



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, September 13, 2021

7:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

Others present:

Scott Thoresen, Public Works Director
Eric Rakers, City Engineer
Betty Sellenheim, Recording Secretary
Kristen Johnson, Assistant City Attorney
David Roy
Lisa Pulshis
Zak Krueger
Johanna Beal
Don Roffers
Matt Weber (Remote)
Mindy Sheikh (Remote)

II. Public Comment Period

None

III. Items

1. Approval of the August 9, 2021 Board of Public Works Meeting Minutes

Aldersperson Ledvina approved the August 9, 2021 Board of Public Works Meeting minutes, seconded by Aldersperson Raasch. Upon vote, the motion passed with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

2. Consideration and possible action on Elimination of Grant and Allard Street Signal Improvements

Aldersperson Raasch moved to approve the elimination of Grant and Allard Street Signal Improvements, seconded by Aldersperson Carpenter.

Aldersperson Hansen asked staff to update the Board and audience. Eric Rakers, City Engineer, provided an update as outlined in the agenda packet.

Mayor Boyd stated that if changes were made in the future, the funding from the school would not be available and expressed concerns about the traffic flow that will continue to be an issue for turning onto and off of Grant Street, primarily during peak times in the

morning and afternoon. Alderperson Carpenter expressed that Brown County be contacted for funding in the case of continued issue, since it is a Brown County Highway. Alderperson Raasch stated that in the future there may be other and better options for the traffic flow issues that Brown County is currently unwilling to consider.

Mayor Boyd moved to open the meeting for public comment at 7:37 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

David Roy of 835 Grant St expressed his appreciation to staff for following up with Brown County and working on the elimination of the project.

John Hannon of 813 Grant St asked if there would be any parking changes if the signals are not installed. Mayor Boyd stated the parking would stay as it is if the signals are not installed.

Mayor Boyd moved to return to regular session at 7:39 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Alderperson Carpenter mentioned that Grant Street will be resurfaced in a few years but then not touched by the County until about 2040.

Mayor Boyd moved to open the meeting for public comment at 7:39 PM, seconded by Alderperson Ledvina.

Lisa Pulshis of 1014 Grant St expressed concerns with the offset intersection of Apollo and Suburban, vehicular traffic, and pedestrian traffic along with increased families with children residing in the area.

Mayor Boyd moved to return to regular session at 7:41 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Scott Thoresen, Director of Public Works, reiterated that no work will occur at Apollo and if it does, changes will need to be made at Allard. Mayor Boyd asked if the intersection of Grant and Apollo had been looked at in the past by Parking and Traffic. Mr. Rakers stated it has been looked at multiple times and a few years ago, the crosswalk was relocated.

The motion passed with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

3. Consideration and possible action on the request for deferral of the sidewalk installation at 635 Diversity Drive until June 30, 2023

Alderperson Carpenter moved to approve the deferral of the sidewalk installation at 635 Diversity Drive until June 30, 2023, seconded by Alderperson Ledvina.

Aldersperson Hansen stated he was unsure this location should be granted the same extension as it was a corner lot that would be heavily used by and impact more pedestrians than 2562 East Scarlet Oak Circle, which was previously granted an extension. Eric Rakers, City Engineer, explained that there needed to be a consistent policy in place for all locations.

Motion passed with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

4. Consideration and Possible Action on Amendment to Sections 82-1 & 82-2 Related to Garbage Collection at Residential Sources

Aldersperson Carpenter moved to approve moved to approve amendments to Sections 82-1 and 82-2 Related to Garbage Collection at Residential Sources, seconded by Aldersperson Hansen.

The motion passed with a 5-0 vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

5. Consideration and possible action on proposed changes to policy on placement of banners on city owned poles.

Aldersperson Hansen moved to approve the proposed changes to banner policy, seconded by Mayor Boyd.

Aldersperson Hansen asked about the banner sizes being allowed with the revised policy. Scott Thoresen, Public Works Director, stated the sizes were based on the poles but one of the main revisions was to allow St. Norbert College to keep banners up for two years without needing to renew annually with the City. Aldersperson Hansen asked if any other private entities with banners. Mr. Thoresen stated that St. Norbert was the primary entity utilizing the policy.

Aldersperson Carpenter asked if St. Norbert pays the Park Department for the installation of the signs, plus the fee. Mr. Thoresen stated he believed they did.

The motion passed with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

6. Discuss Aldersperson Hansen's request regarding alternative disposal options for bulk item collection

Aldersperson Hansen outlined his request regarding alternative disposal options for bulk item collection. He further explained the ideas from the requesting constituent to promote alternatives on social media and/or hand out flyers to individual homes.

Alderson Carpenter expressed concerns with items being dropped off at resale locations that are garbage and the resale location is stuck with the cost of disposal. He added that he is not opposed to the idea but suggested staff would reach out to locations that might accept items and verify they are interested or accepting before posting their information. Mayor Boyd agreed with Alderson Carpenter's suggestions. Alderson Ledvina added that some locations limit the size of items they accept due to lack of storage space and mentioned that many items get scavenged from the curb. Scott Thoresen, Public Works Director, explained that the City does not allow picking from the curb, but is not highly enforced unless it becomes a nuisance. Mr. Thoresen also reiterated that you do not know what might be an invisible issue with an item (for example: bugs, structural, etc.). Mr. Thoresen stated that in many cases, residents utilize the curbside collection because they do not have the means or methods of hauling items to another location. Alderson Raasch mentioned a program that was discussed in the past for having a company go through the items brought to the Rubbish Drop-off Site and it was determined it would not be worth the time. Alderson Raasch added that likely the resident placing an item at the curb believes, understands, and has a reason to dispose of it rather than donating. Mayor Boyd suggested posting alternative options on future Facebook posts for the curbside bulk item collections. Alderson Raasch suggested that all resale stores be listed with a disclaimer for residents to call to ensure their items would be accepted and have it listed on the City website instead of a special campaign. Mr. Thoresen also suggested Facebook Marketplace be listed as an alternative as well.

RESULT:	DISCUSSED
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IV. Future Agenda Items

None

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 8:00 PM, seconded by Alderson Raasch. The motion passed with a 5-0 vote.

Respectfully submitted,
Betty Sellenheim