

FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – September 11, 2012

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, September 11, 2012.

Mayor Walsh called the meeting to order at 7:31 p.m. Roll call was taken and the following members were present: Alderpersons Kathleen Van Vonderen, Michael Donovan, Daniel Robinson and Larry Lueck. Also present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Human Resources Director Shannon Metzler, Fire Chief Robert Kiser, Police Chief Derek Beiderwieden, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers and members of the public.

Alderson Robinson moved, seconded by Alderson Donovan, to approve the minutes of the August 14, 2012 meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of August 2012. Mayor Walsh moved, seconded by Alderson Van Vonderen to approve the overtime report. Alderson Van Vonderen questioned the increase in standbys and staffing replacement. Chief Kiser explained the increase in standbys was due to dual calls which emptied both stations and staffing replacement was due to vacation. Upon discussion and vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of August 2012. Alderson Van Vonderen moved, seconded by Alderson Robinson, to approve the overtime report. Alderson Van Vonderen questioned the increase in officer training and staffing level. Chief Beiderwieden explained the increase in officer training was due to mandatory firearms training and staffing level was due to vacations and being two officers down in the department. Chief Beiderwieden also noted that investigation was higher due to several investigations that included weekends. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of August 2012. Alderson Robinson moved, seconded by Alderson Donovan, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Consider request for payment to Tom Gavic for Facade Grant project work at 301 Main Avenue. Alderson Lueck moved, seconded by Alderson Donovan to approve payment of the facade grant. Upon vote, motion carried unanimously.

7. Consideration of Initial Resolution and Waiver Resolution for Industrial Revenue Bond financing request of Washworld of De Pere, LLC and/or Wash World, Inc. Alderson Lueck moved, seconded by Mayor Walsh to approve the bond financing request. Alderson Donovan moved, seconded by Alderson Robinson to open the meeting. Upon vote, motion carried unanimously.

Mike Willis, Bond Counsel, 130 E. Walnut Street, Green Bay, responded to committee member questions regarding the bond financing.

Mayor Walsh moved, seconded by Alderperson Donovan to return to regular order. Upon vote, motion was carried unanimously. Upon discussion and vote, motion to approve the bond financing request was approved unanimously.

Mayor Walsh moved, seconded by Alderperson Donovan to return to regular. Upon vote, motion carried unanimously. Upon discussion motion to approve bond financing request was approved unanimously.

8. Donation of computer from Wal-Mart to the Police Department for investigations and/or use at crime scenes. Alderperson Van Vonderen moved, seconded by Alderperson Donovan to accept the computer donation. Upon vote, motion was approved unanimously.

9. Consider Fire Department Telephone Contract renewal with U.S. Cellular. Alderperson Robinson moved, seconded by Mayor Walsh to renew the cellular contract. Upon vote, motion was approved with 4 ayes and 1 abstention. Alderperson Lueck abstained; all others voted aye.

10. Consider Police/School Liaison Agreement Renewal. Alderperson Van Vonderen moved, seconded by Alderperson Lueck to renew the liaison agreements. Upon vote, motion was approved unanimously.

11. Consider revisions to General Penalty Provisions of §1-11 De Pere Municipal Code. City Attorney Schmidt-Lehman provided an overview and responded to committee member questions regarding the proposed maximum forfeiture increase. Upon discussion, Mayor Walsh moved, seconded by Alderperson Donovan to approve the maximum forfeiture increase to \$2,000. Upon vote, motion was approved unanimously.

12. Consider Impound Agreement between the City of De Pere and Bay Area Humane Society. Alderperson Lueck moved, seconded by Alderperson Robinson, to approve the agreement. Upon discussion and vote, motion was approved unanimously.

13. Discussion regarding “How to Run for Local Office” guide. City Administrator Delo asked the committee for comments regarding the guide that was presented at the August 21, 2012 Common Council meeting. Upon discussion, Alderperson Robinson moved to forward the guide to the Common Council for approval. Motion failed due to lack of a second.

14. Discussion regarding 2013 Budget. Administrator Delo reported on the current status of the budget and budget schedule.

15. Briefing report on two or three personnel for ambulance staffing. Chief Kiser reviewed his briefing report and responded to committee member questions. Alderperson Donovan moved, seconded by Alderperson Robinson to open the meeting. Upon vote, motion carried unanimously.

Tom Nelson, 734 S. Melcorn Circle, De Pere, spoke in support of three personnel for ambulance staffing.

Alderperson Donovan moved, seconded by Mayor Walsh to return to regular order. Upon vote, motion carried unanimously. Item was for discussion purposes only; no action was taken.

16. Consider request to fill patrol officer position vacancy. Chief Beiderwieden amended his request to include the filling of two positions. Upon discussion, Alderperson Donovan moved, seconded by Alderperson Van Vonderen to allow for the hiring process to include filling two positions. Upon vote, motion was approved unanimously.

17. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

18. Future Agenda Items. None.

Upon motion by Mayor Walsh, seconded by Alderperson Van Vonderen, the Finance/Personnel Committee unanimously adjourned at 9:04 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary