



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, September 13, 2016

7:30 PM

De Pere City Hall Council Chambers

Call to Order. Alderperson Donovan called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on September 13, 2016, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Excused	
Michael J. Walsh	Mayor	Excused	

Also present: City Administrator Lawrence Delo, Police Chief Derek Beiderwieden, Fire Lieutenant Dan Gatz, Finance Director Joe Zegers, Economic and Planning Director Kim Flom, and representatives of Paroubek Insurance.

2. Approval of Minutes of the August 9, 2016 regular meeting of the Finance/Personnel Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty, Michael J. Walsh

3. Approval of Police Overtime for August 2016

Chief Beiderwieden advised that the Overtime Report submitted is for a four week period and is higher due to two officers in field training and those staff openings are being filled with overtime. FMLA also contributed to the Overtime Report and that is anticipated to continue until the first of the year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty, Michael J. Walsh

4. Fire Department Overtime and EMS Billing Report for August, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty, Michael J. Walsh

5. Review and Recommendation for Paroubek Developers Agreement - 400 Destiny Drive, East Industrial Park.

Paroubek Insurance is planning to expand from its location in downtown De Pere to the East Industrial Park on an acre of land at Destiny Drive and STH 57. The Development

Agreement presented includes a land grant and pay-go TID incentive. Economic and Planning Director Flom answered Alderperson questions and clarified specifics of Agreement and project plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty, Michael J. Walsh

6. Approve Emergency Contingency Fund for repair of VFW Pool.*

Finance Director Joe Zegers recommends funding for VFW Pool repairs to come from capital improvements funds as opposed to general funds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty, Michael J. Walsh

7. Consider repeal of economic development grants to Reserve Class B license holders (§7-2(f) De Pere Municipal Code) as required by 2015 Wisconsin Act 286.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty, Michael J. Walsh

8. Discussion Regarding Status of 2017 Budget Development.

City Administrator Delo advised that the budget is on schedule, and staff is working on initial draft of the executive budget. Draft executive budget is expected to be prepared by September 22, for review in budget study session on October 6, with a public hearing to occur on November 15 and adoption on that same date.

RESULT:	DISCUSSED
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9. Public Comment and announcements.

None.

10. Future agenda items.

None.

11. Adjournment

Upon motion of Alderperson Crevier, seconded by Alderperson Lueck, the Finance/Personnel Committee unanimously adjourned at 7:42 PM.

Respectfully submitted,
Angela Zills