



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Tuesday, September 8, 2015

5:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 5:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Dean Raasch	Aldersperson	Absent	
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Excused	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, Eric Zygarlicke, Water Department Supervisor, and Pam Denis, Recording Secretary.

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works August 10, 2015 Minutes.

Aldersperson Boyd moved to approve the August 10, 2015 Board of Public Works Meeting minutes, Aldersperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Kevin Bauer, Aldersperson
AYES:	Kevin Bauer, James Boyd, Michael J. Walsh
ABSENT:	Dean Raasch
EXCUSED:	Jim Kneiszel

2. Introduction of Eric Zygarlicke, Water Department Supervisor.

Scott Thoresen , Director of Public Works introduced Eric Zygarlicke, the new Water Department Supervisor, stating that he comes to De Pere from the City of Weyauwega.

3. Consider Second Driveway Request for 1964 Lost Dauphin.

Eric Rakers, City Engineer, explained that the request for a second driveway for 1964 Lost Dauphin had been reviewed at the Board of Public Works meeting on August 10, 2015, but the property owner was not able to attend that meeting. It was put on the agenda for this meeting to allow the property owner to address his request.

Mayor Walsh moved to open the meeting to allow the property owner to address the Board at 5:49 PM, Aldersperson Bauer seconded the motion. Upon vote, the motion carried and the meeting was opened. Jim Moericke, property owner of 1964 Lost Dauphin, shared that he had recently purchased the property with the idea to use the 2 ½ car garage at the back of the property. In order to use the garage, a second driveway is required. He asked why a different property on Outward was allowed to have a second

driveway. Jim Moericke explained that he has been using his lawn to access the garage, but that is damaging the lawn. Properties in the area have well maintained lawns and he did not want to have a damaged lawn due to using the garage. He stated that the second driveway would be off a slower safer street. His existing driveway is off Lost Dauphin Road which has a 35 mph speed limit. He had checked with his neighbors to make sure that they were okay with his request and they did not have concerns. Scott Thoresen, Director of Public Works, stated that if the Board of Public Works was in favor of allowing the second driveway then the request should be sent to the City Attorney to determine if that required an Ordinance change or if the Board could make an exception. Mayor Walsh shared his concern that the City was allowing large buildings such as this garage to be put in back yards. He also expressed a concern about re-writing the ordinance and what specifics concerning lot sizes would be chosen. Discussion followed about sending the request back to staff to research.

Mayor Walsh moved to return to regular session at 6:05 PM, Alderperson Bauer seconded the motion. Upon vote the motion passed and regular session resumed. Discussion followed.

Alderperson Bauer moved to refer the request back to staff to research options to allow the second driveway and to research what other municipalities have as regulations for second driveways, Alderperson Boyd seconded the motion. Upon vote the motion passed.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
	Next: 11/9/2015 7:30 PM
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Kevin Bauer, James Boyd, Michael J. Walsh
ABSENT:	Dean Raasch
EXCUSED:	Jim Kneiszel

4. Consider 2015 Storm Lateral Assessment Charge.

Eric Rakers, City Engineer, stated that last year the ordinance regarding storm sewer assessment had been updated to allow the Board of Public Works set the assessment amount each year. He explained that the property owner would be assessed for 100% of the storm lateral cost and 20% of the cost for the main.

Engineer Rakers said that staff had reviewed the cost of the storm sewer main and laterals for projects in existing developed areas over the last three years to arrive at an assessment value of \$1750.55 for 2015.

Alderperson Bauer moved to approve \$1,750.55 for the 2015 assessment for storm sewer, Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Kevin Bauer, James Boyd, Michael J. Walsh
ABSENT:	Dean Raasch
EXCUSED:	Jim Kneiszel

5. Consider Storm Sewer/Lateral Assessment for 621 S Huron.

Eric Rakers, City Engineer, presented a request from the property owner at 621 S. Huron for a storm sewer lateral connection as part of the reconstruction of the adjacent alley planned to begin this month. The property owner asked to waived his rights to a notice and hearing and asked to be assessed. Alderperson Bauer moved to approve waiving the notice and public hearing and assessing the property owner for \$1,750.55 for storm main and lateral per the established 2015 amount, Mayor Walsh seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Kevin Bauer, James Boyd, Michael J. Walsh
ABSENT:	Dean Raasch
EXCUSED:	Jim Kneiszel

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Bauer seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 6:15 PM.

Respectfully submitted,
Pam Denis