any properties or interest of any of the above referenced persons occasioned as a result of Developer's site examination and testing activities as contemplated by this section. The hold harmless provision of this paragraph is intended to include all costs of defense, including reasonable attorney fees.

IV. ENVIRONMENTAL WARRANTIES AND INDEMNITIES.

A. Environmental Condition of Property. City has forwarded to Developer a Phase I Environmental Audit of the Fee Parcel. At the time of purchase of the property, the City made reasonable inquiries into the use of the property and was informed that during the time of the party's prior ownership, the Fee Parcel was used as farm land. Based on the results of those inquiries and information supplied to date, City represents as follows:

1. **Past Use of Property.** To the best of its knowledge, no portion of the Fee Parcel has ever been used:

(a) In a manner requiring the issuance of a permit covering the discharge or disposal of pollutant or waste into any waters of the United States pursuant to Wisconsin Statutes, or 33 U.S.C. 1241, et seq.

(b) For treatment, collection, storage, or disposal of any refuse, objectionable waste, or material in a manner inconsistent with regulations issued by the Wisconsin Department of Natural Resources pursuant to Wisconsin Statutes, or requiring a permit thereunder.

(c) For the generation, transport, treatment, storage, or disposal of any hazardous waste subject to regulation under Wisconsin Statutes, or 42 U.S.C. 6901, et seq.

(d) For the manufacture, processing, distribution in commerce, use, or disposal of any toxic substance, including, particularly, PCB's and asbestos, subject to regulations under 15 U.S.C. 2601, et seq.

(e) For any underground storage tanks subject to regulation under Wis. Admin. Code Chapter ILHR 10.

(f) For any injection well, dry well, or similar facility subject to regulation pursuant to Wisconsin Statutes, or 42 U.S.C. 300H, et seq.

2. **Release of Hazardous Substances.** To the best of its knowledge, the City is of the belief that there is no current, nor has there been any past release or substantial threat of release of a hazardous substance, pollutant, or contaminant from or onto the property subject to regulations pursuant to Wisconsin Statutes, or 42 U.S.C. 9601, et seq., or subject to any action that may make the buyer liable in tort under common law, public, or

private nuisance action. This representation is made subject to further inquiry referenced as a Phase I Environmental Study, above.

3. **Threatened or Pending Environmental Litigation.** No portion of the Fee Parcel is the subject of threatened or pending investigation or lawsuit or administrative action by any person, forum, governmental body or any entity relating to or arising from any manner of circumstances subject to regulation pursuant to any statute, ordinances, or regulations.

4. **Compliance with federal, state, or local environmental laws.** The current use of the Fee Parcel is fully in compliance with all federal, state, county, and municipal laws and regulations.

B. Flood plain or wetlands. The City has not obtained, and under this Agreement is not required to obtain, a shoreland-wetland delineation study for the Subject Parcels and makes no representations regarding wetlands and the Subject Parcels. The Subject Parcels are not currently identified as flood plain under Chapter 15 De Pere Municipal Code.

C. Provisions to Survive Closing. The representation provisions of this section shall survive the closing of this transaction.

V. DEVELOPER OBLIGATIONS

A. Construction

1. **Site Plan.** Developer anticipates submitting a site plan for its planned manufacturing facility development to the City Plan Commission in March 2017. Such site plan shall include all building design, façade materials, fencing, landscaping, lighting, signage, off-street parking, off-

street loading, improvement layout (site drainage, utilities and erosion control), accessory building or structures, and any other information related to the construction and appearance of the site and building and any accessory buildings or structures thereon which may be reasonably required by City. The site plan shall be in compliance with all City codes, including the City's Building Code and the City's Planning and Development Standards for the Business Park. Review and approval thereof may be subject to additional reasonable conditions imposed at the reasonable discretion of City. If the provisions of this paragraph are not complied with, the City may proceed as provided in Section V.A.3. below. A copy of the approved site plan, together with any conditions of approval shall be attached and incorporated as Exhibit B.

2. Developer to Substantially Improve. Developer shall substantially develop the building and improvements on the property in accordance with Exhibit B within twelve (12) months of the closing of the property. Substantial development as used in this Agreement shall be the actual and substantial construction of permanent structures in compliance with all plans required by this Agreement. In addition, Developer must give meaningful and satisfactory assurance to City that the completion of the construction in compliance with the approved plan shall be accomplished within a reasonable time, taking into consideration the normal industry standards for the type and complexity of construction

involved. Determination of substantial development is to be at the reasonable discretion of City.

3. Failure to Substantially Develop.

a. Notice and Cure. If, in the reasonable discretion of City, Developer has not complied with the provisions of paragraph 2, above, City may, by certified mail, inform Developer of such failure.

b. City Repurchase. If after sixty (60) days of mailing of such notice, Developer has still not submitted a satisfactory plan or substantially developed the property in compliance with the site plan, City may repurchase the property for the price actually paid for the property, less the Developer's Grant paid under paragraph VI.A.1., less any real property taxes due or liens or judgments of record. The Developer shall pay all usual and customary closing costs of a seller of property in Wisconsin. The parties acknowledge that this calculation may result in a payment from Developer to City upon the City's repurchase of the subject property.

c. Improvements. If repurchase is made under this section, all improvements to the real property shall become that of the City and Developer shall remain liable and hold the City harmless for any lien, claim, or judgment which may arise against the subject parcel as a result or consequence of Developer's ownership or construction efforts thereon.

d. Force majeure. If Developer is delayed from achieving substantial development as required in this Agreement and as referred to

in this paragraph due to circumstances beyond the reasonable control of Developer, including, but not limited to, strikes, Acts of God, or force majeure, the rescission and repurchase provision of this paragraph shall be postponed by the period of such delay. This provision is intended to be in addition to all other remedies available to the City at law.

4. **Certificate of Occupancy.** The project shall be completed with the certificate of occupancy issued by the Building Inspection Division on or before January 1, 2018.

B. Valuation warranties.

1. Developer warrants that the Guaranteed Value of the Building Development as of January 1, 2018 shall be not less than Five Hundred Thousand Dollars (\$500,000.00). To that end, Developer, for itself, its successors and assigns, hereby waives all rights during the life of the District to appeal the Assessed Value of the Building Development, assert a claim of unlawful tax, assert a palpable error, or otherwise challenge, under any existing or newly created right in the future under Wisconsin or Federal laws, the value of the Building Development below the Guaranteed Value for the duration of the life of the District. The aggregate of the Developer's incentives is based upon the Completed Development having an Assessed Value for real property tax purposes, of not less than the Guaranteed Value. If the Assessed Value of the Completed Development is less than the Guaranteed Value, Developer and

its successors and assigns agree that the provisions of Sections V.B. and V.C. shall control.

2. Property to remain taxable. For the duration of the life of the District, Developer hereby agrees, for itself, its successors and assigns, that it shall not, without the prior written consent of the City, sell or lease any portion of the Subject Property to an entity whereby such sale or lease would cause such portion of the Subject Property to become exempt from real estate taxation. This obligation, as well as the other obligations of this Agreement, shall be binding upon all of the Developer's successors and assigns. Developer further agrees it will place a restriction in any deed conveying the Subject Property during the duration of this Agreement prohibiting any use of such property during the term of this Agreement which would cause the Subject Property or any portion thereof to become tax exempt. Should the Subject Property nevertheless become tax exempt, Developer, for itself, its successors and assigns, hereby agrees that PILOT shall then be made by the owner of the Subject Property in accordance with the process set out in Paragraph V.C. below.

C. Calculations of any PILOT required under this Agreement shall be as follows:

If Assessed Value falls below the Guaranteed Value:

1. The Assessed Value of the Completed Property shall be subtracted from the Guaranteed Value. The difference shall be multiplied by the mil- rate for all taxing jurisdictions established

Sale and Purchase Agreement
8 Line Holdings, LLC
Page 11 of 16

for each tax year for the east side of De Pere, the product of which shall be the total PILOT, due and payable on or before October 15 of the year due.

2. If the PILOT is not fully paid by October 15 of the year in which it is due, the amount so determined under the above process shall be placed against the property as a special charge for services rendered under Wis. Stats. §66.0627(2).

VI. CITY OBLIGATIONS

A. Developer Incentives.

1. City shall make to Developer a Property Sale Grant in the amount of Fifty-two thousand one hundred eighty-five and no/100 Dollars (\$52,185.00), which shall be payable to Developer upon closing of the purchase of the Fee Parcel.

2. City shall also pay to Developer a Project Grant in the amount of twelve thousand and no/100 dollars (\$12,000.00) to defray the costs of the Building Development. Such Grant shall be payable not more than fifteen (15) days after the issuance of the certificate of occupancy by the Building Inspection Department.

B. City agrees to construct, at its own expense, a median cut on American Boulevard adjacent to the Subject Parcel. The exact location of such median cut shall be as approved by Developer and the City Engineer, which approvals shall not be unreasonably withheld.

VII. DEFAULT PROVISIONS.

A. Breach and Cure. Any provision of this Agreement which does not contain a specific remedy shall be resolved as provided hereunder. If either party believes that such provision has been breached, it shall supply the other party with written notice, informing the other party that it has fifteen (15) days to cure such breach. If there is no cure of that breach, the party may bring any action available for any remedy provided in law or equity.

B. Specific Performance Where Remedy Provided. Where a remedy is specifically provided in this Agreement, in the event that either party fails to perform in compliance with such remedy provision or unreasonably delays in performing thereunder and such delay or failure causes damage to the other party, nothing in this Agreement shall prevent the other party from maintaining an action in specific performance to compel the remedy, demanding damages for any injury caused by the failure of the other party to act in compliance with such remedy provision within a reasonable time or any other remedy or collection of any other costs available in law or equity.

VIII. MISCELLANEOUS.

A. Obligations to run with the land. The obligations contained herein shall run with the land and are binding on all subsequent owners of the Subject Parcel as applicable. This Agreement and any Amendment thereto may be recorded with the office of the Brown County Register of Deeds.

B. Assignment. Neither party may assign this agreement except upon written consent thereof, including acknowledgement by the assignee of the obligations contained in this agreement and consent to the same.

C. Contractual Interpretation. The paragraphs headed by Roman Numerals in this contract are referred to as Sections and are intended to include, as categories thereunder, lettered paragraphs. The lettered paragraphs of this Agreement are to be referred to as paragraphs and the numbered paragraphs, subparagraphs. The Section, paragraph, and subparagraph headings of this Agreement are for convenience of reference only and shall not limit or otherwise affect or be used in the construction of any terms of the provisions of this Agreement.

D. Notices. Unless otherwise specifically addressed in this Agreement, all notices required by this Agreement must be in writing. All notices of breach or termination as required in this Agreement shall be mailed by certified mail to the addresses below and shall be deemed received on the date of mailing. All other notices required under this Agreement may be sent by regular mail. All notices and communications shall be addressed to the parties hereto at their respective addresses set forth and shall be deemed received on the date of postmark.

1. If to Developer:
8 Line Holdings, LLC
Attn: Gerbers Law, S.C.
2391 Holmgren Way, Suite A
Green Bay, WI 54304

With a copy to:
Attorney Terry J. Gerbers
Gerbers Law, S.C.
2391 Holmgren Way, Suite A
Green Bay, WI 54304

Sale and Purchase Agreement
8 Line Holdings, LLC
Page 14 of 16

2. If to City:
City of De Pere
Attn: City Clerk-Treasurer
335 South Broadway Street
De Pere, WI 54115

With a copy to:
City of De Pere
Attn: City Administrator
335 South Broadway Street
De Pere, WI 54115

E. Law Governing. This agreement shall be construed in accordance with the laws of the State of Wisconsin.

F. Entire Agreement. This agreement contains all agreements, terms, covenants, conditions, warranties, and representations made or entered into by and between the parties and supersedes all prior discussions and agreements, whether written or oral, between the parties and constitutes the sole and entire agreement between the parties with respect thereto. This agreement may not be modified or amended unless such modification or amendment is set forth in writing and executed by all parties hereto.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed
as of the date and year first written above.

8 Line Holdings, LLC

By:

R. John Michaud
Print Name: R. John Michaud
Title: Member

R. John Michaud 5/5/17
Print Name: R. John Michaud
Title: Member

STATE OF WISCONSIN

BROWN COUNTY

Personally came before me this 5th
day of April, 2017, the above
named R. John Michaud and
known as the person(s) who executed the
foregoing instrument and acknowledge
the same.

Sharon Wautier
Notary Public:
My Commission expires: 9-23-2017

Drafted by: Judith Schmidt-Lehman

H:\azills\Agreements\2017\8 Line Holdings, LLC Sale-Purchase Agreement3-27-17-195-002-17.docx

STATE OF WISCONSIN

) SS.
BROWN COUNTY)

Personally came before me this 5th
day of May, 2017, the above-named
R. John Michaud known as the person
who executed the foregoing instrument
and acknowledge the same.

Angela M. Zills
Angela M. Zills, Notary Public
My Commission expires: 4/15/2018

City of De Pere

By:

Michael J. Walsh
Michael J. Walsh, Mayor

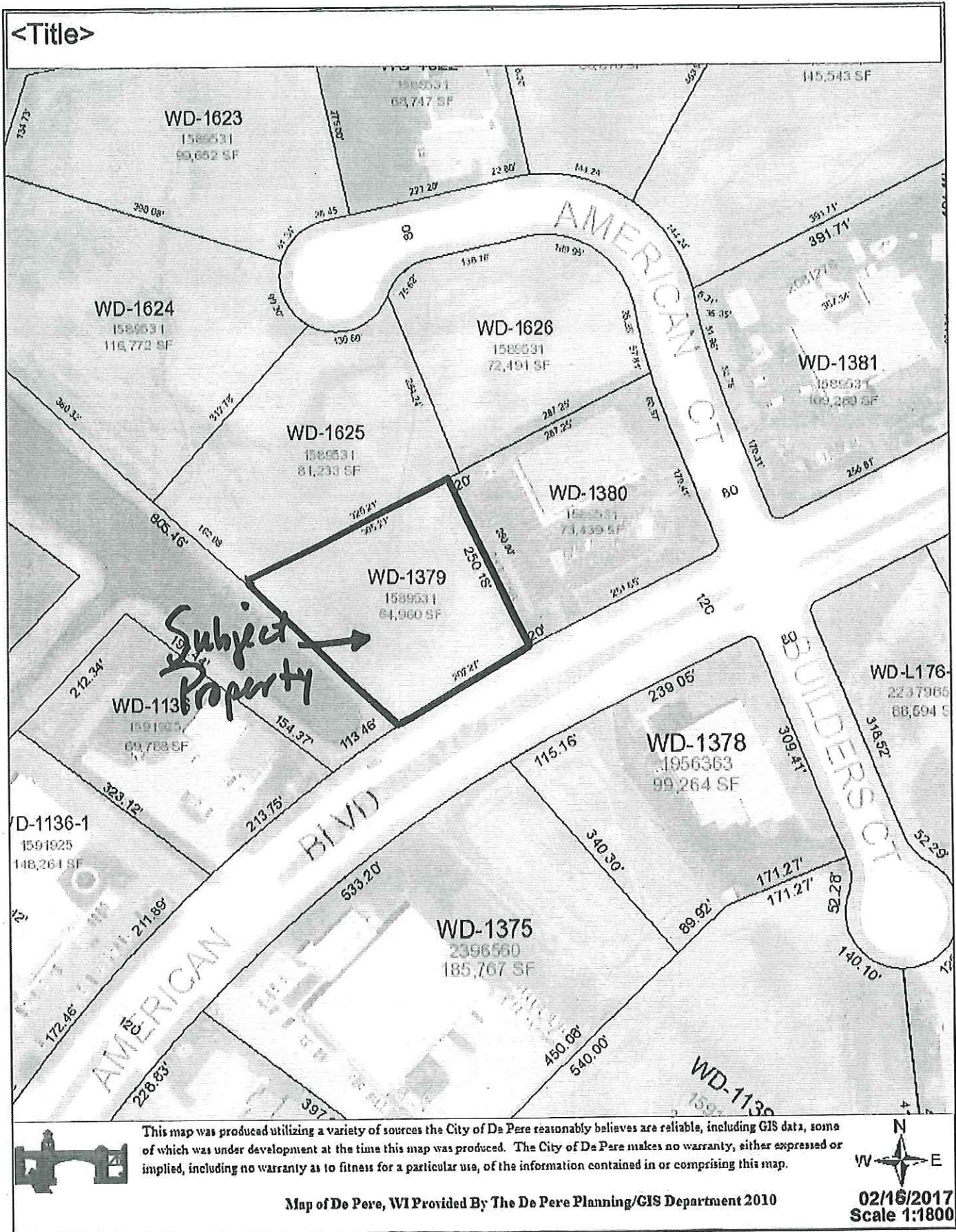
Carey E. Danen
Carey Danen, Deputy Clerk

STATE OF WISCONSIN

BROWN COUNTY

Personally came before me this 19th
day of April, 2017, the above
named Michael J. Walsh, Mayor and
Carey Danen, Deputy Clerk,
known as the persons who executed
the foregoing instrument and
acknowledge the same.

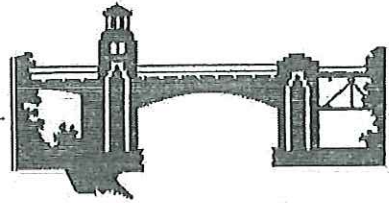
Angela M. Zills
Notary Public: Angela M. Zills
My Commission expires: 4/15/2018



Sale and Purchase Agreement
8 Line Holdings, LLC - Exhibit A

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>



April 7, 2017

John Michaud
1740 Cofrin Dr, Suite 2
Green Bay, WI 54302

RE: Supplemental staff review information regarding Site Plan for new building and parking lot at 2200 BLK American Blvd (Parcel WD-1379)

Dear Mr. Michaud:

On April 3, 2017, the City of De Pere Plan Commission approved your proposed site plan for a new building and parking lot at 2200 BLK American Blvd with conditions (see attached letter copy). As part of the approval, the Plan Commission added a condition that allows City staff to approve any minor changes to the plan, including minor changes related to the following:

- The rear wall may get moved all the way to the rear setback.
- The side wall height may go from 16 feet to 20 feet.
- As a cost savings measure, the office footprint may be reduced to 1500 square feet with the balance made up internally in the warehouse.

The added Plan Commission condition specified that any significant changes would need to be approved by the Plan Commission. The added condition was not clearly stated in the April 4, 2017 letter.

Please keep this letter with your site plan approval records. Should you have any questions regarding the decision or require further information, contact me at 339-4043 or pschleinz@mail.de-pere.org.

Sincerely,

A handwritten signature in black ink, reading "Peter Schleinz", followed by a long horizontal flourish.

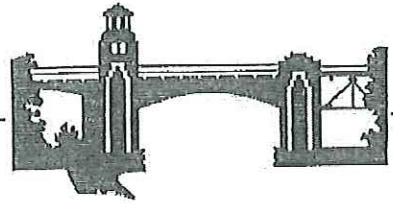
Peter Schleinz
City Planner

cc: David Hongisto, Building Inspector
Property Owner

Sale and Purchase Agreement
8 Line Holdings, LLC
Exhibit B - Page 1 of 9

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>



April 4, 2017

John Michaud
1740 Cofrin Dr, Suite 2
Green Bay, WI 54302

COPY

RE: Site Plan Review for new building and parking lot at 2200 BLK American Blvd (Parcel WD-1379)

Dear Mr. Michaud:

Thank you for the site plan application 8 Line Holdings for a new building and parking lot, located at 2200 BLK American Blvd. The City of De Pere Plan Commission reviewed your Site Plan application on 4/03/17. The Plan Commission recommended **approval** of the request subject to the following conditions and comments identified by City Staff:

Engineering:

1. Cover sheet: List full address and parcel ID on cover sheet for the proposed development.
2. Sheet 1/5: Concrete driveway and sidewalk section (all concrete in the right-of-way needs to be 8" concrete per City standards.
3. Sheet 1/5: All striping for parking must be 4-inch
4. Sheet 1/5: The last four stalls (to the east) would be infeasible with the loading dock. Potential to park vehicles in.
5. Sheet 1/5: please provide size and depth for integral curb and walk.
6. Sheet 2/5: Excavation permit needs to be approved by De Pere Engineering prior to installation of water and sanitary sewer laterals. Contact 920-339-4060 for permitting needs.
7. Sheet 2/5: De Pere Engineering needs to be notified of the construction of the sanitary sewer lateral. Call 920-339-4060 to schedule sanitary sewer lateral installation.
8. Sheet 2/5: De Pere Water needs to be notified of the construction of the water service. Call 920-39-4063 to schedule water service installation and tap.
9. Sheet 2/5: Sanitary Lateral comments contradict one another. The lateral is listed as 4" but the location comment notes a 6" lateral.
10. Sheet 2/5: Show right-of-way line on all sheets.
11. Sheet 2/5: Show tracking pad location
12. Sheet 2/5: Contact Engineering Staff after the construction of the outfall for post-construction inspection.
13. Sheet 2/5: Show that no water is running off into the right-of-way. Portion of the asphalt parking lot is draining toward the drive approach.
14. Sheet 2/5: Maintain drainage on the northern lot line.
15. Sheet 4/5: Bollard & Dumpster Enclosure Detail contradicts the plan sheets
16. Provide a outdoor lighting plan
17. Please fill out and submit DNR Construction Site Soil Loss and Sediment Discharge Guidance USLE Model and provide a map showing the critical path.

Fire:

1. Contact the fire chief for site plan comments prior to obtaining permits.

Sale and Purchase Agreement
8 Line Holdings, LLC
Exhibit B - Page 2 of 9

COPY

Forestry:

No planting diagrams are included in Landscape Plan. Landscape plan must meet City Code. A proper diagram will include all WDNR recommendations and needs to be included.

Health:

1. None.

Building & Planning:

1. Site plan does not show a break in the American Boulevard median. If a break in the median is desired to provide full access to the property, then the break should be shown on the site plan. The design for the break must be coordinated with and accepted by Engineering.
2. The building elevations require additional information as related to dimensions and clearly labelling the building materials and colors. Provide cut sheets or material samples for review prior to Plan Commission.
3. Provide site plan statistics related to open space percentage and floor area ratio.
4. Parking lot, as designed, provides an unusually large footprint of paved area (a 35' drive aisle when 24' is standard). Consider narrowing the width of the driveline and curbcut.
5. There is no monument sign identified on the site plan. If sign is proposed, identify location on the site plan that is not within a setback. A separate sign permit will be required for any signage.

In addition to the above conditions, the following site plan edits/revisions are strongly recommended by staff, and are not required conditions of plan approval.

- Sheet 1/5: City would recommend loading docks and dumpster collection area to be 8-inch concrete for truck loading.
- Sheet 5/5: Bollard & Dumpster Enclosure Detail is duplicated.
- Consider narrowing the curbcut and driveline width as the width appears to be excessive.

Please prepare a resubmittal that addresses the above comments and submit it to my attention. The resubmittal should include digital PDF files of all drawings, one full size set, and one 11x17 set. Once all the above conditions are satisfied, we will send a formal site plan approval memo. This request does not require approval by the City Council. Should you have any questions regarding the decision or require further information, please feel free to contact me at 339-4043 or pschleinz@mail.de-pere.org.

Sincerely,

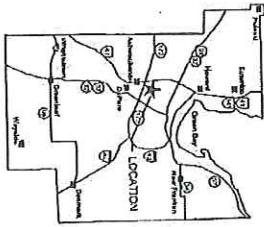
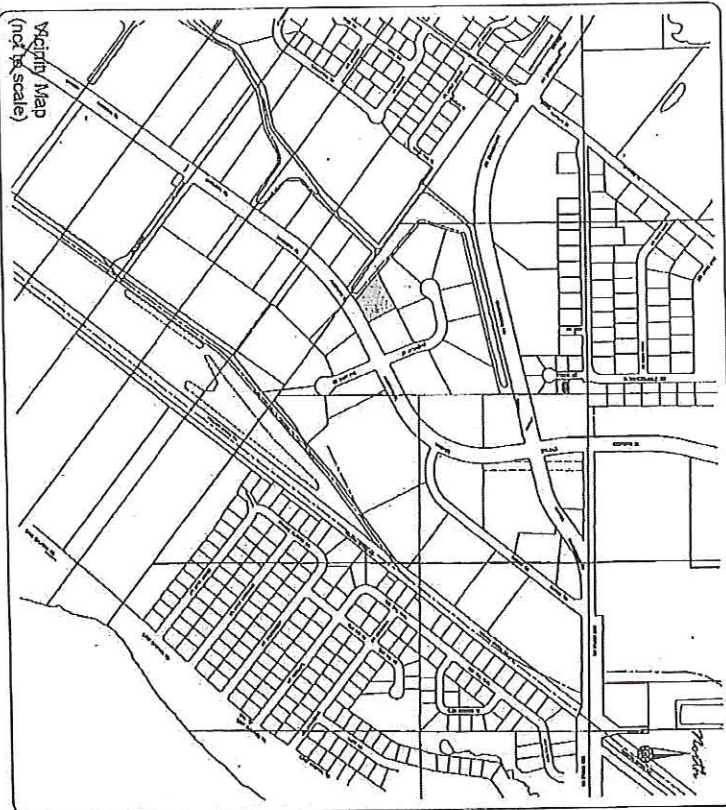


Peter Schleinz
City Planner

cc: David Hongisto, Building Inspector
Property Owner

Gaming Machine Supply, LLC

John Michaud
City of De Pere



Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672

Project Information

Owner:	Gaming Machine Supply, LLC
Project Name:	Gaming Machine Supply, LLC
Project Description:	Site plan for manufacturing (10,112 SF) and office area (10,400 SF) within the industrial park of De Pere, WI.
Project Address:	American Blvd

Contact Information

Developer:	8 Line Holdings, LLC John Michaud 1116 Henry St. De Pere, WI 54427 920-417-2108
Engineer:	Mau & Associates, LLP John Michaud, P.E. 400 Security Boulevard Green Bay, WI 54303 (920) 434-9670
Architect:	Frank Conklyn, Inc. Contact Bob Nemec 106 Prairie Lane Luxemburg, WI 54277 (920) 434-9672

- Other Notes:
1. SLO Plan
 2. Grading, Utility and Erosion Control Plan
 3. Landscape Plan
 4. Noise & Odor
 5. Drainage

Site Statistics

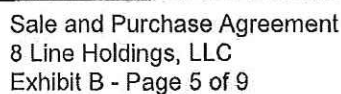
SITE AREA - 64,440 SF
TOTAL LOT AREA - 15,440 SF
PAVED AREA - 15,440 SF (23.2%)
PERVIOUS - 38,877 SF (60.1%)

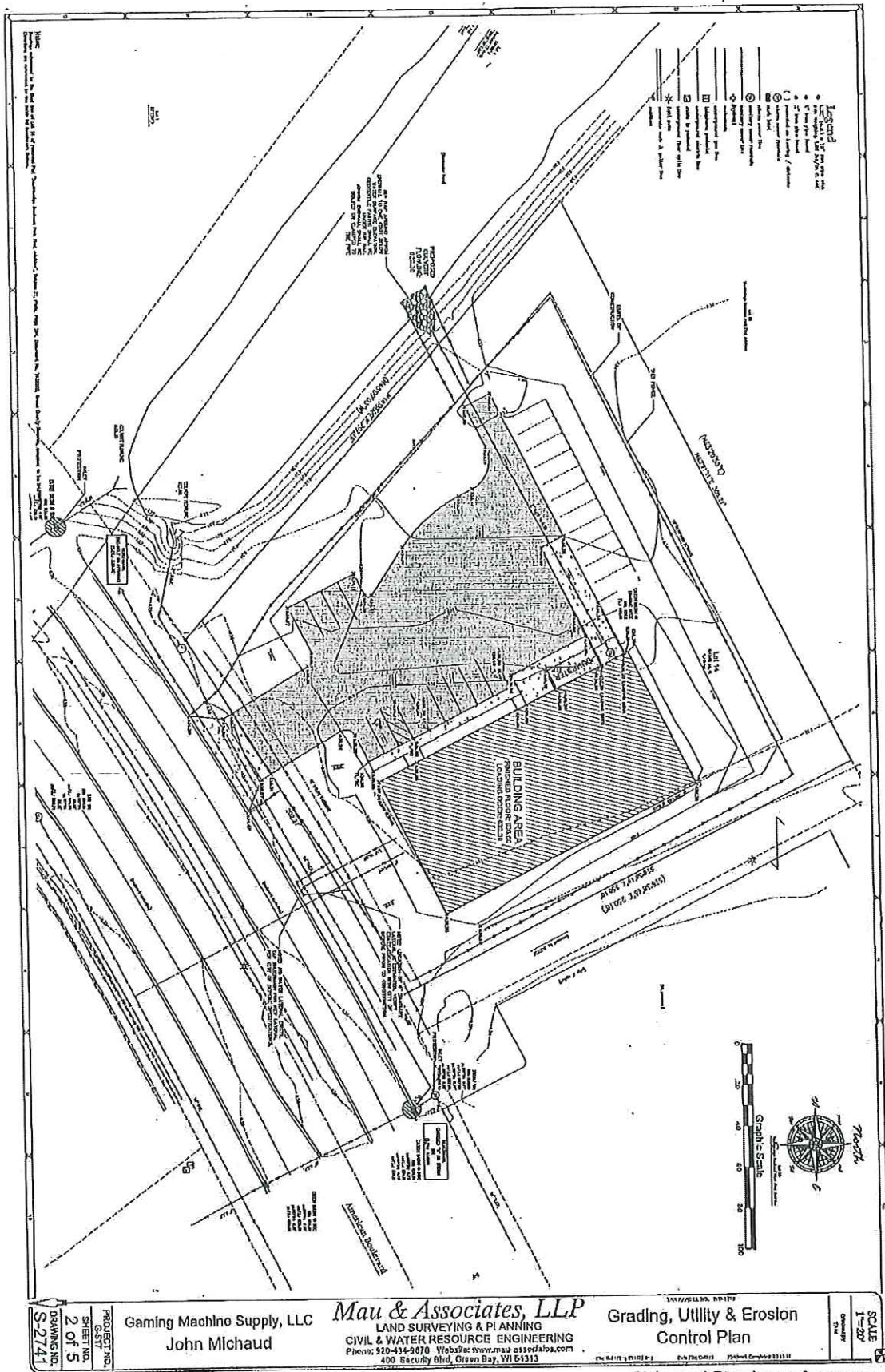
Parking

REQUIRED
1,000 SF OFFICE - 4,500 SF OFFICE - 5 STALLS
1 COMPANY TRUCK - 1 STALL
7 EMPLOYEES @ 1 STALL EMPLOYEES - 7 STALLS
TOTAL - 11 STALLS REQUIRED

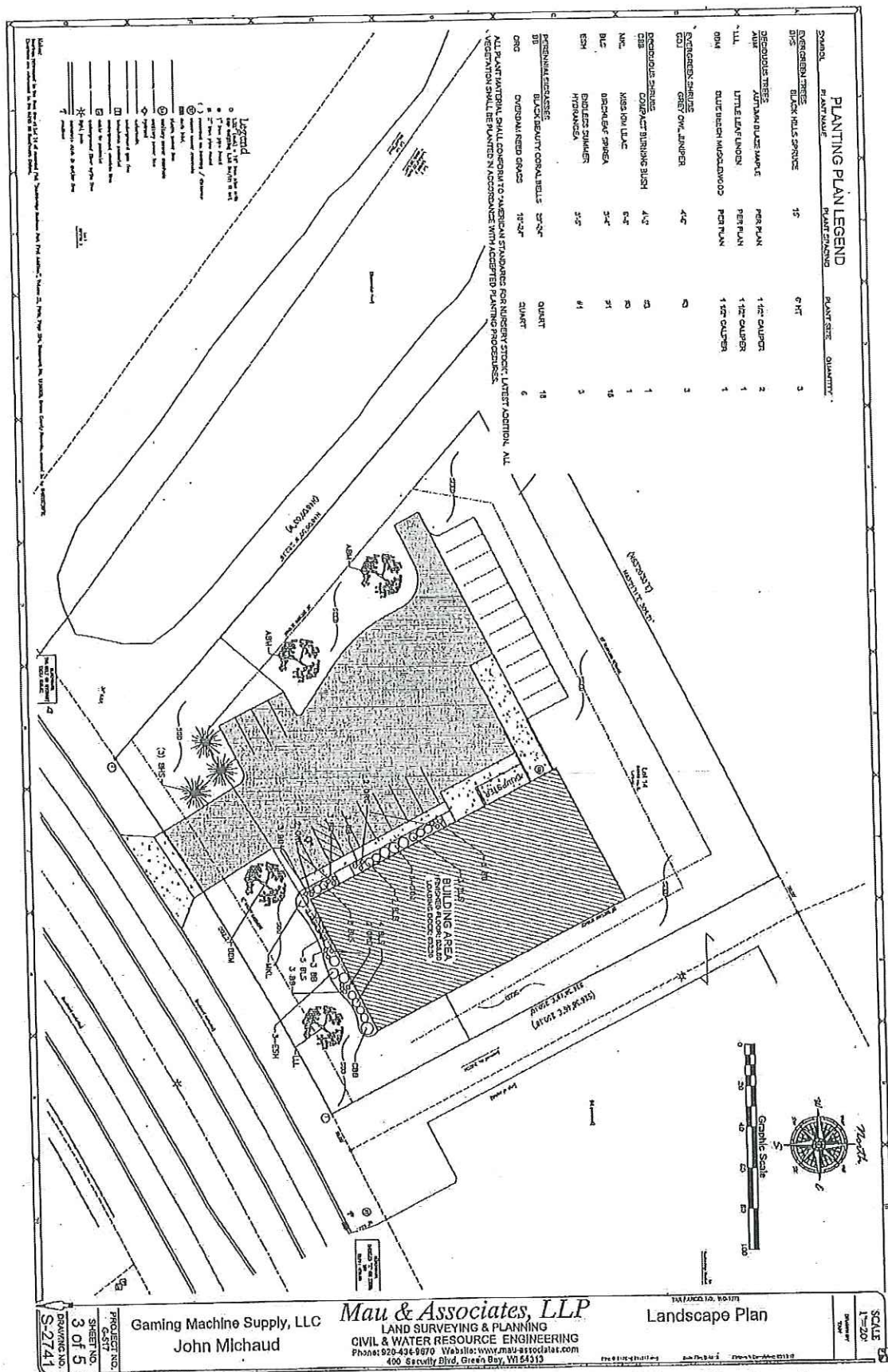
Provided

11 STANDARD STALLS
1 ADA STALL
12 STALLS PROVIDED
ZONING - L-2



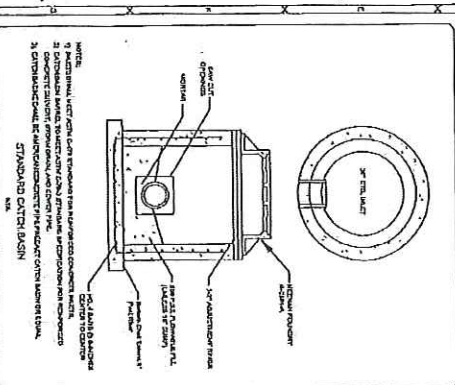


Sale and Purchase Agreement
8 Line Holdings, LLC
Exhibit B - Page 6 of 9

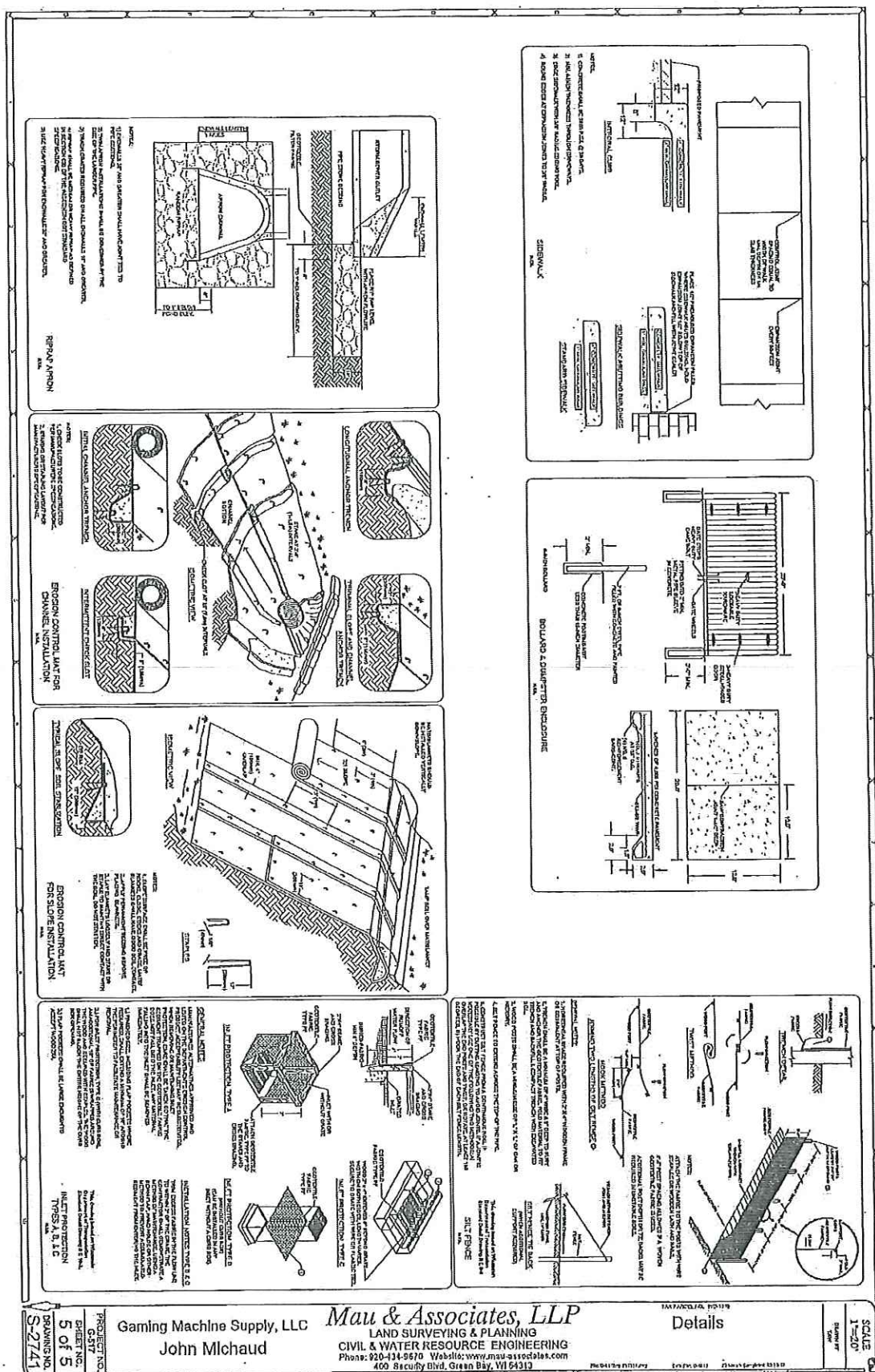


Gaming Machine Supply, LLC
John Mlchaud

DRAWING NO.
S-2741

[illegible][illegible]

1. What is a "Pillar"?
 a. A pillar is a set of interlocking components that, when taken as a whole, support a system.
 b. Each pillar has a set of sub-pillars and a set of sub-components that, when taken as a whole, support the pillar.
 c. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.
 d. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.
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 v. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.
 w. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.
 x. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.
 y. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.
 z. Each pillar has a set of sub-components that, when taken as a whole, support the pillar.



Gaming Machine Supply, LLC

John Michaud

City of De Pere

Project Information

Owner(s):	Gaming Machine Supply, LLC
Project Name:	Gaming Machine Supply, LLC
Project Description:	Single story manufacturing (6912 SF) and office area (3024 SF) within the industrial park of De Pere.
Project Address:	2200 Block American Blvd, Parcel WD-1379

Contact Information

Owner(s):	8 Line Holdings. LLC John Michaud 1116 Honey Ct De Pere, WI 54115 920-217-2128
Engineer:	Mau & Associates, LLP Contact: Tonya Wagner, P.E. 400 Security Boulevard Green Bay, WI 54313 (920) 434-9670
Architect:	Forest Construction Contact: Bob Nimmer 106 Prairie Lane Luxemburg, WI 54217 (920) 845-2302

Sheet Index:
1 Site Plan
2 Site Survey
3 Grading, Utility and Erosion Control Plan
4 Landscape Plan
5 Notes & Details
6 Details

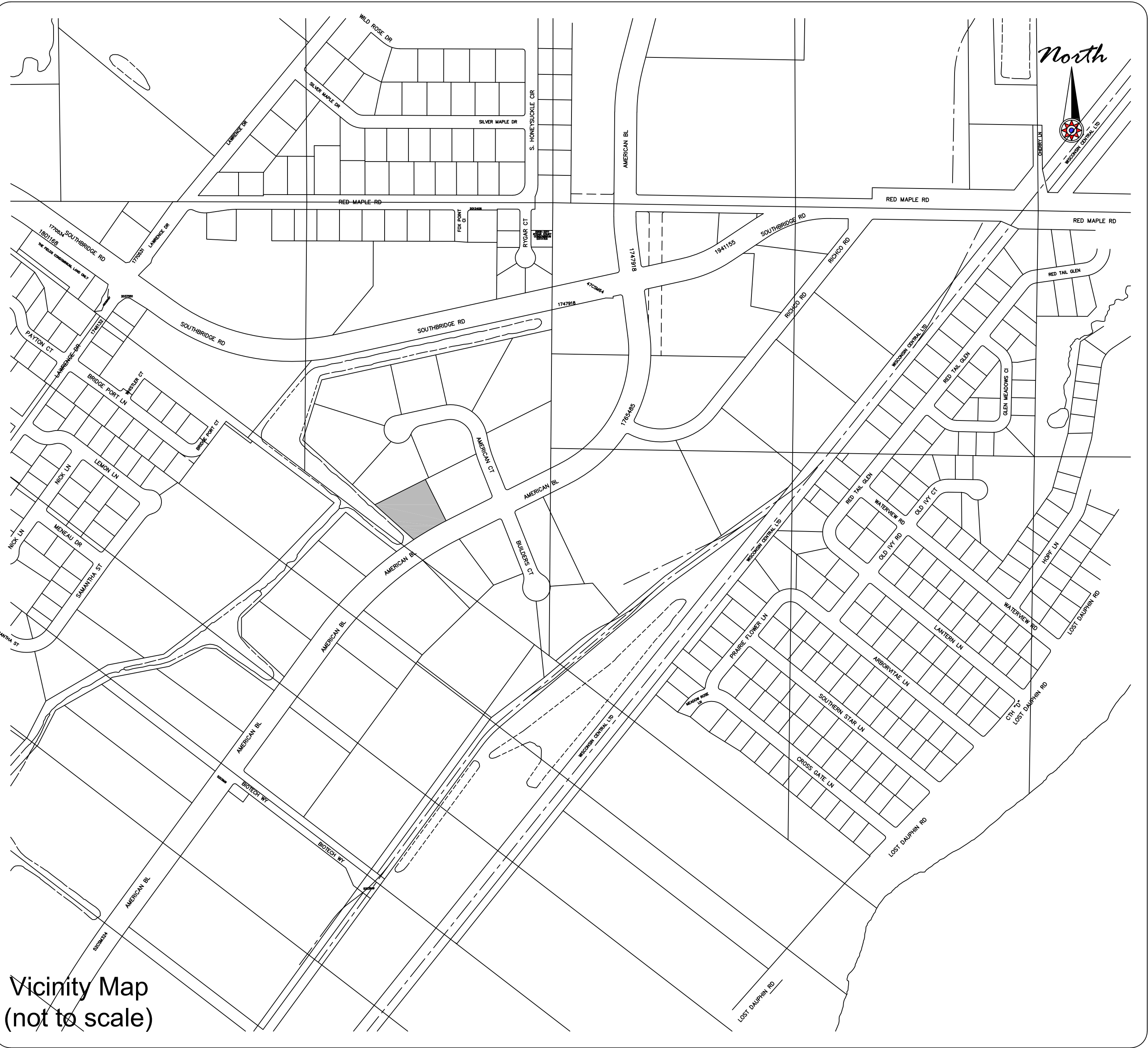
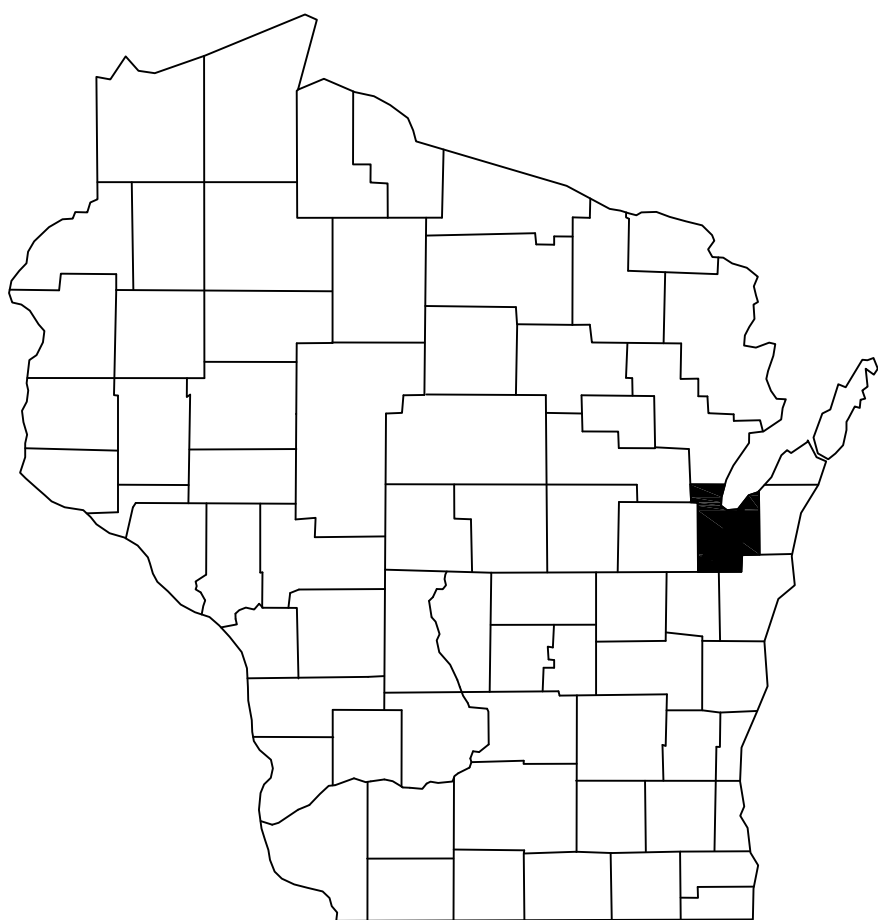
SITE STATISTICS

SITE AREA - 64,948 SF
BUILDING 11,808 SF (18.2%)
PAVEMENT 17,589 SF (27.1%)
PERVIOUS 35,551 SF (54.7%)

PARKING REQUIRED
1220 SF OFFICE * 4 SP/1000 SF OFFICE = 5 STALLS
1 COMPANY TRUCK = 1 STALLS
7 EMPLOYEES @ 1 ST/2 EMPLOYEES = 4 STALLS
1 VISITOR STALL REQUIRED
TOTAL = 11 STALLS REQUIRED

PROVIDED
11 STANDARD STALLS
1 ADA STALL
12 STALLS PROVIDED

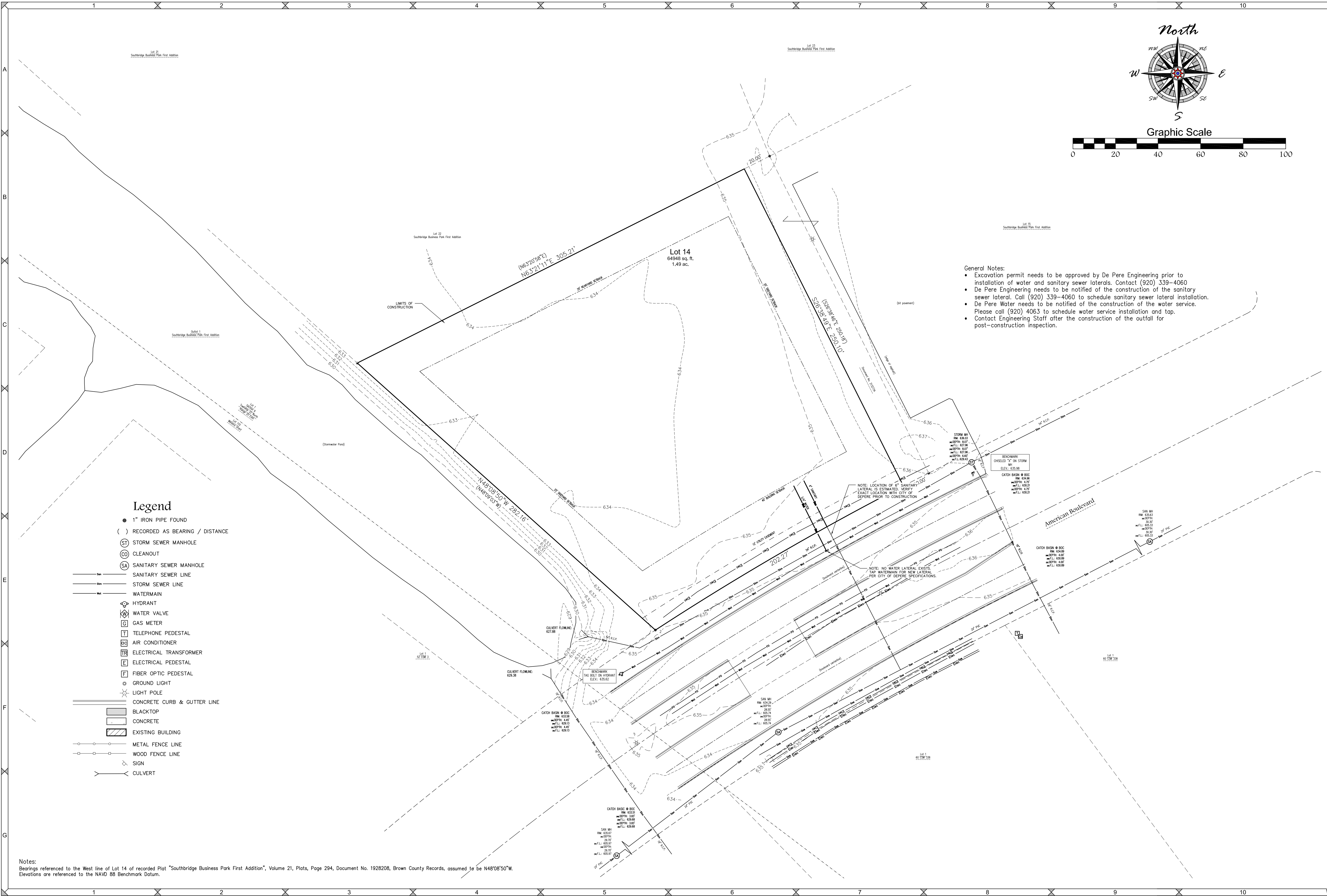
ZONING I-B-2



Vicinity Map
(not to scale)

Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672





SCALE
1"=30'

DRAWN BY
TAW

TAX PARCEL NO. WD-1379

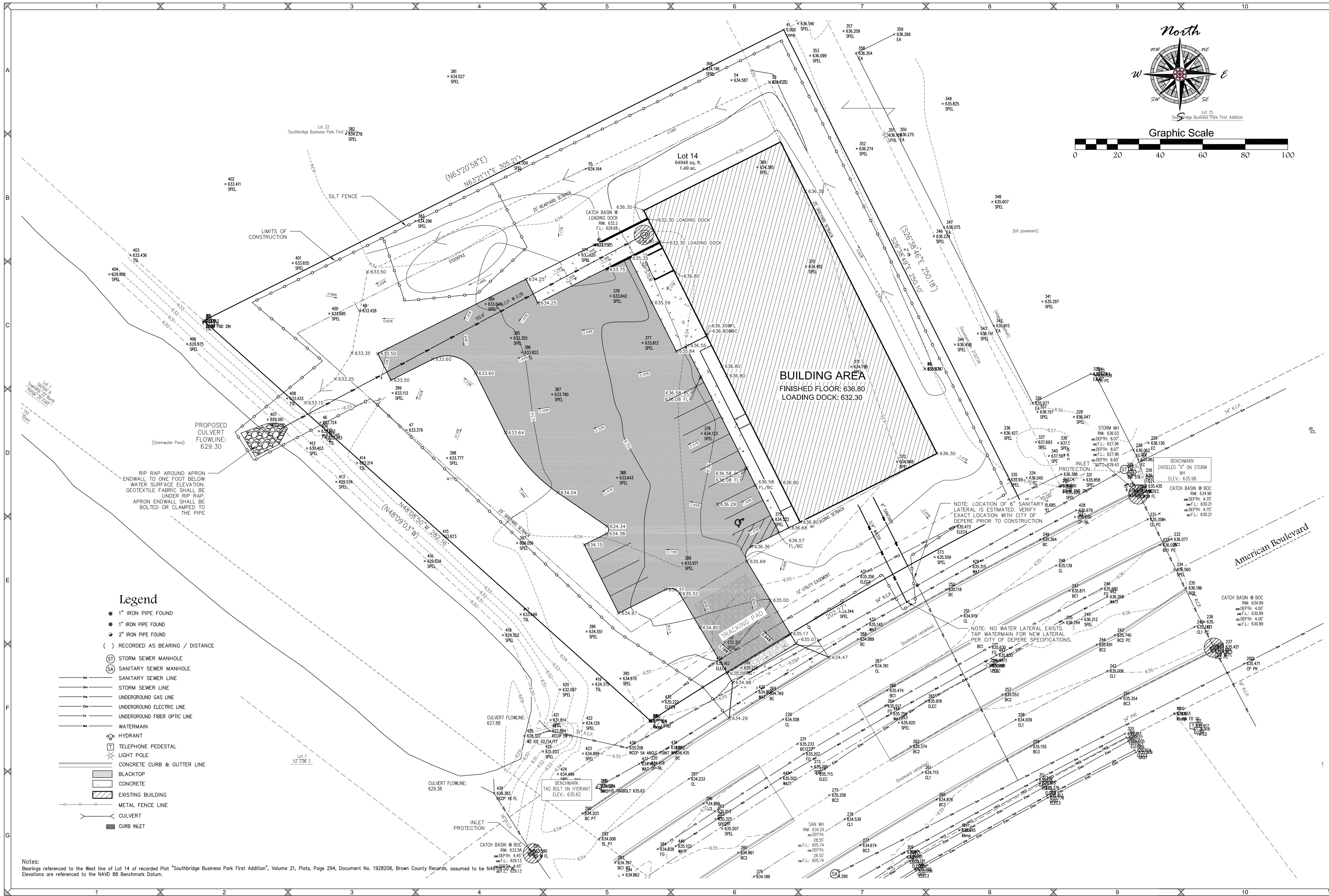
Site Survey

Gaming Machine Supply, LLC
John Michaud

PROJECT NO.
G-517
SHEET NO.
2 of 6
DRAWING NO.
S-2741

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

File: G-517Eng 07/21/17.dwg Data File: D-0015 Fieldwork Completed: 02/13/17



SCALE
1"=20'

DRAWN BY
TAW

**Grading, Utility & Erosion
Control Plan**

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

Gaming Machine Supply, LLC
John Michaud

PROJECT NO.
G-517

SHEET NO.
3 of 6

DRAWING NO.
S-2741

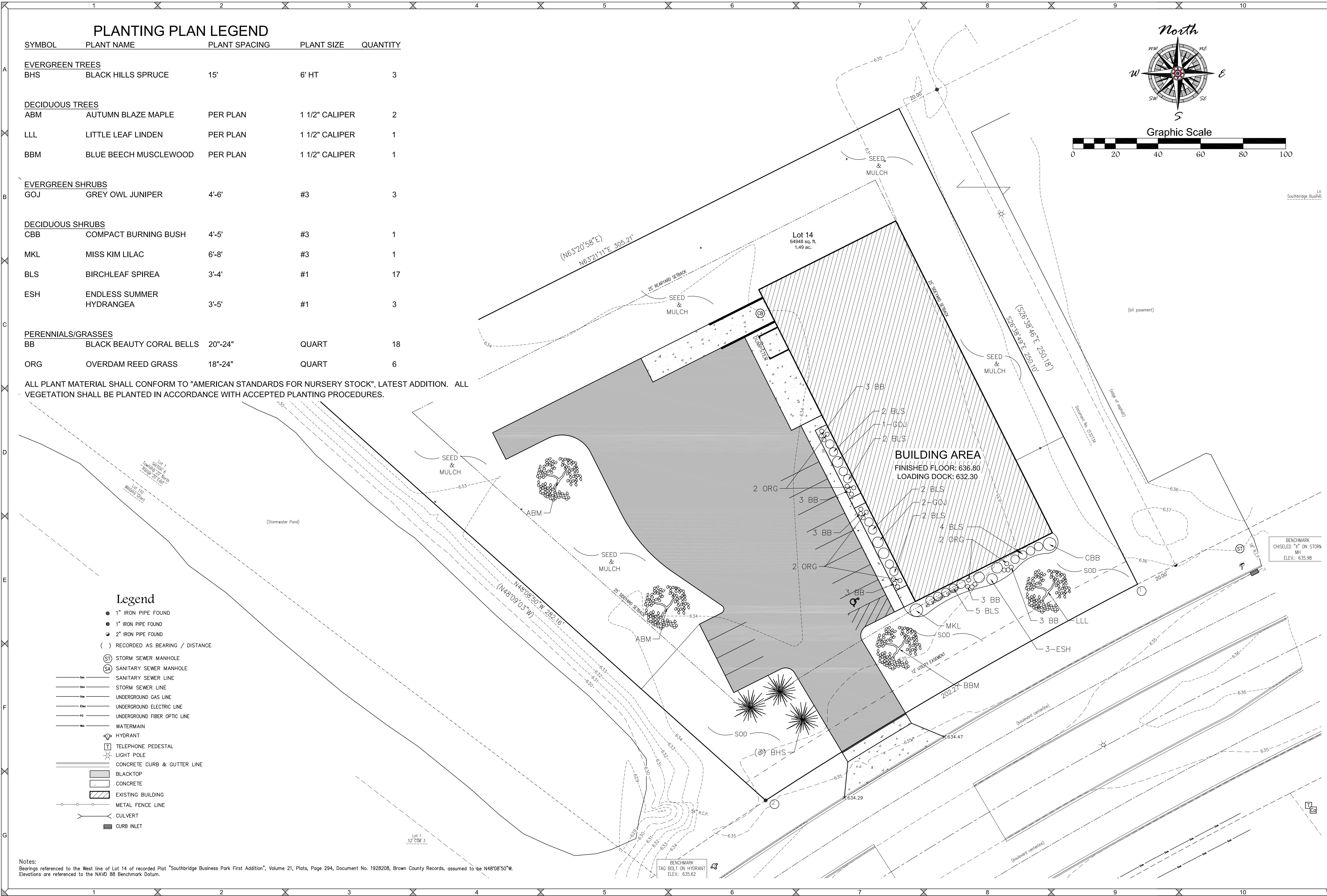
TAX PARCEL NO. WD-1379

File: G-517Eng 07/21/17.dwg

Data File: D-0015

Fieldwork Completed: 02/13/17

Attachment: 8 Line Holdings, LLC, Amendment Exhibit 1-A (6191) : Resolution #17-71, Authorizing Agreement Regarding the Sale and Purchase of Certain





PROPOSED BUILDING GAMING MACHINE SUPPLY, LLC

DEPERE

WISCONSIN

SHEET INDEX

SHEET	SHEET TITLE
T-1	TITLE SHEET
C-1	SITE PLAN (BY OTHERS)
1	FOUNDATION PLAN
2	FIRST FLOOR PLAN
3	ELEVATIONS
4	BUILDING SECTIONS AND DETAILS
5	WALL SECTIONS
6	DETAILS, DOOR AND ROOM FINISHES

PROJECT INFORMATION

BUILDING CODE: IBC 2010

PROJECT LOCATION

1116 HONEY COURT
DEPERE, WISCONSIN 54115

OWNER

JOHN MICHAUD
420 W. DAYTON ST.
UNIT 229
MADISON, WISCONSIN 53703

ARCHITECT

DAVID VAN LANEN
BAY ARCHITECTS
901 PARKVIEW ROAD
GREEN BAY, WISCONSIN 54304
920 337 9400

BUILDING SIZE

OFFICE AREA (SQ. FT.):	1,844
PRODUCTION AREA (SQ. FT.):	10,125
TOTAL FLOOR AREA (SQ. FT.):	11,969
ALLOWED:	17,500

FIRE PROTECTION SYSTEMS

NO SPRINKLER SYSTEM
SMOKE DETECTORS
EXIT SIGNS
FIRE EXTINGUISHERS

CONSTRUCTION CLASSIFICATION

TYPE IIB

OCCUPANCY

S1 WAREHOUSE, WITH ASSOCIATED OFFICES

OCCUPANTS

21, WAREHOUSE
19, OFFICE AREA
40, TOTAL (AS PER FLOOR AREA ALLOWANCES)

EXITING

EXIT DISTANCE: 110' ACTUAL, 200 FEET ALLOWED

GENERAL NOTES

THESE PLANS ARE PRESENTED TO LEAD A HIGH QUALITY DESIGN/BUILD TEAM. EACH CONTRACTOR AND SUBCONTRACTOR IS RESPONSIBLE TO PROVIDE EXCELLENT BUILDING MATERIALS AND CRAFTSMANSHIP WHICH WE CAN ALL BE PROUD OF. WE ENCOURAGE YOU TO PROVIDE EXPERTISE IN YOUR CHOSEN FIELD AND TO BRING IDEAS AND CONCERNS TO THE ATTENTION OF THE GENERAL CONTRACTOR.

THESE DRAWINGS COVER STRUCTURAL AND GENERAL CONSTRUCTION ONLY. ALL WORK SHALL CONFORM TO STANDARD PRACTICES AND APPLICABLE LAWS, WHETHER THEY ARE SPECIFICALLY STATED IN THESE PLANS OR NOT.

EACH CONTRACTOR SHALL:

- VISIT THE SITE TO VERIFY EXISTING CONDITIONS, ACCESS, ETC. PRIOR TO BIDDING
- OBTAIN AND PAY FOR PERMITS, LICENCES, FEES, ETC. AS MAY BE REQUIRED FOR COMPLETION OF HIS OWN PORTION OF THE PROJECT.
- FIELD VERIFY DIMENSIONS.
- REPORT ANY DISCREPANCY NOTED BETWEEN THESE PLANS AND APPLICABLE CODES TO THE GENERAL CONTRACTOR.
- PROVIDE ALL BARRIERS, FENCES, SAFETY EQUIPMENT AND PRECAUTIONS REQUIRED BY APPLICABLE LAWS AND STANDARD PRACTICES.

ALL MATERIALS SHALL BE INSTALLED PER MANUFACTURERS REQUIREMENTS AND RECOMMENDATIONS.

ANY HAZARDOUS MATERIALS ENCOUNTERED DURING DEMOLITION, REMODELING, OR EXCAVATION SHALL BE REMOVED AND/OR CONTAINED IN ACCORDANCE WITH GOVERNING LOCAL, STATE, AND FEDERAL REGULATIONS.

THIS DESIGN, THESE DRAWING, AND INCLUDED DETAILS ARE THE COPYRIGHTED PROPERTY OF INTEGRITY ENGINEERING & DESIGN, LLC. NO PART SHALL BE COPIED, DISTRIBUTED, OR MADE AVAILABLE TO ANYONE WITHOUT THE EXPRESS WRITTEN CONSENT OF INTEGRITY ENGINEERING & DESIGN, LLC.

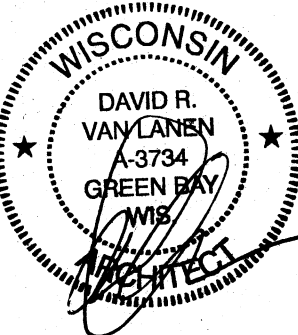
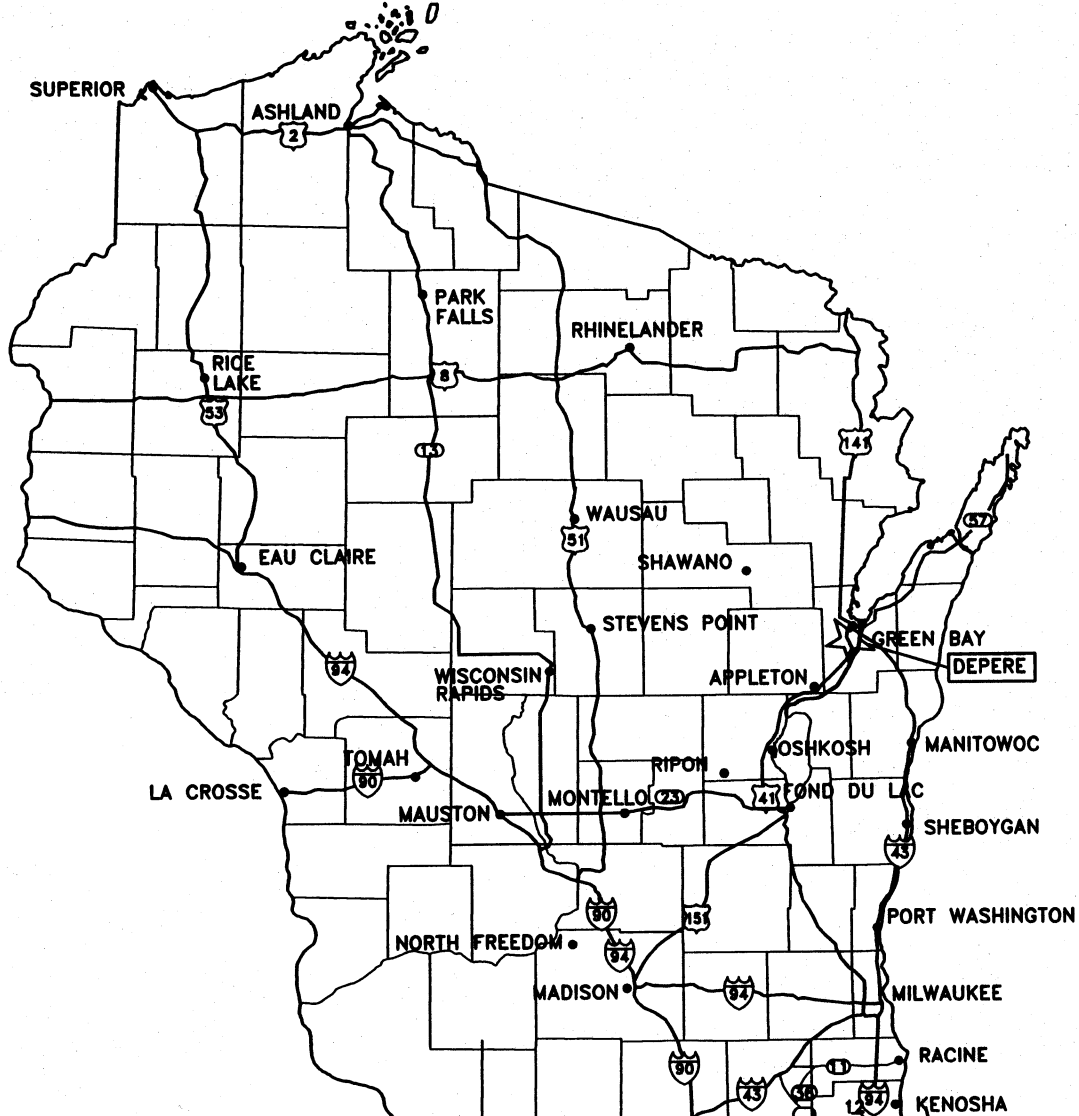
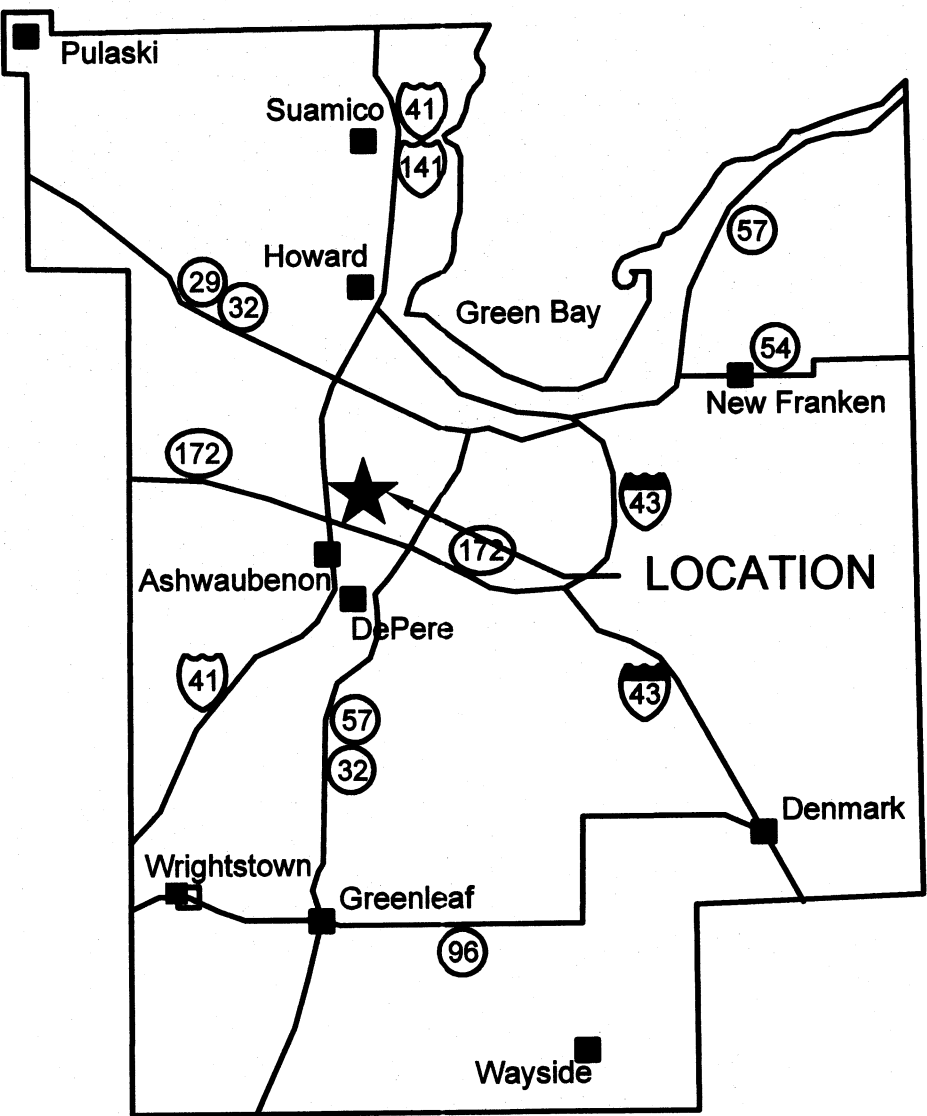
SYMBOLS & KEYS

	COLUMN GRID		REVISION
	SECTION NUMBER		DOOR IDENTIFICATION
	BUILDING SECTION REFERENCE		ROOM IDENTIFICATION
	SHEET NUMBER ON WHICH SECTION WILL BE FOUND		NEW STUD WALL

CALL 3 WORK DAYS BEFORE YOU DIG

DIGGERS HOTLINE

(800) 242-8511
FAX (800) 388-3860
WEBSITE: www.diggershotline.com



Corrigan's
Custom Built Structures

1400 Jackson Road
Oshtemo, WI 54118
Telephone: (920) 337-9400 Fax: (920) 337-9416
Website: www.corriganstructures.com
2013 copy of plans has been submitted for registration with the Wisconsin Department of Transportation, Inc.

NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE IN PREPARING THESE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME

GAMING MACHINE SUPPLY, INC.

1116 HONEY COURT
DEPERE, WISCONSIN 54115

BAY ARCHITECTS, L L C

3019 HOLMGREN WAY
GREEN BAY, WI 54304

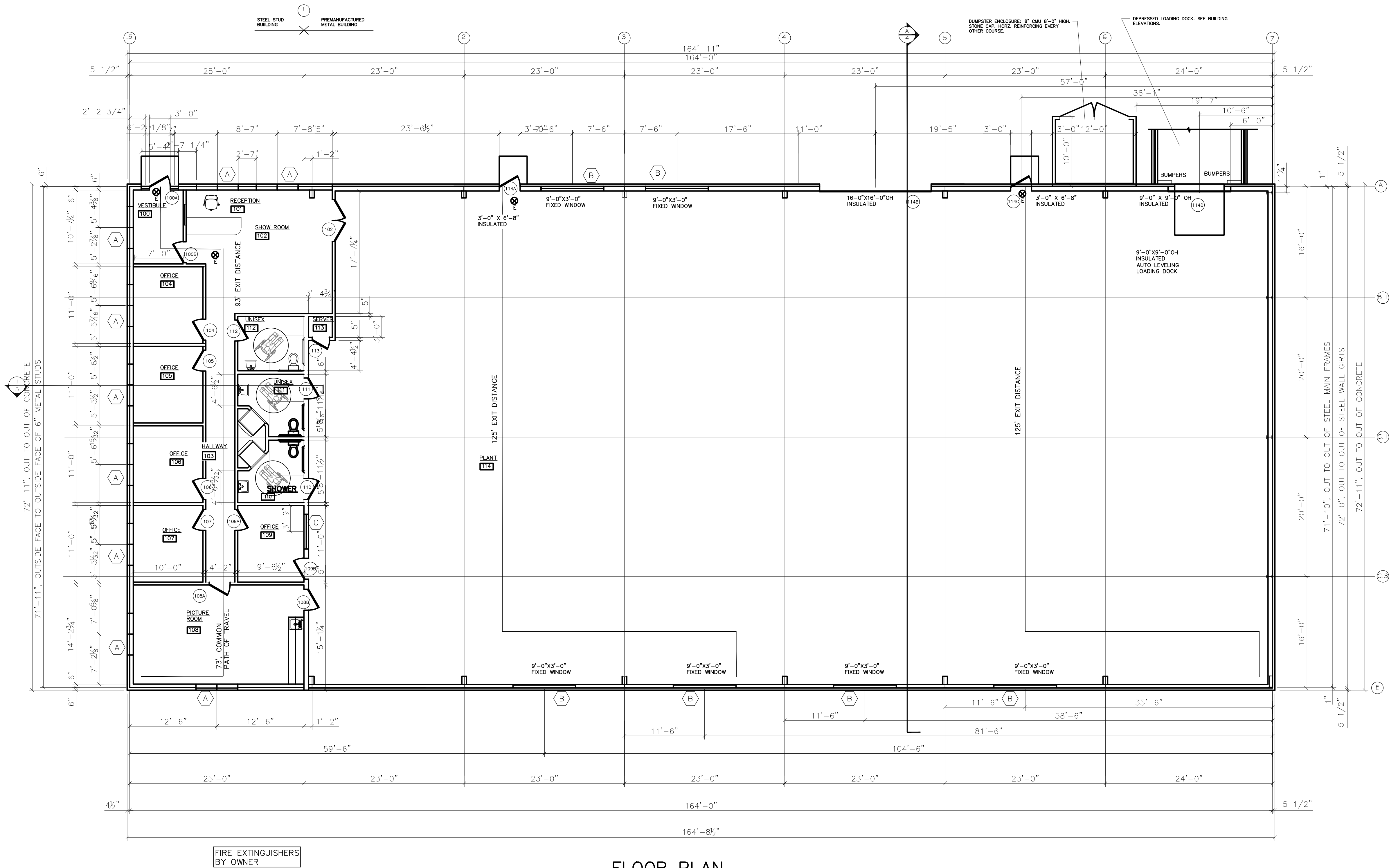
PHONE: 920-337-9400
FAX: 920-337-9416

DATE 08/25/17

FILE 13

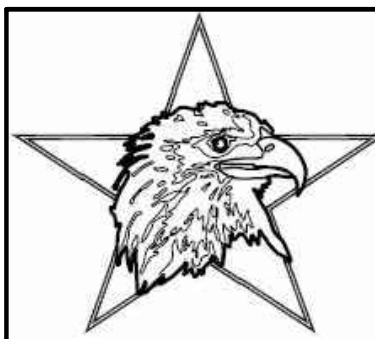
JOB NO. 175716

T1



FLOOR PLAN

SCALE: 1/8" = 1'-0"



Corrigan's
Custom Built Structures

4424 Oakridge Road
Oak Park, WI 53015
Telephone: (262) 336-4788 Fax: (262) 336-4788
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SAME

GAMING MACHINE SUPPLY, INC.
1116 HONEY COURT
DEPERE, WISCONSIN 54115

BAY ARCHITECTS, L L C

3019 HOLMGREN WAY
GREEN BAY, WI 54304

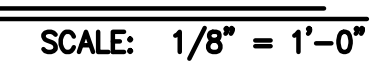
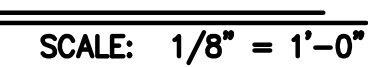
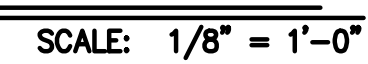
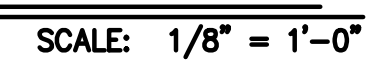
PHONE: 920-337-9400
FAX: 920-337-9416

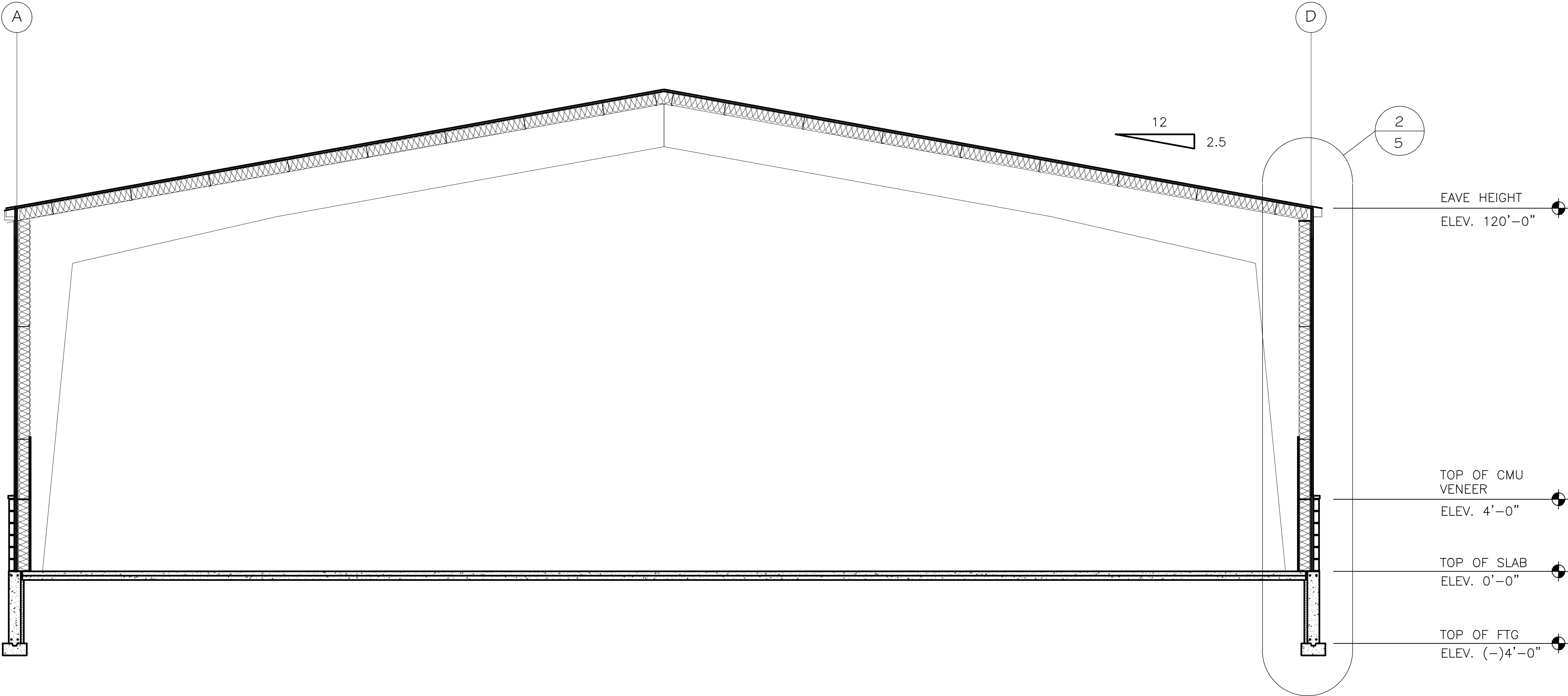
DATE **08/25/17**

FILE **13**

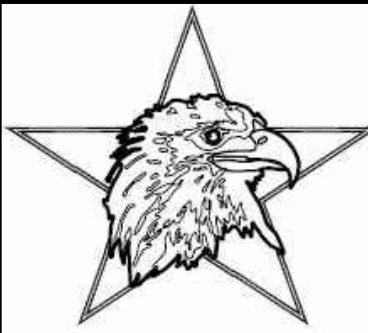
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2





BUILDING SECTION A
SCALE: 1/4" = 1'-0"



Corrigan's
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De Pere, WI 54115
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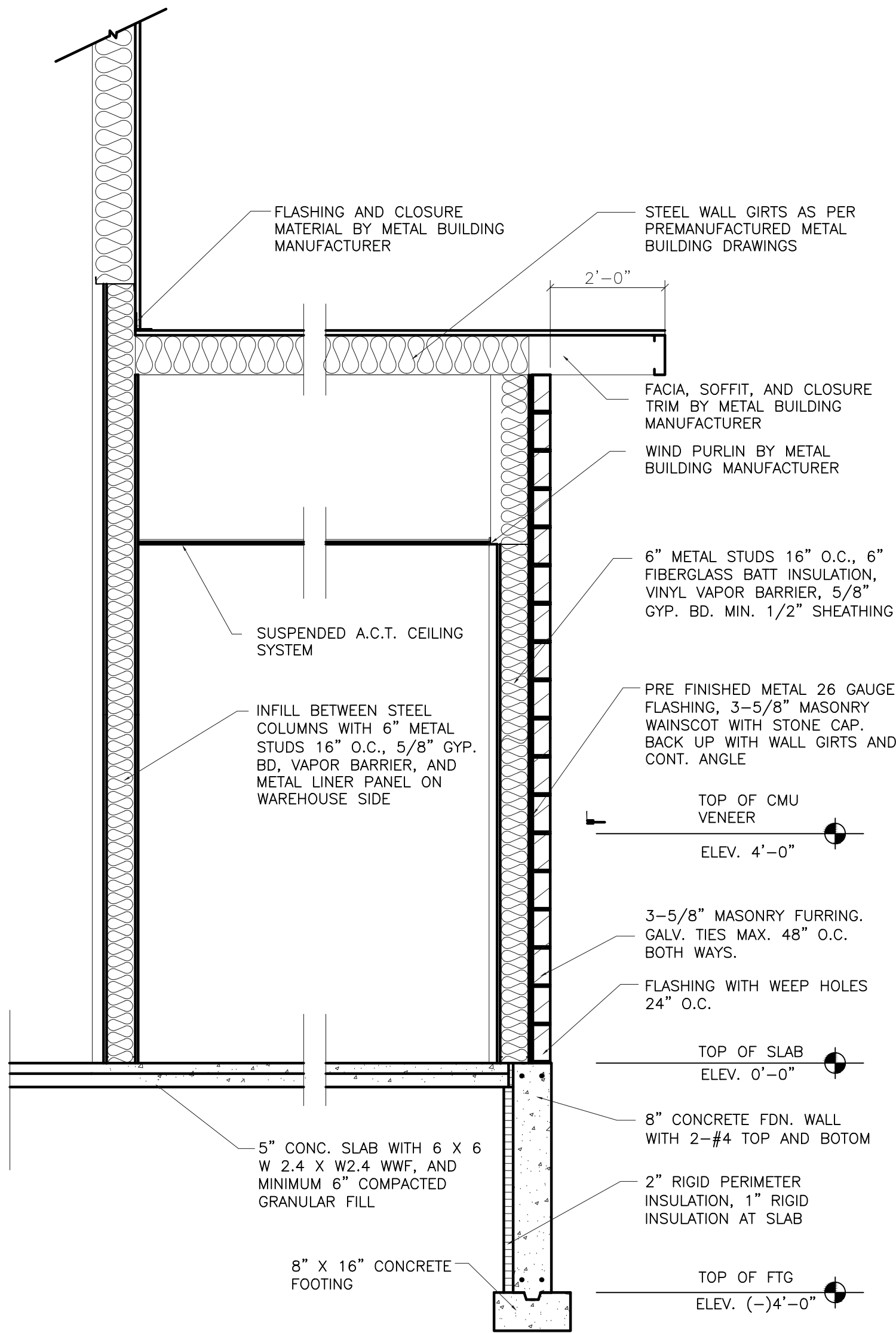
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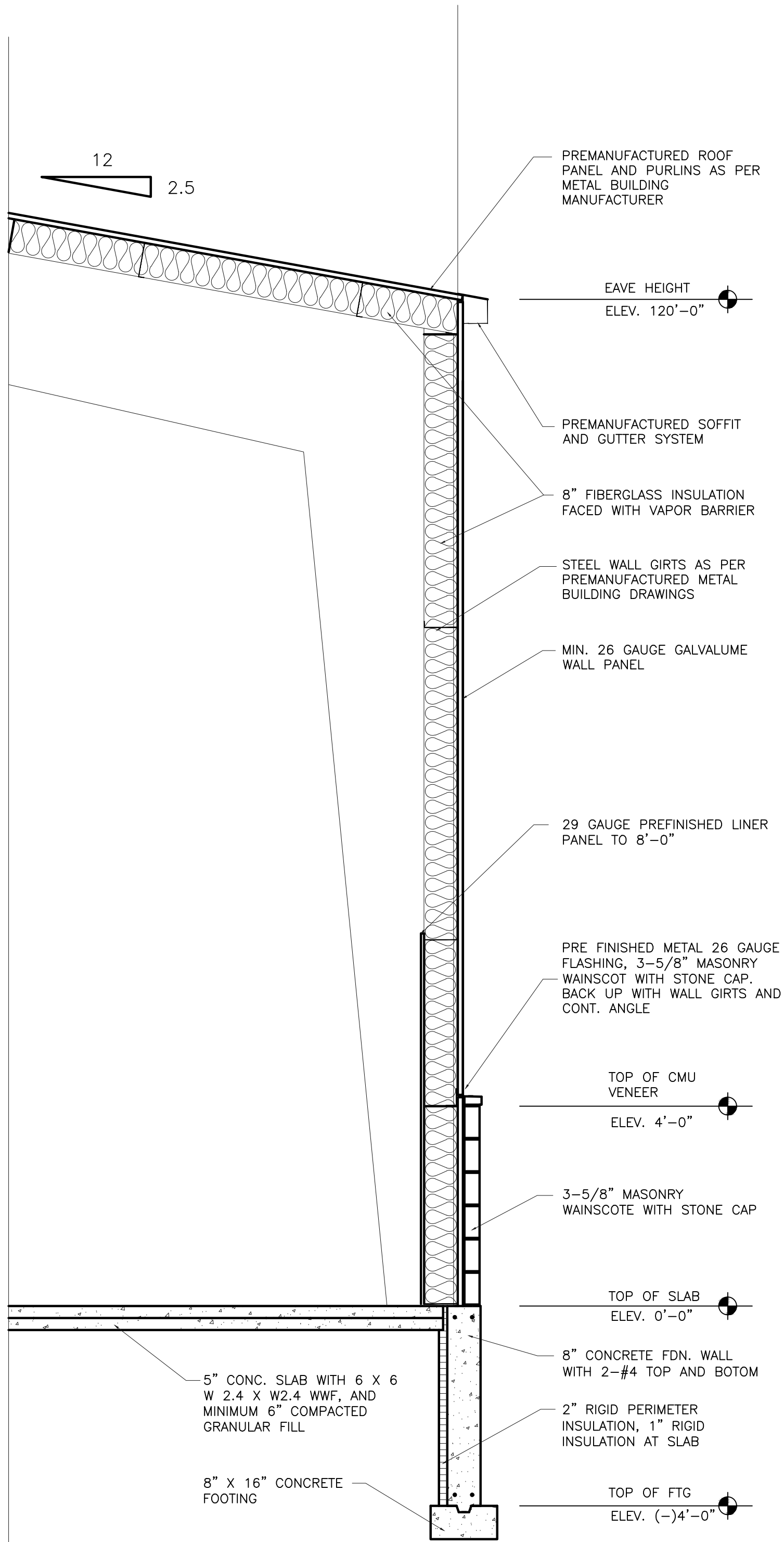
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1116 HONEY COURT
DEPERE, WISCONSIN 54115
BAY ARCHITECTS, L L C
3019 HOLMGREN WAY
GREEN BAY, WI 54304 PHONE: 920-337-9400
FAX: 920-337-9416

DATE	08/25/17
FILE	13
JOB NO.	175716

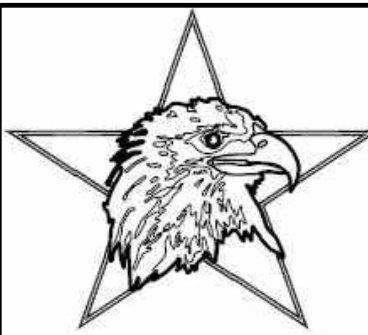
4



WALL SECTION 1/5
SCALE: 1/2" = 1'-0"



WALL SECTION 2/5
SCALE: 1/2" = 1'-0"



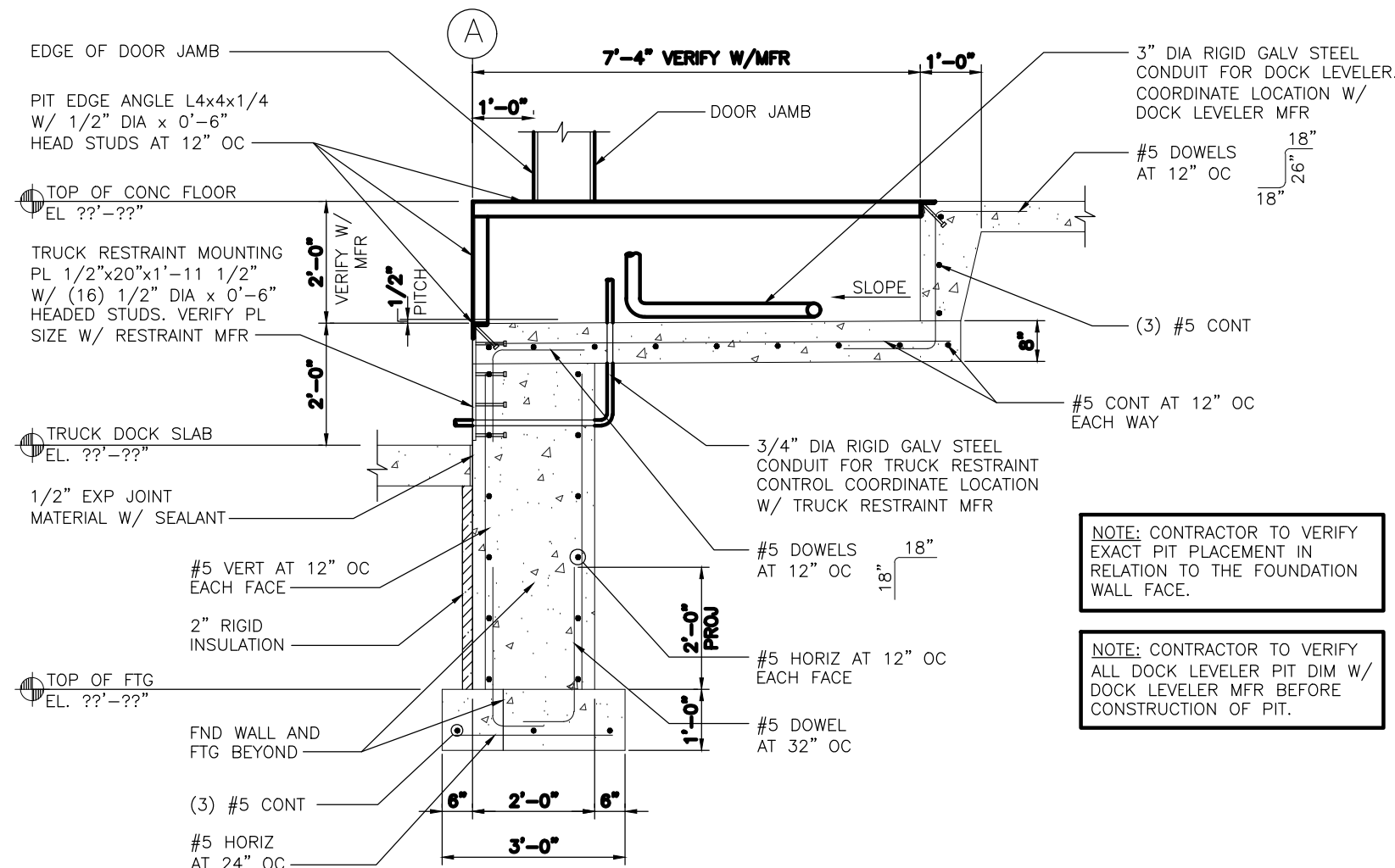
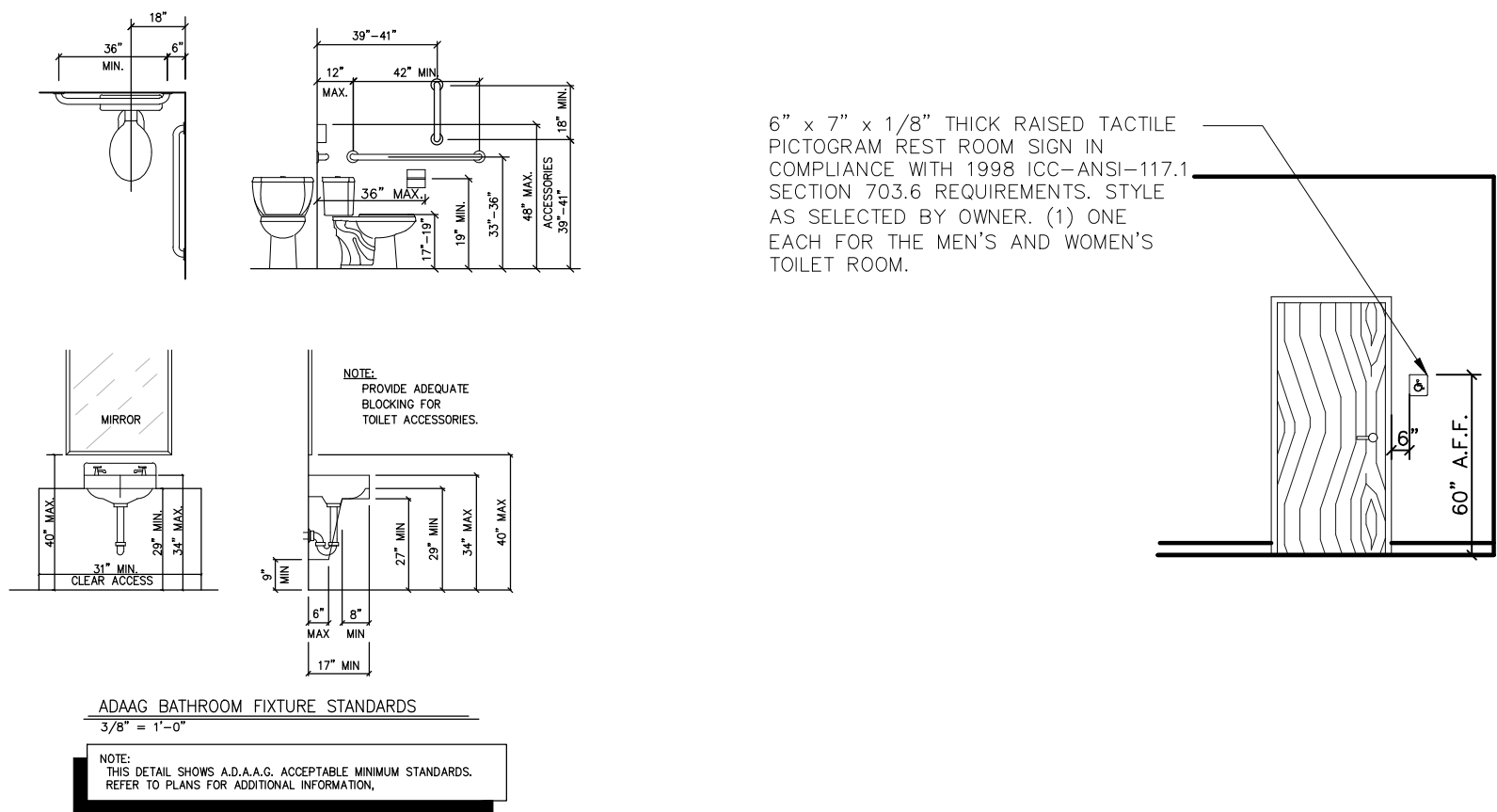
Corrigan's
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Oak Park, WI 53151
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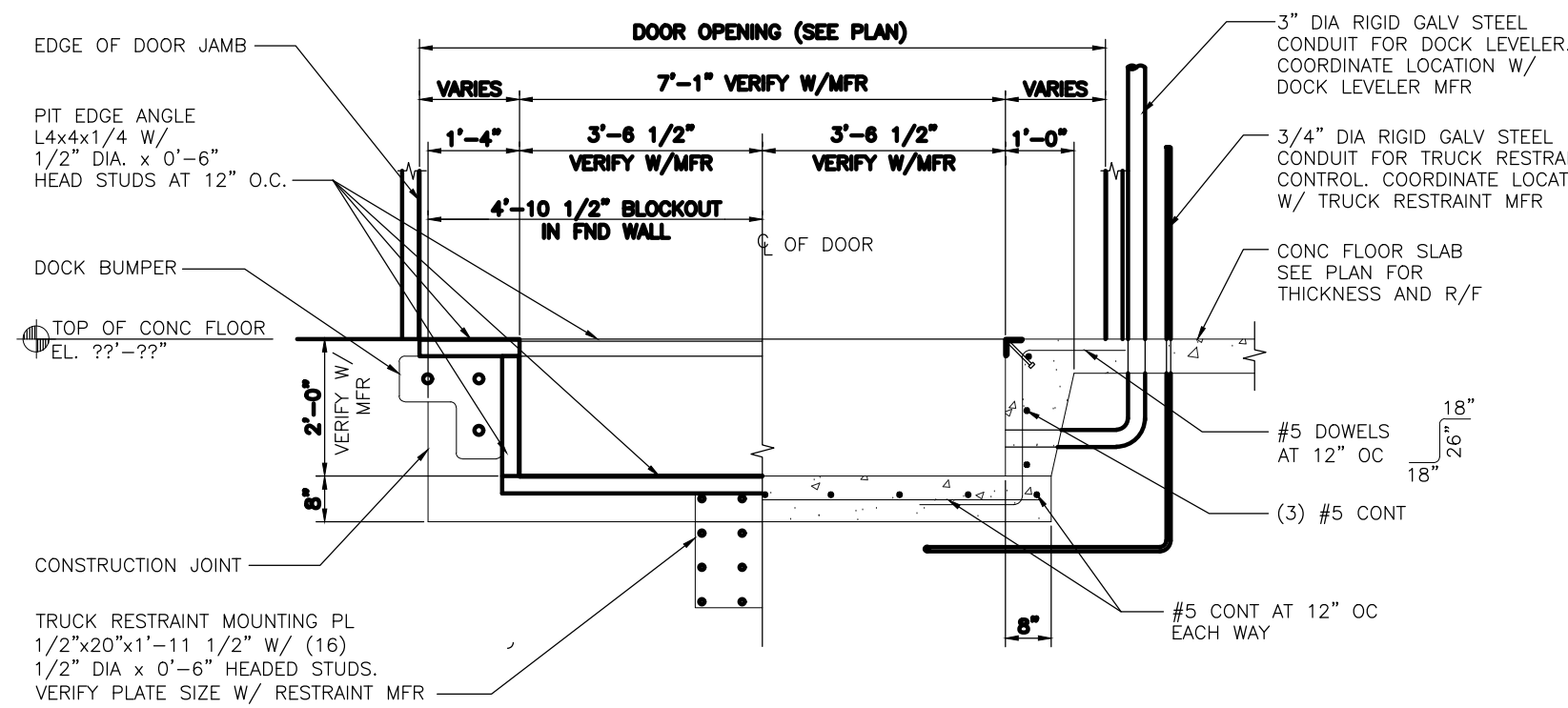
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DEPERE, WISCONSIN 54115
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3019 HOLMGREN WAY
GREEN BAY, WI 54304
PHONE: 920-337-9400
FAX: 920-337-9416

DATE: 08/25/17
FILE: 13
JOB NO.: 175716
5



DOCK LEVELER PIT SECTION



DOCK LEVELER PIT ELEVATION

DOOR SCHEDULE													
DOOR										FRAME			
NO.	LOCATION	SIZE			MATERIAL	TYPE	CLOSER	HRDWR SET	WEATHER STRIP	INSUL CORE	MATERIAL	TYPE	REMARKS
		WD	HT	THK									
100A	VESTIBULE	3'-0"	6'-8"	1 3/4"	WOOD	A	X	A			ALUM	2	
100B	VESTIBULE	3'-0"	6'-8"	1 3/4"	WOOD	A	X	A			ALUM	1	
102	SHOW ROOM	(2)3'-0"	6'-8"	1 3/4"	HM	C	X	A			H.M.	3	
104	OFFICE	3'-0"	6'-8"	1 3/4"	WOOD	B	HINGED	A			H.M.	1	
105	OFFICE	3'-0"	6'-8"	1 3/4"	WOOD	B	HINGED	A			H.M.	1	
106	OFFICE	3'-0"	6'-8"	1 3/4"	WOOD	B	HINGED	A			H.M.	1	
107	OFFICE	3'-0"	6'-8"	1 3/4"	WOOD	B	HINGED	A			H.M.	1	
108A	PICTURE ROOM	3'-0"	6'-8"	1 3/4"	WOOD	B	HINGED	A			H.M.	1	
108B	PICTURE ROOM	3'-0"	6'-8"	1 3/4"	HM	C	X	A			H.M.	1	
109A	OFFICE	3'-0"	6'-8"	1 3/4"	WOOD	B	HINGED	D			H.M.	1	
109B	OFFICE	3'-0"	6'-8"	1 3/4"	HM	C	X	A			H.M.	1	
110	SHOWER	3'-0"	6'-8"	1 3/4"	HM	C	X	A			H.M.	1	1 RESTROON/HANDICAP PLASTIC SIGN
111	SHOWER	3'-0"	6'-8"	1 3/4"	HM	C	X	A			H.M.	1	1 RESTROON/HANDICAP PLASTIC SIGN
112	UNISEX RESTROOM	3'-0"	6'-8"	1 3/4"	H.M.	B	X	C			H.M.	1	1 RESTROON/HANDICAP PLASTIC SIGN
113	SERVER	2'-6"	6'-8"	1 3/4"	HM	B	X	B	X	X	H.M.	3	
114A	PRODUCTION	3'-0"	6'-8"	1 3/4"	HM	B	X	F	X	X	H.M.	2	
114B	PRODUCTION	16'-0"	16'-0"	1 3/4"	ALUM	D	X				H.M.	5	GARAGE DOOR OPENER
114C	PRODUCTION	3'-0"	6'-8"	1 3/4"	HM	B	X	D			H.M.	1	
114D	PRODUCTION	9'-0"	9'-0"	1 3/4"	ALUM	D	X		X	X	H.M.	4	GARAGE DOOR OPENER

DOOR INSTALLATION NOTES:

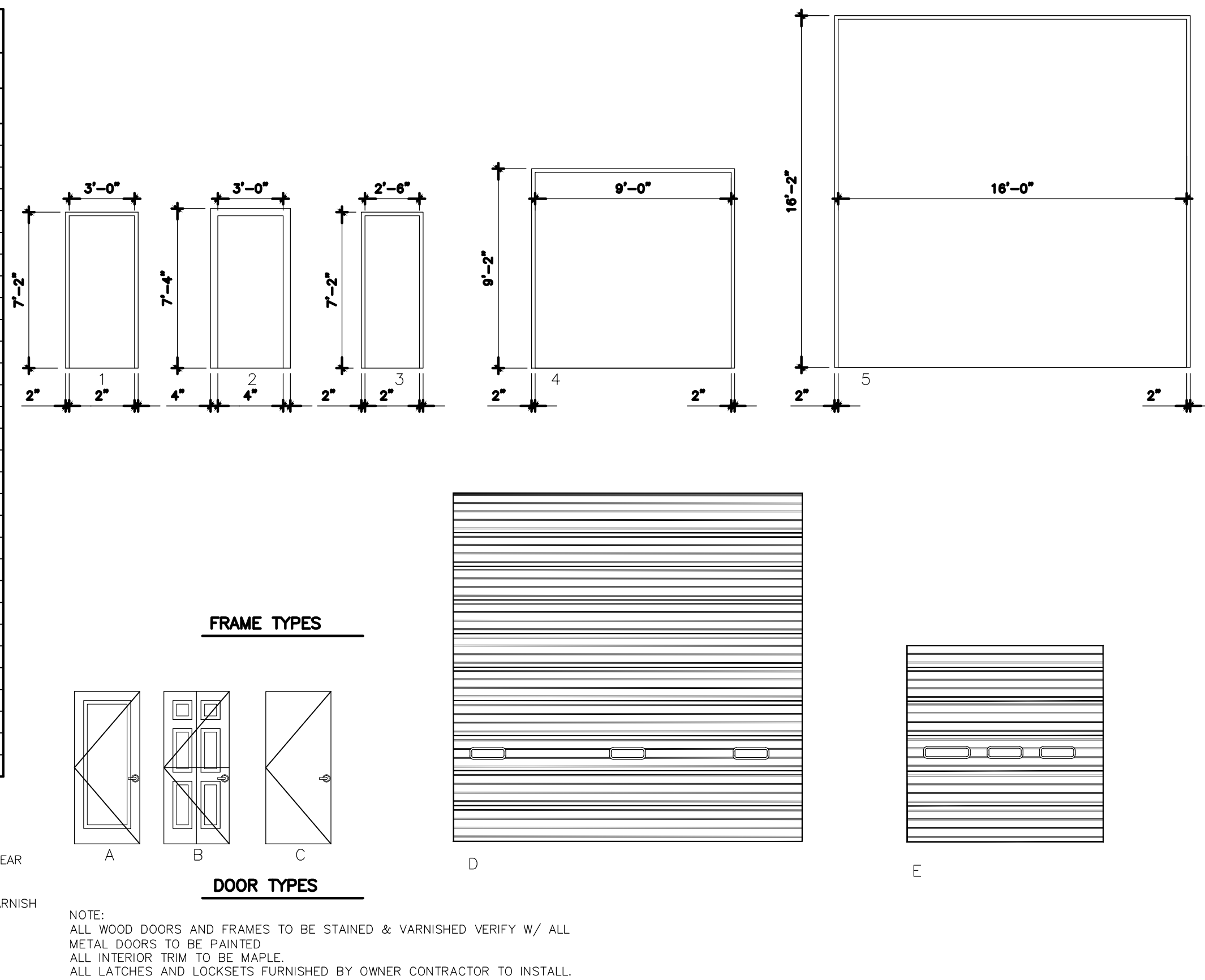
- EXTERIOR H.M. DOOR FRAMES SHALL BE LOCATED 1" FROM THE EXTERIOR FACE OF BUILDING, TYPICAL UNLESS NOTED.
- FRAMES SHALL BE RIGIDLY ATTACHED TO WALL STUDS, MASONRY, OR METAL BUILDING FRAMESWITH ANCHORS OF MANUFACTURER'S DESIGN.
- PROVIDE SEALANT ALL AROUND, BOTH SIDES, OF ALL HOLLOW METAL AND ALUMINUM DOOR FRAMES.
- FILL HOLLOW METAL DOOR FRAMES SOLID WITH GROUT AT MASONRY AND FIRE RATED CONSTRUCTION AND AS NOTED, IF APPLICABLE.
- SEE FLOOR PLAN FOR WALL TYPES AND CONSTRUCTION.
- ALL SWING DOORS TO HAVE LEVER HANDLES AND 1 1/2 PR. 3-4x4 BUTT HINGES.

MATERIAL KEY:

WOOD = SOLID CORE WOOD
H.M. = HOLLOW METAL
ALUM = ALUMINUM

FINISH KEY:

ANOD = ANODIZED, CLEAR
PT = PAINTED
S&V = STAIN AND VARNISH
PF = PREFINISHED

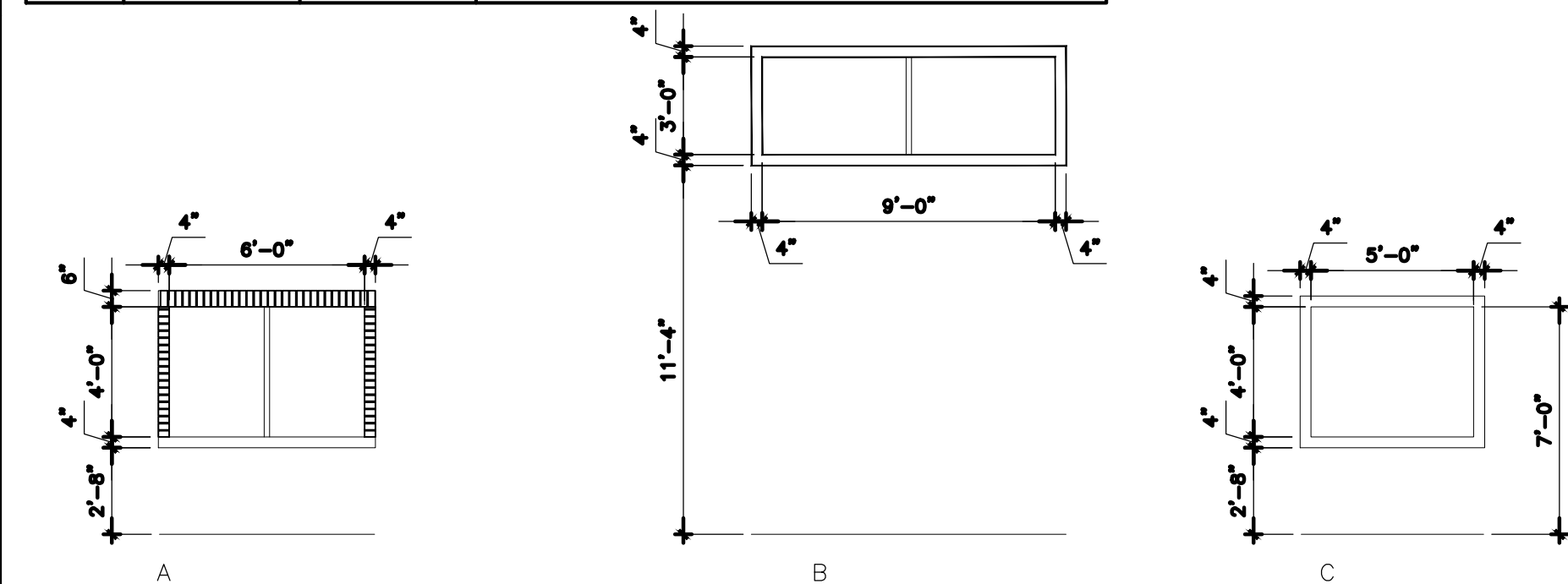


ROOM FINISH SCHEDULE																					
NO.	NAME		FLOOR			BASE		WALLS			CEILING			REMARKS							
			CONCRETE W/ SEALER	TILE	LVT	CARPET	NO BASE	6 VINYL W/ COVE	4" WOOD BASE	EPOXY - PER OWNERS SPECIFICATIONS	GYPSUM BOARD	PAINT	CONCRETE	METAL LINER PANEL	2x2x1/2" ACoustics TILE USC GLACIER#707	2x2 VINYL GYPSUM BOARD	GYPSUM BOARD	EXPOSED STRUCTURE	DENS GLASS GOLD W/ PLASTER	CEILING HEIGHT	
X FLOOR																					
100		VESTIBULE				•			•		•	•			•					9'-0"	-
101		RECEPTION							•		•	•			•					9'-0"	-
102		SHOWROOM				•			•		•	•			•					9'-0"	-
103		HALLWAY					•		•		•	•			•					9'-0"	-
104		OFFICE							•		•	•			•					9'-0"	-
105		OFFICE							•		•	•			•					9'-0"	-
106		OFFICE							•		•	•			•					9'-0"	-
107		OFFICE					•				•	•			•					9'-0"	-
108		PICTURE ROOM				•			•		•	•			•					9'-0"	-
109		OFFICE					•		•		•	•			•					9'-0"	-
110		SHOWER				•		•			•	•					•			9'-0"	-
111		SHOWER				•		•			•	•					•			9'-0"	-
112		UNISEX				•		•			•	•					•			9'-0"	-
113		SERVER	•					•			•	•			•					9'-0"	-
114		PRODUCTION	•				•				•			•				•		-	-

NOTES:

- GENERAL CONTRACTOR SHALL SUBMIT MATERIALS, COLOR SAMPLES, AND PRODUCT DATA TO ARCHITECT FOR REVIEW AND OWNER APPROVAL PER SPECIFICATIONS.
- PROVIDE 4" VINYL BASE W/ COVE AT ALL INTERIOR CASEWORK. COORDINATE W/ CASEWORK SUPPLIER.
- FULL HEIGHT CERAMIC TILE AT ALL SHOWER AND DRESSING AREA WALLS.

WINDOW SCHEDULE			
WINDOW MARK	SIZE	SILL ELEVATION	REMARKS
A	4'-0"x6'-0"	3'-0"	VINYL CLAD FIXED W/ TRANSOM
B	3'-0"x9'-0"	11'-8"	VINYL CLAD FIXED W/ TRANSOM
C	4'-0"x5'-0"	3'-0"	H.M.



Corrigan's Custom Built Structures

4624 Chickering Road
Oak Park, WI 53151
Telephone: (262)334-0889 Fax: (262)334-4355
Website: www.corrigan-cbs.com

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1116 HONEY COURT
DEPERE, WISCONSIN 54115

BAY ARCHITECTS, L L C
3019 HOLMGREN WAY
GREEN BAY, WI 54304

PHONE: 920-337-9400
FAX: 920-337-9416

DATE 08/25/17
FILE 13
JOB NO. 175716

6

Packet Pg. 175

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 5, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 9-5-17 VOUCHERS (PDF)

8/30/2017 1:21 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05654 SEP 2017 COUNCIL - 1 9-5-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7583	ADVANCE AUTO PARTS							
	I-6339-244218	ADVANCE AUTO PARTS	R	9/05/2017		47.29CR	082922	
	I-6339-244295	ADVANCE AUTO PARTS	R	9/05/2017		5.50CR	082922	
	I-6339-244296	ADVANCE AUTO PARTS	R	9/05/2017		1.10CR	082922	53.89
0302	AIRGAS USA LLC							
	I-9946339890	AIRGAS USA LLC	R	9/05/2017		333.87CR	082923	
	I-9946339891	AIRGAS USA LLC	R	9/05/2017		140.02CR	082923	473.89
2982	ALL CITY COMMUNICATIONS							
	I-4699567-080117	ALL CITY COMMUNICATIONS	R	9/05/2017		187.14CR	082924	187.14
0849	AMBROSIUS CONCRETE SUPPLIES INC							
	I-359661	AMBROSIUS CONCRETE SUPPLIES IN	R	9/05/2017		74.80CR	082925	74.80
0007	AMBROSIUS SALES & SERVICE							
	I-115244	AMBROSIUS SALES & SERVICE	R	9/05/2017		216.00CR	082926	216.00
1111	APPLE VALLEY LANDSCAPING, LLC							
	I-2060	APPLE VALLEY LANDSCAPING, LLC	R	9/05/2017		21,000.00CR	082927	21,000.00
6803	AUTOMATIC MOTORS INC.							
	I-56285	AUTOMATIC MOTORS INC.	R	9/05/2017		365.00CR	082928	365.00
0442	BADGER LABORATORIES & ENGINEERING							
	I-17-3026	BADGER LABORATORIES & ENGINEER	R	9/05/2017		120.00CR	082929	120.00
5497	BADGER MAILING & SHIPPING SYSTEMS INC							
	I-98640	BADGER MAILING & SHIPPING SYST	R	9/05/2017		18.10CR	082930	18.10
0019	BADGER POPCORN & CONC SUPPLY INC							
	I-407055	BADGER POPCORN & CONC SUPPLY I	R	9/05/2017		221.30CR	082931	221.30
0020	BADGERLAND PRINTING INC							
	I-29976	BADGERLAND PRINTING INC	R	9/05/2017		44.00CR	082932	
	I-29977	BADGERLAND PRINTING INC	R	9/05/2017		44.00CR	082932	
	I-29998	BADGERLAND PRINTING INC	R	9/05/2017		125.00CR	082932	
	I-30001	BADGERLAND PRINTING INC	R	9/05/2017		50.00CR	082932	
	I-30012	BADGERLAND PRINTING INC	R	9/05/2017		44.00CR	082932	
	I-30049	BADGERLAND PRINTING INC	R	9/05/2017		30.00CR	082932	337.00
0023	BATTERIES PLUS LLC							
	I-501-525156	BATTERIES PLUS LLC	R	9/05/2017		369.00CR	082933	
	I-501-525680	BATTERIES PLUS LLC	R	9/05/2017		36.95CR	082933	405.95

Attachment: 9-5-17 VOUCHERS (6190 : Voucher Approval.)

8/30/2017 1:21 PM

A / P CHECK REGISTER

PAGE: 2

PACKET: 05654 SEP 2017 COUNCIL - 1 9-5-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0027	BAY TOWEL INC							
	I-2436351	BAY TOWEL INC	R	9/05/2017		56.11CR	082934	
	I-2440587	BAY TOWEL INC	R	9/05/2017		40.55CR	082934	
	I-2444839	BAY TOWEL INC	R	9/05/2017		40.55CR	082934	
	I-2444840	BAY TOWEL INC	R	9/05/2017		93.85CR	082934	
	I-2447350	BAY TOWEL INC	R	9/05/2017		184.99CR	082934	
	I-2447368	BAY TOWEL INC	R	9/05/2017		75.39CR	082934	
	I-2449090	BAY TOWEL INC	R	9/05/2017		89.42CR	082934	
	I-2455845	BAY TOWEL INC	R	9/05/2017		75.39CR	082934	656.25
2970	BELLINHEALTH INC							
	I-MB777	BELLINHEALTH INC	R	9/05/2017		12.95CR	082935	12.95
0033	BIRDSEYE DAIRY INC							
	I-58730	BIRDSEYE DAIRY INC	R	9/05/2017		202.89CR	082936	
	I-59023	BIRDSEYE DAIRY INC	R	9/05/2017		246.31CR	082936	
	I-59280	BIRDSEYE DAIRY INC	R	9/05/2017		185.96CR	082936	635.16
0034	BLINDAUER'S INC							
	I-4791	BLINDAUER'S INC	R	9/05/2017		249.80CR	082937	249.80
3008	BOUND TREE MEDICAL LLC							
	I-82589592	BOUND TREE MEDICAL LLC	R	9/05/2017		76.74CR	082938	76.74
0038	BROADWAY AUTOMOTIVE INC							
	I-530329	BROADWAY AUTOMOTIVE INC	R	9/05/2017		384.80CR	082939	
	I-867789	BROADWAY AUTOMOTIVE INC	R	9/05/2017		354.51CR	082939	739.31
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-34792	BROWN COUNTY PORT SOLID WASTE	R	9/05/2017		25,627.86CR	082940	25,627.86
2984	BROWN COUNTY TREASURER							
	I-2017-00000002	BROWN COUNTY TREASURER	R	9/05/2017		155.00CR	082941	
	I-2017-00000003B	BROWN COUNTY TREASURER	R	9/05/2017		155.00CR	082941	310.00
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-P04150	BRUCE MUNICIPAL EQUIPMENT INC	R	9/05/2017		107.71CR	082942	107.71
6061	CARRICO AQUATIC RESOURCES INC							
	I-20173138	CARRICO AQUATIC RESOURCES INC	R	9/05/2017		279.61CR	082943	279.61
0536	CDW GOVERNMENT INC							
	I-JPN2163	CDW GOVERNMENT INC	R	9/05/2017		254.21CR	082944	
	I-JQD5721	CDW GOVERNMENT INC	R	9/05/2017		7,054.77CR	082944	
	I-JQF2157	CDW GOVERNMENT INC	R	9/05/2017		112.46CR	082944	
	I-JRS7285	CDW GOVERNMENT INC	R	9/05/2017		6,751.65CR	082944	
	I-JRZ4590	CDW GOVERNMENT INC	R	9/05/2017		976.50CR	082944	
	I-JSK2690	CDW GOVERNMENT INC	R	9/05/2017		67.36CR	082944	15,216.95

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6575	CEDAR CORP I-93040	CEDAR CORP	R	9/05/2017		3,500.00CR	082945	3,500.00
2708	CLEANING SOLUTION SERVICES INC I-15024 I-15173	CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC	R	9/05/2017 9/05/2017		124.05CR 60.41CR	082946 082946	 184.46
0217	COUNTRY VISIONS COOPERATIVE I-201708287422	COUNTRY VISIONS COOPERATIVE	R	9/05/2017		15.99CR	082947	15.99
2926	CROSBY HEAVY DUTY WRECKER SERV INC I-85205 I-85206	CROSBY HEAVY DUTY WRECKER SERV CROSBY HEAVY DUTY WRECKER SERV	R	9/05/2017 9/05/2017		150.00CR 150.00CR	082948 082948	 300.00
6739	CTW CORP I-24873	CTW CORP	R	9/05/2017		2,759.00CR	082949	2,759.00
0061	CUMMINS NPOWER, LLC I-802-82868	CUMMINS NPOWER, LLC	R	9/05/2017		559.34CR	082950	559.34
6700	DARLEY CO I-17295833	DARLEY CO	R	9/05/2017		884.65CR	082951	884.65
6946	DEAN ENTERPRISES LLC I-D-58947	DEAN ENTERPRISES LLC	R	9/05/2017		102.25CR	082952	102.25
0075	DIGGERS HOTLINE INC I-170 7 36401	DIGGERS HOTLINE INC	R	9/05/2017		693.05CR	082953	693.05
6030	DISCOUNT SCHOOL SUPPLY I-P35966380001	DISCOUNT SCHOOL SUPPLY	R	9/05/2017		40.49CR	082954	40.49
0079	DORSCH CORP I-36238	DORSCH CORP	R	9/05/2017		332.05CR	082955	332.05
7422	EXCEL UNDERGROUND LLC I-5335	EXCEL UNDERGROUND LLC	R	9/05/2017		7,947.22CR	082956	7,947.22
0331	FERGUSON WATERWORKS #1476 INC I-227509	FERGUSON WATERWORKS #1476 INC	R	9/05/2017		10,000.00CR	082957	10,000.00
2627	FESTIVAL FOODS INC I-103600-24 I-22051733999 I-24142081200	FESTIVAL FOODS INC FESTIVAL FOODS INC FESTIVAL FOODS INC	R	9/05/2017 9/05/2017 9/05/2017		17.40CR 39.99CR 24.00CR	082958 082958 082958	 81.39

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-17209	FIRE APPARATUS & EQUIPMENT INC	R	9/05/2017		390.48CR	082959	390.48
1	FISCHER, DEANNA							
	I-201708287423	FLAG FOOTBALL	R	9/05/2017		56.00CR	082960	56.00
0105	FOX SPECIALITY COMPANY							
	I-36329	FOX SPECIALITY COMPANY	R	9/05/2017		64.13CR	082961	
	I-363291	FOX SPECIALITY COMPANY	R	9/05/2017		32.51CR	082961	96.64
3655	FUN EXPRESS LLC							
	I-684863399-01	FUN EXPRESS LLC	R	9/05/2017		49.94CR	082962	49.94
7623	LINDA AND SAM GIBERSON							
	I-201708287424	LINDA AND SAM GIBERSON	R	9/05/2017		110.00CR	082963	110.00
2495	GLAXOSMITHKLINE							
	I-34153501	GLAXOSMITHKLINE	R	9/05/2017		1,121.84CR	082964	1,121.84
7553	GLENN'S 24 HR TOWING							
	I-73738	GLENN'S 24 HR TOWING	R	9/05/2017		75.00CR	082965	75.00
6227	GLOBALSTAR USA							
	I-1000000008626904	GLOBALSTAR USA	R	9/05/2017		638.08CR	082966	638.08
6923	GORDON FLESCH COMPANY INC.							
	I-IN11990572	GORDON FLESCH COMPANY INC.	R	9/05/2017		129.00CR	082967	129.00
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-992535388	GRAYBAR ELECTRIC COMPANY INC	R	9/05/2017		55.64CR	082968	55.64
0124	GREEN BAY CITY TREASURER							
	I-110327	GREEN BAY CITY TREASURER	R	9/05/2017		197.58CR	082969	
	I-110329	GREEN BAY CITY TREASURER	R	9/05/2017		150.57CR	082969	
	I-110330	GREEN BAY CITY TREASURER	R	9/05/2017		332.81CR	082969	
	I-110331	GREEN BAY CITY TREASURER	R	9/05/2017		210.55CR	082969	891.51
4902	HALRON LUBRICANTS INC							
	I-941923-00	HALRON LUBRICANTS INC	R	9/05/2017		97.02CR	082970	97.02
3521	HD SUPPLY WATERWORKS LTD							
	C-E034537	HD SUPPLY WATERWORKS LTD	R	9/05/2017		10.67	082971	
	I-H559587	HD SUPPLY WATERWORKS LTD	R	9/05/2017		52.25CR	082971	
	I-H594500	HD SUPPLY WATERWORKS LTD	R	9/05/2017		627.00CR	082971	
	I-H626261	HD SUPPLY WATERWORKS LTD	R	9/05/2017		1,173.46CR	082971	
	I-H628506	HD SUPPLY WATERWORKS LTD	R	9/05/2017		510.00CR	082971	2,352.04

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7208	HOLIDAY WHOLESALE							
	I-8260846	HOLIDAY WHOLESALE	R	9/05/2017		25.43CR	082972	25.43
5484	HYDROCORP INC							
	I-43577-IN	HYDROCORP INC	R	9/05/2017		2,876.00CR	082973	
	I-43587-IN	HYDROCORP INC	R	9/05/2017		3,325.00CR	082973	
	I-43878-IN	HYDROCORP INC	R	9/05/2017		403.00CR	082973	6,604.00
1399	INDOFF INC							
	I-2990323	INDOFF INC	R	9/05/2017		227.50CR	082974	
	I-2991553	INDOFF INC	R	9/05/2017		251.96CR	082974	
	I-2992357	INDOFF INC	R	9/05/2017		201.00CR	082974	
	I-2992358	INDOFF INC	R	9/05/2017		75.90CR	082974	
	I-2994039	INDOFF INC	R	9/05/2017		19.99CR	082974	
	I-2995659	INDOFF INC	R	9/05/2017		75.82CR	082974	852.17
5778	INSITUFORM TECHNOLOGIES USA INC							
	I-17-03 (1)	INSITUFORM TECHNOLOGIES USA IN	R	9/05/2017		126,919.93CR	082975	126,919.93
1338	JAMES E KOCKEN TRUCKING							
	I-201708297425	JAMES E KOCKEN TRUCKING	R	9/05/2017		720.00CR	082976	720.00
2602	JOSSART BROTHERS INC							
	I-494	JOSSART BROTHERS INC	R	9/05/2017		2,578.25CR	082977	
	I-508	JOSSART BROTHERS INC	R	9/05/2017		4,393.00CR	082977	
	I-509	JOSSART BROTHERS INC	R	9/05/2017		3,970.00CR	082977	
	I-513	JOSSART BROTHERS INC	R	9/05/2017		4,148.25CR	082977	
	I-514	JOSSART BROTHERS INC	R	9/05/2017		2,063.00CR	082977	
	I-523	JOSSART BROTHERS INC	R	9/05/2017		5,526.30CR	082977	22,678.80
7620	JT ENGINEERING INC							
	I-170047-02	JT ENGINEERING INC	R	9/05/2017		25,021.00CR	082978	25,021.00
1276	JX ENTERPRISES INC							
	I-D-272140103	JX ENTERPRISES INC	R	9/05/2017		98.72CR	082979	
	I-D-272150130	JX ENTERPRISES INC	R	9/05/2017		3.00CR	082979	
	I-D-272160007	JX ENTERPRISES INC	R	9/05/2017		7.37CR	082979	
	I-D-272160042	JX ENTERPRISES INC	R	9/05/2017		6.81CR	082979	
	I-D-272160062	JX ENTERPRISES INC	R	9/05/2017		40.00CR	082979	
	I-D-272160116	JX ENTERPRISES INC	R	9/05/2017		46.81CR	082979	
	I-D-272210077	JX ENTERPRISES INC	R	9/05/2017		159.54CR	082979	
	I-D-272260119	JX ENTERPRISES INC	R	9/05/2017		2.81CR	082979	
	I-D-272270100	JX ENTERPRISES INC	R	9/05/2017		264.70CR	082979	629.76

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4584	KRUCZEK CONST INC							
	I-17-02 (4)	KRUCZEK CONST INC	R	9/05/2017		173,976.66CR	082980	173,976.66
0153	LAFORCE INC							
	I-1039629	LAFORCE INC	R	9/05/2017		494.98CR	082981	
	I-1039822	LAFORCE INC	R	9/05/2017		105.35CR	082981	600.33
4585	LAMP RECYCLERS INC.							
	I-91151	LAMP RECYCLERS INC.	R	9/05/2017		153.81CR	082982	153.81
2044	LIGHTHOUSE TITLE - GREEN BAY TITLE							
	I-GBT17-08241964	LIGHTHOUSE TITLE - GREEN BAY T	R	9/05/2017		275.00CR	082983	
	I-GBT17-08241966	LIGHTHOUSE TITLE - GREEN BAY T	R	9/05/2017		275.00CR	082983	
	I-GBT17-08241967	LIGHTHOUSE TITLE - GREEN BAY T	R	9/05/2017		275.00CR	082983	
	I-GBT17-08241968	LIGHTHOUSE TITLE - GREEN BAY T	R	9/05/2017		275.00CR	082983	
	I-GBT17-08241970	LIGHTHOUSE TITLE - GREEN BAY T	R	9/05/2017		275.00CR	082983	1,375.00
0160	LIZER OF WI INC							
	I-72037AD	LIZER OF WI INC	R	9/05/2017		165.00CR	082984	
	I-72054AD	LIZER OF WI INC	R	9/05/2017		275.00CR	082984	
	I-72058AD	LIZER OF WI INC	R	9/05/2017		220.00CR	082984	
	I-72059AD	LIZER OF WI INC	R	9/05/2017		178.75CR	082984	
	I-72060AD	LIZER OF WI INC	R	9/05/2017		247.50CR	082984	
	I-72061AD	LIZER OF WI INC	R	9/05/2017		206.25CR	082984	
	I-72062AD	LIZER OF WI INC	R	9/05/2017		247.50CR	082984	
	I-72063AD	LIZER OF WI INC	R	9/05/2017		247.50CR	082984	1,787.50
0173	MENARDS INC							
	I-11652	MENARDS INC	R	9/05/2017		39.33CR	082985	
	I-12280	MENARDS INC	R	9/05/2017		40.95CR	082985	
	I-12345	MENARDS INC	R	9/05/2017		32.98CR	082985	
	I-12346	MENARDS INC	R	9/05/2017		118.00CR	082985	
	I-12363	MENARDS INC	R	9/05/2017		22.87CR	082985	
	I-12400	MENARDS INC	R	9/05/2017		2.59CR	082985	
	I-12407	MENARDS INC	R	9/05/2017		9.79CR	082985	
	I-12497	MENARDS INC	R	9/05/2017		1.99CR	082985	
	I-12501	MENARDS INC	R	9/05/2017		38.01CR	082985	
	I-12651	MENARDS INC	R	9/05/2017		39.88CR	082985	
	I-12730	MENARDS INC	R	9/05/2017		11.74CR	082985	
	I-12775	MENARDS INC	R	9/05/2017		27.08CR	082985	
	I-12920	MENARDS INC	R	9/05/2017		8.78CR	082985	
	I-13092	MENARDS INC	R	9/05/2017		173.56CR	082985	
	I-13104	MENARDS INC	R	9/05/2017		7.76CR	082985	
	I-13256	MENARDS INC	R	9/05/2017		6.46CR	082985	
	I-13484	MENARDS INC	R	9/05/2017		44.91CR	082985	
	I-13494	MENARDS INC	R	9/05/2017		27.88CR	082985	
	I-13538	MENARDS INC	R	9/05/2017		169.44CR	082985	
	I-9794	MENARDS INC	R	9/05/2017		11.53CR	082985	835.53

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	9/05/2017			082986	**VOID**
7624	MISCHIEF & MAGIC LLC							
	I-1205	MISCHIEF & MAGIC LLC	R	9/05/2017		150.00CR	082987	150.00
1475	MUNICODE							
	I-169891	MUNICODE	R	9/05/2017		326.84CR	082988	326.84
0076	NASSCO INC							
	I-S2216794.001	NASSCO INC	R	9/05/2017		173.99CR	082989	173.99
7625	NATURE CARE ECOLOGICAL							
	I-201708297426	NATURE CARE ECOLOGICAL	R	9/05/2017		250.00CR	082990	250.00
0531	NORTHEAST AUTO PARTS INC							
	I-323476	NORTHEAST AUTO PARTS INC	R	9/05/2017		59.32CR	082991	
	I-323479	NORTHEAST AUTO PARTS INC	R	9/05/2017		42.17CR	082991	
	I-323483	NORTHEAST AUTO PARTS INC	R	9/05/2017		487.59CR	082991	
	I-323522	NORTHEAST AUTO PARTS INC	R	9/05/2017		47.48CR	082991	
	I-323523	NORTHEAST AUTO PARTS INC	R	9/05/2017		142.44CR	082991	
	I-323546	NORTHEAST AUTO PARTS INC	R	9/05/2017		132.22CR	082991	
	I-323558	NORTHEAST AUTO PARTS INC	R	9/05/2017		18.76CR	082991	
	I-323562	NORTHEAST AUTO PARTS INC	R	9/05/2017		20.66CR	082991	
	I-323572	NORTHEAST AUTO PARTS INC	R	9/05/2017		14.98CR	082991	
	I-323613	NORTHEAST AUTO PARTS INC	R	9/05/2017		249.18CR	082991	
	I-323667	NORTHEAST AUTO PARTS INC	R	9/05/2017		10.29CR	082991	
	I-323686	NORTHEAST AUTO PARTS INC	R	9/05/2017		9.49CR	082991	
	I-323705	NORTHEAST AUTO PARTS INC	R	9/05/2017		89.28CR	082991	
	I-323743	NORTHEAST AUTO PARTS INC	R	9/05/2017		192.31CR	082991	
	I-323745	NORTHEAST AUTO PARTS INC	R	9/05/2017		126.18CR	082991	
	I-323766	NORTHEAST AUTO PARTS INC	R	9/05/2017		318.49CR	082991	
	I-323877	NORTHEAST AUTO PARTS INC	R	9/05/2017		129.79CR	082991	
	I-323900	NORTHEAST AUTO PARTS INC	R	9/05/2017		39.98CR	082991	2,130.61
VOID	VOID CHECK		V	9/05/2017			082992	**VOID**
3250	NORTHERN LAKE SERVICE							
	I-318082	NORTHERN LAKE SERVICE	R	9/05/2017		80.00CR	082993	
	I-318657	NORTHERN LAKE SERVICE	R	9/05/2017		560.00CR	082993	640.00
7355	OXFORD IMMUNOTEC							
	I-654129	OXFORD IMMUNOTEC	R	9/05/2017		52.75CR	082994	
	I-661759	OXFORD IMMUNOTEC	R	9/05/2017		105.50CR	082994	158.25

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5222	P J KORTENS & CO INC							
	I-10019819	P J KORTENS & CO INC	R	9/05/2017		945.00CR	082995	
	I-10019823	P J KORTENS & CO INC	R	9/05/2017		110.00CR	082995	1,055.00
0499	PACK AND SHIP LLC							
	I-787410254340	PACK AND SHIP LLC	R	9/05/2017		20.78CR	082996	20.78
0197	PACKER CITY INTERNATIONAL INC							
	I-X101071094:01	PACKER CITY INTERNATIONAL INC	R	9/05/2017		23.07CR	082997	23.07
1331	PACKER FASTENER & SUPPLY INC							
	I-343887	PACKER FASTENER & SUPPLY INC	R	9/05/2017		31.72CR	082998	
	I-344405	PACKER FASTENER & SUPPLY INC	R	9/05/2017		60.52CR	082998	92.24
0202	PEPSI COLA NEW INC							
	C-7032595	PEPSI COLA NEW INC	R	9/05/2017		8.64	082999	
	I-444612	PEPSI COLA NEW INC	R	9/05/2017		17.04CR	082999	
	I-7032585	PEPSI COLA NEW INC	R	9/05/2017		17.28CR	082999	25.68
3202	PHYSIO-CONTROL INC							
	I-117062083	PHYSIO-CONTROL INC	R	9/05/2017		1,506.20CR	083000	1,506.20
7630	PLANT DISEASE DIAGNOSTIC CLINIC							
	I-527	PLANT DISEASE DIAGNOSTIC CLINI	R	9/05/2017		50.00CR	083001	50.00
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-73762	PM SUPPLY - WRIGHT INDUSTRIAL	R	9/05/2017		456.97CR	083002	
	I-73973	PM SUPPLY - WRIGHT INDUSTRIAL	R	9/05/2017		157.15CR	083002	614.12
0208	POMP'S TIRE SERVICE INC							
	I-1010051626	POMP'S TIRE SERVICE INC	R	9/05/2017		465.68CR	083003	
	I-1010051644	POMP'S TIRE SERVICE INC	R	9/05/2017		357.00CR	083003	
	I-90041812	POMP'S TIRE SERVICE INC	R	9/05/2017		301.74CR	083003	
	I-90041828	POMP'S TIRE SERVICE INC	R	9/05/2017		87.95CR	083003	
	I-90041888	POMP'S TIRE SERVICE INC	R	9/05/2017		203.95CR	083003	
	I-90041896	POMP'S TIRE SERVICE INC	R	9/05/2017		335.10CR	083003	
	I-90041944	POMP'S TIRE SERVICE INC	R	9/05/2017		670.20CR	083003	
	I-90041989	POMP'S TIRE SERVICE INC	R	9/05/2017		197.05CR	083003	2,618.67
7584	R LEWIS TECHNOLOGIES INC							
	I-7806	R LEWIS TECHNOLOGIES INC	R	9/05/2017		130.00CR	083004	130.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0227	REINDERS INC I-1701286-00	REINDERS INC	R	9/05/2017		114.54CR	083005	114.54
7371	RJM CONSTRUCTION LLC I-16-20 (2) FINAL	RJM CONSTRUCTION LLC	R	9/05/2017		1,962.50CR	083006	1,962.50
7626	ROBERT W BAIRD & CO I-PF-281476	ROBERT W BAIRD & CO	R	9/05/2017		6,750.00CR	083007	6,750.00
0501	SAINT MARY'S HOSPITAL I-21006	SAINT MARY'S HOSPITAL	R	9/05/2017		42.35CR	083008	42.35
0235	SAINT VINCENT HOSPITAL I-46319	SAINT VINCENT HOSPITAL	R	9/05/2017		31.93CR	083009	31.93
6813	SALMON'S MEAT PRODUCTS INC. I-6061	SALMON'S MEAT PRODUCTS INC.	R	9/05/2017		113.70CR	083010	113.70
6224	SHELL FLEET PLUS I-79133203708	SHELL FLEET PLUS	R	9/05/2017		15.54CR	083011	15.54
3234	SHERWIN WILLIAMS I-3686-4	SHERWIN WILLIAMS	R	9/05/2017		65.40CR	083012	65.40
0406	SIMPLEXGRINNELL INC I-79617767	SIMPLEXGRINNELL INC	R	9/05/2017		874.22CR	083013	874.22
7627	SKYLINE EXHIBIT RESOURCE I-17460	SKYLINE EXHIBIT RESOURCE	R	9/05/2017		630.00CR	083014	630.00
0252	SOUTHSIDE TIRE CO INC I-3064467	SOUTHSIDE TIRE CO INC	R	9/05/2017		63.80CR	083015	63.80
6789	SPEEDY CLEAN DRAIN AND SEWER I-17-15 (1)	SPEEDY CLEAN DRAIN AND SEWER	R	9/05/2017		16,292.50CR	083016	16,292.50
7628	STAHL FAMILY TRUST I-100	STAHL FAMILY TRUST	R	9/05/2017		4,000.00CR	083017	4,000.00
0999	STAPLES ADVANTAGE I-3348180947 I-3348251874	STAPLES ADVANTAGE STAPLES ADVANTAGE	R R	9/05/2017 9/05/2017		48.18CR 53.95CR	083018 083018	 102.13

Attachment: 9-5-17 VOUCHERS (6190 : Voucher Approval.)

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A / P CHECK REGISTER

PAGE: 10

PACKET: 05654 SEP 2017 COUNCIL - 1 9-5-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0267	TRAFFIC & PARKING CONTROL INC							
	I-I572124	TRAFFIC & PARKING CONTROL INC	R	9/05/2017		568.67CR	083019	568.67
0268	TRUCK EQUIPMENT INC							
	I-753479-00	TRUCK EQUIPMENT INC	R	9/05/2017		593.25CR	083020	
	I-754318-00	TRUCK EQUIPMENT INC	R	9/05/2017		123.32CR	083020	
	I-755199-00	TRUCK EQUIPMENT INC	R	9/05/2017		199.95CR	083020	
	I-756198-00	TRUCK EQUIPMENT INC	R	9/05/2017		229.82CR	083020	1,146.34
0417	TWEET GAROT MECHANICAL INC							
	I-49778	TWEET GAROT MECHANICAL INC	R	9/05/2017		585.00CR	083021	585.00
0272	UNIFORM SHOPPE INC							
	I-268967	UNIFORM SHOPPE INC	R	9/05/2017		703.45CR	083022	703.45
7631	COLLIN VOLPINTESTA							
	I-201708307428	COLLIN VOLPINTESTA	R	9/05/2017		120.80CR	083023	120.80
5539	VORPAHL FIRE & SAFETY CORP							
	I-215227378	VORPAHL FIRE & SAFETY CORP	R	9/05/2017		167.70CR	083024	167.70
1860	WEYERS EQUIPMENT INC							
	I-01-101699	WEYERS EQUIPMENT INC	R	9/05/2017		337.00CR	083025	
	I-01-101722	WEYERS EQUIPMENT INC	R	9/05/2017		9.65CR	083025	346.65
0975	WI DEPT OF NATURAL RESOURCES							
	I-405014940-2017-1	WI DEPT OF NATURAL RESOURCES	R	9/05/2017		407.00CR	083026	407.00
7629	WI DEPT OF SAFETY & PROFESSIONAL SERVICES							
	I-18SPS006	WI DEPT OF SAFETY & PROFESSION	R	9/05/2017		44.00CR	083027	44.00
6500	WI DEPT OF SAFETY AND PROF SERV							
	I-444888	WI DEPT OF SAFETY AND PROF SER	R	9/05/2017		150.00CR	083028	150.00
3869	WI DEPT OF TRANSPORTATION							
	I-395-0000037628	WI DEPT OF TRANSPORTATION	R	9/05/2017		1,297.12CR	083029	
	I-395-0000037671	WI DEPT OF TRANSPORTATION	R	9/05/2017		1,960.51CR	083029	
	I-395-0000037691	WI DEPT OF TRANSPORTATION	R	9/05/2017		18,549.39CR	083029	
	I-395-0000049866	WI DEPT OF TRANSPORTATION	R	9/05/2017		12,471.23CR	083029	
	I-395-0000050076	WI DEPT OF TRANSPORTATION	R	9/05/2017		20,622.48CR	083029	
	I-L45741	WI DEPT OF TRANSPORTATION	R	9/05/2017		23,921.04CR	083029	
	I-L45743	WI DEPT OF TRANSPORTATION	R	9/05/2017		17,718.39CR	083029	
	I-L45829	WI DEPT OF TRANSPORTATION	R	9/05/2017		2,548.39CR	083029	
	I-L45830	WI DEPT OF TRANSPORTATION	R	9/05/2017		3,817.11CR	083029	
	I-L45831	WI DEPT OF TRANSPORTATION	R	9/05/2017		2,686.94CR	083029	
	I-LADJ000239	WI DEPT OF TRANSPORTATION	R	9/05/2017		156.68CR	083029	
	I-LADJ000268	WI DEPT OF TRANSPORTATION	R	9/05/2017		0.21CR	083029	
	I-LADJ000269	WI DEPT OF TRANSPORTATION	R	9/05/2017		0.26CR	083029	105,749.75

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PACKET: 05654 SEP 2017 COUNCIL - 1 9-5-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6469	WI DOCUMENT IMAGING							
	I-79498	WI DOCUMENT IMAGING	R	9/05/2017		331.20CR	083030	
	I-79499	WI DOCUMENT IMAGING	R	9/05/2017		170.20CR	083030	501.40

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	107	0.00	614,543.23	614,543.23
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	109	0.00	614,543.23	614,543.23

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 9-5-17 VOUCHERS (6190 : Voucher Approval.)

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A / P CHECK REGISTER

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PACKET: 05654 SEP 2017 COUNCIL - 1 9-5-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	9/2017	68,838.78CR
201	9/2017	4,352.30CR
208	9/2017	99.64CR
209	9/2017	67.36CR
210	9/2017	3,500.00CR
211	9/2017	21,000.00CR
293	9/2017	31,771.00CR
405	9/2017	427,622.85CR
415	9/2017	20.78CR
601	9/2017	52,954.91CR
650	9/2017	4,315.61CR
=====		
ALL		614,543.23CR

Attachment: 9-5-17 VOUCHERS (6190 : Voucher Approval.)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 5, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 09-05-17 (PDF)

CITY OF DE PERE
License Committee - September 5, 2017

Previously Tabled Operator License Applications	
1	BAKER, TYLER S.
2	BOYER II, GARY D.
3	BUSCH, SONIA A.
4	MARTENS, LAUREN M.

Temporary Operator License Applications	
1	LEE, WA

New Operator License Applications	
1	BOUGIE, VINCENT H.
2	BRAUN, PATTIE J.
3	JACKSON, CASSANDRA L.
4	KUROWSKI, JANICE M.
5	LEONARD, SEAN M.
6	PETERSEN, CAITLIN M.
7	WOLFE, AMANDA L.