



# Police and Fire Commission

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

## Regular Meeting

### Agenda

Thursday, September 5, 2024

8:00 AM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **September 5, 2024** at **8:00 AM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

#### I. Call to Order

1. Roll Call.
2. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC
3. Introduction of new Police and Fire Commissioner Kristen Johnson.
4. Approval of the minutes of the June 27, 2024, Police and Fire Commission Meeting.
5. Creation of Police Officer Eligibility List.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

6. Future agenda items.
7. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

#### Agenda Sent To:

Police and Fire Commission  
Mayor  
Common Council  
Human Resources Director  
Chief of Police  
Fire Chief  
City Administrator  
City Attorney  
Bulletin Boards  
Library/News Media



City of De Pere, Wisconsin

**Request For Police and Fire Commission Action**

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**MEETING DATE:** September 5, 2024

**DEPARTMENT:** Human Resources

**FROM:** Kay Lenzen

**SUBJECT:** Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f)  
DPMC

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City of De Pere, Wisconsin

**Request For Police and Fire Commission Action**

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**MEETING DATE:** September 5, 2024

**DEPARTMENT:** Human Resources

**FROM:** Kay Lenzen

**SUBJECT:** Introduction of new Police and Fire Commissioner Kristen Johnson.

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City of De Pere, Wisconsin

**Request For Police and Fire Commission Action**

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**MEETING DATE:** September 5, 2024

**DEPARTMENT:** Human Resources

**FROM:** Kay Lenzen

**SUBJECT:** Approval of the minutes of the June 27, 2024, Police and Fire Commission Meeting.

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**ATTACHMENTS:**

- 2024-06-27 Police and Fire Commission - Draft Minutes (PDF)



# Police and Fire Commission

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

## Regular Meeting

### Draft Minutes

Thursday, June 27, 2024 8:00 AM De Pere City Hall Nicolet Conference Room

#### I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Erin Bongers	Commissioner	Present	
Eric Dunning	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayne Sellen	Commissioner	Present	

Also present were: Police Chief Jeremy Muraski (virtual), Police Captain Nathan Mrstik (virtual), Fire Chief Alan Matzke, Assistant Fire Chief Jack Mlnarik, and Talent Acquisition Specialist Stephanie O'Brien.

- Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC

None.

- Approval of the minutes of the May 9, 2024, Police and Fire Commission Meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jayne Sellen, Commissioner
<b>SECONDER:</b>	Erin Bongers, Commissioner
<b>AYES:</b>	Bongers, Dunning, Penn, Ritter, Sellen

- Approval of the minutes of the May 23, 2024, Police and Fire Commission Meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Eric Dunning, Commissioner
<b>SECONDER:</b>	Jeffrey Ritter, Commissioner
<b>AYES:</b>	Bongers, Dunning, Penn, Ritter, Sellen

- Confirmation of appointment to position of Police Officer.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Erin Bongers to go into closed session. Motion seconded by Commissioner Jayme Sellen. Motion carried on a roll call vote.

Moved by Commissioner Erin Bongers to resume in open session. Motion seconded by Commissioner Jayme Sellen. Motion carried on a roll call vote.

Moved by Commissioner Jayme Sellen to appoint Emberleigh Reed to the position of Police Officer contingent upon successful completion of required pre-employment examinations. Motion seconded by Commissioner Erin Bongers. Motion carried.

6. Future agenda items.

None.

7. Adjournment.

Moved by Commissioner Jayme Sellen to adjourn the meeting at 8:10 a.m. Motion seconded by Commissioner Erin Bongers. Motion carried.

Respectfully submitted,  
Kay Lenzen



City of De Pere, Wisconsin

**Request For Police and Fire Commission Action**

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**MEETING DATE:** September 5, 2024

**DEPARTMENT:** Human Resources

**FROM:** Kay Lenzen

**SUBJECT:** Creation of Police Officer Eligibility List.

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