



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, September 10, 2018

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Excused	
Michael J. Walsh	Mayor	Present	

Others present were Chase Kuffel, Assistant City Engineer, Scott Thoresen, Director of Public Works, and Pam Denis, Recording Secretary

2. Public Hearing to Levy Special Assessments for Storm Sewer Main and/or Laterals for 1134 Stine Way

A. Notice of Public Hearing

The Notice of Public Hearing was read into the record by the Recording Secretary.

B. Recommendation from the Board of Public Works

The Board recommended at the August meeting the final resolution for special assessments for storm sewer main and/or laterals.

C. Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals at 1134 Stine Way

1. Resolution #18-03 , Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals for 1134 Stine Way.

The Mayor opened the meeting for public input at 7:32pm. No one responded to the invitation to speak and the Mayor closed the public input at 7:33pm.

Chase Kuffel, Assistant City Engineer, reviewed the final resolution process for 1134 Stine Way.

Mayor Walsh moved to approve the Final Resolution for Assessment for Storm Sewer Main and/or Laterals for 1134 Stine Way and Aldersperson Hansen seconded the motion. Upon vote, the motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
EXCUSED:	Dean Raasch

II. Public Comment

There was no public comment.

Alderson Carpenter wished to thank Larry Delo, Public Works staff, and all staff that helped with the Southbridge drainage problem in the past week.

III. Items

1. Approval of the Board of Public Works August 13, 2018 Meeting Minutes.

Alderson Carpenter moved to approve the August 13, 2018 Board of Public Works meeting minutes, Alderson Boyd seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	James Boyd, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
EXCUSED:	Dean Raasch

2. Consider Preliminary Resolution for Special Assessment for Storm Sewer Main and/or Laterals for Legion Court.

Chase Kuffel, Assistant City Engineer, reviewed the preliminary storm sewer lateral/main assessment process. He explained that a drainage complaint had arisen at Legion Court and City code allowed for the installation of a mini sewer behind the sidewalk to alleviate the flooding. He stated that the Board needed to set a number of years for payback.

Alderson Boyd moved to put 5 years in the recommendation for payback in the resolution and to adopt the Preliminary Resolution authorizing levying special assessments for Storm Sewer Main and/or Laterals for Legion Court. Alderson Hansen seconded the motion. Upon vote, the motion passed unanimously.

Alderson Boyd moved to open the meeting to allow public input, Alderson Carpenter seconded the motion. Upon vote, the motion passed and the meeting was opened. Mr. Sean Schroepfer stated that his drainage problem was backyard flooding that kept two sump pumps running and a wet basement. He wanted to know what this would do to alleviate his backyard drainage problem. Scott Thoresen explained that at the moment should he put in a backyard drain he would have nothing to connect it to. What the City is proposing is running a storm sewer lateral to the property which would allow him to connect the back yard drain to it. Discussion followed, including, but not limited to discussion of payment and exactly where the lateral would locate. Scott Thoresen, Director of Public Works, stated that years ago the City did not have this option. Through a recently created program, storm sewer installation has been linked with street reconstruction or by request by a property owner, such as here. Director Thoresen also explained that this is just a Preliminary Resolution, that he will be invited back for the Final Resolution meeting where he will also have an opportunity to speak.

Alderson Boyd moved to return to regular session, Alderson Hansen seconded the motion. Upon vote, the motion passed and the meeting returned to regular session at 7:47 PM.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
EXCUSED:	Dean Raasch

3. Consider Street Light Inventory Proposal.*

Scott Thoresen, Director of Public Works, stated that \$10,000 had been budgeted in 2018 to do a city wide study on existing city street lights to determine the condition of the poles, bases, and fixtures. Staff sent out a request for proposal and only received one proposal which came in very high. Director Thoresen explained that after a second request for proposal was sent out, only one proposal was received and it is being presented here. Discussion followed.

Mayor Walsh moved to approve the proposal from Elmstar Electric Corporation in the amount of \$29,766.61 and additional funding of \$19,766.61 to come from the City's undesignated fund to cover the difference of the original \$10,000 budgeted in 2018. Alderperson Carpenter seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
EXCUSED:	Dean Raasch

4. Consider Award of Contract for Project 18-14 Pine Trail Crossing Street & Utility Construction.*

Alderperson Carpenter moved to approve the award of contract to Kruczek Construction, Inc. in the amount of \$1,755,000.00, contingent upon the official recording of the subdivision plat, Alderperson Boyd seconded the motion. Upon vote the motion passed unanimously.

Discussion followed. Scott Thoresen, Director of Public Works, stated that the subdivision plat had been officially registered today. Alderperson Hansen wanted to verify that sidewalks would be going in in that subdivision. Director Thoresen explained that for the home building contractor to get final occupancy the sidewalks would have to be installed when the homes are built.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
EXCUSED:	Dean Raasch

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Hansen seconded the motion. Upon vote, the motion passed unanimously and the meeting was adjourned at 8 pm.

Respectfully submitted,
Pam Denis