



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, September 18, 2017

6:00 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Excused	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the August 21, 2017 Historic Preservation Commission Meeting.

Agenda item #3 to be amended as follows: The motion to approve the site of the Marquette-Joliet Marker should read "Scott Crevier moved, seconded by Sue Sands, to approve the site recommended by the Park Board with the stipulation that the sign face away from the river, so that the viewer is facing the river while reading the sign from the Fox River Trail".

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Sands, Vomastic-Muka
EXCUSED:	Brian Netzel, Adam Turriff

3. Public information presentation and action regarding the Final Draft of the City of De Pere Historical and Architectural Survey 2017.*

Wisconsin Historical Society representative Joe De Rose provided an overview of the background, purpose, and rules of the National Historic Register program. He reviewed the preservation tax credit program and shared materials with Commission members. He also reviewed the differences between the State and National Register designations, which are honorific, and a local landmark designation, which carries regulatory power. Mr. De Rose urged the Commission to apply for a grant next year to aid in property nomination. He also commended the HPC for their conduct and interaction with the public. If Commission members have any corrections or additions to the contents of the survey, the information should be directed to Mr. De Rose.

Gene Hackbarth thanked Mr. De Rose for his efforts in securing the subgrant which allowed the Commission to hire the consultant for the survey.

Consultant Traci Schnell from Heritage Research, Ltd. shared a Powerpoint presentation of her findings, reviewing the process and answering Commission members' questions. The survey identified two districts and 11 individual properties as potentially eligible for the National Register (pages 23-24 of the agenda packet).

Sue Sands thanked Ms. Schnell for her work, noting that the report was very concise and interesting.

City Planner Peter Schleinz explained that after the survey report is approved, it will be published on the city's website, and hard copies would be produced on an as-needed basis. The next step would be to approach individual property owners to inform them and explain the nomination process. Historic district formation would require a public hearing.

Sue Sands moved, seconded by Scott Crevier to accept the report and recommend approval to the Common Council at its October 3rd meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Sands, Commissioner
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Fleck, Hackbarth, Sands, Vomastic-Muka
EXCUSED:	Brian Netzel, Adam Turriff

4. Review and action regarding the proposed 2018 Historic Preservation Commission Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Fleck, Hackbarth, Sands, Vomastic-Muka
EXCUSED:	Brian Netzel, Adam Turriff

5. Discussion regarding projects that are projected to be completed during the fourth quarter of 2017.

Scott Crevier reported that progress is being made on the former bridge approach marker; however they do not anticipate the sign being installed this year. Alderperson Jennings (member of the Park Board) has been in contact with the County and they are evaluating a site at the corner of James and Front Streets for marker placement.

Sue Sands noted that the proposed location for the historic signage near the Abbey is actually the former Minahan Stadium site. She reported that she plans to have the research completed by the end of the year, and will notify staff if a subcommittee is needed.

City Planner Peter Schleinz reported that the signpost for the Joliet marker has been delivered. He anticipates that installation could happen as soon as 1-2 weeks after a protective coating is applied.

6. Future Agenda Items.
None.

Adjournment

Sue Sands motioned, seconded by Gene Hackbarth, to adjourn the meeting at 7:32 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker