



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, September 11, 2017

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Kimberly Flom, Economic Development and Planning Director, Bill Boyle, GIS Coordinator, and Pam Denis, Recording Secretary.

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works August 7, 2017 Meeting Minutes.

Aldersperson Raasch moved to approve the August 7, 2017 Board of Public Works meeting minutes, Aldersperson Hanson seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Draft Request for Proposals (RFP) for James St. Design.*

Bill Boyle, GIS Coordinator, presented a draft of the Request for Proposals (RFP) for the James Street design. Kim Flom, Economic Development and Planning Director, reviewed the process for the enhancement of the James Street area. She stated that through the RFP the City would be presented with three conceptual designs and estimated cost ranges, which would then be used to create a final design. Guidance has been provided by a group of stakeholders including, a representative from the Historical Preservation Commission, business representatives and property owners. That committee was unanimous in supporting the removal of the fountain and agreed that the space should be redesigned and enhanced. Kim Flom stated that part of the RFP would involve stakeholder feedback and that Definitely De Pere had also been contacted to give suggestions. Discussion followed, including but not exclusively, to not creating a detriment to those businesses in the area, whether the stadium tax could cover this enhancement, and budget and timing.

Mayor Walsh moved to approve the draft Request for Proposal to be sent to Common Council, Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Discuss West Industrial Park Bicycle Improvement.

Kim Flom, Economic Development and Planning Director, presented an update on the TID 12 Pedestrian Improvement Project that was originally proposed as part of the 2017 budget. The goal of this project is to design and build a pedestrian/bicycle connection from Samantha Park to the De Pere dog park. She stated that at that time questions arose as to the future maintenance of the path so that no funds were bonded for this project in 2017. Currently the project is part of the 2018 budget, being proposed for the 2019 Capital Improvements Project list and is now categorized and titled as TID 11: Pedestrian Path to Dog Park. Discussion followed.

IV. Future Agenda Items

Alderperson Carpenter asked for an update on the railroad crossing on Lande Street. He reminded the Board of earlier discussions on the poor status of the crossing and what could be done to have the railroad fix the problem. Scott Thoresen, Director of Public Works, stated that it is in the coming budget for 2018 and if approved we can still construct. Director Thoresen said that more pressure would be put on the railroad to improve the crossing.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Boyd seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 7:45pm.

Respectfully submitted,
Pam Denis