

Sue

ITEM 2

BOARD OF PUBLIC WORKS MEETING NOTICE

Pursuant to Wisconsin Statutes § 19.84, notice is hereby given to the public and news media that a regular meeting of the Board of Public Works of the City of De Pere will be held on Monday, September 10, 2012 at 7:30 pm in the Council Chambers of the City Hall, 335 South Broadway, De Pere, WI 54115.

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility.

*** Agenda item requires City Council action.**

AGENDA FOR SAID MEETING:

1. Roll Call.
2. Approve minutes of the regular meeting held on August 13, 2012, which were previously forwarded to Board Members.
3. Public Comment.
4. Consider Recycling Consolidation Grant. *
5. Brown County Port & Solid Waste Presentation Regarding Proposed Solid Waste Management Services Agreement.
6. Consider Services for Illicit Discharge Detection and Elimination. *
7. Future Agenda Items.
8. Adjournment.

Scott J. Thoresen, P.E.
Public Works Director

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's Office at 339-4050 by noon on the day of the meeting so that arrangements can be made.

AGENDA SENT TO:

Alderspersons	Assistant City Engineer
Mayor	Recording Secretary
Administrator	Bulletin Boards
City Attorney	De Pere Journal
Clerk's Office	Green Bay Press Gazette
Legal Office	TV and Radio Stations
Public Works Director	North American Communications
City Engineer	Dean Haen, 3110 Pioneer Dr, Green Bay, WI 54313
	Chad Doverspike, 1482 Carole Ln, Green Bay, WI 54313

**BOARD OF PUBLIC WORKS
CITY OF DE PERE, WISCONSIN – July 9, 2012**

The Board of Public Works of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Monday, August 13, 2012.

1. Roll Call: Mayor Walsh called the meeting to order at 7:30 p.m. Roll call was taken and the following members were present: Alderpersons Boyd, Bauer, Kneizel and Crevier. Others present were: Eric Rakers, City Engineer; Al Luberd, Street Superintendent; Larry Delo, Administrator; Dave Hongisto, Building Inspector; Joe Zegers, Finance Director and Sue Selissen, Recording Secretary.

Property and/or business owners present were: Jeffrey Zepnick, Hanna's Nails & Spa, 227 East River Dr., De Pere, WI; Steven Lepak, 915 N Broadway, De Pere, WI; Tom Nick, 5029 Edgewater Beach Rd, Green Bay, WI and Brian Hesprich and Greg Archambault, Fox River Fiber, 1751 W Matthew Dr, De Pere, WI

2. Approval of Minutes: Alderperson Bauer moved, seconded by Alderperson Crevier, to approve the minutes of the July 9, 2012, meeting. Upon vote, motion carried unanimously.
3. Public Comment: Steve Lepak, 915 N Broadway addressed the Board and stated his concerns and suggestions regarding speeding on N Broadway. Mr. Lepak requested a speed reduction to 25 mph to the north city limits. He also stated that the City should place speed detectors on north Broadway to determine when speeding occurs so that the police can focus their speed enforcement efforts. Mr. Lepak also requested the permanent placement of electronic speed signs on Broadway similar to those on the Claude Allouez Bridge. Mayor Walsh informed Mr. Lepak that these concerns were brought up to the Board last month and that the Traffic and Safety Team were already looking into this issue. He added that he would bring his concerns to the Traffic and Safety Team and pass them on to the Chief of Police.
4. Consider Sign Variance request for Hanna's Nails & Spa: Dave Hongisto, Building Inspector presented this item to the Board for reconsideration of the sign variance. Discussion followed. Recognizing that Mr. Zepnick wished to address the Board, Mayor Walsh moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Jeffrey Zepnick, who resides at 227 East River Dr, Apt 6, De Pere, WI, addressed the Board presenting more information, pictures and "to scale" sign replicas to Board Members for further examination. More Discussion followed. Mr. Zepnick thanked the Board for their time. Alderperson Crevier moved, seconded by Alderperson Boyd, to close the meeting. Upon vote, motion carried unanimously. After further discussion Mayor Walsh moved, seconded by Alderperson Boyd to approve the sign variance. Upon vote, motion carried with 3 Ayes (Mayor Walsh, Alderperson Boyd and Scott Crevier) and 2 Nays (Alderpersons Bauer and Kneizel.)
5. Consideration of Agreement Waiving Notice and Agreeing to Installation of Stormwater Pond Improvement Costs: Eric Rakers, City Engineer, presented this item to the Board. Discussion followed. Mayor Walsh moved, seconded by Alderperson Kneizel to approve an agreement to waive notice and agree to installation of stormwater pond improvement costs. Upon vote, motion carried with 4 Ayes (Mayor Walsh, Alderpersons Crevier, Kneizel and Boyd) and 1 Nay (Alderperson Bauer.)
6. Consider Approval of Revocable Occupancy Permit – 331 Main Avenue: Eric Rakers, City Engineer, presented this item to the Board. Discussion followed. Eric recommended approval of the Revocable Occupancy Permit for 331 Main Avenue. Alderperson Boyd moved, seconded by Alderperson Bauer to approve the Revocable Occupancy Permit. Upon vote, motion carried unanimously.

7. Consideration of Approval of Service Agreement with PJ Kortens: Eric Rakers, City Engineer, presented this item to the Board recommending approval. Discussion followed. Alderperson Bauer moved, seconded by Alderperson Crevier to approve the two (2) year service Agreement with PJ Kortens and Company, Inc., 1985 W Packard St, Appleton, WI 54914. Upon vote, motion carried unanimously.
8. Consideration of Award Project E12-02, Radio System Narrow Band Upgrade for Portables, Mobile and Repeater: Without discussion, Mayor Walsh moved, seconded by Alderperson Boyd to approve award of Project E12-02 Radio System Narrow Band Upgrade for Portables, Mobile and Repeater to Nielson Communications, Inc., 645 Potts Av., Green Bay, WI 54304 in the amount of \$28,900.00.
9. Consideration of 2012, 4th Quarter Sewer Rate Increase: Joe Zegers, Finance Director, presented two sewer rate increase options to the Board as well as a third option; which was distributed to Board members as this item was being presented. Discussion followed. Mayor Walsh made a motion, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Brian Hesprich and Greg Archambault from Fox River Fiber, 1751 W Matthew Dr, De Pere, WI, addressed the Board requesting some consideration/other options regarding the mills increased sewer rates. More discussion followed. Alderperson Crevier made a motion, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Larry Delo, Administrator, addressed the Board and explained the 3rd option for the sewer rates with a 4.5% increase now verses a 9% increase at the 4th Quarter and also taking into consideration the mills concerns. Larry felt that this would lighten the financial burden for a while as the mill representatives were referred to present their concerns directly to the Green Bay Metropolitan Sewerage District (GBMSD.) Larry also recommended an independent study on the formula for rates which had not been conducted for several years. Mayor Walsh moved, seconded by Alderperson Crevier to approve the third option; which is to increase rates by 4.5% now and conduct a study on the rate formula. Upon vote, motion carried unanimously.
10. Memo on Future Agenda Items from July 9th Board of Public Works: Eric Rakers, City Engineer, updated the Board on two Future Agenda Items from last month's board meeting. Eric stated that he will follow up to see if there is a way for citizens to talk directly to DOT personnel concerning roundabout questions.
11. Adjournment: Upon motion by Mayor Walsh, seconded by Alderperson Crevier, the Board of Public Works unanimously voted to adjourn at 9:25 pm.

Respectfully submitted,
Sue Selissen,
Recording Secretary

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric Rakers, City Engineer
Date: September 10, 2012
Subject: Consider Recycling Consolidation Grant

The Wisconsin Department of Natural Resources (DNR) announced they have \$1,000,000 they are offering as a Recycling Consolidation grant that was established as part of the State's 2011-2013 biennial budget. The amount the City will receive will be calculated and based on a per capita basis and will be shared by all qualifying agencies that apply.

In order for the City to be eligible to apply for this grant, it requires all municipalities to approve and sign two (2) copies of the Brown County Municipal Recycling Agreement - Amendment II by October 1, 2012. This is an amendment to the original agreement the City entered into with the county pertaining to our single stream recycling materials in which we are committed to bring them to Brown County. This amendment does not change any language in the original agreement.

It is recommended to approve the agreement and forward to Council for final approval.

If you should have any questions or concerns regarding this matter, feel free to contact my office.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

DEAN HAEN

PHONE: (920) 492-4950

FAX: (920) 492-4957

INTERIM PORT AND SOLID WASTE DIRECTOR

August 3, 2012

Scott Thoresen
City of DePere
335 S. Broadway
De Pere, WI 54115

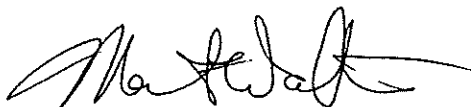
Dear Scott Thoresen:

In order to maintain your eligibility for the WDNR Recycling Consolidation Grant, s. 287 Wis. Stats. requires that RUs in Brown County who are part of the Brown County Municipal Recycling Agreement amend or update the agreement by October 1 of each year. The attached amendment is an annual affirmation of the existing Municipal Recycling Agreement and maintains your eligibility for the Recycling Consolidation Grant. This amendment does not change any of the language of the existing Municipal Recycling Agreements.

Please have the enclosed two (2) copies of the Amendment signed and returned to me as soon as you can. We will countersign them and return one copy to you for your records.

If you should have any additional questions or comments, please contact me at (920) 492-4965 or via email walter_ma@co.brown.wi.us

Sincerely,



Mark Walter
Facility Manager

Enclosure

BROWN COUNTY MUNICIPAL RECYCLING AGREEMENT

AMENDMENT III

This amendment is intended to reaffirm the existing language set forth in the Municipal Recycling Agreement in order to establish eligibility for the 2013 Wisconsin Recycling Consolidation Grant.

The existing agreement is a cooperative agreement for the joint provision of recycling services including education and outreach, collection and transport of recyclables to a materials recovery facility, and performing comprehensive program planning.

The following Brown County Municipalities recognize the fact that they are Partner Communities with Brown County in the Municipal Recycling Agreement:

City of Green Bay	Town of Green Bay
City of DePere	Town of Holland
Village of Allouez	Town of Humboldt
Village of Ashwaubenon	Town of Lawrence
Village of Bellevue	Town of Ledgeview
Village of Hobart	Town of Pittsfield
Village of Howard	Town of Rockland
Village of Pulaski	Town of Scott
Village of Suamico	Town of Wrightstown
Village of Wrightstown	Oneida Tribe of Indians of WI

CITY OF DE PERE

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

BROWN COUNTY

By: _____

Its: _____

Dated: _____

THIS PAGE WAS
INTENTIONALLY LEFT BLANK

**Brown County Port & Solid Waste
Presentation Regarding Proposed Solid
Waste Management Services Agreement.**

THIS PAGE WAS
INTENTIONALLY LEFT BLANK

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: September 10, 2012
Subject: Consider Services for Illicit Discharge Detection and Elimination

The Wisconsin Department of Natural Resources (WDNR) issued the City of De Pere a Wisconsin Pollutant Discharge Elimination System (WPDES) Permit No. WI-S050075-1 (Permit) on October 11, 2006. This Permit has several components with varying deadlines that the City is required to address including:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination (IDDE)
- Construction Site Pollutant Control
- Post-Construction Storm Water Management.

As part of the IDDE component of the Permit, the City is required to complete ongoing monitoring of major outfalls in the City over a 5-year cycle.

There are 33 major outfalls in the City. The outfalls discharge to three primary waterways: Ashwaubenon Creek, the East River and the Fox River. The outfall drainage basins consist of various types of development including industrial, business, commercial, institutional and residential, including recent development to areas developed over 100 years ago. The storm sewer infrastructure consists of various pipe materials including brick, clay, concrete, corrugated metal pipe and PVC. The storm sewer age varies from new construction to storm sewer over 100 years old.

For the purposes of the WDNR Permit, a major outfall is defined as a "municipal separate storm sewer outfall that meets one of the following criteria":

- A single pipe with an inside diameter of 36 inches or more or equivalent conveyance (cross sectional area of 1,018 square inches) which is associated with a drainage area of more than 50 acres.
- A single pipe with an inside diameter of 12 inches or more or equivalent conveyance (cross section area of 113 square inches) which receives storm water runoff from land zoned for industrial activity with 2 or more acres of industrial activity, but not land zoned for industrial activity that does not have any industrial activity present.

The City completed the initial field screening for the major outfalls in 2009 with the information being submitted to the WDNR on November 13, 2009.

The five-year screening schedule is based on the requirements of State Code NR216.07(3)(i)3. with consideration given to the drainage area, population density, history of the area and land use types. The five-year schedule was determined based on the following:

Year 2010 – Fox River West Drainage Basin – This area consists of a mix of industrial, downtown commercial, institutional and residential development. The area is one of the older parts of the City with a large number of clay, concrete and some brick sewers.

Year 2011 – Fox River East (North End) Drainage Basin – This area consists primarily of downtown commercial and residential development. The area is one of the older parts of the City with a large number of clay, concrete and some brick sewers.

Year 2012 – Fox River East (South End) Drainage Basin – This area consists of industrial, commercial, institutional and residential development.

Year 2013 – Ashwaubenon Creek Drainage Basin – This area consists of industrial commercial, institutional and residential development. This is one of the newer areas of the City with the majority of sewers being concrete and PVC.

Year 2014 – East River Drainage Basin. This area consists of primarily residential development. This area is also one of the newer areas of the City with the majority of the sewers being concrete and PVC.

Samples will be collected for pH, total chlorine, total copper, total phenol and detergents. The results of the samples taken will be compared to the table below.

IDDE Screening Parameters and Guidance Thresholds

PARAMETER	INITIAL FOLLOW-UP LEVEL OR CONDITION
pH	Sample < 6.0 SU Sample > 9.0 SU
Color	abnormal color present
Turbidity	turbidity present
Surface Sheen	oil sheen present
Odor	sanitary or other abnormal odor present
Detergents	Sample > 0.5mg/L
Total Residual Chlorine	Sample > 0.3mg/L
Phenols	Sample ≥ 0.1mg/L
Total Copper	Sample > 0.2mg/L

Sampling requires use of chemicals and safety training that City Staff are currently not trained on. Based on this, discussions with the WDNR and what other communities have done in the area, Staff has obtained proposals from consultants to complete the work. A summary of the results is as follows:

Consultant	Base Monitoring	Additional Samples (10)	Comments
McMahon	\$1,125	\$900	Additional fees for mileage, postage, delivery
RA Smith	\$1,595	\$800	Lab fees included
Robert E. Lee	\$1,900	\$2300	Lab fees included

Staff is recommending McMahon be retained for the amount of \$2,025 to complete the 2012 IDDE screening. This amount covers the base monitoring (\$1,125), and additional samples (\$900). Field screening is to be completed by the end of November to meet the WDNR requirements.



September 5, 2012

Mr. Eric Rakers, P.E., City Engineer
City of De Pere
925 South Sixth Street
De Pere, WI 54115-1199

Re: Agreement for Professional Services
Wisconsin DNR Field Screening
McM. No. M0032-920002

Dear Eric:

Please find enclosed two (2) copies of our Agreement for Professional Services. Please return one signed copy for our records. If you have any questions, please let me know. We appreciate the opportunity to provide a proposal for this work.

Very truly yours,

McMAHON

A handwritten signature in black ink, appearing to read "Nick Vande Hey".

Nicholas A. Vande Hey, P.E., CPESC
Associate / Senior Project Engineer

A handwritten signature in black ink, appearing to read "Steven K. Rosenbeck".

Steven K. Rosenbeck, P.E., CPESC, LEED AP
Project Engineer

SKR:car

Enclosure: Agreement for Professional Services

City of De Pere
Attn: Mr. Eric Rakers
925 South Sixth Street
De Pere, WI 54115-1199

Date: September 5, 2012

McM. No. M0032-920002

PROJECT DESCRIPTION:

As part of the City's Illicit Discharge Detection and Elimination Program, De Pere completed an initial field screening in 2010. This is the third year of the City's five-year program for field screening. The City is requesting assistance for field screenings on seven City-owned Major Outfalls.

For outfalls with flow, samples are taken and tested for an illicit discharge. If the results are not within acceptable levels as defined by the Wisconsin Department of Natural Resources (DNR), then additional testing will be completed. McMAHON / MCO will work with the City to try and identify the source and test the additional samples.

SCOPE OF SERVICES:

McMAHON agrees to provide the following Scope Of Services for this project:

Field Screening Set-Up:

- Set-up of an electronic 'Outfall Field Screening Worksheet' for seven major outfalls. The major outfalls are defined by the City of De Pere. Maps will be provided by the City of De Pere to be imported into the worksheet.
- Review City's MS4 map. Provide recommendations (if any) of map prior to field analysis.

Field Screening:

- Conduct field screenings for seven major outfalls.
- Document field observations, flow measurements, physical indicators, flow indicators, and on-site chemical test results using an 'Outfall Field Screening Worksheet' and photographs. If flow is observed at an outfall, a chemical analysis will be conducted in the field to determine the presence of non-stormwater discharges or illicit dumping.
- Compile field screening results and photographs. Download data and photographs from the Tablet PC into a database, and generate hard copies of 'Outfall Field Screening Worksheets'.

Upstream Sampling of Potential or Illegal Discharges:

- If an illicit discharge is found during field screening, McMAHON will assist with tracking and investigating the source of the discharge. These services will be provided as-needed and on a time and expense basis. Strategies and time involved in tracking discharges may vary greatly depending on the specific circumstances. Methods that can be used to track the discharge include drainage area investigations, visual manhole inspections, on-site investigations, etc.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Scope Of Services and fee is based upon the understanding that the Owner will provide the following:

- A single contact person or representative to respond to questions.
- City of De Pere staff member will accompany McMAHON Inspector.

The City of De Pere agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMahon Group of Companies.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMAHON agrees to provide the Scope Of Services described above for the following compensation:

- Rates Per Attached Fee Schedule
 - ▼ Field Screening Set-Up and Inspection of Seven Outfalls \$1,125
 - ▼ On-Going Field Screening* \$90 per outfall estimate

*Sending samples to a laboratory for additional testing is excluded from the cost. Laboratory costs are to be invoiced on a time and expense basis.

COMPLETION SCHEDULE:

McMAHON agrees to complete this project as follows:

- Field Screening completed by November 1, 2102.
- Final Documents completed by December 3, 2012.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMAHON Is Hereby Authorized To Proceed With The Services.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

CITY OF DE PERE
Wisconsin

By: _____

(Authorized Signature)

Title: _____

Date: _____

McMAHON
Neenah, Wisconsin

By: _____

Nicholas A. Vande Hey, P.E., CPESC
Associate / Senior Project Engineer

Date: September 5, 2012

Project
Manager: _____

Steven K. Rosenbeck, P.E.
Project Engineer

Please Return One Copy For Our Records
Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025
920-751-4200 • 920-751-4284 • FAX

1. McMahon will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMahon may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due McMahon. McMahon and Owner hereby acknowledge that McMahon has and may exercise lien rights on subject property.
 2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMahon will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
 3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
 4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
 5. Reimbursable expenses incurred by McMahon in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
 6. McMahon will maintain insurance coverage in the following amounts:

Worker's Compensation.....	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury.....	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000
- If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMahon's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to \$1,000,000.
7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMahon shall be submitted to mediation, if an agreement cannot be reached by Owner and McMahon.
 8. Termination of this Agreement by the Owner or McMahon shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMahon and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMahon may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMahon.
 9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
 10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
 11. McMahon will provide all services in accordance with generally accepted professional practices. McMahon will not provide or offer to provide services inconsistent with or contrary to such practices nor make any warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMahon will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
 12. McMahon intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment.
 13. This Agreement shall not be construed as giving McMahon the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
 14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMahon shall have no responsibility for such issues or resulting damages.

FEE SCHEDULE - 2012

McMAHON | NEENAH, WISCONSIN

DATED: DECEMBER 29, 2011

Services subcontracted will be billed to the owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

(920)751-4200 TELEPHONE
(920)751-4284 FAX

E-MAIL:
MCM@MCMGRP.COM

WEB SITE:
WWW.MCMGRP.COM

Labor Classification	Hourly Rate
Senior Project Manager	\$125.00
Project Manager - I	\$120.00
Project Manager - II	\$91.00
Vice President / Surveyor	\$112.00
Senior Surveyor	\$87.00
Surveyor	\$80.00
Surveyor Assistant - I	\$69.00
Surveyor Assistant - II	\$57.00
Senior Electrical Engineer	\$114.00
Senior Project Engineer	\$113.00
Project Engineer - I	\$105.00
Project Engineer - II	\$93.00
Project Engineer - III	\$89.00
Project Engineer - IV	\$76.00
Senior Engineering Technician - I	\$89.00
Senior Engineering Technician - II	\$80.00
Engineering Technician - I	\$73.00
Engineering Technician - II	\$61.00
Engineering Technician - III	\$49.00
Environmental Specialist - I	\$65.00
Environmental Specialist - II	\$56.00
Environmental Specialist - III	\$49.00
Erosion Control Technician	\$63.00
On-Site Erosion Observation	\$58.00
Landscape Architect	\$122.00
Senior Architect	\$110.00
Architect	\$98.00
Architectural Intern - I	\$94.00
Architectural Intern - II	\$87.00
Architectural Intern - III	\$74.00
Architectural Intern - V	\$39.00
Senior Ecologist	\$124.00
Senior Hydrogeologist	\$134.00
G.I.S. Specialist	\$95.00
Environmental Scientist - I	\$97.00
Environmental Scientist - II	\$65.00
Public Finance Specialist	\$89.00
Senior Draftsperson	\$84.00
Draftsperson	\$70.00
Graphic Artist	\$69.00
Senior Administrative Assistant	\$60.00
Administrative Assistant	\$50.00
Intern	\$39.00
On-Site Project Representative	\$52.00
Principal	\$147.00

REIMBURSABLE EXPENSES SCHEDULE - 2012

McMAHON | NEENAH, WISCONSIN

DATED: DECEMBER 29, 2011

Description	Rate
<u>Large Format Paper Copies</u>	
<u>Black & White</u>	
◆ Up To 24" x 30"	\$0.60/Sheet
◆ 24" x 36"	\$0.70/Sheet
◆ 30" x 42"	\$1.00/Sheet
◆ 36" x 48"	\$1.35/Sheet
<u>Color</u>	
◆ Color - 17" x 22"	\$5.75/sheet
◆ Color - 22" x 34"	\$11.00/sheet
◆ Color - 36" x 24"	\$15.00/Sheet
◆ Color - 36" x 48"	\$25.75/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Facsimile Machine	\$1.50/Page
Commercial Travel	1.1 of Cost
Computer Time	\$10.00/Hour
Computer Time - AutoCAD	\$15.00/Hour
Delivery/Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Mileage	\$0.55/Mile
Mileage - Truck/Van	\$0.85/Mile
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
All Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.20/Each
Survey Lath	\$0.45/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$1.65/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.00/Each
Survey Steel Fence Post - 1"	\$4.50/Each
Survey Cotton Spindle	\$1.00/Each
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost

CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

(920)751-4200 TELEPHONE
(920)751-4284 FAX

E-MAIL:
MCM@MCMGRP.COM

WEB SITE:
WWW.MCMGRP.COM

September 6, 2012

Mr. Eric P. Rakers, PE
City Engineer
City of De Pere
925 South Sixth Street
De Pere, WI 54115-1199

Re: WDNR Field Screening – 2012
Letter Proposal for Professional Services

Dear Mr. Rakers:

Thank you for the opportunity to present our letter proposal in response to your need for WDNR Field Screening services at seven outfalls in the City of De Pere. We continue to provide similar services for other communities, and enjoyed working with you and your City of De Pere staff in 2010. We are ready and able to provide these services again for you this year. This letter is structured in response to your request, including the following summary of our *Proposed Team and Schedule, Qualifications and References, Scope of Services and Proposed Fees*.

Proposed Team and Schedule

We propose the same project team for this year's project as we provided in 2010, with Ben High conducting the outfall inspections and Jeff Mazanec serving as project manager and primary client contact. We understand the process required to comply with current regulatory code, and are also familiar with your local process and preferences. We are able to conduct the field screening following authorization and pending the requisite period of dry weather, with completion of the outfall inspections by November 1, 2012 and final document submittal by December 3, 2012.

Qualifications and References

R.A. Smith National coordinates the stormwater discharge permit (WPDES) program for six Wisconsin communities (MS4s). Our staff is involved in all aspects of the program from annual reports to educating staff, including inspections and water quality modeling. We maintain a current understanding of WDNR and WPDES permit requirements to assure that our procedures comply accordingly. We maintain active membership and participation in the Northeast Wisconsin Stormwater Consortium through Jeff Mazanec, P.E., your project manager from our Fox Valley office in Appleton, WI. Jeff is also actively supporting web-based stormwater discharge permit compliance administration practices for numerous MS4 communities in eight states.

Our proposed staff has participated in illicit discharge detection and elimination (IDDE) inspections for all of our communities for the past eight years to meet WPDES permit requirements for Phase 2 MS4s. We currently collect and test samples and document inspection and sample test results for those communities using an electronic inspection form for easy recording of information at the time of inspection. Our project personnel are trained and provided with the special equipment and supplies required to properly screen the outfalls, sample and accurately conduct field tests of the collected

discharge. We appreciated the opportunity to work with your public works staff to expedite the fieldwork in 2010. When necessary, their support to help identify and access upstream sample locations is very helpful if primary outfall locations are submerged or if field test parameters indicate a suspicious discharge that must be further investigated.

Our projects are led by project managers who will maintain communication with you and provide quality assurance for the process and the data provided to you. We appreciated the opportunity to work closely with you and your staff to complete the 2010 field screenings and will follow the same procedures to complete field screenings at the seven outfall locations identified for 2012.

R.A. Smith National, Inc. has built its business on responsive services to local government and remains passionate about effectively serving municipal clients. We invite the City of De Pere to contact the following clients regarding our work on their Illicit Discharge Detection and Elimination projects.

Town of Delafield

Mr. Paul Kanter, Town Chairman
Ms. Mary Elsner, Town Clerk/Treasurer
262-646-2398
mary.elsner@townofdelafield.org

Town of Salem

Patrick Casey, Town Administrator
(262) 843-2614
pcasey@townofsalem.net

Village of Butler

Jesse Thyges, Village Administrator/ Clerk
262-783-2525
jthyges@butlerwi.gov

Village of West Milwaukee

Kim Egan, Village Administrator
414-645-1530
Kim.Egan@westmilwaukee.org

Scope of Services and Professional Fees

We propose to perform field screening at seven (7) outfalls on the east side of the Fox River as identified on the map and images provided with the RFP. They include:

Outfall No.	Drainage Basin	Size (dia)	Material
FE13	FE 160A	42"	CMP
FE14	FE 190A	24"	RCP
FE17	FE 240A	24"	RCP
FE18	FE 260A	60"	CMP
FE19	FE 270A	48"	RCP
FE20	FE 280A	36"	RCP
FE21	FE 280A	48"	CMP

We will record existing field information at each outfall, and field test a sample of any observed flowing discharge. If additional testing is warranted based on the field test results, we will test additional samples from up to ten (10) locations tributary to the primary outfalls to identify potential sources of illicit discharges. All samples will be gathered through methods that do not require confined space entry. The field work will be documented and used to support the City of De Pere's 2012 DNR Field Screening report.

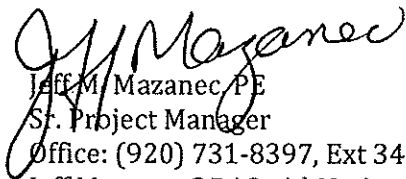
Mr. Eric Rakers, PE
Page 3 / September 6, 2012

We propose to provide the above-described services for field screening, testing and reporting for a lump sum fee of \$1,595.00, including usual and customary expenses such as mileage, postage, delivery, printing, telephone charges and applicable taxes. Additional fees for gathering and field testing samples at up to 10 additional locations will not exceed \$800, again based on the condition that all sampling will be conducted without requiring confined space entry procedures.

We believe this letter proposal responds to each item in your request, and welcome any questions you may have regarding our qualifications or proposed services for this project. We look forward to this opportunity to serve the City of De Pere.

Sincerely,

R.A. Smith National, Inc.


Jeff M. Mazanec, PE
Sr. Project Manager
Office: (920) 731-8397, Ext 3406
Jeff.Mazanec@RASmithNational.com



Robert E. Lee & Associates, Inc.

Engineering, Surveying, Environmental Services

Green Bay Office
4664 Golden Pond Park Ct.
Hobart, WI 54155
920-662-9641
FAX 920-662-9141
E Mail rel@releeinc.com

September 6, 2012

Mr. Eric P. Rakers, P.E.
City Engineer
CITY OF DE PERE
925 South Sixth Street
De Pere, WI 54115-1199

RE: Request for Proposal
WDNR Field Screening – City-Owned Major Outfalls

Dear Eric:

Robert E. Lee & Associates, Inc. (REL) is pleased to submit this proposal to assist the City of De Pere (the City) with their WDNR Field Screening responsibilities to meet the requirements of NR 216. This proposal includes our statement of qualifications to provide these services to the City, references of related work in other communities, cost breakdowns for the field screening of seven outfalls and additional upstream sampling (assume 10 per RFP) due to potential illicit or illegal discharges.

REL appreciates the opportunity to offer this proposal to the City of De Pere. Please feel free to contact us if you have any questions or require additional information for your review process.

Sincerely,

ROBERT E. LEE & ASSOCIATES, INC.

Mark S. Schuster, P.E.
Transportation Manager

Dennis E. Reim, R.L.S., V.P.
Director of Surveying and Technical Services

MSS/DER/NJM

ENC.

TABLE OF CONTENTS

STATEMENT OF QUALIFICATIONS

- ◆ **Information on REL**
 - Introduction to the Firm
 - REL Staff Overview
 - Storm Water Management Services
 - Resumes of Staff Members to be Involved with Project

PROJECT ELEMENTS

- ◆ **References of Related Work with Other Communities**
- ◆ **Cost Breakdown of the Following:**
 - Field Screening of Seven Outfalls
 - Additional upstream sampling for potential illicit/illegal discharges (10 assumed)

STATEMENT OF QUALIFICATIONS

INTRODUCTION TO THE FIRM

Robert E. Lee & Associates, Inc., was established in 1956, and is a full-service consulting firm, specializing in civil and environmental engineering, surveying, natural resources services. This spectrum of services provides an integrated approach to project management for our commercial, industrial, and municipal clients throughout Wisconsin and Michigan.



Disciplines Represented

- | | |
|-------------------------------|--------------------------------|
| ◆ Civil Engineering. | ◆ Economics. |
| ◆ Environmental Engineering. | ◆ Environmental Sciences. |
| ◆ Geology. | ◆ Hydrogeology. |
| ◆ Land Surveying. | ◆ Soil Science. |
| ◆ Transportation Engineering. | ◆ Urban and Regional Planning. |
| ◆ Ecology. | ◆ Cartography. |

Services Offered

- | | |
|--------------------------------------|--------------------------------|
| ◆ Sanitary Sewer Collection Systems. | ◆ Air Pollution Compliance. |
| ◆ Solid/Hazardous Waste Management. | ◆ Environmental Services. |
| ◆ Water/Wastewater Engineering. | ◆ Natural Resource Services. |
| ◆ Construction Administration. | ◆ Road and Bridge Engineering. |
| ◆ Environmental Investigations. | ◆ Site Development. |
| ◆ Land Surveying. | ◆ Storm Water Management. |
| ◆ Remediation System Design. | ◆ Land Use Planning. |
| ◆ Bridge Painting Observation. | ◆ Agricultural Engineering. |

Project Types

- | | |
|---|---|
| ◆ Feasibility Studies. | ◆ Permit Application Assistance. |
| ◆ Concept Development. | ◆ Environmental Assessments. |
| ◆ Preliminary Engineering Studies. | ◆ Construction Observation and Supervision. |
| ◆ Grant Application. | ◆ Start-up Services. |
| ◆ Air Pollution Permitting. | ◆ Air Dispersion Modeling. |
| ◆ Detailed Engineering Design Plans and Specifications. | |

REL STAFF OVERVIEW

Firm Principals

- ◆ Lee G. Novak, P.E., President.
- ◆ Dennis E. Reim, RLS, Vice President.
- ◆ Mark J. Larson, CPA, Treasurer.



Professional Registrations & Certifications

- ◆ Professional Engineers (9).
- ◆ Underground Storage Tank Site Assessors (3).
- ◆ Tank System Site Assessor (1).
- ◆ Grade III and IV Wastewater Treatment Plant Operator (1).
- ◆ Land Surveyors (6).
- ◆ Professional Geologist (1).
- ◆ Certified Hydrogeologist (1).
- ◆ Hazardous Materials Manager (1).
- ◆ Petroleum Environmental Cleanup Fund Act (PECFA) Consultants (3).
- ◆ Asbestos Inspectors (2).
- ◆ Storm Water Pollution Prevention Manager (1).
- ◆ OSHA Hazardous Waste Site Workers (3).
- ◆ Lead Supervisor (1).
- ◆ Environmental Specialist (1).
- ◆ Ecologists (4).



Construction Certifications

- ◆ Aggtec/I/P/IPP.
- ◆ PCC Tec-I.
- ◆ Profilograph.
- ◆ Asphtec-I.
- ◆ Asphtec-II.
- ◆ Asphtec-III.
- ◆ Grading.

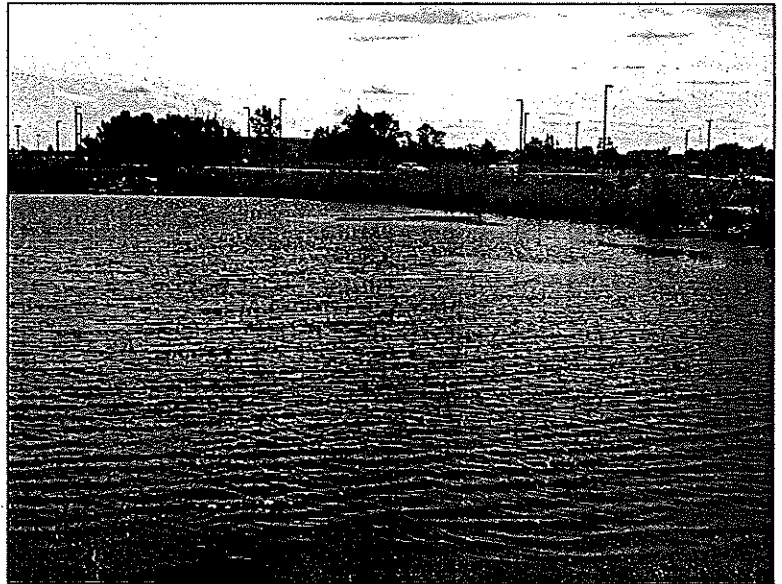
Disciplines Represented

- | | | |
|--------------------------------|---------------------------|---|
| ◆ Cartography. | ◆ Civil Engineering. | ◆ Economics. |
| ◆ Environmental Engineering. | ◆ Environmental Sciences. | ◆ Geographic Information Systems (GIS). |
| ◆ Geology. | ◆ Hydrogeology. | ◆ Land Surveying. |
| ◆ Urban and Regional Planning. | | |

STORM WATER MANAGEMENT SERVICES

Storm water management services offered by Robert E. Lee & Associates, Inc., include services for both municipal and industrial clients. The following is a listing of services offered:

- ♦ Storm Water Management Plans.
- ♦ Storm Water Utility Districts.
- ♦ Property Surveys and Topographic Mapping.
- ♦ Comprehensive Municipal Storm Water Management Plans.
- ♦ Storm Water Pollution Prevention Plans (SWPPPs).
- ♦ Computer Modeling.
- ♦ Floodplain Determination/Analyses.
- ♦ Storm Water Collection Systems Design.
- ♦ Detention/Retention Pond Design.
- ♦ Construction Administration.
- ♦ Storm Water Sampling.
- ♦ Analytical Analyses.



*Detention Basin I-43 Business Park
Green Bay, WI*



PROJECT ELEMENTS



Jared G. Schmidt, P.E.

Civil/Municipal Engineer

EXPERTISE:

- Civil/Municipal Engineer - Project Manager
- Street, sanitary sewer, water main, and storm sewer design
- Site plan development and design
- Storm water management design and reporting
- Hydraulic and hydrologic studies and analysis
- Flood plain and dam break analysis
- Agency permitting, local, state, and federal

EDUCATION:

- Marquette University, Milwaukee WI
B.S., Civil Engineering, 2003

REGISTRATION:

- Professional Engineer, WI

PROFESSIONAL ORGANIZATION:

- American Society of Civil Engineers
- Fox Wolf Watershed Alliance ~ Secretary
- FWWA Conferences ~ Planning team
- Northeast Wisconsin Storm Water Consortium ~ Member

Site and Storm Water Plan Design (Various Projects within WI). Project Engineer for various site plan designs throughout Wisconsin. Design responsibilities include layouts of physical improvements including building location, parking lots, and green space. Design includes detailed utility layout (water main, sanitary & storm sewer), grading plan, and erosion control plan. Complete storm water Best Management Practices design, reporting, and permitting are typically required for this work. Project examples include:

Bellin Hospital Courtyard Addition, Green Bay, WI.
Bellevue Crossing, Bellevue, WI.
Globe University, Bellevue & Grand Chute, WI.
Jones Sign, Lawrence, WI.
South Bay Marina, Green Bay, WI.
EMT International, Hobart, WI.
Centennial Estates, Hobart, WI.
Schindlers Place Estates, Appleton, WI.
KI, Inc., Bellevue, WI.

Storm Water Management Design (Various Projects within WI). These regional facility designs included the development of regional storm water Best Management Practices (BMPs) for previously or newly developed areas. Responsibilities include identification of complete drainage basins, land uses, storm sewer conveyance systems, and site soils to design site specific BMPs. Regional ponds or other BMPs are then designed and evaluated for storm water quality and quantity impact. Project examples include:

"The Woods" Golf Course Storm Water Pond, Green Bay, WI.
Brown County Farms Pond, Green Bay, WI.
Centennial Centre at Hobart Regional Storm Plan, Hobart, WI.
Fochs Trails, Hilbert, WI.
Rockville Heights, Kiel, WI.
Glen Kent Estates, Howard, WI.
Pulaski School District Pond Retrofit, Pulaski, WI.

Waterway Analysis & Design (Various Projects within WI). Jared has been involved in the hydraulic & hydrologic analysis of numerous waterways throughout the state. Many projects started out by analyzing the existing 100-year flood plain elevation and location. This data can be used for FEMA flood plain mapping; as a base line for future development, properly sizing culverts, or for stream restoration. By utilizing HEC-RAS, detail analysis and design can be performed. Many waterway projects also involve close coordination with permitting agencies, including local, state and federal. Other project examples include:

Mosher Creek Stream Restoration, North Fond Du Lac, WI.
Lane Creek Stream Restoration, Town of Patch, Grant County, WI.
Porlier Pier Permitting, Green Bay, WI.
Vine Road Box Culvert Replacement, Freedom, WI.
Ashwaubenon Creek Flood Plain Analysis, Lawrence, WI.

Jared G. Schmidt, P.E.

Page 2

CONTINUING EDUCATION:

- Dam break analysis using HEC-RAS
- Source Loading and Management Model (SLAMM)
- P8 urban catchment model
- Post-construction storm water management work shop
- Construction erosion control workshop
- Phase II storm water regulation and compliance
- Docks and marinas

Centennial Centre at Hobart, Municipal Engineering Project, Village of Hobart, Brown County, WI. Project design/project manager for the construction of 12,500 lineal feet of 8"-18" sanitary sewer, 12,000 lf of 8"-12" water mains, 10,000 lf of 12"-36" storm sewer, corresponding laterals for servicing a multi-use development. Design also includes a four-lane boulevard, concrete roadways, a round-a-bout with colored and stamped concrete. Other critical elements of this development include design of a regional storm water management plan, detailed streetscaping, and selection and design of a private decorative lighting system. Other project examples include:

City of Kiel East Industrial Park, Kiel WI.
North Avenue Road, Denmark, WI.
TID Planning and Creation, Hobart, WI.
Crivitz Drainage Improvements, Crivitz, WI.
Cobblestone Estates, Hobart, WI.
Tailwind Crossing, Hobart, WI.

Shawano Avenue, Street and Utility Design, City of Green Bay, Brown County, WI. Design engineer for the reconstruction of Shawano Avenue in the City of Green Bay Reconstruction extended from Ridge Road to Military Avenue. Design elements included narrowing of the road to help reduce travel speeds, increase terrace widths for increased snow removal storage, and the elevating of the roadway to accommodate a former rail crossing and add an at-grade, multi-use trail.



Robert E. Lee & Associates, Inc.

Engineering, Surveying and Environmental Services



Aaron Breitenfeldt, E.I.T.

Civil/Municipal Engineer

EXPERTISE:

- Street, sanitary sewer, water main, and storm sewer design
- Site plan developments and design
- Construction Administration on WisDOT projects
- Storm water management design and reporting
- Hydraulic and hydrologic studies and analysis
- Flood plain analysis
- Agency permitting, local, state, and federal

EDUCATION:

- University of Wisconsin, Platteville, WI
B.S., Civil Engineering, 2010

REGISTRATION:

- Engineer in Training, WI

PROFESSIONAL ORGANIZATION:

- American Society of Civil Engineers

Site and Storm Water Management Design (Various Projects within WI). Design engineer for various commercial, industrial, and residential site plan designs in Wisconsin. Design work includes developing the layout of proposed improvements and providing detailed utility plans, grading plans, and erosion control plans. Storm water management plans are also generally required. Design of storm water management plans and Best Management Practices includes the analysis of existing and proposed drainage basins, land uses, site specific soils, and storm water conveyance features. Permitting and coordination with local municipalities and state and federal agencies is generally required also. Project examples include:

Cherney Microbiological Services Addition, Green Bay, WI
SMT Machine and Tool Expansion, Howard, WI
Ravello Townhomes, Hobart, WI
Skyline Estates, Hobart, WI
KI, Inc. Expansion, Bellevue, WI
Soccer and Athletic Field Development, Denmark, WI
Centennial Centre Blvd Extension, Hobart, WI

Tailwind Crossing Subdivision, Hobart, WI. Design engineer for the construction of 5,500 lf of urban roadway serving the multi-use residential development which included 114 single family lots and two larger multi-family lots. Design also included sanitary sewer, water main, storm sewer, and corresponding laterals to serve the development. Other elements of the sub-division design included addressing all lot grading and drainage concerns. The project also involved the design of multiple storm water ponds and associated storm water runoff controls.

Hydrologic and Hydraulic Analysis, (Various Projects within WI). Aaron has performed hydrologic/hydraulic analysis and design for a variety of projects. Types of projects include stream realignment, stream restoration, and flood plain determination. Most projects involve the analysis of drainage basins and the calculation of flood flows at a given location for multiple design storm events. The HEC-RAS program is then utilized to perform detailed flood plain calculations. Project examples include:

Tributary to Lancaster Creek Stream Realignment, Hobart, WI
State Street Culvert Extension, City of Algoma, WI
Tributary to Little Suamico River Stream Realignment, Little Suamico, WI

Aaron Breitenfeldt, E.I.T.

Page 2

Construction Administration and Inspection, (Various Projects within WI). Project engineer for various transportation construction projects. Tasks included construction inspection throughout all phases of construction including site grading, utility installation, roadway construction, concrete placement, and asphalt paving. Other work included measuring and verifying construction quantities.. Many projects were for the Wisconsin DOT where Wisconsin DOT administrative software was utilized. Project examples include:

Jordan Road Reconstruction, De Pere, WI

Verlin Road Sidewalk Construction, Bellevue, WI

Fox River Recreational Trail, De Pere, WI

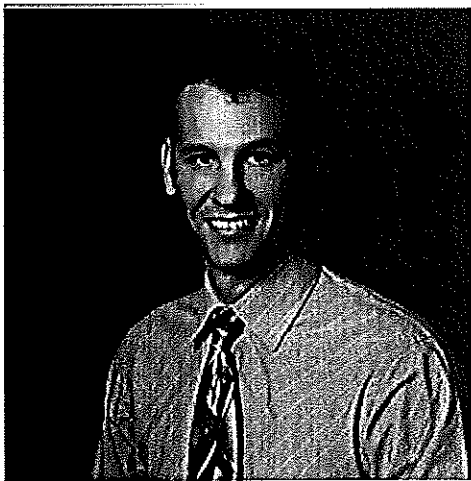
Michigan Street Bridge Painting, Sturgeon Bay, WI

Ashland Avenue Bridge Painting, Green Bay, WI

2011 Street and Utility Reconstruction, Sheboygan, WI

Tailwind Crossing Subdivision Street Construction, Hobart, WI





Benjamin L. Bellile

Environmental Scientist I

EXPERTISE:

- Construction inspection
- Project manager for Phase I & II
- Environmental sampling

EDUCATION:

- University of Wisconsin-Milwaukee
B.S. Geoscience, 1997

PROFESSIONAL ORGANIZATION:

- Certified Environmental Specialist
- Certified Lead Supervisor
- OSHA Hazardous Waste Site Worker (40 Hours)
- Certified Asbestos Inspector

Village of Pulaski Elevated Storage Tank Construction

Painting inspector for the construction of new 500,000-gallon elevated storage tank.

Village of Bellevue Elevated Storage Tank Construction

Painting inspector for the construction of new 200,000-gallon elevated storage tank.

Village of Hobart Elevated Storage Tank Construction

Painting inspector for the construction of new 150,000-gallon elevated storage tank.

Village of Luxemburg Elevated Storage Tank Construction

Painting inspector

City of De Pere SSES

Lead field inspector for the investigations that included flow monitoring from 13 locations within the City's collection system and a comprehensive manhole inspection program. The findings identified three basins with very high levels of inflow for further investigations and nearly 100 manholes in need of repair to reduce I/I or address severe structural defects.

- Storm water sampling for industrial sites and wetland areas.
- Completion of site reconnaissance surveys for environmental corridor searches.
- Construction supervisor for construction and closure of landfills.
 - Clay liner construction
 - Leachate line installation
 - Gas extraction system installation
- Coordinate field investigations at historic landfills.
- Project manager for numerous Phase I environmental site assessments.
- Project manager for numerous Phase II environmental site assessments.
- Project manager for numerous LUST sites throughout the State of Wisconsin.
- Coordinate the clean-up of numerous spills throughout the State of Wisconsin.
- Coordinate the construction of hydrogeological monitoring systems.
- Supervision of field activities for site investigations of contaminated sites.
- Groundwater sampling of LUST sites and landfills.
- Geoprobe operator.
- Soil sampling of LUST and spill areas.



MUNICIPAL REFERENCES

DOOR COUNTY HIGHWAY COMMISSION	Landfill Sampling
1001 South Duluth Street	
Sturgeon Bay, WI 54235-3812	
John Kolodziej, Highway Commissioner	(920) 746-2500

OUTAGAMIE COUNTY	Landfill Sampling
1419 Holland Road	
Appleton, WI 54911	
Philip Stecker, Director of Solid Waste	(920) 832-1521

VILLAGE OF HOBART	Storm Water Sampling
2990 South Pine Tree Road	
Hobart, WI 54155	
Andrew Vickers, Village Administrator	(920) 869-1011

COMPENSATION

Robert E. Lee & Associates, Inc., proposes to conduct the WDNR Field Screening per the City of De Pere's RFP, dated August 29, 2012 for the following:

Field Screening

1. For sampling seven storm water outfalls on the Fox River, completing the Illicit Discharge Inspection Form for each outfall, delivering the samples to Pace Analytical Services, Incorporated Laboratory, and obtaining lab results, for the lump sum of;

\$1,900 (which includes lab testing fees)
2. For completing the sample work as outlined in #1 above for ten additional upstream locations, for the lump sum of;

\$2,300 (which includes lab testing fees)