



Sustainability Commission

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Final Minutes

Tuesday, September 14, 2021

5:30 PM

GoToMeeting

I. Call to Order

The meeting was called to order at 5:30 PM by Scott Thoresen

Attendee Name	Title	Status	Arrived
Bill VanBeek	Commissioner	Remote	
Paul Linzmeyer	Commissioner	Remote	
Larry Garrison	Commissioner	Absent	
Renee Gasch	Commissioner	Excused	
Randall Lawton	Commissioner	Remote	
John Quigley	Aldersperson	Remote	
Rebecca McKean	Commissioner	Remote	
Eric Rakers	City Engineer	Remote	

Others present:

Scott Thoresen, Public Works Director (Remote)

Betty Sellenheim, Recording Secretary (Remote)

II. Public Comment Period

None

III. Action Items

1. Consider Election of Chairperson

Aldersperson Quigley nominated Commissioner Lawton. Commissioner Lawton declined the nomination. Commissioner Rakers nominated Commissioner McKean. Commissioner McKean accepted the nomination. Seconded by Aldersperson Quigley

The nomination passed with a 6-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Rakers, City Engineer
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	VanBeek, Linzmeyer, Lawton, Defnet Ledvina, McKean, Rakers
ABSENT:	Larry Garrison
EXCUSED:	Renee Gasch

2. Consider Election of Vice Chairperson

Commissioner Rakers nominated Aldersperson Quigley as vice chairperson. Aldersperson Quigley accepted. Seconded by Commissioner Linzmeyer. The nomination passed with a 6-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Rakers, City Engineer
SECONDER:	Paul Linzmeyer, Commissioner
AYES:	VanBeek, Linzmeyer, Lawton, Defnet Ledvina, McKean, Rakers
ABSENT:	Larry Garrison
EXCUSED:	Renee Gasch

3. Approval of the August 10, 2021 Sustainability Commission Meeting Minutes
- Commissioner Linzmeyer moved to approve the August 10, 2021 Sustainability Commission Meeting Minutes, seconded by Alderperson Quigley.
- Commission Members introduced themselves, their backgrounds, and interest in sustainability.

Upon vote, the motion passed with a 5-0-1 vote with Commissioner VanBeek abstaining.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Paul Linzmeyer, Commissioner
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Linzmeyer, Lawton, Defnet Ledvina, McKean, Rakers
ABSTAIN:	Bill VanBeek
ABSENT:	Larry Garrison
EXCUSED:	Renee Gasch

4. Discuss Commissioner Gasch's request for Idle Ban Ordinance
- Commissioner Linzmeyer moved to table Commissioner Gasch's request for idle ban ordinance, seconded by Commissioner VanBeek. Upon vote, the motion passed with a 6-0 vote

RESULT:	TABLED
Next: 12/14/2021 5:30 PM	

5. Consideration and possible action regarding Renewable Energy Work Plan*
- Scott Thoresen, Public Works Director, overviewed the work plan and explained the updates and progress made since it was first introduced in 2020. Mr. Thoresen explained the clean energy resolution that was forwarded and passed at Common Council in August and offered to send it to members for reference.
- Commissioner Van Beek expressed concerns about the goals missing the dates in order to enforce and measure progress. Mr. Thoresen explained the differences between the two resolutions presented to the Commission and internal sustainability team for review. Alderperson Quigley expressed that one reason the resolution was forwarded without the dates was due to a lack of energy use baseline and stated the discussion in August included adding more tangible goals in the work plan. Commissioner Linzmeyer expressed similar concerns about the goals and interest in getting the baseline established. Commissioner Linzmeyer suggested modeling a work plan and goals after another community and collaborating with Green Bay Sustainability. Commissioner McKean agreed with Alderperson Quigley's recap of the past meeting and contributed additional information regarding the baseline. Commissioner Linzmeyer suggested reaching out to the local colleges and universities for assistance with establishing the baseline. Mr.

Thoresen explained differences between a baseline for city operations and a baseline for the entire community and reiterated the community-focused purpose of the commission. Commissioner Lawton expressed the importance of the Commission, Council, and Staff collaborating. Commissioner Linzmeyer expressed a need to create an impact city-wide and establish a baseline for the community and acknowledged the city as part of the green-tier legacy program through the Wisconsin DNR. Mr. Thoresen added further information regarding the green-tier legacy program and offered to send spreadsheet to new members to review. Commissioner Linzmeyer explained LEED for Cities and Communities and resources available. Commissioner Lawton shared that a great deal of time was invested by the Commission members to establish the green-tier baseline and proposed projects to prioritize. Commissioner McKean explained that the past work done by Commission members would be publicly available through the minutes and meeting packets accessible through the City website and welcomed comments prior to the next scheduled meeting regarding the draft work plan included in the meeting agenda, especially regarding community involvement. Commissioner McKean explained projects Commissioner Gasch has executed including YouTube tutorials and the Sustainability Booth at the Farmer's Market. Mr. Thoresen explained how to access the green-tier baseline spreadsheet but offered to send the most recent copy to members for review. Mr. Thoresen suggested that edits or comments on the work plan be sent to him over the next month to be included for an update at the December meeting. Alderperson Quigley expressed interest in establishing the baseline and work plan for City operations and ultimately the Commission would be charged with relaying the outcomes to the community and businesses for buy-in, input, and establishing their own green initiatives. Mr. Thoresen agreed and stated that the Commission could look at using the green-tier baseline for establishing the sustainable practices established and noting the annual improvements. Mr. Thoresen stated he would send out the green-tier spreadsheet to all members for review and asked for comments to be provided to him on that and the work plan. Commissioner McKean explained what the Commission had moved to establishing a baseline for city operations rather than community-wide. Commissioner McKean expressed interest in moving forward with staff's suggestion for the Commission members to review the work plan and green-tier spreadsheet and return comments to Scott. Mr. Thoresen explained he would compile the comments and send them out prior to the December meeting and include the green-tier information for discussion on the December agenda.

Commissioner Linzmeyer moved to refer the Renewable Energy Work Plan back to staff for Commissioners to provide comments and bring back to December meeting, seconded by Commissioner Van Beek. The motion passed with a 6-0 vote.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
	Next: 12/14/2021 5:30 PM
MOVER:	Paul Linzmeyer, Commissioner
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	VanBeek, Linzmeyer, Lawton, Defnet Ledvina, McKean, Rakers
ABSENT:	Larry Garrison
EXCUSED:	Renee Gasch

IV. Future Agenda Items

Commissioner McKean mentioned Commissioner Gasch's request for idle ban ordinance and solar group buy and presentation.

Scott Thoresen, Public Works Director, stated he would bring back those two items, the work plan, green-tier program discussion, and no mow May review for 2022.

Commissioner Lawton requested the Farmer's Market Booth be reviewed.

V. Adjournment

Commissioner Linzmeyer moved to adjourn the meeting at 6:42 PM, seconded by Commissioner Lawton. The motion passed with a 6-0 vote.

Respectfully submitted,
Betty Sellenheim