



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Thursday, September 15, 2016

6:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **September 15, 2016 at 6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Meeting Minutes 8-25-16.
2. Pink Flamingo Donation for Recreation Scholarship.*
3. Accept a Project Proposal for a Decorative Planter at the Dog Park Entrance for the De Pere Dog Park,*
4. Election of Board of Park Commissioners Officers.

III. Public Comment Period

IV. Future Agenda Items

V. Staff Updates

1. Optimist Park.
2. Aquatic Facility Committee Meeting Update.
3. Meeting Date Change for October.

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Committee Members
Alderspersons
Mayor Michael J. Walsh
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Definitely De Pere
Marty Kosobucki
John Zegers, WDP High School District

De Pere Youth Hockey
Tod Maki, De Pere Select Soccer
Shana Ledvina, City Clerk
City Hall 1st and 2nd Floor
De Pere Area Chamber of Commerce
Brown County Library ? De Pere
TV & Radio Stations
Ben Villaruel, Unified School District

De Pere Rapides Youth Soccer
Ella Bublotz, Teen Advisor
Pink Flamingo Committee

De Pere Baseball
Rachel McMorrow, Teen Advisor
Colin Fayas, Eagle Scout

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Board of Park Commissioners Meeting Minutes 8-25-16.

ATTACHMENTS:

- Draft Minutes 8-25-16(PDF)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Thursday, August 25, 2016

6:30 PM

De Pere City Hall Nicolet Conference Room

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Excused	
Randy Soquet	Board Member	Excused	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Present	
Rachel McMorrow	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Meeting Minutes 7-21-16

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Aldersperson
SECONDER: Bill Volpano, Board Member
AYES: Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED: Sue Schinkten, Randy Soquet

2. Consider cooperative planning effort with Brown County regarding Fairgrounds property.

Marty Kosobucki explained the cooperative planning effort with Brown County in regards to the fairgrounds. Matt Kreise, Brown County Parks Director was unable to attend the meeting. Marty explained there would be no monetary commitment on our part. Marty took questions from the board in reference to the cooperative planning effort.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Volpano, Board Member
SECONDER: Michael Donovan, Aldersperson
AYES: Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED: Sue Schinkten, Randy Soquet

3. Approve final draft of Aquatic Study.

Marty Kosobucki explained the board would only be approving the Aquatic Study, not the Aquatic Facility. Marty introduced Daniel Lindstrom from Vierbicher. Daniel reviewed the Aquatic Study and took questions from the board.

Mike Donovan made a motion to open the meeting at 7:05 pm, seconded by Bill Volpano.

The meeting was opened to the public for discussion. Daniel continued to explain the highlights of the study.

Attachment: Draft Minutes 8-25-16 (5090 : Approve Board of Park Commissioners Meeting Minutes 8-25-16.)

Dave Prust from the public asked what the projection of the current pools life would be.

Marty responded and said there would have to be several repairs made to the current pools.

Dave Prust asked if the pools are structurally sound.

Marty responded and said they really don't know how the pipes are under ground.

Mike Donovan made a motion to close the meeting at 7:17 pm, seconded by Lisa Rafferty.

There was more discussion from the board members.

Mike Donovan made a motion to open the meeting at 7:21 pm, seconded by Lisa Rafferty.

Kimberly Dalke from the public asked why it has to be an aquatic center, why not a regular pool. Kimberly stated the Aquatic Center seems to be a specialty item.

Marty responded to the question and stated financially there are some advantages to the Aquatic Center.

Dave Prust from the public asked what kind of loss the pools are creating.

Jim Westerman from the public stated he felt the Aquatic Center would be well attended on the weekends, but not on the weekdays. Jim also asked if transportation for the children had been taken into consideration.

Mike Stumpf from the public asked if the Aquatic Center was OK'd would both current pools be closed. Mike also stated he felt if the location was at Voyageur Park it would be taking a lot of green space from the park.

There was more discussion from the board members. Daniel Lindstrom also took more questions during this time.

Mike Donovan made a motion to close the meeting at 7:30 pm, seconded by Bill Volpano

Marty asked if anyone would consider being part of a committee to put together information on the options the city will be looking at in reference to the direction which would be taken.

Bill Volpano, Mike Donovan and Lisa Rafferty volunteered to be a part of the committee.

The board thanked Daniel Lindstrom from Vierbicher for the work they had done on the study.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Michael Donovan, Alderperson
AYES:	Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED:	Sue Schinkten, Randy Soquet

4. Approval to accept \$500 donation from Brown County Community Women's Club to Community Center.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED:	Sue Schinkten, Randy Soquet

5. Approval to accept donation from De Pere Area Men's Club for Senior Picnic.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED:	Sue Schinkten, Randy Soquet

6. Consider proposal from Dog Park Committee to donate pet exercise equipment and change dimensions.*

Marty Kosobucki explained the proposal for the pet exercise equipment and dimension change. Marty shared a map with the board which explained the location of the equipment.

Mike Donovan made a motion to open the meeting at 7:35 pm, seconded by Lisa Rafferty.

Mike Stumpf from the Dog Park Committee verified the proposal for the pet exercise equipment and the location. Mike took questions from the board in reference to the equipment.

Mike Donovan made a motion to close the meeting at 7:38 pm, seconded by Lisa Rafferty.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED:	Sue Schinkten, Randy Soquet

7. Review and consider 2017 Draft Budget request.

Marty Kosobucki reviewed the 2017 draft budget with the board members and took questions from them. Marty did a line by line review for the board members.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Donovan, Lueck, Rafferty, Brown, Volpano
EXCUSED:	Sue Schinkten, Randy Soquet

III. Public Comment Period

None

IV. Future Agenda Items

None

V. Staff Updates

1. Optimist Park, Summer Carnival and Recreation Scholarship Donations

Marty Kosobucki stated there were many donations given for the Summer Carnival and Recreation Scholarship which were under \$250.

2. Fox Point Boat Launch Grant

Marty Kosobucki stated the grant will be submitted within the next week.

3. Optimist Park Playground

Marty Kosobucki stated they are hoping the playground will be open by Monday, August 29, 2016. They were waiting for a missing part and it did come in.

Marty Kosobucki also welcomed our new Teen Advisor, Ella Bublotz for the upcoming year.

VI. Adjournment

Mike Donovan made a motion to adjourn the meeting at 8:05 pm, seconded by Bill Volpano.

Respectfully submitted,
Debbie Zierson

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Pink Flamingo Donation for Recreation Scholarship.*

This memo is to seek the Board of Park Commissioner's approval of a donation from the Pink Flamingo's for the Recreation Scholarship. The amount of the donation is \$250.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Don Melichar

SUBJECT: Accept a Project Proposal for a Decorative Planter at the Dog Park Entrance for the De Pere Dog Park,*

Issue: This memo is to seek the Board of Park Commissioner's approval for the De Pere Parks, Recreation and Forestry Department to accept a Project Proposal from an Eagle Scout to build a decorative planter at the entrance of the De Pere Dog Park.

Summary: The Eagle Scout Service Project Proposal from Scout Collin Fayas details plans to fund raise and acquire materials to build the planter at the De Pere Dog Park. The approximate value of the donation may be \$1400. I have spoken to Collin and he will be recruiting volunteers to help him in his quest. He is specifically looking to build the planter next to the entrance to help beautify the area with flowers/plants.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Election of Board of Park Commissioners Officers.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Optimist Park.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Aquatic Facility Committee Meeting Update.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: September 15, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Meeting Date Change for October.
