Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, September 15, 2015 | 7:30 PM | De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting called to order on September 15, 2015 at 7:30 PM De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
Kevin Bauer	Alderperson	Present
James Boyd	Alderperson	Present
Scott Crevier	Alderperson	Present
Michael Donovan	Alderperson	Present
Jim Kneiszel	Alderperson	Present
Larry Lueck	Alderperson	Present
Dean Raasch	Alderperson	Present
Lisa Rafferty	Alderperson	Excused

2. Pledge of allegiance to the Flag.

3. Approval of the Minutes of the September 1, 2015 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

4. Public Hearing on the Rezoning of Parcel WD-364-D-501-2 for a major modification to a Precise Implementation Plan.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Defnet announced that the public hearing was published in the Green Bay Press Gazette on August 27 and September 4, 2015.

B. Recommendation from the Plan Commission.

City Planner II Sarah Wallace stated that the rezoning was recommended by the Plan Commission.

C. Ordinance #15-25, Amending Precise Implementation Plan (WD-364-D-501-2).

Mayor Walsh declared the public hearing open; no one wished to speak, the public hearing was closed and the Mayor entertained a motion.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

5. Public comment upon matters not on the agenda or other announcements.

Allyson Watson, Director of Definitely De Pere, informed the Council of the De Pere Christian Outreach grand re-opening on Saturday, October 24 from 9:00 a.m. - 5:00 p.m. She also announced that effective October 1, the new director of Definitely De Pere will be Matt Hohner, who will come to De Pere from Two Rivers, Wisconsin with 12 years of Main Street and downtown development experience.
The Mayor thanked Allyson for the great work she has done for the City through Definitely De Pere and wished her luck in future endeavors.

6. Appointment of Kim Flom as Director of Planning and Economic Development by Mayor Walsh.

   Mayor Walsh explained that Kim Flom was not present at the meeting; she currently works for the City of Green Bay and their Council meetings are held at the same time as the City of De Pere Council meetings. Human Resources Director Shannon Metzler stated that the City is really excited and fortunate to have Kim Flom work for the City of De Pere.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

7. Yearly update by De Pere Beautification Committee.

   Rose Smits presented an update for the Council outlining all of the things the De Pere Beautification Committee accomplished over the past year. Mayor Walsh recognized and thanked the Weed Out Warriors (WOW) volunteers present at the meeting. The Beautification Committee thanked the Mayor and the Common Council, the WOW Volunteers, the De Pere Woman's Club, the City of De Pere employees, Definitely De Pere, and businesses, residents, and community organizations for their help. Mayor Walsh thanked the Beautification Committee for all of their efforts made to make the City look great.

8. Recommendation from the License Committee on an Application for a "Class A" Liquor (cider only) License for GCS Landing, 1063 N. Broadway Ave., submitted By Voyageur Shell LLC, Agent: Jacob Anderson, 1570 Waterford Ct. Green Bay WI 54313.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

9. Recommendation from the License Committee on an Application for a "Class A" Liquor (cider only) License for Riverside Shell Inc, 1010 S. Broadway Ave., submitted By Riverside Shell LLC, Agent: Daniel J. Pamperin, 396 Talus Ct. De Pere WI 54115.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

10. Recommendation from the License Committee on an Application for a "Class A" Liquor (cider only) License for De Pere Shell and Car Wash, 841 Main Ave., submitted by De Pere Shell and Car Wash Inc, Agent: Daniel J. Pamperin, 396 Talus Ct. De Pere WI 54115.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

11. Recommendation from the License Committee on an Application for a "Class A" Liquor (cider only) License for Scheuring Shell, 1511 Lawrence Dr., submitted by GCS Holdings of De Pere LLC, Agent: Daniel J. Pamperin, 396 Talus Ct. De Pere WI 54115.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

12. Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College Inc. on September 18 and October 2, 2015 for the Bush Art Center and the Abbot Pennings Hall of Fine Arts, submitted by St. Norbert College Inc, Agent: Terrie Dubois.

    Alderperson Crevier stated that he will abstain from voting.

RESULT:	**ADOPTED [6 TO 0]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Donovan, Kneiszel, Lueck, Raasch
ABSTAIN:	Scott Crevier
EXCUSED:	Lisa Rafferty

13. Recommendation from the Board of Park Commissioners to approve a $260 donation from De Pere Area Men's Club to the Recreation Scholarship Program.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

14. Recommendation from the Finance Committee to Approve Definitely De Pere Request for Bike Rack Installation.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

15. Recommendation from the Plan Commission to Approve the Land and Location Proposal for De Pere Fire Station 3.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

16. Recommendation from the Finance Committee to approve transfer of funds from Unassigned Reserves to the EOC account for secure video conferencing from the City Hall Situation Room to the Brown County EOC.

    Alderperson Bauer asked why this project couldn't be budgeted for next year. City Administrator Larry Delo explained that rather than delay the full implementation of the EOC, City staff is making the request now.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

17. Ordinance #15-26, Creating §18-3(e) De Pere Municipal Code Regarding Crossing Guards.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

18. Resolution #15-99, Authorizing Agreement Extending Option to Purchase Between the City of De Pere and Liska Enterprises, LLC.

    Alderperson Crevier inquired about the requirements within the agreement for submitting a site plan after exercising the option to purchase. Discussion followed.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

19. Resolution #15-100, Authorizing Assignment and Consent to Assignment Between Nicholas Vande Voort, Philip Robertson and the City of De Pere.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

20. Resolution #15-101, Authorizing Agreement with Schenck, S.C. (Water Meter Salvage Review).

    Alderperson Bauer asked what the old meters are worth. City Administrator Larry Delo stated that the meters range from under $100 to several hundred dollars per meter, depending on their size.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

21. Resolution #15-102, Authorizing Purchase of Parcels ED-2679, ED-2688 and ED-2714 from Brown County.

    City Attorney Judy Schmidt Lehman explained that these are the former Concord homes on the west side that were razed last year.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

22. Resolution #15-103, Authorizing Police Department Participation in OWI Task Force.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

23. Resolution #15-104, Authorizing Historic Preservation Commission Application for Wisconsin Historical Society Historic Preservation Fund Subgrant.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

24. Resolution #15-105, Adopting Amended Operating Plan for City of De Pere Business Improvement District #1. (Business Improvement District #1 2016 Operating Plan).

    Alderperson Donovan asked if there was any opposition on the operating plan.
    City Planner II Sarah Wallace stated that there was no opposition to the plan.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

25. Resolution #15-106, Adopting Amended By-Laws for City of De Pere Business Improvement District #1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

26. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

27. Operator License Applications.

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ITEM	NAME	ADDRESS	CITY	ST	ZIP
New Operator License Applications for the 2014-2016 Licensing Period					
1	BOYER II, GARY D.	1023 CORAL ST. #3	DE PERE	WI	54115
2	HONADEL, MARCIA A.	1183 HANSEN RD. 1F	GREEN BAY	WI	54304
3	HUSS, JOSHUA A.	1115 BROOKWOOD DR.	ASHWAUBENON	WI	54304
4	KAZIK, CAITLIN M.	817 ELM ST.	DE PERE	WI	54115
5	KUNTZ, KAYLA M.	2605 UNIVERSITY AVE. APT. 9	GREEN BAY	WI	54311
6	SCHNESE, RYAN S.	2744 VAN BEEK RD.	GREEN BAY	WI	54311
7	VAN SISTINE, HEIDI J.	1598 TIFFANY CT.	DE PERE	WI	54115
8	VER HAAGH, EMILY R.	2345 EASTMAN AVE. APT. 6	GREEN BAY	WI	54302

Aldeperson Bauer moved, seconded by Aldeprerson Raasch to approve Operator License Applications #1-5 and 7-8 and to table Operator License #6. Upon vote, motion carried unanimously.

28. Future Agenda Items.

None.

29. Resolution #15-98, Authorizing Agreement Regarding Redevelopment Between the City of De Pere, the Redevelopment Authority of the City of De Pere and Broadway Investment Partners, LLC (102 North Broadway Street).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch
EXCUSED:	Lisa Rafferty

30. Adjournment.

Alderperson Raasch moved, seconded by Alderperson Bauer to adjourn the meeting at 8:08 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer