



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, September 7, 2021

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundingner	Aldersperson	Excused	
Shana Defnet Ledvina	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Excused	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the August 17, 2021 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kundingner, Kelly Ruh

4. Public comment upon matters not on the agenda.

None.

5. Recommendation from the Board of Park Commissioners to Accept a Donation from De Pere Baseball valued at \$23,750 to Improve Kelly Danen Ball Fields.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kundingner, Kelly Ruh

6. Recommendation from the Finance/Personnel Committee to Approve the Purchase of Security Cameras and a Mobile Surveillance Trailer in the amount of \$45,700, with Funding from Unassigned Reserves.

RESULT:	APPROVED [5 TO 1]
MOVER:	John Quigley, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley
NAYS:	Dean Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

7. Recommendation from Plan Commission to approve a proposed 10 lot and 2 outlot preliminary extraterritorial plat of American Rapids Subdivision at 2700 BLK Lawrence DR in the Town of Lawrence (Parcels L-473, L-474, L-532, L-527).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

8. Recommendation from Plan Commission to approve a proposed 97 lot and 1 outlot preliminary plat of Mystic Creek at 2200 BLK French RD (Parcel WD-L499).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

9. Consideration and Possible Action to Provide Employees with Emergency Paid Sick Leave for COVID-19. (Referred back to staff at the August 17, 2021 Council Meeting)

Alderperson Raasch expressed concern about putting a policy in place that could be construed as discriminatory; he feels that the benefit should be available to everyone if it is going to be offered. Alderperson Carpenter stated that he doesn't view this to be any different than other wellness incentives that Human Resources has offered in the past. He noted that the City is self-insured, and questioned what it would cost the City if an employee was hospitalized with COVID. Alderperson Ledvina asked if staff has considered offering two weeks of unpaid sick leave to unvaccinated employees. She expressed concern that this might lead to employees coming in to work feeling sick, or sending their children to school because they don't have enough leave time. Human Resources Director Shannon Metzler explained that all employees can take up to 40 hours per year of unpaid leave for any reason, as long as they have less than 40 hours of paid leave available. Alderperson Raasch stated that he does not disagree with Carpenter or Ledvina, but feels there's a better approach to encourage employees to get vaccinated. Alderperson Hansen asked how this would apply to an employee who may have a medical exemption. Shannon said in the event of a medical or religious exemption, the City would make decisions on accommodations. He then asked her to clarify her response to Alderperson Ledvina's question regarding two weeks of unpaid sick leave. Shannon specified that the policy is only one week of unpaid leave regardless of the

reason. The policy would have to be changed to include a second week. If an employee has completely exhausted their sick leave balance, they could potentially borrow against future sick time. Discussion followed on the use of incentives to encourage vaccination and the safety and efficacy of the vaccine.

RESULT:	APPROVED [5 TO 1]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley
NAYS:	Dean Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

10. Recommendation from the License Committee on the application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Gallaghers Acquisition, LLC, (DBA Gallaghers Pizza) 330 Reid St. Submitted by Gallaghers Acquisition, LLC, Agent: Vanessa Miller, Green Bay, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

11. Recommendation from the License Committee on the application for a temporary premises description change submitted by St. Norbert College, Inc., (DBA St. Norbert College), 100 Grant St.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

12. Ordinance #21-19 Amending Section 6-3 De Pere Municipal Code Regarding Rules of Order.

City Attorney Judy Schmidt-Lehman explained that the change provides a means to gain control over a committee meeting if needed. Alderperson Raasch encouraged staff to provide training to committee chairs who are not elected officials.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

13. Resolution #21-90 Authorizing Agreement for Statutory Assessor, Maintenance and Annual Full Market Revaluation Services with Accurate Appraisal LLC (October 1, 2021-September 30, 2025) - referred back to staff at the August 17, 2021 Council Meeting.

City Administrator Larry Delo explained that this was referred back at the last meeting because staff had concerns with some errors that were discovered recently, and wanted to meet with Accurate to get clarification on why it occurred, as well as what would be done to ensure it didn't happen again. Alderperson Hansen stated that elected officials have received several complaints from property owners about their assessments being too high. Alderperson Hansen moved, seconded by Alderperson Eserkaln to open the meeting. Upon vote, motion carried unanimously. Chris Plamann, Director of Marketing and Sales for Accurate Appraisal, answered questions about how the assessors collect data and track customer service interactions. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter acknowledged that he also heard complaints a few years ago, so he attended an Open Book meeting, and was very happy with how it came out. Alderperson Ledvina said that she has contacted the assessor the last two years about her own home, and both times they lowered her assessment. She stressed the importance of communicating to residents that the onus is on them to review their assessment and contact the assessor if they feel it is warranted. Her concern with the process of blanket reassessments is that they could be incorrect, and property owners either don't know they have the power to question them, or feel it is too overwhelming. Alderperson Raasch acknowledged that it took him awhile to appreciate the process, but it does make sense to ensure that the City does not fall out of compliance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

14. Resolution #21-95 Approving Agreement for Consulting Services Between the City of De Pere and Timothy F. Heggland (National Register Nominations, Project No. WI-21-1005).

Alderperson Hansen reported that the consultant's fee came in under the grant amount, meaning that there will be \$6,000 remaining from the grant funds. The Historic Preservation Commission will be considering possible options for the remaining funds at their next meeting.

Alderperson Hansen moved, seconded by Alderperson Ledvina to open the meeting. Upon vote, motion carried unanimously. Gene Hackbarth, Vice Chair of the Historic Preservation Commission, explained that the City of De Pere is a certified local government (CLG), and has been very successful since 2001 in applying for CLG subgrants. Alderperson Ledvina moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Hansen thanked Mr. Hackbarth for his work on this project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

15. Resolution #21-96 Authorizing Agreement for Contractor Services between the City of De Pere and Holubar Construction Company, Inc. (Railroad Spur Removal-Biotech Way).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

16. Resolution #21-97 Approving Amendment #1 to Second Amended and Restated Pledge And Security Agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

17. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch
EXCUSED:	Amy Chandik Kunding, Kelly Ruh

18. Future agenda items.
None.

19. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:10 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk