



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, September 6, 2016

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **September 6, 2016** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the August 16, 2016 Common Council Meeting.
4. Public comment upon matters not on the agenda or other announcements.
5. Yearly update by De Pere Beautification Committee.
6. Recommendation from the Plan Commission to Approve the Final Two-Lot Certified Survey Map at 400 Destiny Drive (Parcel ED-F0081-2). Submitted by: City of De Pere.
7. Recommendation from the Plan Commission to Approve the Extraterritorial Final Four-Lot Certified Survey Map on Wrightstown Road in the Town of Rockland (Parcel R-313). Submitted by: CQM INC.
8. Recommendation from Plan Commission to Approve the Extraterritorial Final Plat of Heritage Heights First Addition in the Town of Ledgeview. Submitted by: Mau & Associates.
9. Recommendation from the Board of Park Commissioners to approve \$500 donation from Brown County Community Women's Club to Community Center.
10. Recommendation for Board of Park Commissioners to accept donation from De Pere Area Men's Club for Senior Picnic.
11. Recommendation from the Board of Park Commissioners to approve proposal from Dog Park Committee to donate pet exercise equipment and change dimensions.
12. Ordinance #16-15, Establishing Salaries For Elected Officials for the City of De Pere (second reading)
13. Ordinance #16-17, Amending §7-11 De Pere Municipal Code Regarding Limitations on Class "A" Licenses
14. Ordinance #16-18, Amending Chapter 46 De Pere Municipal Code Regarding Extraterritorial Jurisdiction Review
15. Resolution #16-94, Authorizing Agreement for Consulting Services Between the City of De Pere and DLZ National, Inc. (Roundabout Construction Cost Estimate)

16. Resolution #16-95, Authorizing Brown County to Enforce Chapter 26, Brown County Ordinances Relating to Animal Waste Management Within De Pere City Limits
17. Voucher Approval.
18. Operator License Applications.
19. Future agenda items.
20. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
Mayor
City Administrator
Department Heads
TV, Newspaper & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Carolyn Jahns, De Pere Beautification Committee
Steven Bieda, PLS Mau & Associates
Timothy Ambrosius, P.E., CQM Inc.
Thomas Paroubek, Paroubek Insurance Agency Inc.

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: September 6, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the August 16, 2016 Common Council Meeting.

ATTACHMENTS:

- 8-16-16 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, August 16, 2016

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on August 16, 2016 at 7:30 PM De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Michael Donovan	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Dean Raasch	Aldersperson	Excused
Lisa Rafferty	Aldersperson	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the 8-2-2016 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

4. A Public Hearing to amend the City of De Pere Code of Ordinances to include an Agricultural District (A-1) together with regulations and requirements.
 - A. Notice of Public Hearing: City Clerk-Treasurer Shana Ledvina announced that the Public Hearing was published in the Green Bay Press Gazette on August 2nd and August 8th, 2016.
 - B. Recommendation from the Plan Commission.
Economic Development and Planning Director Kim Flom announced that the Plan Commission unanimously approved the recommendation at their July 25th meeting. The intent of the ordinance is to encourage annexations and allow active farming of that land with this zoning.
 - C. Ordinance #16-14 Creating §14.54.1 De Pere Municipal Code Regarding Agricultural District
Mayor Walsh declared the public hearing open; no one wished to speak and he declared the public hearing closed.

Attachment: 8-16-16 Common Council Minutes (5066 : Approval of the Minutes of the August 16, 2016 Common Council Meeting.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

5. A Public Hearing on a Conditional Use Permit to allow student housing use in the R-2 Single and Two-Family Residence District (Parcels WD-230, WD-225, WD-224, & WD-246; 421 4th Street, 507 4th Street, 515 4th Street, & 717 4th Street)

A. Notice of Public Hearing: City Clerk-Treasurer Shana Ledvina announced that the Public Hearing was published in the Green Bay Press Gazette on August 8th, 2016.

B. Recommendation from the Plan Commission.

Economic Development and Planning Director Kim Flom announced that the Plan Commission unanimously approved the recommendation at their July 25th meeting. She explained that the properties were used for student housing before, but have now been acquired by St. Norbert College. The college has no plan to convert these properties to anything but student housing.

- C. Resolution #16-83, Authorizing and Approving a Conditional Use Permit (Parcels WD-230, WD-225, WD-224 & WD-246)

Mayor Walsh declared the public hearing open; no one wished to speak and he declared the public hearing closed. Alderperson Crevier stated that he will abstain from voting on this item. Discussion followed.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Boyd, Carpenter, Donovan, Jennings, Lueck, Rafferty
ABSTAIN:	Scott Crevier
EXCUSED:	Dean Raasch

6. Public comment upon matters not on the agenda or other announcements. None.
7. Recommendation from the Finance & Personnel Committee to approve the Fire Department's request to procure a Utility Terrain Vehicle (UTV).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

8. Recommendation from Finance/Personnel Committee to approve 2017 Benefit Renewal and Plan Design Changes

Alderperson Jennings asked Shannon to explain why the health assessments won't be done by our Health Department.

Human Resources Director Shannon Metzler explained that this might hinder the number of employees that participate due to fear that their privacy will be violated and that the

City will have access to their results. She also explained that the Health Department doesn't have the capacity at this time to conduct that many health assessments. She explained that the \$17,000 amount assumes 100% participation by employees and their spouses and also includes an amount for any additional coaching employees may ask for. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

9. Ordinance #16-15, Establishing Salaries For Elected Officials for the City of De Pere
A second reading of this ordinance is required.

RESULT:	SECOND READING REQUIRED [6 TO 1]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck
NAYS:	Lisa Rafferty
EXCUSED:	Dean Raasch

10. Ordinance #16-16, Revising Chapter 13 De Pere Municipal Code Regarding Special Assessments for the Payment of New Public Infrastructure

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

11. Resolution #16-84 Extending Sidewalk Installation Order for Parcel WD-1683 (2322 Samantha Street)

Public Works Director Scott Thoresen explained that the landowner requested the extension.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

12. Resolution #16-85, Authorizing Partial Release of Utility Easement

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

13. Resolution #16-86, Authorizing Amendment and Second Amendment to Agreement Between the City of De Pere and KCS Inc. Regarding the Sale and Purchase of Certain Property and Regarding the Vacation of a Portion of Richco Road

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

14. Resolution #16-87, Authorizing WI-CORS-NET Cooperative Agreement with the Wisconsin Department of Transportation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

15. Resolution #16-88, Authorizing State/Municipal Agreement Revisions (#2) For Erie and Helena Street Improvement Projects.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED:	Dean Raasch

16. Resolution #16-89, Authorizing Consultant Agreement Between the City of De Pere and Ayres Associates, Inc. (Broadway Pedestrian Crossing Study)

Public Works Director Scott Thoresen explained the intent of the study and the issues with pedestrian crossings on Broadway. Discussion followed regarding the need for a study, possible solutions, and residual problems that might occur from hasty solutions. City Administrator Larry Delo explained that this study will help staff come up with the best options for solutions and the Council can determine how to implement those solutions.

Alderperson Jennings moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. Steven Lepak came forward and expressed support for the study. Alderperson Jennings moved, seconded by Alderperson Rafferty to close the meeting. Upon vote, motion carried unanimously. Alderperson Rafferty asked if we are certain this isn't an enforcement issue. Police Chief Derek Beiderwieden came forward and explained that the problem only solves itself while the police are stationed on the road; as soon as the squad car leaves, the problems will start up again. Public Works Director Scott Thoresen said that if approved, the study will begin this fall.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ryan Jennings, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED: Dean Raasch

17. Resolution #16-90, Authorizing Consultant Agreement Between the City of De Pere and Graef-USA Inc. (GRAEF) (Claude Allouez Bridge Maintenance Study)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Ryan Jennings, Alderperson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED: Dean Raasch

18. Resolution #16-91, Authorizing The Negotiation of an Economic Development Loan with Black Honey Hashery, L.L.C

RESULT: ADOPTED [UNANIMOUS]
MOVER: Larry Lueck, Alderperson
SECONDER: Ryan Jennings, Alderperson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED: Dean Raasch

19. Resolution #16-92, Authorizing Agreement Between the City of De Pere and CollectorSolutions, Inc. (Website Electronic Payment Processing Service)

Finance Director Joe Zegers explained that the \$4.95 fee is 2% of our average quarterly bill of \$250.00. The other option would be for the water utility to absorb the credit card processing costs, which would be about \$35,000 annually. Alderperson Lueck explained that his motion to approve this agreement was for the \$4.95 fee and Alderperson Rafferty agreed that this was her intent when she seconded the motion. Discussion followed regarding the amount of the fee, the option of going to monthly billing, and the EZ Pay option offered to customers.

RESULT: ADOPTED [5 TO 2]
MOVER: Larry Lueck, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Boyd, Carpenter, Jennings, Lueck, Rafferty
NAYS: Scott Crevier, Michael Donovan
EXCUSED: Dean Raasch

20. Resolution #16-93, Authorizing Agreement for Technical Specification and Bid Document Preparation Services Between the City of De Pere and GRAEF-USA, Inc. (Police Department Roof Replacement)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Larry Lueck, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED: Dean Raasch

21. Appointment and re-appointment to Boards and Commissions by Mayor Walsh.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: Ryan Jennings, Alderperson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED: Dean Raasch

22. Voucher Approval.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Rafferty
EXCUSED: Dean Raasch

23. Operator License Applications.

CITY OF DE PERE - August 16, 2016					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	ADENEKAN, AYODELE A.	3509 E. GLORY LN APT 15	APPLETON	WI	54913
2	BOEHM, TODD R.	N1347 CTH AB	DENMARK	WI	54208
3	JACKIMOWICZ, COURTNEY L.	3835 EAST RIVER DR #7	GREEN BAY	WI	54301
4	MARTENS, JACOB P.	719 WINFORD AV	GREEN BAY	WI	54303
5	MARTINEZ, ROBERTO	510 N. 10TH ST APT 9	DE PERE	WI	54115
6	SCHUIRMANN, BRIANNA J.	2802 VIKING DR	GREEN BAY	WI	54304
7	VERDEGAN, DAWN M.	109 S. VAN BUREN ST	GREEN BAY	WI	54301
New Operator License Applications for the 2016-2018 Licensing Period					
1	DUNLAP, CAREY L.	2108 S. BROADWAY	DE PERE	WI	54115
2	MARTA, JIM W.	1815 12TH AV	GREEN BAY	WI	54304
3	MILLER, KEYONNA L.	225 FORT HOWARD AV	DE PERE	WI	54115
4	PRIETO, EMILIA R.	100 GRANT ST SUITE 1652	DE PERE	WI	54115
5	ROBERTS, DENISE J.	2410 SYCAMORE DR #12	GREEN BAY	WI	54311
6	SCHOLZ, BOBBIE JO	121 N. HURON ST	DE PERE	WI	54115
7	TEGTMAN, KRISTEN L.	302 MAIN AV APT 2	DE PERE	WI	54115

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Previously Tabled Operator License Applications #1, 2, 4 and 7. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled Operator License Applications #3 and 5. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to deny Previously Tabled Operator License Application #6. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve New Operator License Applications #1-7. Upon vote, motion carried unanimously.

24. Future agenda items.

Alderperson Crevier asked when the credit card online pay option will be offered. Finance Director Joe Zegers hopes for October and explained notification options.

25. Adjournment.

Aldersperson Crevier moved, seconded by Aldersperson Boyd to adjourn the meeting at 8:36 p.m.
Upon vote, motion carried unanimously.

Respectfully submitted,

Shana D. Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Common Council

FROM: Lisa Renier

SUBJECT: Yearly update by De Pere Beautification Committee.

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Common Council

FROM: Peter Schleinz

SUBJECT: Recommendation from the Plan Commission to Approve the Final Two-Lot Certified Survey Map at 400 Destiny Drive (Parcel ED-F0081-2). Submitted by: City of De Pere.

ATTACHMENTS:

- CSM - Paroubek - Common Council Report FINAL (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

City of De Pere MEMORANDUM



To: Common Council
From: Peter Schleinz, City Planner
Date: August 24, 2016

RE: **Recommendation from the Plan Commission to Approve the Final Two-Lot Certified Survey Map at 400 Destiny Drive (Parcel ED-F0081-2). Submitted by: City of De Pere.**

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Certified Survey Map Approval.*
COMMON DESCRIPTION:	400 Destiny Drive (new address), located southeast from the Greenleaf Road (STH 57-32) and Destiny Drive intersection. This property is being assigned the new address if the CSM is approved. The previous address, which shows on the Site Map, was 2060 Profit Place.
PARCEL NUMBERS:	ED-F0081-2
EXISTING ZONING:	I-1 (Industrial Park District). Part of TIF 10
PROPOSED ZONING:	None.
SURROUNDING LAND USES:	Church and parking are to the north. Office and parking area to the south. Vacant to the east.
COMPREHENSIVE PLAN:	Future Industrial development. There are proposals for future commercial immediately to the north, future industrial to the south and east, and future single family residential immediately to the west.
APPLICANT NAME:	The City of De Pere.
SITE HISTORY:	The City of De Pere owned subject property has either been vacant, or used for agricultural purposes for the past 80 years. The property was land divided in 1999, but remained vacant of development. The property was land divided again in 2004, but still remained vacant. An assessor ordered parcel combination was ordered for the vacant property, which created the present Parcel ED-F0081-2. In 2016, a development proposal was made for a 3,000 square foot office building, expandable to 6,000 square feet, on the northern portion of the property. The subject development was proposed on Lot 1 of the new subject CSM under review by Plan Commission. The site is an ideal location for commercial land use due to nearby access to Greenleaf Road (STH 57-32).
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. Creating two lots for proposed business sites is compatible to other properties

already in existence on the Profit Drive cul-de-sac (a marketing company and a GPS fleet tracking company). Offices are both a permitted use and a permitted accessory use within the I-1 district.

For Certified Survey Map petitions, the Plan Commission either approves, rejects, or approves the map with conditions. The subject Certified Survey Map must also be approved by the Common Council due to being City property.

**PLAN COMMISSION
RECOMMENDATION:**

The review process for Certified Survey Map review is as follows:

- A. Plan Commission reviews the Certified Survey Map. The Plan Commission reviewed and recommended approval of the Certified Survey Map by a vote of 5-0 on August 22, 2016.
- B. City Council reviews and approves the Certified Survey Map.

Recommendation:

Plan Commission recommends approval of the Certified Survey Map, subject to the following conditions:

- 1. Include the street name "Greenleaf Road" on the CSM.
- 2. Consider changing the reference to the City Planner in the Surveyor's Certificate to be the City of De Pere.
- 3. Verify that the DOT Restriction (#2 on page three of the CSM) is up to date as the DOT was recently recording new documents that releasing certain restrictions in the area.
- 4. Update the City Clerk/Treasurer name.
- 5. The City Plan Commission Certificate is not required for the CSM. The certificate should reference the approval actions of the City Council with a signature line for the City Clerk/Treasurer.
- 6. Meeting all other state and local regulations, including any suggested revisions from Brown County Property Listing.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 350.00	
		Receipt #: City Proposal	
		Date: 07 Jul 2016	

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) City of De Pere	Authorized Representative Peter Schleinz	Title City Planner	
Mailing Address 335 S. Broadway Street	City De Pere	State WI	ZIP Code 54155
Email Address pschleina@mail.de-pere.org	Phone Number (incl. area code) 920.339.4030 ext. 2	Fax Number (incl. area code) 920.330.9491	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 2060 Profit Place, De Pere WI 54115 / Proposed 2 Lot Land Division	Parcel No. ED-F0081-2
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SECTION 4: CSM Information

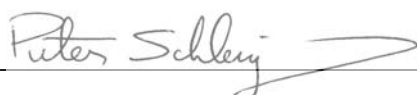
Existing Zoning:	I-1 (Industrial Park District) with PDD overlay.
Present Use of Parcel:	Vacant
Proposed Use of Lots:	Two-unit office building with parking area.

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

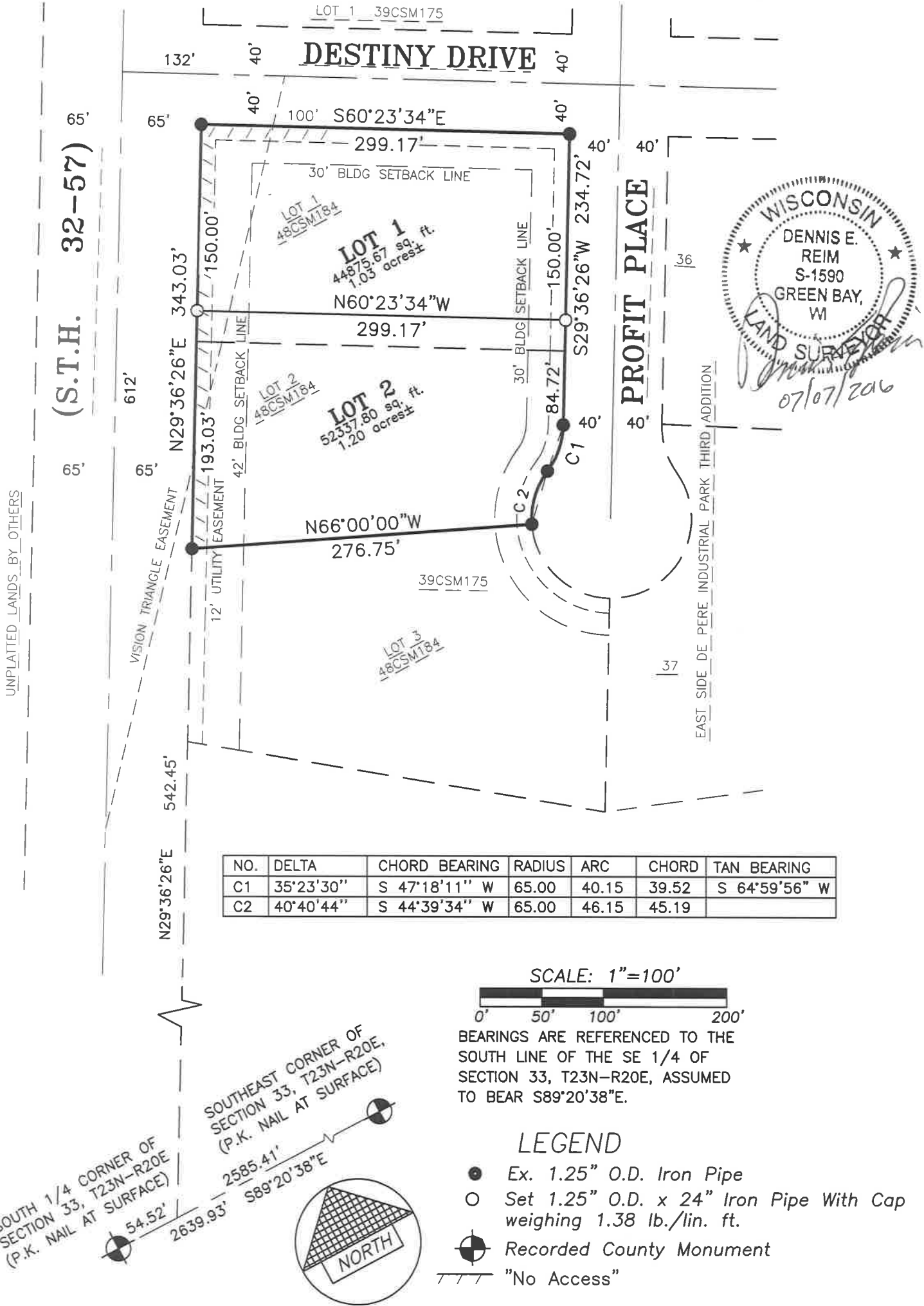
Name of Owner/Authorized Representative (please print) Peter Schleinz	Title City Planner	Phone Number 920.339.4043 ext. 2
Signature of Applicant 		Date Signed 07 Jul 2016

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.	
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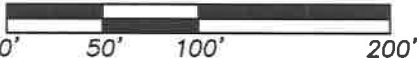
CERTIFIED SURVEY MAP

ALL OF LOTS 1 AND 2, VOLUME 48 OF CERTIFIED SURVEY MAPS, PAGE 184, MAP NUMBER 7137, BEING ALL OF LOT 2 AND PART OF LOT 3 OF VOLUME 39 OF CERTIFIED SURVEY MAP, PAGE 175, MAP NUMBER 5958, BEING PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 33, T23N, R20E, CITY OF DE PERE, BROWN COUNTY, WISCONSIN.



NO.	DELTA	CHORD BEARING	RADIUS	ARC	CHORD	TAN BEARING
C1	35°23'30"	S 47°18'11" W	65.00	40.15	39.52	S 64°59'56" W
C2	40°40'44"	S 44°39'34" W	65.00	46.15	45.19	

SCALE: 1"=100'



BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SE 1/4 OF SECTION 33, T23N-R20E, ASSUMED TO BEAR S89°20'38"E.

LEGEND

- Ex. 1.25" O.D. Iron Pipe
- Set 1.25" O.D. x 24" Iron Pipe With Cap weighing 1.38 lb./lin. ft.
- ⊙ Recorded County Monument
- /// "No Access"

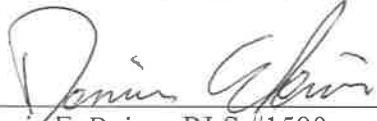
SURVEYOR'S CERTIFICATE

I, Dennis E. Reim, Registered Land Surveyor, do hereby certify that by the order of and under the direction of Peter Schlein, City Planner, City of De Pere, I have surveyed, divided and mapped a parcel of land being all of Lots 1 and 2, Volume 48 of Certified Survey Maps, Page 184, map number 7137, being all of Lot 2 and part of Lot 3 of Volume 39 of Certified Survey Maps, Page 175, map number 5958, being part of the Southwest ¼ of the Southeast ¼, Section 33, T23N, R20E, City of De Pere, Brown County, Wisconsin, described as follows:

Commencing at the South ¼ corner of said Section 33; thence S89°20'38"E, 54.52 feet along the south line of the said Southwest ¼; thence N29°36'26"E, 542.45 feet along the easterly right of way of S.T.H. 32-57 to the southwest corner of said Lot 2, the Point of Beginning; thence continuing along said right of way N29°36'26"E, 343.03 feet to the southerly right of way of Destiny Drive; thence S60°23'34"E, 299.17 feet along said right of way to the westerly right of way of Profit Place; thence S29°36'26"W, 234.72 feet along said right of way; thence continuing along said right of way 40.15 feet on the arc of a 65.00 foot radius curve to the right, having a long chord that bears S47°18'11"W, 39.52 feet; thence continuing on said right of way 46.15 feet on the arc of a 65.00 foot radius curve to the left, having a long chord that bears S44°39'34"W, 45.19 feet to the southeast corner of said Lot 2; thence N66°00'00"W, 276.75 feet to the Point of Beginning. Said parcel contains 97,213 square feet or 2.23 acres of land more or less.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and that I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and with Chapter 14 of the General Ordinances of the City of De Pere in the surveying and mapping of the same.

Dated this 7th day of July, 2016.


Dennis E. Reim, RLS #1590
ROBERT E. LEE & ASSOCIATES, INC.



NOTE: "GRANT OF EASEMENT"

There is hereby granted jointly to the City of De Pere, Wisconsin, a municipal corporation, Wisconsin Public Service Corporation and the Wisconsin Bell Telephone Company, both public utilities, and their successors and assigns, a perpetual right-of-way over and across an easement in all lands designated herein as "utility easements" for purposes of construction, installation and maintenance of water distribution systems, sanitary and storm sewer, gas and electric distribution systems, telephone systems and cable television systems. No habitable structures or accessory buildings shall be constructed within or upon said easements. This easement shall be perpetual.

RESTRICTIVE COVENANTS

Owners of all lots shall grade areas abutting streets to conform to the established sidewalk grade elevation and shall maintain the grade elevation for future sidewalks.

The land in the rear and the sides of all lots shall be graded in such a manner as to not interfere with the drainage of storm water.

The land on all lot lines of all lots shall be graded by the subdivider and maintained by the drainage of surface water.

OWNERS CERTIFICATE

As owners, we the undersigned hereby certify that we caused the land described on this plat to be surveyed, divided and mapped as represented on the plat. We also certify that this plat is required by S-236.10 or S236.12 to be submitted to the following for approval or objection: City of De Pere

CITY OF DE PERE, WISCONSIN
A MUNICIPAL CORPORATION

Michael Walsh, Mayor

Attest: David Minten
Clerk-Treasurer



STATE OF WISCONSIN)
COUNTY OF BROWN) ss

Personally came before me this _____ day of _____, 2016 the above named Michael Walsh, Mayor, and David Minten, Clerk-Treasurer, of the City of De Pere, Wisconsin, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public _____
Brown County, Wisconsin.
My commission expires: _____

Approved for the City Planning Commission of the City of De Pere, Brown County, Wisconsin, this _____ day of _____, 2016.

Peter Schleinzi
City Planner

"NO IMPROVEMENTS OR STRUCTURES ARE ALLOWED BETWEEN THE RIGHT OF WAY LINE AND THE HIGHWAY SETBACK LINE. IMPROVEMENTS AND STRUCTURES INCLUDE, BUT ARE NOT LIMITED TO, SIGNS, PARKING AREAS, DRIVEWAYS, WELLS, SEPTIC SYSTEMS, DRAINAGE FACILITIES, BUILDINGS AND RETAINING WALLS. IT IS EXPRESSLY INTENDED THAT THIS RESTICTION IS FOR THE BENEFIT OF THE PUBLIC AS PROVIDED IN SECTION 236.293, WISCONSIN STATUTES, AND SHALL BE ENFORCABLE BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION. THE PHONE NUMBER MAY BE OBTAINED BY CONTACTING THE COUNTY HIGHWAY DEPARTMENT."

AS, OWNER, WE HEREBY RESTRICT ALL LOTS AND BLOCKS, IN THAT NO OWNER, POSSESSOR, USER, NOR LICENSEE, NOR OTHER PERSON SHALL HAVE ANY RIGHT OF DIRECT VEHICULAR INGRESS OR EGRESS WITH S.T.H. "32"-"57" AS SHOWN ON THE PLAT; IT BEING EXPRESSLY INTENDED THAT THIS RESTRICTION SHALL CONSTITUTE A RESTRICTION FOR THE BENEFIT OF THE PUBLIC ACCORDING TO SECTION 236.293, WISCONSIN STATUTES AND SHALL BE ENFORCABLE BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION.

NO STUCTURE OR IMPROVEMENT OF ANY KIND IS PERMITTED WITHIN THE VISION TRIANGLE EASEMENT. NO VEGETATION WITHIN THE VISION TRIANGLE EASEMENT MY EXCEED 30 INCHES IN HEIGHT.

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Common Council

FROM: Peter Schleinz

SUBJECT: Recommendation from the Plan Commission to Approve the Extraterritorial Final Four-Lot Certified Survey Map on Wrightstown Road in the Town of Rockland (Parcel R-313).
Submitted by: CQM INC.

ATTACHMENTS:

- Application Form - Vande Hei (PDF)
- Extraterritorial CSM - Vande Hei - Common Council Report FINAL (DOCX)
- Preliminary CSM - Vande Hei (PDF)

7.a

Packet Pg. 21



CITY OF DE PERE

APPLICATION FOR
CSM REVIEW

Fee: \$ 350.00

Receipt #: 115008

Date: 8/5/16

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) CQM, INC.	Authorized Representative Timothy J. Ambrosius, P.E.	Title President	
Mailing Address 2679 Continental Drive	City Green Bay	State WI	ZIP Code 54311
Email Address ambrosius@cqm-inc.com	Phone Number (incl. area code) (920) 465-3911	Fax Number (incl. area code) (920) 465-3913	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Richard & Mary Vande Hei	Contact Person Richard Or Maty Vande Hei	Title Owners	
Mailing Address 1771 Wrightstown Road	City De Pere	State WI	ZIP Code 54115
Email Address	Phone Number (incl. area code) (920) 530-2505	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 1771 Wrightstown Road	Parcel No. R-313
--	---------------------

SECTION 4: CSM Information

Existing Zoning:	Estate Residential 5-Acre (ER-5) District
Present Use of Parcel:	Residential and Agriculture
Proposed Use of Lots:	Residential

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Timothy J. Ambrosius, P.E.	Title President	Phone Number (920) 465-3911
Signature of Applicant 		Date Signed August 3, 2016

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

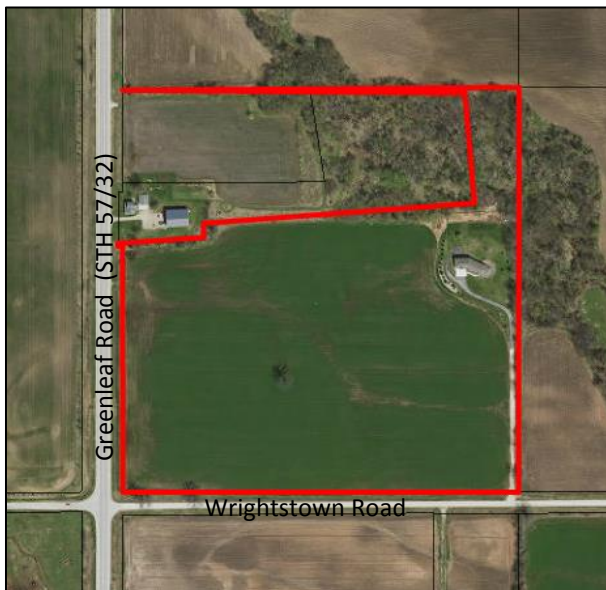
City of De Pere MEMORANDUM



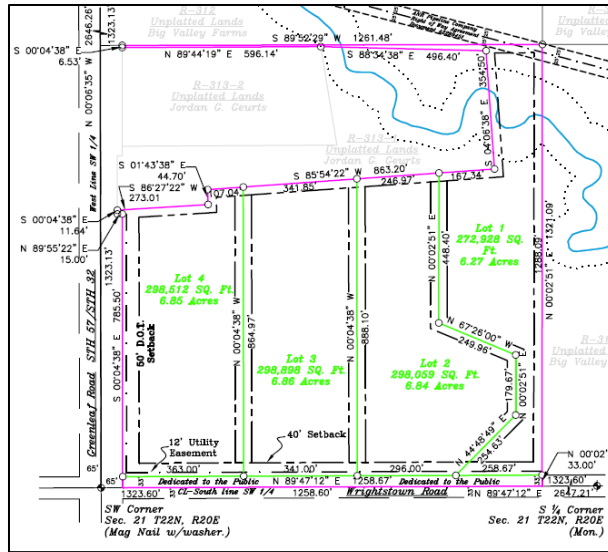
To: Common Council
From: Peter Schleinz, City Planner
Date: August 24, 2016

RE: **Recommendation from the Plan Commission to Approve the Extraterritorial Final Four-Lot Certified Survey Map on Wrightstown Road in the Town of Rockland (Parcel R-313).
Submitted by: CQM INC.**

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Extraterritorial Certified Survey Map Approval.*
COMMON DESCRIPTION:	1771 Wrightstown Road in the Town of Rockland, located northeast from the Wrightstown Road and Greenleaf Road (STH 57/32 intersection).
PARCEL NUMBERS:	R-313
EXISTING ZONING:	Located in Town of Rockland.
PROPOSED ZONING:	None.
SURROUNDING LAND USES:	Agricultural and natural areas to the north, south, east, and west.
COMPREHENSIVE PLAN:	Not identified as this is an extraterritorial area.
APPLICANT NAME:	Timothy J. Ambrosius, P.E., Authorized Representative CQM INC 2679 Continental Drive Green Bay, WI 54311
SITE HISTORY:	After a review of air photographs, the property has been used for agricultural purposes for the past 80 years. There is one residential structure on the property. There is also a waterway with environmentally sensitive areas in the northeast corner of the subject side, which impacts lot 1. The environmentally sensitive areas do not appear to impact developable space for the proposed new lots. The proposed land division lies outside of the City's Urban Reserve Area. The minimum lot size of 10 acres does not apply for this land division
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes

236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. Creating four lots for proposed residential sites does not impact the Comprehensive Plan negatively.

For extraterritorial Certified Survey Map petitions, the Plan Commission either approves, rejects, or approves the map with conditions. The subject Certified Survey Map must also be approved by the Common Council due to being an extraterritorial review.

**PLAN COMMISSION
RECOMMENDATION:**

The review process for Extraterritorial Certified Survey Map review is as follows:

- A. Plan Commission reviews the Certified Survey Map. The Plan Commission reviewed and recommended approval of the Certified Survey Map by a vote of 5-0 on August 22, 2016.
- B. City Council reviews and approves the Certified Survey Map.

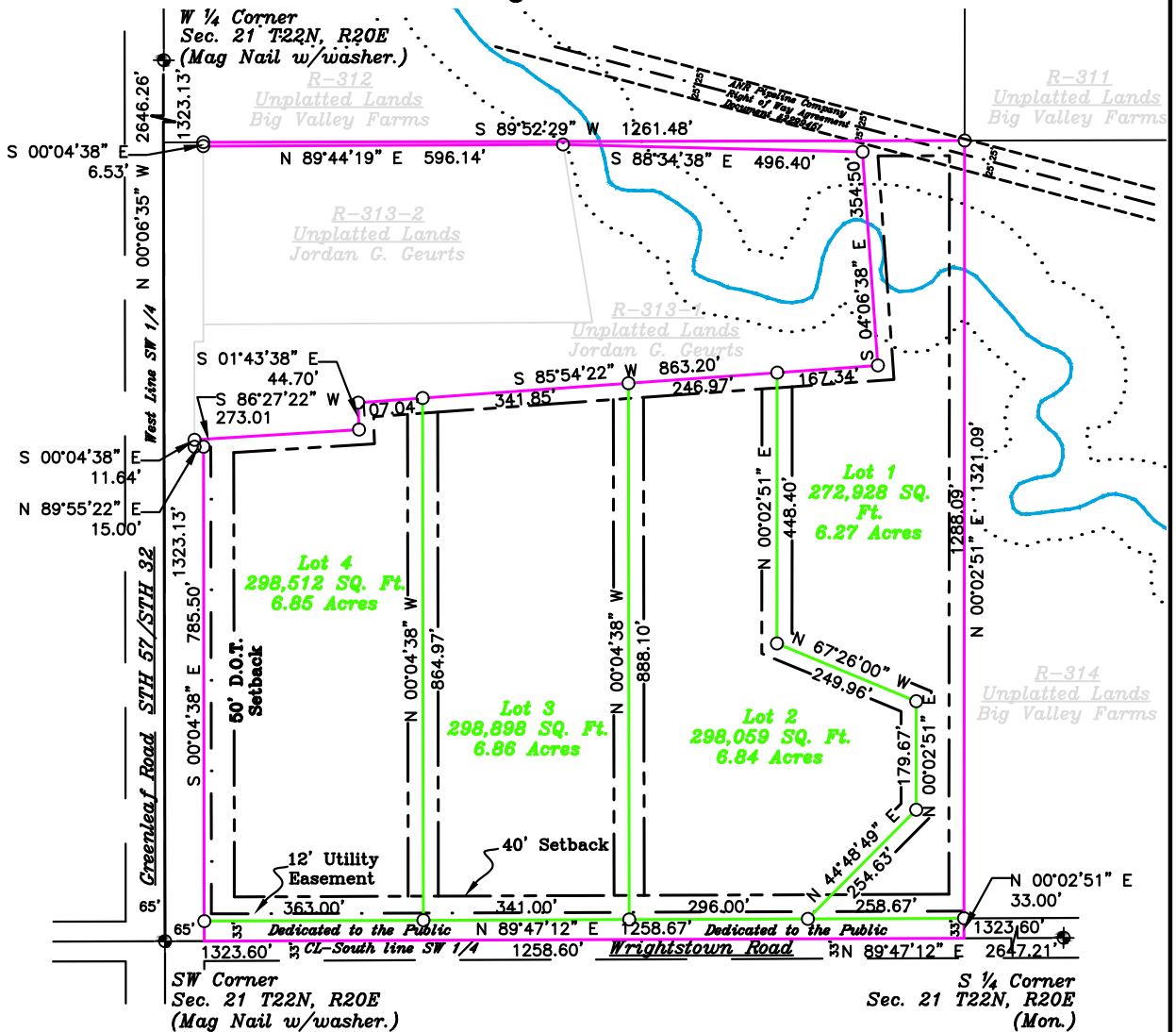
Recommendation:

Plan Commission recommends approval of the Certified Survey Map, subject to the following conditions:

- 1. A color air photograph should not be used on the map on page 2 of the CSM.
- 2. Meeting all other state and local regulations, including the Town of Rockland and Brown County Planning & Land Services.

CERTIFIED SURVEY MAP

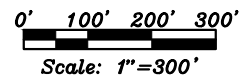
A Part of the Southwest ¼ of the Southwest ¼ of
Section 21, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.



LEGEND

- Brown County Monument
- 1" x 24" Iron Pipe weighing 1.13 lbs/lin. foot set. (ID Cap S-2839)
- Setbacks: 40' Front Yard
25' Side Yard
25' Rear Yard
- Right of Way
- Road Centerline
- Brown County 2010 Lidar Contour
Brown County April 2010 Orthophoto
- Waterway
- Flood Hazard Area
Flood Zone A
FIRM Panel #55009C0352F (August 17th 2009)
- 35' Floodway Setback

Bearing Reference:
West line of the SW¼
Section 21, T22N, R20E
(assumed to be N 00°06'35" W)
Brown County Coordinate System



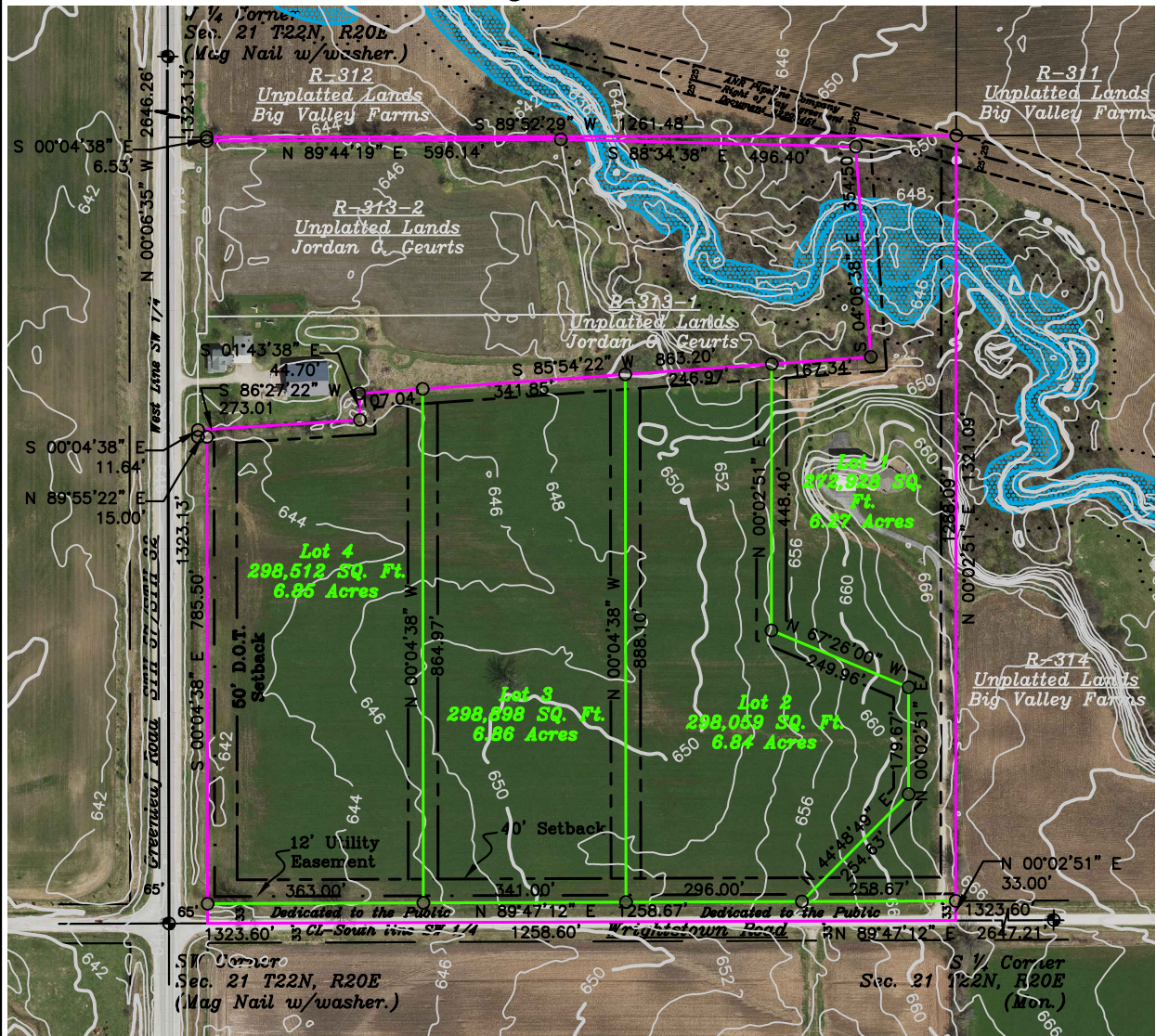
Prepared For:
Richard & Mary Vande Hei
1771 Wrightstown Rd.
De Pere, WI 54115

Date:
June, 2016
Sheet: 1 of 4
Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

CERTIFIED SURVEY MAP

A Part of the Southwest 1/4 of the Southwest 1/4 of
Section 21, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.



LEGEND

- Brown County Monument
- 1" x 24" Iron Pipe weighing 1.13 lbs/lin. foot set. (ID Cap S-2839)
- Setbacks: 40' Front Yard
25' Side Yard
25' Rear Yard
- Right of Way
- Road Centerline
- Brown County 2010 Lidar Contour
- Brown County April 2010 Orthophoto
- Waterway
- Flood Hazard Area
Flood Zone A
FIRM Panel #55009C0352F (August 17th 2009)
- 35' Floodway Setback

Bearing Reference:
West line of the SW1/4
Section 21, T22N, R20E
(assumed to be N 00°06'35" W)
Brown County Coordinate System

0' 100' 200' 300'
Scale: 1"=300'

Prepared For:
Richard & Mary Vande Hei
1771 Wrightstown Rd.
De Pere, WI 54115

Date:
June, 2016
Sheet: 2 of 4
Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

CERTIFIED SURVEY MAP

A Part of the Southwest ¼ of the Southwest ¼ of
Section 21, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.

More Particularly Described as Follows:

Commencing at the Southwest corner of Section 21, T22N-R20E; Thence N89°47'12"W, 65.00 feet along the South line of the Southwest ¼ of said Section 21 to the Easterly Right of Way of State Trunk Highway 32/57, the Point of Beginning; Thence continuing N89°47'12"W, 1258.60 feet along said South Line to the East line of the Southwest ¼ of the Southwest ¼ of said Section 21; Thence N00°02'51"E, 1321.09 feet along said East line to the North line of said Southwest ¼ of the Southwest ¼ of Section 21; Thence S89°52'29"W, 1261.48 feet to the Easterly Right of Way of State Trunk Highway 32/57; Thence S00°04'38"E, 6.53 feet along said Right of Way; Thence N89°44'19"E, 596.14 feet; Thence S88°34'38"E, 496.40 feet; Thence S04°06'38"E, 354.50 feet; Thence S85°54'22"W, 863.20 feet; Thence S01°43'38"E, 44.70 feet; Thence S86°27'22"W, 273.01 feet to said Easterly Right of Way; Thence S00°04'38"E, 11.64 feet along said Easterly Right of Way; Thence continuing along said Right of Way, N89°55'22"E, 15.00 feet; Thence continuing along said Right of Way, S00°04'38"E, 818.50 feet to the point of beginning. Subject to any easements, covenants, or restrictions of record. Parcel contains 1,209,919± Square Feet or 27.78± Acres total including 41,534± Square Feet or 0.95± Acres dedicated to the public for road purposes.

Surveyor's Certificate

I, Aaron P. Schroeder, Registered Land Surveyor, hereby certify: that in full compliance with the provisions of chapter 236.34 of the Wisconsin Statutes and the survey requirements of Section 21.50 of the Brown County Subdivision and Platting Regulations, and under the direction of Richard and Mary Vande Hei, owner of said land, I have surveyed, divided, and mapped this certified survey map, and that such map correctly represents all exterior boundaries of the land surveyed.

Aaron P. Schroeder Date:
RLS 2839

Prepared For: Richard & Mary Vande Hei 1771 Wrightstown Rd. De Pere, WI 54115	Date: June 2016	CQM, INC. Engineering-Surveying-Material Testing 2679 Continental Drive Green Bay, WI 54311 Phone: 920-465-3911
	Sheet: 3 of 4	
	Drafted By: APS	

Attachment: Preliminary CSM - Vande Hei (5054 : Recommendation from the Plan Commission to Approve the Extraterritorial Final Four-Lot Certified Sur)

CERTIFIED SURVEY MAP

A Part of the Southwest ¼ of the Southwest ¼ of
Section 21, T22N-R20E, Town of Rockland, Brown
County, Wisconsin.

Owners's Certificate:
As owner's, We hereby certify that we have caused the land described herein to be surveyed, divided,
and mapped as represented on this Certified Survey Map. We also certify that this Certified Survey Map
is required to be submitted to the Brown County Planning Commission and the Brown County Treasurer
for approval or objection.
Dated this _____ day of _____, 2016.

Richard J Vande Hei Mary C Vande Hei

Personally came before me this _____ day of _____, 2016, the above named owners
to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
Brown County, WisconsinMy Commission Expires

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

Town of Rockland:
Approved for the Town of Rockland, this _____ day of _____, 2016

Jann Charette, Clerk

Brown County Planning Commission:
Approved for the Brown County Planning Commission, this _____ day of _____,
2016

Senior Planner

Brown County Treasurer:
Approved for the Brown County Treasurer, this _____ day of _____, 2016

Paul D. Zeller - Brown County Treasurer

Prepared For:
Richard & Mary Vande Hei
1771 Wrightstown Rd.
De Pere, WI 54115

Date:
June 2016

Sheet: 4 of 4

Drafted By:
APS

CQM, INC.
Engineering-Surveying-Material Testing
2679 Continental Drive
Green Bay, WI 54311
Phone: 920-465-3911

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Common Council

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to Approve the Extraterritorial Final Plat of Heritage Heights First Addition in the Town of Ledgeview. Submitted by: Mau & Associates.

ATTACHMENTS:

- Application Form - Heritage Heights First Addition (PDF)
- CC_Staff_Heritage Heights First Addition Final Plat (DOCX)
- Final Plat - Heritage Heights First Addition (PDF)

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW	Fee: \$ <u>185</u>
		Receipt #: <u>115329</u>
	Date: August 15, 2016	

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Landmark Real Estate	Authorized Representative Steven Bieda	Title Managing Partner-Mau & Associates, LLP	
Mailing Address 400 Security Blvd	City De Pere	State WI	ZIP Code 54313
Email Address sbieda@mau-associate.com	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code) 920-434-9672	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Zelton Family Limited Partnership	Contact Person	Title	
Mailing Address 4370 Creamery Rd	City De Pere	State WI	ZIP Code 54115
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 20 Lots on Phase III	Parcel No. D-395
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SECTION 4: Plat Review

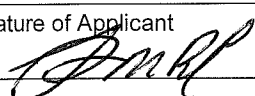
Review Type:	☐ Preliminary Plat ☒ Final Plat	
Fee:	Preliminary Plat Fee: \$265 + (____ # of lots x \$65) Final Plat Fee: \$185	\$ 185
Present Use of Parcel:	Agriculture	
Proposed Use of Lots:	R-1	

Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steve Bieda	Title Managing Partner	Phone Number 920-434-9670
Signature of Applicant 		Date Signed August 15, 2016

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
---	--

City of De Pere MEMORANDUM



To: Common Council
From: Peter Schleinz, City Planner
Date: August 24, 2016

RE: **Recommendation from Plan Commission to Approve the Extraterritorial Final Plat of Heritage Heights First Addition in the Town of Ledgeview. Submitted by: Mau & Associates.**

PROJECT SUMMARY

The applicant proposes 20 lot final extraterritorial subdivision plat in the Town of Ledgeview, located on future Trellis Drive between River Birch Lane and Stillmeadow Circle. The final plat submitted to the City of De Pere is Phase three of a five phase subdivision that was approved as a preliminary plat by the City of De Pere on May 23, 2016. The City anticipates that future phases four and five will be submitted for final extraterritorial review as the additions are developed.

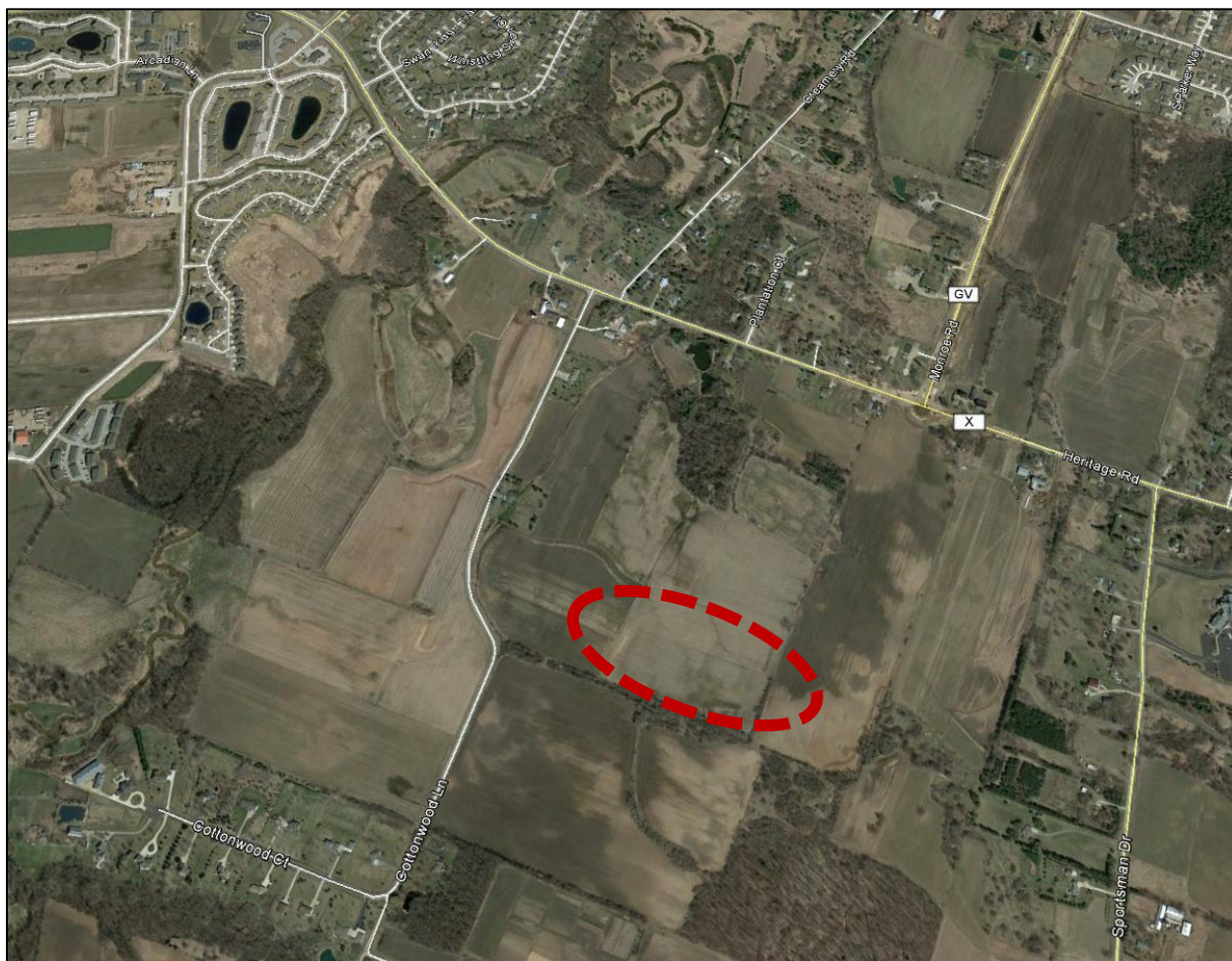
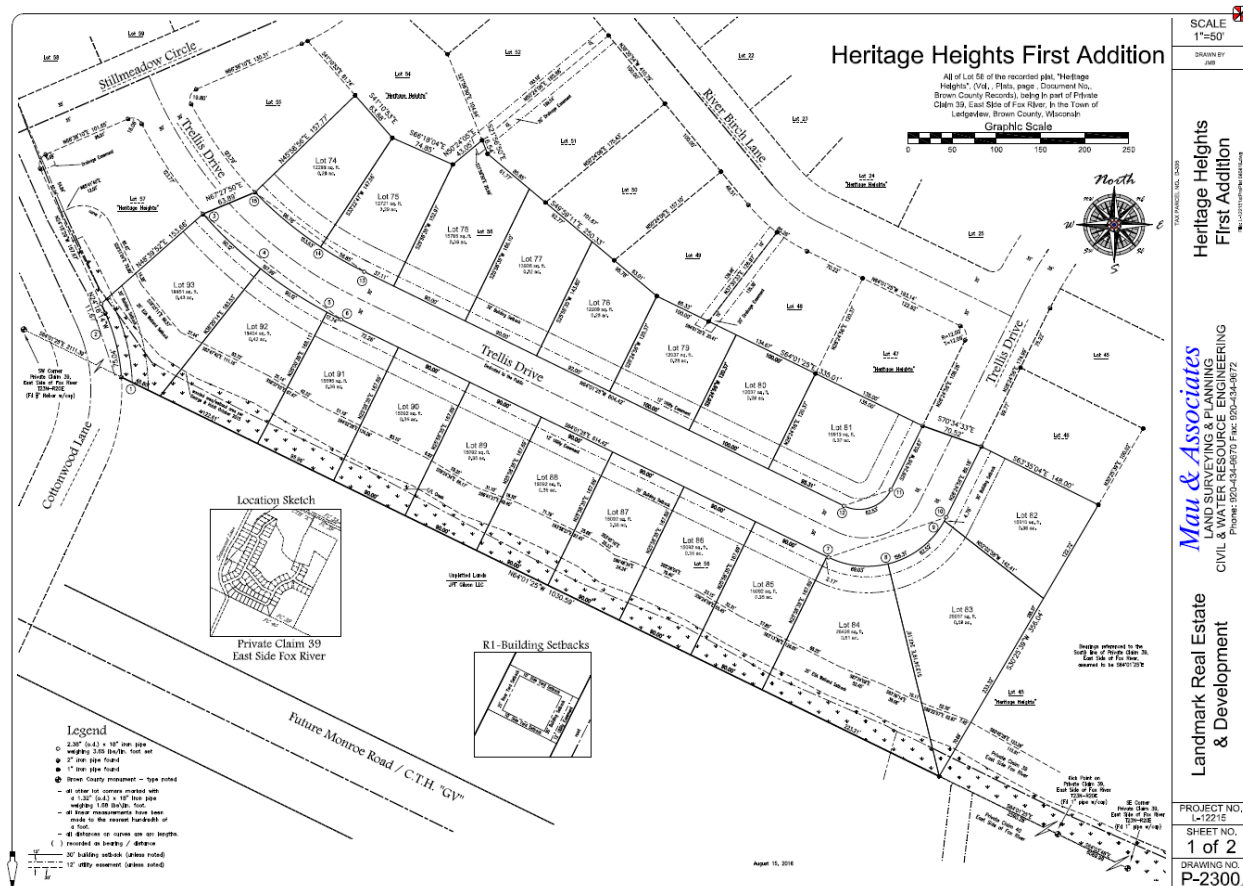


Figure 1: Site Location with Air Photograph



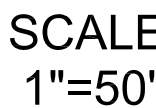
The review process for Extraterritorial Plat review is as follows:

1. Plan Commission reviews preliminary plat. The Plan Commission reviewed and recommended approval of the preliminary plat by a vote of 4-0 on May 23, 2016.
2. Applicant addresses comments and submits a final plat.
3. If preliminary and final plats are substantially similar, City Council reviews and approves the final plat.

Staff Recommendation:

Staff recommends approval of the final plat, subject to the following condition:

1. Final plat must meet the requirements specified by Brown County Planning Commission and the Town of Ledgeview.



DRAWN BY
JMB

Heritage Heights First Addition

Mau & Associates
LAND SURVEYING & PLANNING
& WATER RESOURCE ENGINEER

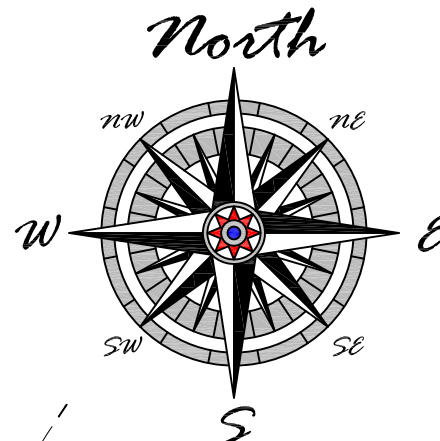
Phone: 920-434-9670 Fax: 920-434-9672

Landmark Real Estate & Development

PROJECT NO.
L-12215

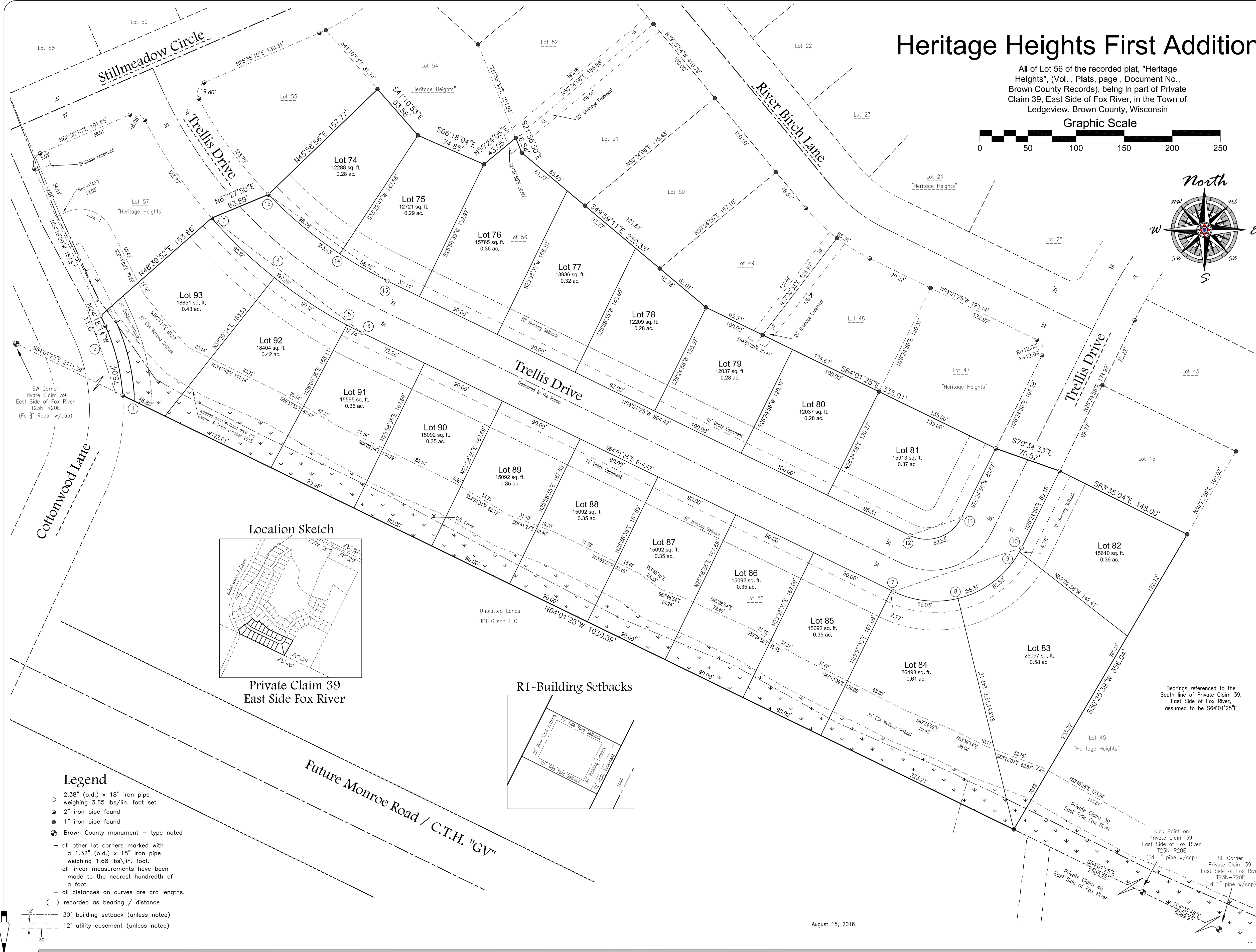
SHEET NO.
1 of 2

DRAWING NO.
P-2300



Heritage Heights First Addition

All of Lot 56 of the recorded plat, "Heritage Heights", (Vol. , Plats, page , Document No., Brown County Records), being in part of Private Claim 39, East Side of Fox River, in the Town of Ledgeview, Brown County, Wisconsin



August 15, 2016

Heritage Heights First Addition

All of Lot 56 of the recorded plat, "Heritage Heights", (Vol. , Plats, page , Document No., Brown County Records), being in part of Private Claim 39, East Side of Fox River, in the Town of Ledgeview, Brown County, Wisconsin

I, Steven M. Bieda, Professional Land Surveyor, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the Town of Ledgeview, the City of De Pere, Department of Administration and the Brown County Planning Commission and under the direction of the owners listed hereon, I have surveyed, divided and mapped "HERITAGE HEIGHTS FIRST ADDITION", and that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed and is all of Lot 56 of the recorded plat, "Heritage Heights", (Vol. , Plats, page , Document No., Brown County Records), being in part of Private Claim 39, East Side of Fox River, in the Town of Ledgeview, Brown County, Wisconsin.

Parcel contains 377,832 square feet / 8.67 acres, more or less.
Road dedication contains 60,319 square feet / 1.38 acres more or less.
Parcel subject to any easements and restrictions of record.

Steven M. Bieda PLS-2275
August 15, 2016

CERTIFICATE OF THE BROWN COUNTY PLAN COMMISSION

Approved for the Brown County Plan Commission this ____ day of _____, 20____.

Dan Teaters
Senior Natural Resources & Land Use Planner

CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Plat as of the dates listed below.

Paul D. Zeller Date
Brown County Treasurer

CERTIFICATE OF THE CITY OF DE PERE

Approved for the City of DePere this ____ day of _____, 20____.

Shana Ledvina
City Clerk

CERTIFICATE OF THE TOWN OF LEDGEVIEW

Approved for the Town of Ledgeview this ____ day of _____, 20____.

Sarah K. Burdette
Town Clerk

OWNER'S CERTIFICATE

Zelten Family Limited Partnership, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that I caused the land described and easements granted on this Plat to be surveyed, divided, mapped and dedicated as represented hereon. Zelten Family Limited Partnership, also certifies that this Plat is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

TOWN OF LEDGEVIEW
CITY OF DE PERE
BROWN COUNTY PLANNING COMMISSION
DEPARTMENT OF ADMINISTRATION

In Witness Whereof, the said Zelten Family Limited Partnership, has caused these presents to be signed by _____, it's _____ on this _____ day of _____, 20____.

Personally came before me this ____ day of _____, 20____, the above named officer of said corporation and acknowledged that he executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN }
COUNTY OF BROWN } SS

CERTIFICATE OF CORPORATE MORTGAGEE

_____, a corporation duly organized and existing under and by virtue of the laws of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this Plat and does hereby consent to the above certificate of Zelten Family Limited Partnership, Owner's.

IN WITNESS WHEREOF, _____ has caused these presents to be signed by _____, its _____ and countersigned by _____, its _____, at _____, this ____ day of _____, 20____.

Personally came before me this ____ day of _____, _____, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN }
COUNTY OF BROWN } SS

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

Zelten Family Limited Partnership, Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NOTES

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town of Ledgeview has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

Lots 83-93 include wetland areas that may require permits from the Wisconsin Department of Natural Resources, Army Corps of Engineers, Brown County Planning Commission, or the Brown County Zoning Administrators Office prior to any development activity.

The lots of this land division may experience noise at levels exceeding the levels in S. Trans 405.04 Table I. These levels are based on federal standards. The department of transportation is not responsible for abating noise from existing state trunk highways or connecting highways, in the absence of any increase by the department to the highway's through-lane capacity.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the property owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Lots 83-93 contain an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes (wetlands, all land within 35 feet of wetlands 2 acres or greater, navigable waterways, all land within 75 feet of the ordinary high water mark of navigable waterways, non-navigable waterways, all land within 35 feet of the top of bank of non-navigable waterways. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Department of Administration

Office of the Register of Deeds
Brown County, Wisconsin

Received for Record _____, 20____,
at _____ o'clock _____ M and recorded as
Document # _____ in
Volume _____ of _____ on Page _____

Cathy Wilquette Lindsay, Register of Deeds

Curve Data						
CURVE	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING	CENTRAL ANGLE	TANGENT BEARING
1-2	75.04	210.00	74.64	N14°04'08"W	20°28'28"	N24°18'22"W, S3°49'54"E
3-4	90.12	500.00	90.00	S46°29'57"E	10°19'38"	-
4-5	90.12	500.00	90.00	S56°49'35"E	10°19'38"	-
5-6	17.74	500.00	17.74	S63°00'24"E	2°02'00"	-
3-6	197.99	500.00	196.70	S52°40'47"E	22°41'16"	-
7-8	69.03	100.00	67.66	S83°47'52"E	39°32'52"	-
8-9	82.52	100.00	80.20	N5°24'12"E	47°16'58"	-
9-10	4.76	100.00	4.76	N27°46'50"E	2°43'48"	-
7-10	156.31	100.00	140.89	N71°11'46"E	89°33'40"	-
11-12	62.53	40.00	56.35	S71°11'46"W	89°33'40"	-
13-14	56.85	440.00	56.81	N60°19'19"W	7°24'12"	-
14-15	96.78	440.00	96.59	N50°19'08"W	12°36'09"	-
13-15	153.63	440.00	152.85	N54°11'14"W	2°00'21"	-

SCALE
1"=50'

DRAWN BY
JMB

TAX PARCEL NO. D-395

Heritage Heights
First Addition

File: L-12215 s8PnePlat 080816.dwg

Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672

Landmark Real Estate
& Development

PROJECT NO.
L-12215

SHEET NO.
2 of 2

DRAWING NO.
P-2300

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to approve \$500 donation from Brown County Community Women's Club to Community Center.

The De Pere Community Center is the recipient of a \$500 Community Award donation from the Brown County Community Women's Club. The donation would be applied towards various programs and special event costs such as the Senior Picnic, Halloween Workshop, Ringing In With Santa Claus Program, and prizes for our new VERB cooperative program with a portion also being applied to the Recreation Scholarship Program.

Staff is seeking approval from the Common Council to accept this generous donation to help us provide wonderful events and to help make a difference for those in need of our services.

Thank you for your time and consideration.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation for Board of Park Commissioners to accept donation from De Pere Area Men's Club for Senior Picnic.

On behalf of the Community Center, we are seeking the Common Councils approval to accept a \$300.00 donation from the De Pere Area Men's Club for the Senior Citizens Picnic. This donation will be used towards the cost of supplies for the picnic as well as purchase some door prizes.

Thank you for your time and consideration.

Lori Tonn,
Senior Program Coordinator

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to approve proposal from Dog Park Committee to donate pet exercise equipment and change dimensions.

The Dog Park Committee would like to donate Pet Exercise Equipment for the dog park. The exercise would be located on the easterly side of the Small Dog area. In order for the exercise area to be available to all dogs, the fencing would need to change so that the small dog area size is decreased.

As staff, we are comfortable and would recommend changing the fencing to accommodate a higher potential use. The small dog area, while definitely an attraction, is extremely large for the size of dogs that use the area. We also don't see a reason to deny the donation, and feel it would provide a an attractiveness to the park.

ATTACHMENTS:

- DPDPA letter for exercise equip 8-8-16 (DOCX)
- Dog Park.Actual Fence (PDF)



August 4, 2016

To: City of De Pere Park Board

From: De Pere Dog Park Association

Re: Agenda item to be reviewed at the August 18, 2016 meeting

The De Pere Dog Park Association would like to move forward with capital improvements to the Dog Park located on Biotech Way. The Association has raised additional money for the park and is seeking approval from the Park Board to proceed with the purchase and placement of the equipment for fall 2016. Your support of our ongoing effort to enhance the park is appreciated.

Here are the details regarding the new equipment:

- The purchase price of 4-5 agility items would be funded by the Association
- The planned expenditure for these items is approximately \$5K
- The equipment will be commercial, professional grade, weather-proof , maintenance-free
- Resources for installation including permanently affixing at the site will be provided by the City
- The area to be used is located at the rear of the small dog area, approximate size of this area is 100x100 feet
- Use of the equipment is open to all visitors to the park
- The desired equipment includes a tunnel, jump, weave, and A-frame ramp with options to add additional equipment to the area

The goal would also be to either cut the small dog area in half by adding additional fencing and a gate or to move the fencing from the north ½ of the small dog area and use it to create a smaller area and opening the equipment to the large area. We would request the City's help with this when possible.

Questions may be directed to the DPDPA Officers.

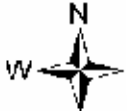
John Barnstroff * Mary Cornelissen * Laurie McMorran * Mike Stumpf *

<Title>



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010



08/08/2016

Packet Pg. 39

Attachment: Dog Park.Actual Fence (5080 : Recommendation from the Board of Park Commissioners to approve proposal from Dog Park

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: Human Resources

FROM: Shannon Metzler

SUBJECT: Ordinance #16-15, Establishing Salaries For Elected Officials for the City of De Pere (second reading)

ATTACHMENTS:

- Ord16-15 (DOCX)
- 2016 mayor and aldpersons salaries (DOC)
- 2016 mayor alderperson comps (XLSX)
- Copy of Copy of Summary of past year salaries rev 6.2016 (XLSX)

ORDINANCE #16-15
ESTABLISHING SALARIES FOR
ELECTED OFFICIALS FOR THE CITY OF DE PERE

Section 1. The annual salaries to be paid for the Officers enumerated below shall be as follows:

<u>Office</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Mayor	May 1, 2018	\$24,137
Mayor	May 1, 2019	\$24,620
Aldersperson	May 1, 2018	\$6,919
Aldersperson	May 1, 2019	\$7,057

Section 2. Any other regulation, ordinance, or rule set forth in the De Pere Municipal Code that conflicts with this ordinance is hereby repealed.

Section 3. This ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, this 6th day of September, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 8/9/16

Publication Date: _____

Effective Date: _____

Memo

City of De Pere

To: Members of the Finance/Personnel Committee
 From: Shannon Metzler, Human Resources Director
 RE: Determine Salaries for Mayor and City Council for 2018 and 2019
 Date: August 9, 2016

Note: The Finance/Personnel Committee approved a 2% increase for the Mayor and City Council for years 2018 and 2019. We verified populations as well as salary rates as some had decreased over the years. The populations reported and salary data are accurate as reported in the August 9th memo. Marshfield reported for 2014-2015 that the rate for Village/President was \$24,300 vs. the accurate amount of \$22,500. Marshfield changed the way they were paying the Trustee/Council Member from the last they reported. They used to be \$4,580 per year and now they are paid \$2,919.96 per year + \$45 per meeting. West Bend reported the correct salary for this year and the last time, however; back in 2013 the amount of \$4,716 was noted. That was not correct. We apologize for any inconvenience.

As you know, salaries for the positions of Mayor and Council are reviewed every odd year and set forward for the next two term years. As 2017 is approaching, it is time to decide on salaries for 2018 and 2019.

Attached is a survey of Mayor/Alderspersons salaries from other communities. Also attached is a history of the salary increases in previous years.

For your information, listed below are the salaries approved for 2016 through 2017.

Mayor	May 1, 2016	\$23,200
	May 1, 2017	\$23,664
Council	May 1, 2016	\$6,650
	May 1, 2017	\$6,783

If you have any questions before the meeting, please feel free to contact me at 339-4045.

Thank you.

Mayor / Alderperson Comparables

Municipality	Population	Position	2015-2016 Salary	Full Time City Administrator
De Pere	24,447	Village President / Mayor Trustee / Council Member	\$23,200 \$6,650	Yes
Allouez	13,790	Village President / Mayor Trustee / Council Member	\$8,364 \$6,732	Yes
Ashwaubenon	16,940	Village President / Mayor Trustee / Council Member	\$29,000 \$7,500	Yes
Menasha	17,550	Village President / Mayor Trustee / Council Member	\$64,000 (Full-time) \$5,190	No
WI Rapids	18,500	Village President / Mayor Trustee / Council Member	\$65,677-66,178 (Full-time) \$5,880	No
Marshfield	19,451	Village President / Mayor Trustee / Council Member	\$22,500 2,919.96 year + 45 per mtg.	Yes
Mequon	23,793	Village President / Mayor Trustee / Council Member	\$9,600 \$4,800	Yes
Neenah	25,871	Village President / Mayor Trustee / Council Member	\$79,250 (Full-time) \$4,075 - \$4,800	No
Sun Prairie	31,810	Village President / Mayor Trustee / Council Member	\$20,000 \$6,500	Yes
West Bend	31,599	Village President / Mayor Trustee / Council Member	\$9,418 \$4,236	Yes
Manitowoc	33,736	Village President / Mayor Trustee / Council Member	\$73,043 (Full-time) \$3,120	No
Germantown	19,972	Village President / Mayor Trustee / Council Member	\$8,000 \$5,500	Yes

Summary of position salaries

	<u>Mayor</u>	<u>Alderspersons</u>
2000	\$18,658	\$5,511
% Increase	0.0%	0.0%
2001	\$18,658	\$5,511
% Increase	3.0%	3.0%
2002	\$19,218	\$5,676
% Increase	3.0%	3.0%
2003	\$19,795	\$5,846
% Increase	1.5%	1.5%
2004	\$20,092	\$5,934
% Increase	1.5%	1.5%
2005	\$20,393	\$6,023
% Increase	1.5%	1.5%
2006	\$20,699	\$6,113
% Increase	1.5%	1.5%
2007	\$21,009	\$6,205
% Increase	1.5%	1.5%
2008	\$21,324	\$6,298
% Increase	1.5%	1.5%
2009	\$21,644	\$6,392
% Increase	1.5%	0.0%
2010	\$21,969	\$6,392
% Increase	1.5%	0.0%
2011	\$22,299	\$6,392
% Increase	0.0%	0.0%
2012	\$22,299	\$6,392
% Increase	0.0%	0.0%
2013	\$22,299	\$6,392
% Increase	0.0%	0.0%
2014	22,299	6,392
% Increase	2.0%	2.0%
2015	22,745	6,520
% Increase	2.0%	2.0%
2016	23,200	6,650
% Increase	2.0%	2.0%
2017	23,664	6,783

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Ordinance #16-17, Amending §7-11 De Pere Municipal Code
Regarding Limitations on Class "A" Licenses

ATTACHMENTS:

- Ord16-17 (DOCX)
- Current Ordinance Provision 7-11 DPMC (PDF)

ORDINANCE #16-17

AMENDING §7-11 DE PERE MUNICIPAL CODE REGARDING
LIMITATIONS ON CLASS "A" LICENSES

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1. §7-11(b) is hereby repealed in its entirety and all subsequent remaining paragraphs shall be re-lettered accordingly.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of
September, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 8/16/2016

Publication Date: _____

Effective Date: _____

§ 7-10

DE PERE CODE

(c) *Sales to intoxicated persons.* No intoxicating liquor or fermented malt beverage shall be sold, given, or otherwise dispensed to any person who is intoxicated or who exhibits signs or behaviors such that a reasonable person would conclude such person is intoxicated.

(Ord. No. 03-04, § 2, 2-4-2003; Ord. No. 09-30, § 1, 12-15-2009)

Editor's note—Former § 122-10, which pertained to granting, suspension, revocation and nonrenewal of licenses, has been redesignated as § 122-13 by Ord. No. 03-04, § 1, adopted Feb. 4, 2003 [§ 7-13 by Ord. No. 09-30, § 1, 12-15-2009].

Sec. 7-11. Limitations on class "A" licenses.

(a) Except as provided herein, no "class A" intoxicating liquor license may be granted to any premises where any business other than the sale of alcohol beverages is conducted. This prohibition shall not apply to retail establishments which meet the following requirements:

- (1) Intoxicating liquor is displayed in a separate area of the establishment which is constructed with four solid walls and is capable of being locked and inaccessible to customers during those hours in which sales of intoxicating liquor are not permitted by law; and
- (2) The establishment has a 24-hour surveillance camera system for the entire establishment, including the area in which intoxicating liquor is displayed. Such recordings shall be kept for not less than 30 days and shall be made available to law enforcement at their request; and
- (3) Signage is installed both within the area in which intoxicating liquor is displayed and at points of sale within the establishment, that customers must be at least 21 years of age to purchase alcohol beverages.
- (4) Wine as defined in Wis. Stats. § 125.02 may be stored and displayed in unsecured areas of the licensed premises.

(b) The number of "class A" intoxicating liquor licenses granted by the common council may not exceed one license per 2,300 population.

(c) Notwithstanding Wis. Stats. § 125.32(3) no premises for which only a class "A" fermented malt beverage license is issued shall be permitted to sell fermented malt beverages between the hours of 9:00 p.m. and 8:00 a.m.

(d) The sale or delivery of intoxicating liquor or fermented malt beverage from or through drive-up or walk-up service windows is prohibited. All sales of intoxicating liquor and fermented malt beverage must be entirely consumed within the premises described in the license application.

(Code 1974, § 35.14; Ord. No. 01-05, § 1, 3-20-2001; Ord. No. 04-01, §§ 1, 2, 1-20-2004; Ord. No. 06-12, § 1, 6-6-2006; Ord. No. 07-15, § 1, 8-7-2007; Ord. No. 09-30, § 1, 12-15-2009; Ord. No. 13-23, § 1, 11-5-2013)

Current
Ordinance
Provision:

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Ordinance #16-18, Amending Chapter 46 De Pere Municipal Code
Regarding Extraterritorial Jurisdiction Review

ATTACHMENTS:

- Ord16-18 (DOCX)

ORDINANCE #16-18

AMENDING CHAPTER 46 DE PERE MUNICIPAL CODE
REGARDING EXTRATERRITORIAL JURISDICTION REVIEW

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1: **Sec. 46-2 - Definitions**, is hereby amended by deleting the reference to director of public works in the definition of *Extraterritorial plat approval jurisdiction* and replacing it with director of economic development and planning.

Section 2. **Sec. 46-4(g)(1.5)** is hereby repealed and recreated as follows:

(1.5) Lots within the city's extraterritorial plat approval jurisdiction. Every lot within the city's extraterritorial plat approval jurisdiction that is identified in the city's current comprehensive plan as a growth area or an urban reserve area, shall be a minimum of ten (10) acres in area.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of September, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Deputy Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: staff recommendation

Publication Date: _____

Effective Date: _____

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #16-94, Authorizing Agreement for Consulting Services
Between the City of De Pere and DLZ National, Inc. (Roundabout
Construction Cost Estimate)

ATTACHMENTS:

- Reso16-94 (DOCX)
- Lawrence - Main Proposal Letter (08-30-16) (PDF)

RESOLUTION #16-94

AUTHORIZING AGREEMENT FOR CONSULTING SERVICES BETWEEN THE
CITY OF DE PERE AND DLZ NATIONAL, INC.
(Roundabout Construction Cost Estimate)

WHEREAS, the City may be pursuing construction of a roundabout at the intersection of Main Avenue and Lawrence Drive and is now in need of construction cost estimates based upon the preliminary design and with construction staging write-up; and

WHEREAS, DLZ National, Inc. has available, and offers to provide personnel and equipment necessary to accomplish such work within the required time.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute the Agreement for Design Services Between the City of De Pere and DLZ National, Inc., as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of September, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso16-94 (5076 : Resolution #16-94, Authorizing Consultant Agreement with DLZ)



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

August 30, 2016

Mr. Eric Rakers
City Engineer
City of De Pere
925 S. Sixth Street
De Pere, Wisconsin 54115

RE: Contract Amendment Request - Study and Concept Design for Roundabout at Main Avenue/Lawrence Drive Intersection

Dear Mr. Rakers:

DLZ National, Inc. appreciates the opportunity to provide this proposal to the City of De Pere (City) for additional services related to the roundabout study and concept design services at the intersection of Main Avenue and Lawrence Drive.

Our proposal is broken into four main sections Scope of Work, Schedule, Proposed Fee, and Approval of Additional Services Proposal.

Scope of Work

Based on coordination with you and staff from the Wisconsin Department of Transportation (WisDOT), it is our understanding that our work scope will be revised to include the development of two maintenance of traffic concepts and a cost estimate for the construction of the Main Avenue and Lawrence Drive Roundabout for both concepts. This additional work will include specific tasks as outlined below. Please note that we are not planning to undertake any additional traffic analysis related to the maintenance of traffic.

Task 1: Maintenance of Traffic Concepts

Using the approved Main/Lawrence roundabout design we will develop two basic maintenance of traffic concepts for the construction of the Main/Lawrence Roundabout. For the first concept we will look at constructing the roundabout in segments while maintaining traffic utilizing as needed temporary pavement. Our starting point for the first concept will be the sketch provided to us by the City from their meeting with WisDOT. For the second concept, we will look at a closure and detour option.

We will develop the maintenance of traffic concepts in two steps. For the first step we will develop a brief written staging write-up supplemented by a rough maintenance of traffic concept sketch for each concept. The write-up will include descriptions of any needed detours. We will submit this to both the City and WisDOT for approval.

For the second step, we will address the comments from one joint City/WisDOT review and develop a more detailed concept exhibit for each concept. This exhibit will show the different stages in plan view.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

Mr. Eric Rakers
City of De Pere
Roundabout at Main Avenue/Lawrence Drive
August 30, 2016
Page 2 of 3

We will submit this exhibit and the revised staging write-up for both concepts to both the City and WisDOT for approval. We will address the comments from one joint City/WisDOT review for the second step.

As a part of the maintenance of traffic concept task, we do not anticipate providing any traffic analysis for construction, and hours for that work were not included in our fee.

Task 2: Cost Estimate

Using the approved Main/Lawrence roundabout design and approved maintenance of traffic concepts, we will develop a preliminary cost estimate for construction for each concept. The cost estimate will use WisDOT pay items and unit prices. Mobilization, erosion control, drainage, maintenance of traffic, permanent signing, and permanent pavement markings will be estimated as lump sums. Estimated Right-of-Way costs and professional design and construction engineering costs will not be included in the cost estimate. The cost will be in year 2016 dollars. We will submit the cost estimate to the City for approval. We will address one round of comments on the cost estimate.

Schedule

We are proposing the following timelines for key project milestones:

Milestone	Expected Completion
• Submit staging write-up and maintenance of traffic concept sketch	• 2 weeks after the notice to proceed
• Submit updated staging writeup and maintenance of traffic concept exhibit	• 2 weeks after the approval of the staging write-up and maintenance of traffic concept sketch
• Submit cost estimate	• 2 weeks after the approval of the updated staging write-up and maintenance of traffic exhibit

Proposed Fee

DLZ proposes to complete the above noted task for a not to exceed maximum fee of Nine Thousand Three Hundred and 00/100 Dollars (\$9,300.00).

If you approve and accept this work order proposal, please sign, date and return a scanned or hard copy of this proposal for our records.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

Mr. Eric Rakers
City of De Pere
Roundabout at Main Avenue/Lawrence Drive
August 30, 2016
Page 3 of 3

Please contact Mr. Matthew Hamel of our office with any questions. We greatly appreciate the opportunity to work with the City on this project and look forward to its successful completion.

Very truly yours,

DLZ NATIONAL, INC.

Manoj Sethi, P.E.
Vice President

MS/wab/eh

Attachment: DLZ National, Inc. Standard Fee Structure 2016

Approval of Additional Services Proposal

The City of De Pere accepts DLZ's proposed work scope and fee for Tasks 1 and 2 as noted above and hereby instructs DLZ to commence on this work. The City of De Pere approves the proposed not to exceed maximum fee of Nine Thousand Three Hundred and 00/100 Dollars (\$9,300.00) for these additional services. All terms and conditions included in the original agreement between the City of De Pere and DLZ (dated July 20, 2015) remain in effect and apply to these additional services, with one exception. Specifically, the additional services proposed in this letter will be performed and billed on a time and materials basis. DLZ will bill the City for our time using the billing rates shown on the attached Exhibit A.

Authorized Signature

Printed Name

Title

Date

V:\Opportunities\Madison\2015\Federal\{MA150020NA} De Pere, City of - Roundabout Study Update Main Street STH 32 Lawrence Drive CTH G\Lawrence - Main Proposal Letter (08-30-16).docx

Attachment: Lawrence - Main Proposal Letter (08-30-16) (5076 : Resolution #16-94, Authorizing Consultant Agreement with DLZ)

DLZ NATIONAL, INC. STANDARD FEE STRUCTURE - ENGINEERING/ARCHITECTURAL 2016	
<i>Employee Classification</i>	<i>2016 Hourly Rate</i>
Principal	\$225.00
Division Manager	\$195.00
Department Manager/Senior Project Manager	\$170.00
Registered Land Surveyor	\$135.00
Project Manager	\$145.00
Senior Right-of-Way Engineer	\$145.00
Engineer V/Architect V/Landscape Architect V/ Planner V/Scientist V/Geologist V / Surveyor V	\$145.00
Engineer IV/Architect IV/Landscape Architect IV/ Planner IV/Scientist IV/Geologist IV	\$135.00
Engineer III/Architect III/Landscape Architect III/Planner III/Scientist III/Geologist III	\$130.00
Engineer II/Architect II/Landscape Architect II/ Planner II/Designer III/Scientist II/Geologist II	\$115.00
Engineer I/Architect I/Landscape Architect I/ Planner I/ Designer II/Scientist I/Geologist I	\$90.00
Designer I	\$85.00
Technician	\$65.00
Construction Administrator	\$115.00
Construction Observer	\$90.00
Clerical	\$60.00
<i>Reimbursable Expenses</i>	<i>Rate</i>
Mileage	\$0.54/mile
Travel Expenses	Cost plus 10%
Local Plan Review Fees	Cost plus 10%
Reproduction	Cost plus 10%
Subconsultants	Cost plus 10%
Equipment Rental	Cost plus 10%
Rates are subject to revision on January 1, 2017. Cost of living/inflation increases of 3 to 7% per annum can be anticipated.	

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: September 6, 2016

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Resolution #16-95, Authorizing Brown County to Enforce Chapter 26, Brown County Ordinances Relating to Animal Waste Management Within De Pere City Limits

ATTACHMENTS:

- Reso16-95 (DOCX)

RESOLUTION 16-95

AUTHORIZING BROWN COUNTY TO ENFORCE CHAPTER 26,
BROWN COUNTY ORDINANCES RELATING TO ANIMAL WASTE
MANAGEMENT WITHIN DE PERE CITY LIMITS

WHEREAS, the City desires to protect and promote the area's agricultural industry as well as to promote and enhance the aesthetic conditions and general welfare of the people of De Pere; and

WHEREAS, as a result, the City desires to have the design, construction, abandonment and maintenance of animal waste storage facilities, animal feed lots and nutrient management regulated within its city limits; and

WHEREAS, Brown County has adopted Chapter 26 of the Brown County Code of Ordinances ("County Code"), entitled "Brown County Animal Waste Management Ordinance" (hereinafter "Ordinance"), a copy of which is attached hereto as Exhibit 1 and incorporated herein by reference, to regulate, through its Land Conservation Department, the design, construction, abandonment and maintenance of animal waste storage facilities, animal feedlots, and nutrient management within unincorporated areas of Brown County and incorporated areas of Brown County that have delegated such authority to Brown County; and

WHEREAS, the City, not having enacted an ordinance similar thereto, believes it would be in the public interest to have Brown County, exclusively, through its Land Conservation Department, enforce said Ordinance within its city limits, and thus, is requesting, per Wis. Stats. § 59.03(2) and County Code § 26.06, that Brown County elect to assume such function through adoption of a resolution.

Resolution #16-95
Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF DE PERE THAT:

The City of De Pere hereby delegates to Brown County, pursuant to Wis. Stats. § 59.03(2) and County Code § 26.06, the authority to enforce Brown County Animal Waste Management Ordinance within its city limits upon the Brown County Board of Supervisor's adoption of a resolution electing to assume the same.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of September, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso16-95 (5068 : Resolution #16-95, Authorizing Brown County to Enforce Ch. 26 BCO)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 9-6-16 VOUCHERS (PDF)

8/30/2016 1:24 PM

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
4632	ACCURATE LLC							
	I-201608306320	ACCURATE LLC	R	9/06/2016		35,700.00CR	079560	35,700.00
0302	AIRGAS USA LLC							
	I-9053535548	AIRGAS USA LLC	R	9/06/2016		134.42CR	079561	
	I-9937652022	AIRGAS USA LLC	R	9/06/2016		97.00CR	079561	
	I-9937652023	AIRGAS USA LLC	R	9/06/2016		292.55CR	079561	523.97
0007	AMBROSIUS SALES & SERVICE							
	I-105132	AMBROSIUS SALES & SERVICE	R	9/06/2016		166.55CR	079562	166.55
5158	AMBROSIUS STUDIOS INC							
	I-2263	AMBROSIUS STUDIOS INC	R	9/06/2016		170.00CR	079563	170.00
1781	ASPHALT SEAL & REPAIR INC							
	I-16-13 (3) FINAL	ASPHALT SEAL & REPAIR INC	R	9/06/2016		5,968.95CR	079564	5,968.95
1698	B A T I							
	I-4558	B A T I	R	9/06/2016		267.50CR	079565	267.50
0019	BADGER POPCORN & CONC SUPPLY INC							
	I-391627	BADGER POPCORN & CONC SUPPLY I	R	9/06/2016		165.87CR	079566	165.87
0020	BADGERLAND PRINTING INC							
	I-28140	BADGERLAND PRINTING INC	R	9/06/2016		30.00CR	079567	
	I-28197	BADGERLAND PRINTING INC	R	9/06/2016		112.00CR	079567	
	I-28230	BADGERLAND PRINTING INC	R	9/06/2016		122.00CR	079567	264.00
0023	BATTERIES PLUS LLC							
	I-501-240778-01	BATTERIES PLUS LLC	R	9/06/2016		147.60CR	079568	
	I-501-496820	BATTERIES PLUS LLC	R	9/06/2016		53.85CR	079568	
	I-501-497376	BATTERIES PLUS LLC	R	9/06/2016		39.90CR	079568	
	I-501-497470	BATTERIES PLUS LLC	R	9/06/2016		62.85CR	079568	
	I-501-497860	BATTERIES PLUS LLC	R	9/06/2016		359.90CR	079568	
	I-501-497862	BATTERIES PLUS LLC	R	9/06/2016		5.30CR	079568	669.40
6404	BAY AREA TESTING & CONSULTING LLC							
	I-1143	BAY AREA TESTING & CONSULTING	R	9/06/2016		1,652.35CR	079569	
	I-1145	BAY AREA TESTING & CONSULTING	R	9/06/2016		667.35CR	079569	
	I-1146	BAY AREA TESTING & CONSULTING	R	9/06/2016		327.35CR	079569	
	I-1147	BAY AREA TESTING & CONSULTING	R	9/06/2016		933.45CR	079569	3,580.50

Attachment: 9-6-16 VOUCHERS (5086 : Voucher Approval.)

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0027	BAY TOWEL INC							
	I-2220166	BAY TOWEL INC	R	9/06/2016		33.86CR	079570	
	I-2224317	BAY TOWEL INC	R	9/06/2016		33.85CR	079570	
	I-2224318	BAY TOWEL INC	R	9/06/2016		77.85CR	079570	
	I-2226740	BAY TOWEL INC	R	9/06/2016		136.48CR	079570	
	I-2226761	BAY TOWEL INC	R	9/06/2016		60.13CR	079570	
	I-2228472	BAY TOWEL INC	R	9/06/2016		33.85CR	079570	
	I-2228473	BAY TOWEL INC	R	9/06/2016		77.85CR	079570	
	I-2232645	BAY TOWEL INC	R	9/06/2016		39.28CR	079570	
	I-2235066	BAY TOWEL INC	R	9/06/2016		60.13CR	079570	553.28
0028	BAY VERTE MACHINERY INC							
	I-283642-00	BAY VERTE MACHINERY INC	R	9/06/2016		1,825.99CR	079571	1,825.99
0025	BAYCOM INC							
	I-SRVCE000000003650	BAYCOM INC	R	9/06/2016		120.50CR	079572	120.50
2970	BELLINHEALTH INC							
	I-MB152	BELLINHEALTH INC	R	9/06/2016		43.45CR	079573	43.45
0033	BIRDSEYE DAIRY INC							
	I-43039	BIRDSEYE DAIRY INC	R	9/06/2016		399.45CR	079574	
	I-43706	BIRDSEYE DAIRY INC	R	9/06/2016		120.94CR	079574	
	I-44007	BIRDSEYE DAIRY INC	R	9/06/2016		231.80CR	079574	
	I-44043	BIRDSEYE DAIRY INC	R	9/06/2016		231.56CR	079574	983.75
0037	BROADCAST MUSIC INC							
	I-28409618	BROADCAST MUSIC INC	R	9/06/2016		336.00CR	079575	336.00
0038	BROADWAY AUTOMOTIVE INC							
	I-353718P	BROADWAY AUTOMOTIVE INC	R	9/06/2016		25.17CR	079576	
	I-353723P	BROADWAY AUTOMOTIVE INC	R	9/06/2016		9.58CR	079576	
	I-353730P	BROADWAY AUTOMOTIVE INC	R	9/06/2016		19.78CR	079576	
	I-815740P	BROADWAY AUTOMOTIVE INC	R	9/06/2016		31.88CR	079576	86.41
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-P00510	BRUCE MUNICIPAL EQUIPMENT INC	R	9/06/2016		1,830.16CR	079577	1,830.16
1962	CASPERS TRUCK EQUIPMENT INC							
	I-17334-IN	CASPERS TRUCK EQUIPMENT INC	R	9/06/2016		21.34CR	079578	21.34
0536	CDW GOVERNMENT INC							
	I-DVW4510	CDW GOVERNMENT INC	R	9/06/2016		158.74CR	079579	
	I-DWH5160	CDW GOVERNMENT INC	R	9/06/2016		769.86CR	079579	
	I-DWP6530	CDW GOVERNMENT INC	R	9/06/2016		11.15CR	079579	
	I-DXC9746	CDW GOVERNMENT INC	R	9/06/2016		498.05CR	079579	
	I-DXN7646	CDW GOVERNMENT INC	R	9/06/2016		36.98CR	079579	1,474.78

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6910	CHOICE1 HEALTH CARE SERVICES LLC							
	I-5871	CHOICE1 HEALTH CARE SERVICES L	R	9/06/2016		249.50CR	079580	249.50
2708	CLEANING SOLUTION SERVICES INC							
	I-12063	CLEANING SOLUTION SERVICES INC	R	9/06/2016		1,416.56CR	079581	
	I-12064	CLEANING SOLUTION SERVICES INC	R	9/06/2016		1,784.35CR	079581	
	I-12065	CLEANING SOLUTION SERVICES INC	R	9/06/2016		1,105.24CR	079581	
	I-12094	CLEANING SOLUTION SERVICES INC	R	9/06/2016		114.05CR	079581	4,420.20
7458	ANDREA CROOKS							
	I-201608306311	ANDREA CROOKS	R	9/06/2016		160.00CR	079582	160.00
7436	CROWD CONTROL STORE							
	I-DINV10035251	CROWD CONTROL STORE	R	9/06/2016		105.89CR	079583	105.89
6526	DE PERE BASEBALL							
	I-201608266306	DE PERE BASEBALL	R	9/06/2016		4,589.00CR	079584	4,589.00
2077	DE PERE EXHAUST							
	I-42963	DE PERE EXHAUST	R	9/06/2016		188.65CR	079585	188.65
0998	DE PERE RAPIDES YOUTH SOCCOR CLUB							
	I-201608266307	DE PERE RAPIDES YOUTH SOCCOR C	R	9/06/2016		2,010.00CR	079586	2,010.00
1626	DE PERE YOUTH HOCKEY							
	I-201608306312	DE PERE YOUTH HOCKEY	R	9/06/2016		670.00CR	079587	670.00
6946	DEAN ENTERPRISES LLC							
	I-D-43132	DEAN ENTERPRISES LLC	R	9/06/2016		102.25CR	079588	102.25
2624	DECKER SUPPLY CO							
	I-892557	DECKER SUPPLY CO	R	9/06/2016		235.36CR	079589	235.36
7456	DELEERS CONSTRUCTION INC							
	I-SD2379	DELEERS CONSTRUCTION INC	R	9/06/2016		9,369.00CR	079590	9,369.00
0075	DIGGERS HOTLINE INC							
	I-160 7 36402	DIGGERS HOTLINE INC	R	9/06/2016		33.06CR	079591	33.06
3212	DIXON ENGINEERING INC							
	I-16-0833	DIXON ENGINEERING INC	R	9/06/2016		950.00CR	079592	
	I-16-0881	DIXON ENGINEERING INC	R	9/06/2016		1,275.00CR	079592	2,225.00

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	CHECK AMOUNT
VENDOR	NAME / I.D.	DESC						
3782	EMBLEM ENTERPRISES INC							
	I-654092	EMBLEM ENTERPRISES INC	R	9/06/2016		402.42CR	079593	402.42
6859	EMS MEDICAL BILLING ASSOC LLC							
	I-201608266308	EMS MEDICAL BILLING ASSOC LLC	R	9/06/2016		4,734.25CR	079594	4,734.25
7459	AUSTIN ESSER							
	I-201608306313	AUSTIN ESSER	R	9/06/2016		192.00CR	079595	192.00
0091	FASTENAL COMPANY							
	I-WIGRE332993	FASTENAL COMPANY	R	9/06/2016		15.39CR	079596	15.39
0092	FEAKER & SONS CO INC							
	I-20654	FEAKER & SONS CO INC	R	9/06/2016		1,050.00CR	079597	1,050.00
0331	FERGUSON WATERWORKS #1476 INC							
	I-198902	FERGUSON WATERWORKS #1476 INC	R	9/06/2016		32,441.00CR	079598	32,441.00
4611	FIRE-SAFETY CONSULTING & SERVICES							
	I-201608266309	FIRE-SAFETY CONSULTING & SERVI	R	9/06/2016		150.00CR	079599	150.00
0200	FIRST SUPPLY LLC							
	I-10097565-00	FIRST SUPPLY LLC	R	9/06/2016		152.88CR	079600	
	I-10098696-00	FIRST SUPPLY LLC	R	9/06/2016		324.89CR	079600	
	I-10140785-00	FIRST SUPPLY LLC	R	9/06/2016		373.50CR	079600	851.27
3304	FISCHER-ULMAN CONST INC							
	I-16-05 (1)	FISCHER-ULMAN CONST INC	R	9/06/2016		43,660.33CR	079601	43,660.33
6654	FLEETPRIDE INC							
	I-79065063	FLEETPRIDE INC	R	9/06/2016		8.75CR	079602	
	I-79065188	FLEETPRIDE INC	R	9/06/2016		93.30CR	079602	102.05
6084	GANNETT WI MEDIA							
	I-201608306314	GANNETT WI MEDIA	R	9/06/2016		193.27CR	079603	193.27
2495	GLAXOSMITHKLINE							
	I-33447288	GLAXOSMITHKLINE	R	9/06/2016		1,442.36CR	079604	1,442.36
2544	GLOBAL RECOGNITION INC							
	I-159093	GLOBAL RECOGNITION INC	R	9/06/2016		6.50CR	079605	6.50

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
6227	GLOBALSTAR USA							
	I-1000000007599822	GLOBALSTAR USA	R	9/06/2016		575.87CR	079606	575.87
6923	GORDON FLESCH COMPANY INC.							
	I-IN11625908	GORDON FLESCH COMPANY INC.	R	9/06/2016		117.00CR	079607	117.00
0116	GRAINGER INC							
	C-9186596905	GRAINGER INC	R	9/06/2016		15.71	079608	
	C-9198969132	GRAINGER INC	R	9/06/2016		14.46	079608	
	I-9181214678	GRAINGER INC	R	9/06/2016		303.52CR	079608	
	I-9185570000	GRAINGER INC	R	9/06/2016		15.71CR	079608	
	I-9187799656	GRAINGER INC	R	9/06/2016		525.63CR	079608	
	I-9187799664	GRAINGER INC	R	9/06/2016		49.05CR	079608	
	I-9188341805	GRAINGER INC	R	9/06/2016		62.20CR	079608	
	I-9194157146	GRAINGER INC	R	9/06/2016		122.40CR	079608	
	I-9196150610	GRAINGER INC	R	9/06/2016		119.96CR	079608	
	I-9197699110	GRAINGER INC	R	9/06/2016		54.18CR	079608	1,222.48
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-986074682	GRAYBAR ELECTRIC COMPANY INC	R	9/06/2016		409.82CR	079609	
	I-986710150	GRAYBAR ELECTRIC COMPANY INC	R	9/06/2016		21.87CR	079609	431.69
0124	GREEN BAY CITY TREASURER							
	I-106504	GREEN BAY CITY TREASURER	R	9/06/2016		282.79CR	079610	282.79
4902	HALRON LUBRICANTS INC							
	C-859637-00	HALRON LUBRICANTS INC	R	9/06/2016		20.00	079611	
	I-859526-00	HALRON LUBRICANTS INC	R	9/06/2016		357.84CR	079611	337.84
0446	HAWKINS INC							
	I-3915033	HAWKINS INC	R	9/06/2016		5,371.66CR	079612	5,371.66
3521	HD SUPPLY WATERWORKS LTD							
	I-F930592	HD SUPPLY WATERWORKS LTD	R	9/06/2016		2,903.50CR	079613	
	I-F997060	HD SUPPLY WATERWORKS LTD	R	9/06/2016		249.64CR	079613	3,153.14
7208	HOLIDAY WHOLESALE							
	I-7896450	HOLIDAY WHOLESALE	R	9/06/2016		58.96CR	079614	
	I-7896451	HOLIDAY WHOLESALE	R	9/06/2016		21.90CR	079614	80.86
5484	HYDROCORP INC							
	I-39757-IN	HYDROCORP INC	R	9/06/2016		2,876.00CR	079615	
	I-39932-IN	HYDROCORP INC	R	9/06/2016		600.00CR	079615	3,476.00

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
6932	IMAGETREND INC.							
	I-102549	IMAGETREND INC.	R	9/06/2016		6,000.00CR	079616	6,000.00
1399	INDOFF INC							
	I-2836489	INDOFF INC	R	9/06/2016		308.60CR	079617	
	I-2836987	INDOFF INC	R	9/06/2016		314.95CR	079617	
	I-2837962	INDOFF INC	R	9/06/2016		106.27CR	079617	
	I-2838004	INDOFF INC	R	9/06/2016		13.95CR	079617	
	I-2839709	INDOFF INC	R	9/06/2016		249.35CR	079617	
	I-2840345	INDOFF INC	R	9/06/2016		121.49CR	079617	
	I-2845610	INDOFF INC	R	9/06/2016		20.21CR	079617	1,134.82
0565	INTOXIMETERS							
	I-540174	INTOXIMETERS	R	9/06/2016		257.90CR	079618	257.90
7114	JONES SIGN CO INC.							
	I-15-14 (4) FINAL	JONES SIGN CO INC.	R	9/06/2016		3,932.75CR	079619	3,932.75
2602	JOSSART BROTHERS INC							
	I-12	JOSSART BROTHERS INC	R	9/06/2016		131.40CR	079620	
	I-2	JOSSART BROTHERS INC	R	9/06/2016		350.40CR	079620	481.80
1276	JX ENTERPRISES INC							
	I-D-262180063	JX ENTERPRISES INC	R	9/06/2016		179.26CR	079621	
	I-D-262280050	JX ENTERPRISES INC	R	9/06/2016		148.52CR	079621	
	I-D-262290054	JX ENTERPRISES INC	R	9/06/2016		20.07CR	079621	
	I-D-262300016	JX ENTERPRISES INC	R	9/06/2016		31.69CR	079621	
	I-D-262320032	JX ENTERPRISES INC	R	9/06/2016		12.56CR	079621	392.10
7269	K KELLY INC							
	I-HS-7294	K KELLY INC	R	9/06/2016		750.00CR	079622	750.00
6577	LAKELAND LAWCARE							
	I-63148	LAKELAND LAWCARE	R	9/06/2016		1,095.00CR	079623	1,095.00
0159	LEXIS NEXIS INC							
	I-1607247952	LEXIS NEXIS INC	R	9/06/2016		214.00CR	079624	214.00
0160	LIZER OF WI INC							
	I-65489AD	LIZER OF WI INC	R	9/06/2016		110.00CR	079625	
	I-65490AD	LIZER OF WI INC	R	9/06/2016		275.00CR	079625	385.00

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0173	MENARDS INC							
	C-89043	MENARDS INC	R	9/06/2016		79.00	079626	
	I-88797	MENARDS INC	R	9/06/2016		161.94CR	079626	
	I-89039	MENARDS INC	R	9/06/2016		85.74CR	079626	
	I-89044	MENARDS INC	R	9/06/2016		98.99CR	079626	
	I-89215	MENARDS INC	R	9/06/2016		26.78CR	079626	
	I-89445	MENARDS INC	R	9/06/2016		6.44CR	079626	
	I-89480	MENARDS INC	R	9/06/2016		24.99CR	079626	
	I-89486	MENARDS INC	R	9/06/2016		15.94CR	079626	
	I-89519	MENARDS INC	R	9/06/2016		27.38CR	079626	
	I-89526	MENARDS INC	R	9/06/2016		25.24CR	079626	
	I-89546	MENARDS INC	R	9/06/2016		110.89CR	079626	
	I-89778	MENARDS INC	R	9/06/2016		23.00CR	079626	
	I-89859	MENARDS INC	R	9/06/2016		27.88CR	079626	
	I-89954	MENARDS INC	R	9/06/2016		30.34CR	079626	
	I-90005	MENARDS INC	R	9/06/2016		16.53CR	079626	
	I-90528	MENARDS INC	R	9/06/2016		38.65CR	079626	
	I-90701	MENARDS INC	R	9/06/2016		16.23CR	079626	
	I-907296	MENARDS INC	R	9/06/2016		12.76CR	079626	
	I-90907	MENARDS INC	R	9/06/2016		335.84CR	079626	
	I-91108	MENARDS INC	R	9/06/2016		17.88CR	079626	1,024.44
VOID	VOID CHECK		V	9/06/2016			079627	**VOID**
0076	NASSCO INC							
	I-S2076653.001	NASSCO INC	R	9/06/2016		151.44CR	079628	151.44
2821	NEENAH FOUNDRY COMPANY							
	I-181623	NEENAH FOUNDRY COMPANY	R	9/06/2016		10,833.60CR	079629	10,833.60
1947	NEVCO INC							
	I-158493	NEVCO INC	R	9/06/2016		308.89CR	079630	308.89
0531	NORTHEAST AUTO PARTS INC							
	I-313525	NORTHEAST AUTO PARTS INC	R	9/06/2016		6.09CR	079631	
	I-313882	NORTHEAST AUTO PARTS INC	R	9/06/2016		42.54CR	079631	
	I-313914	NORTHEAST AUTO PARTS INC	R	9/06/2016		23.54CR	079631	
	I-313931	NORTHEAST AUTO PARTS INC	R	9/06/2016		113.19CR	079631	
	I-314018	NORTHEAST AUTO PARTS INC	R	9/06/2016		123.19CR	079631	
	I-314020	NORTHEAST AUTO PARTS INC	R	9/06/2016		46.40CR	079631	
	I-314045	NORTHEAST AUTO PARTS INC	R	9/06/2016		33.49CR	079631	
	I-314080	NORTHEAST AUTO PARTS INC	R	9/06/2016		17.69CR	079631	
	I-314112	NORTHEAST AUTO PARTS INC	R	9/06/2016		83.98CR	079631	
	I-314113	NORTHEAST AUTO PARTS INC	R	9/06/2016		9.29CR	079631	
	I-314179	NORTHEAST AUTO PARTS INC	R	9/06/2016		2.58CR	079631	
	I-314183	NORTHEAST AUTO PARTS INC	R	9/06/2016		5.98CR	079631	
	I-314184	NORTHEAST AUTO PARTS INC	R	9/06/2016		89.79CR	079631	597.75

Attachment: 9-6-16 VOUCHERS (5086 : Voucher Approval.)

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	CHECK AMOUNT
VENDOR	NAME / I.D.	DESC						
3250	NORTHERN LAKE SERVICE							
	I-299620	NORTHERN LAKE SERVICE	R	9/06/2016		560.00CR	079632	560.00
0571	NORTHERN PIPE EQUIPMENT INC							
	I-444	NORTHERN PIPE EQUIPMENT INC	R	9/06/2016		113.72CR	079633	113.72
0255	ONE LAW GROUP SC							
	I-406-01M (247)	ONE LAW GROUP SC	R	9/06/2016		570.00CR	079634	
	I-406-05M (1)	ONE LAW GROUP SC	R	9/06/2016		1,782.00CR	079634	2,352.00
5222	P J KORTENS & CO INC							
	I-10018814	P J KORTENS & CO INC	R	9/06/2016		160.66CR	079635	160.66
0197	PACKER CITY INTERNATIONAL INC							
	I-R101014189:01	PACKER CITY INTERNATIONAL INC	R	9/06/2016		1,238.36CR	079636	
	I-X101050332:01	PACKER CITY INTERNATIONAL INC	R	9/06/2016		29.08CR	079636	1,267.44
0202	PEPSI COLA NEW INC							
	I-7032167	PEPSI COLA NEW INC	R	9/06/2016		45.84CR	079637	
	I-7032175	PEPSI COLA NEW INC	R	9/06/2016		66.24CR	079637	
	I-70362174	PEPSI COLA NEW INC	R	9/06/2016		17.04CR	079637	129.12
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-66597	PM SUPPLY - WRIGHT INDUSTRIAL	R	9/06/2016		454.33CR	079638	454.33
0208	POMP'S TIRE SERVICE INC							
	I-90033330	POMP'S TIRE SERVICE INC	R	9/06/2016		628.60CR	079639	628.60
0395	PRO ONE JANITORIAL INC							
	I-114131	PRO ONE JANITORIAL INC	R	9/06/2016		979.00CR	079640	979.00
5973	RAE-COR DISTRIBUTING INC							
	I-68159	RAE-COR DISTRIBUTING INC	R	9/06/2016		228.25CR	079641	228.25
6948	RAY'S TIRE							
	I-3-39139	RAY'S TIRE	R	9/06/2016		1,506.96CR	079642	1,506.96
0227	REINDERS INC							
	I-2646710-00	REINDERS INC	R	9/06/2016		128.55CR	079643	128.55
6380	ROCK OIL REFINING INC							
	I-253536	ROCK OIL REFINING INC	R	9/06/2016		96.00CR	079644	96.00

Attachment: 9-6-16 VOUCHERS (5086 : Voucher Approval.)

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1890	S I METALS AND SUPPLY							
	I-186563	S I METALS AND SUPPLY	R	9/06/2016		610.00CR	079645	
	I-186909	S I METALS AND SUPPLY	R	9/06/2016		675.00CR	079645	1,285.00
0501	SAINT MARY'S HOSPITAL							
	I-19184	SAINT MARY'S HOSPITAL	R	9/06/2016		2.29CR	079646	2.29
0235	SAINT VINCENT HOSPITAL							
	I-43973	SAINT VINCENT HOSPITAL	R	9/06/2016		277.74CR	079647	277.74
7457	SCHROTH WHOLESALE SUPPLY CO INC							
	I-298745	SCHROTH WHOLESALE SUPPLY CO IN	R	9/06/2016		150.00CR	079648	150.00
6483	SPRINKLER CO INC, THE							
	I-68903	SPRINKLER CO INC, THE	R	9/06/2016		468.78CR	079649	468.78
0262	TEMPERATURE SYSTEMS INC							
	I-2537403-00	TEMPERATURE SYSTEMS INC	R	9/06/2016		63.18CR	079650	63.18
4842	THOMSON REUTERS							
	I-834543325	THOMSON REUTERS	R	9/06/2016		426.57CR	079651	426.57
0267	TRAFFIC & PARKING CONTROL INC							
	I-1535919	TRAFFIC & PARKING CONTROL INC	R	9/06/2016		315.00CR	079652	
	I-1535961	TRAFFIC & PARKING CONTROL INC	R	9/06/2016		1,173.00CR	079652	1,488.00
0268	TRUCK EQUIPMENT INC							
	I-699937-00	TRUCK EQUIPMENT INC	R	9/06/2016		460.00CR	079653	460.00
0417	TWEET GAROT MECHANICAL INC							
	I-36009	TWEET GAROT MECHANICAL INC	R	9/06/2016		648.22CR	079654	648.22
7071	USIC LOCATING SERVICES LLC							
	I-191346	USIC LOCATING SERVICES LLC	R	9/06/2016		252.00CR	079655	252.00
1643	UW EXTENSION CASHIER SERVICES							
	I-403279	UW EXTENSION CASHIER SERVICES	R	9/06/2016		945.00CR	079656	
	I-403279B	UW EXTENSION CASHIER SERVICES	R	9/06/2016		945.00CR	079656	1,890.00
7210	VANDEN PLAS SANITATION INC.							
	I-30002	VANDEN PLAS SANITATION INC.	R	9/06/2016		94.38CR	079657	94.38

Attachment: 9-6-16 VOUCHERS (5086 : Voucher Approval.)

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
3479	VANVONDEREN EXCAVATING, STEVE							
	I-201608296310	VANVONDEREN EXCAVATING, STEVE	R	9/06/2016		1,270.00CR	079658	1,270.00
7396	VIERBICHER ASSOCIATES INC							
	I-5	VIERBICHER ASSOCIATES INC	R	9/06/2016		6,277.50CR	079659	6,277.50
3707	VIKING ELECTRIC SUPPLY							
	I-1608555	VIKING ELECTRIC SUPPLY	R	9/06/2016		5.20CR	079660	
	I-1608635	VIKING ELECTRIC SUPPLY	R	9/06/2016		133.89CR	079660	
	I-1664904	VIKING ELECTRIC SUPPLY	R	9/06/2016		44.06CR	079660	
	I-1665567	VIKING ELECTRIC SUPPLY	R	9/06/2016		266.76CR	079660	
	I-1665569	VIKING ELECTRIC SUPPLY	R	9/06/2016		266.76CR	079660	
	I-1665570	VIKING ELECTRIC SUPPLY	R	9/06/2016		177.84CR	079660	
	I-1665596	VIKING ELECTRIC SUPPLY	R	9/06/2016		177.84CR	079660	1,072.35
2862	WI DEPT OF NATURAL RESOURCES							
	I-36043	WI DEPT OF NATURAL RESOURCES	R	9/06/2016		25.00CR	079661	25.00
7350	WI MEDIA							
	I-10039759	WI MEDIA	R	9/06/2016		368.72CR	079662	368.72
1181	WI PARK AND RECREATION ASSOC							
	I-201608306315	WI PARK AND RECREATION ASSOC	R	9/06/2016		300.00CR	079663	300.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	103	0.00	232,384.33	232,384.33
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	104	0.00	232,384.33	232,384.33

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: 9-6-16 VOUCHERS (5086 : Voucher Approval.)

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PACKET: 05266 SEP 2016 COUNCIL - 1 9-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

100	9/2016	92,490.63CR
201	9/2016	552.67CR
208	9/2016	285.06CR
210	9/2016	6,277.50CR
405	9/2016	67,976.13CR
415	9/2016	6,664.60CR
601	9/2016	52,518.94CR
650	9/2016	5,618.80CR
=====		
ALL		232,384.33CR

Attachment: 9-6-16 VOUCHERS (5086 : Voucher Approval.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: September 6, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 9-06-2016 (PDF)

CITY OF DE PERE - September 6, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	JACKIMOWICZ, COURTNEY L.	3835 EAST RIVER DR #7	GREEN BAY	WI	54301
2	MARTINEZ, ROBERTO	510 N. 10TH ST #9	DE PERE	WI	54115

New Operator License Applications for the 2016-2018 Licensing Period					
1	BASTIEN, NATALIE M.	1579 ELLIS ST UPPER	GREEN BAY	WI	54302
2	BHANDARI, JANARDAN	450 COLLEGE AV #10	DE PERE	WI	54115
3	BOWSER, KRISTYN P.	408 ELMORE	GREEN BAY	WI	54303
4	CAELWAERTS, WINETTE C.	1901 RIDGEWAY DR #37	DE PERE	WI	54115
5	DIXON, ANGELA J.	1696 PRINCETON PL #8	GREEN BAY	WI	54302
6	LAWRENCE, LORI A.	1403 CHICAGO ST	DE PERE	WI	54115
7	LEICK, CELINA S.	318 BALLARD ST	DE PERE	WI	54115
8	MC FARLANE, JAMIE A.	523 MELROSE AV	GREEN BAY	WI	54303
9	PAUDEL SUBEDI, BODH	4024 E. BRAEBURN DR	APPLETON	WI	54913
10	PHILLIPS, JOSEPH K.	3201 GLENDALE AV	GREEN BAY	WI	54313
11	POTVIN, DANIEL J.	852 CENTENNIAL CENTRE BLV #95	ONEIDA	WI	54155
12	SUBEDI, MANOJ	4024 E. BRAEBURN DR	APPLETON	WI	54913
13	SUICK, SAMUEL J.	W8197 STATE HWY 64	ANTIGO	WI	54409
14	VAN VONDEREN, KAITLIN J.	2686 BOXWOOD CI	DE PERE	WI	54115

Attachment: 9-06-2016 (5085 : Operator License Applications.)