



Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Tuesday, September 10, 2013

7:30 PM

De Pere City Hall Council Chambers

1. Roll call.

Mayor Michael Walsh called the Finance/Personnel Committee meeting to order at 7:30 PM on September 10, 2013 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Present	Absent	Late	Arrived
Michael J. Walsh	☒	☐	☐	
Larry Lueck	☐	☐ Excused	☐	
Scott Crevier	☒	☐	☐	
Michael Donovan	☒	☐	☐	
Lisa Rafferty	☒	☐	☐	

Also present were City Administrator Lawrence Delo, Police Chief Derek Beiderwieden, Planning and Economic Development Director Ken Pabich, Finance Director, Joe Zegers, Parks, Recreation and Forestry Director Marty Kosobucki, Assistant Fire Chief Jim Stupka, Donna Gilson and members of the public.

2. Minutes approval.

- A. Approval of the Minutes of the August 13, 2013 Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Michael J. Walsh, Scott Crevier, Michael Donovan, Lisa Rafferty
EXCUSED:	Larry Lueck

3. Items.

- A. Fire Overtime Report for the Month of August.
Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Michael J. Walsh, Scott Crevier, Michael Donovan, Lisa Rafferty
EXCUSED:	Larry Lueck

- B. Overtime Report for the Police Department for the month of August 2013.
Discussion followed. Alderperson Crevier requested a similar format be used for the overtime by reason reports for both police and fire .

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Michael J. Walsh, Scott Crevier, Michael Donovan, Lisa Rafferty
EXCUSED:	Larry Lueck

- C. Review offer for land option on City parcel WD-364-D-505-8 located on W Matthew Dr. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Michael J. Walsh, Scott Crevier, Michael Donovan, Lisa Rafferty
EXCUSED:	Larry Lueck

- D. Discussion regarding meals, gifts and gratuities given to City employees. City Administrator Delo provided an overview of the intent and timing regarding this item and read aloud the memo in the packet from City Attorney Schmidt-Lehman. Discussion followed.

Alderperson Donovan moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously.

Donna Gilson spoke regarding bringing in food for city employees.

Mayor Walsh moved, seconded by Alderperson Donovan to return to regular order. Upon vote, motion carried unanimously. This item was for discussion purposes only; no action was taken.

RESULT:	NO ACTION
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- E. Recommendation from the Finance/Personnel Committee to provide project funding for a repair at the De Pere earthen dam. Planning and Economic Development Director Pabich provided an overview and responded to committee member questions. Upon discussion, Mayor Walsh moved, seconded by Alderperson Rafferty to approve funding the design and repair work from the general reserve fund. Upon vote, motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Michael J. Walsh, Scott Crevier, Michael Donovan, Lisa Rafferty
EXCUSED:	Larry Lueck

- F. Resolution #13-117, Authorizing Contract with Wisconsin Public Service Corporation for Outdoor Lighting Service (Parking Lot Lighting for Southwest Park). Discussion followed with Parks, Recreation and Forestry Director Kosobucki responding to committee member questions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Michael J. Walsh, Scott Crevier, Michael Donovan, Lisa Rafferty
EXCUSED:	Larry Lueck

- G. Discussion regarding the status of the 2014 budget preparation.
City Administrator Delo provided a budget update and reviewed the budget calendar.
Item was for discussion purposes only; no action was taken.

RESULT:	DISCUSSED
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4. Public comment and announcements.

None.

5. Future agenda items.

None.

6. Adjournment.

Upon motion by Mayor Walsh, seconded by Alderperson Rafferty, the Finance/Personnel Committee unanimously adjourned at 8:26 p.m.

Respectfully submitted,
Jennifer Dupont