



# Historic Preservation Commission

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Agenda

Monday, September 16, 2019

6:00 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **September 16, 2019** at **6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

*This meeting can be viewed LIVE at [www.depere.tv](http://www.depere.tv). This meeting is also rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at [www.depere.tv](http://www.depere.tv).*

#### Call to Order

1. Roll Call
2. Approval of the minutes of the August 19, 2019 Historic Preservation Commission Meeting.
3. Discussion and possible action regarding the procedure for de-listing nationally recognized historic properties that have been demolished or that no longer meet the design requirements for national recognition.
4. Discussion and possible action regarding the review of photographs of a building at 106 S. Broadway Street that was condemned and torn down after a fire in April 2019.
5. Future Agenda Items.

#### Adjournment

Any person wishing to attend this meeting, who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by noon on the day of the meeting so that arrangements can be made.

#### Agenda Sent To:

Alderspersons  
City Administrator  
Mayor  
Department Heads  
TV, Newspapers & Radio Stations  
Kress Family Library  
De Pere Chamber of Commerce  
Joe De Rose, Wisconsin Historical Society  
Jerry Turba



City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

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**MEETING DATE:** September 16, 2019

**DEPARTMENT:** Planning

**FROM:** Kelly Barker

**SUBJECT:** Approval of the minutes of the August 19, 2019 Historic Preservation Commission Meeting.

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**ATTACHMENTS:**

- HPC\_Aug2019\_Minutes\_Draft (PDF)



# Historic Preservation Commission

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Draft Minutes

Monday, August 19, 2019

6:00 PM

De Pere City Hall Council Chambers

#### Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

| Attendee Name        | Title            | Status  | Arrived |
|----------------------|------------------|---------|---------|
| Scott Crevier        | Alderman         | Present |         |
| Mike Fleck           | Chairperson      | Present |         |
| Gene Hackbarth       | Commissioner     | Present |         |
| Brian Netzel         | Vice Chairperson | Excused |         |
| Sue Sands            | Commissioner     | Present |         |
| Adam Turriff         | Commissioner     | Excused |         |
| Joanne Vomastic-Muka | Commissioner     | Present |         |

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the April 15, 2019 Historic Preservation Commission meeting.

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Gene Hackbarth, Commissioner                    |
| <b>SECONDER:</b> | Scott Crevier, Alderman                         |
| <b>AYES:</b>     | Crevier, Fleck, Hackbarth, Sands, Vomastic-Muka |
| <b>EXCUSED:</b>  | Brian Netzel, Adam Turriff                      |

3. Staff recommendation and possible action regarding the selection of a consultant to prepare state and federal nomination documentation for the proposed Mansion Street WWII Defense Homes Historic District and the proposed Daviswood Ranch Homes Historic District.

City Planner Peter Schleinz summarized the project to select a consultant to prepare documentation for two potential historic districts in De Pere. He reported that five consultants submitted a request for proposal for the grant project. Staff reviewed the five consultants who submitted proposals and ranked the top two as tes Historical Consulting LLC and Timothy Heggland. Sue Sands asked if Tim Heggland worked on the St Norbert College designation. Peter stated that he was the consultant on that project. Mike Fleck stated that he preferred Tim Heggland's work. Sue Sands said that tes Historical Consulting LLC did most of the legwork on the 2017 Intensive Survey update so she may be more knowledgeable on this project. Joanne Muka stated that Tim Heggland has excellent written communication skills. Gene Hackbarth also stated his support for Tim Heggland. Scott Crevier made a motion to hire tes Historical Consulting LLC and Sue Sands seconded the motion. Upon vote, motion was denied by a vote of 2-3. Gene Hackbarth made a motion to hire Tim Heggland, seconded by Joanne Muka. Upon vote, motion carried by a vote of 3-2. The following reasons were cited by the chair, Mike Fleck as reason for selecting Tim Heggland as the consultant:

- Experience
- Knows De Pere very well
- Quality communication skills
- Experience, particularly in regard to historic districts

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [3 TO 2]</b>                          |
| <b>MOVER:</b>    | Gene Hackbarth, Commissioner                     |
| <b>SECONDER:</b> | Joanne Vomastic-Muka, Commissioner               |
| <b>AYES:</b>     | Mike Fleck, Gene Hackbarth, Joanne Vomastic-Muka |
| <b>NAYS:</b>     | Scott Crevier, Sue Sands                         |
| <b>EXCUSED:</b>  | Brian Netzel, Adam Turriff                       |

4. Staff recommendation and possible action regarding the 2019 Local History & Historic Preservation Conference in Lake Geneva, WI on October 25-26, 2019.

City Planner Peter Schleinzi requested the HPC to identify which members would like to attend the 2019 Local History & Historic Preservation Conference in October. Both Scott Crevier and Gene Hackbarth indicated that they would like to attend the conference. Peter stated that there is enough money left in the 2019 budget to cover the expenses for two members to attend. Mike Fleck stated that he cannot attend due to a scheduling conflict. No other members wished to attend. Sue Sands moved, seconded by Mike Fleck, to approve sending Scott Crevier and Gene Hackbarth to the conference. Upon vote, motion carried unanimously.

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Sue Sands, Commissioner                         |
| <b>SECONDER:</b> | Mike Fleck, Chairperson                         |
| <b>AYES:</b>     | Crevier, Fleck, Hackbarth, Sands, Vomastic-Muka |
| <b>EXCUSED:</b>  | Brian Netzel, Adam Turriff                      |

5. Future Agenda Items.

Gene Hackbarth stated that he would like the Commission to go through the formal process of de-listing the Turba building at 106 S Broadway from the state & national registers. This building was destroyed in a fire earlier this year. He also recommended the Commission look at other properties that were contributing in other historic districts that have since been demolished. Mike Fleck asked City Planner Peter Schleinzi to contact Jerry Turba to see if he has any interior pictures of the building. Peter stated that he would check with Mr. Turba. Gene stated that he is in the process of getting the information for the de-listing process and will have it for the next HPC meeting.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>DISCUSSED</b> |
|----------------|------------------|

### Adjournment

Scott Crevier moved, seconded by Gene Hackbarth, to adjourn the meeting at 6:21 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker



## City of De Pere, Wisconsin

### Request For Historic Preservation Commission Action

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|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MEETING DATE:</b> | <b>September 16, 2019</b>                                                                                                                                                                                                 |
| <b>DEPARTMENT:</b>   | <b>Planning</b>                                                                                                                                                                                                           |
| <b>FROM:</b>         | <b>Peter Schleinz</b>                                                                                                                                                                                                     |
| <b>SUBJECT:</b>      | <b>Discussion and possible action regarding the procedure for de-listing nationally recognized historic properties that have been demolished or that no longer meet the design requirements for national recognition.</b> |

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Presentation to be provided by Gene Hackbarth at the time of the meeting.

Mr. Hackbarth requested that the following information be included with the report, which he obtained from Ms. Peggy Veregin, National Register Coordinator, on August 23, 2019:

Basically, we need photo documentation that the building is demolished and a brief paragraph explaining what happened to the building is also helpful. A signed demolition permit should be included. The remodeled residential building: I'm not sure about de-listing. It depends on the building and what has been done to it. Before and after photos are important. Please let me know if you have any other questions  
Peggy Veregin

National Register Coordinator



City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

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**MEETING DATE:** September 16, 2019

**DEPARTMENT:** Planning

**FROM:** Peter Schleinz

**SUBJECT:** Discussion and possible action regarding the review of photographs of a building at 106 S. Broadway Street that was condemned and torn down after a fire in April 2019.

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Photographs and presentation to be provided by Chair Mike Fleck at the time of the meeting.



City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

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**MEETING DATE:** September 16, 2019

**DEPARTMENT:** Planning

**FROM:** Kelly Barker

**SUBJECT:** Future Agenda Items.

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