



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, September 18, 2018

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **September 18, 2018** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the September 4, 2018 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Class "B" Fermented Malt Beverage and "Class C" Wine License for Aunt Ethel's LLC (DBA Aunt Ethel's), 377 Main Av. Submitted by Aunt Ethel's LLC, Agent: Timothy Jelinski, De Pere, WI.*
6. Application for a Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor License for Aldi Inc. Wisconsin (DBA Aldi #53), 1100 Main Av. Submitted by Aldi Inc. Wisconsin, Agent: Bradley Schmidt, De Pere, WI.*
7. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Rekha Bhattarai
Nega R. Bhurtel
Amanda L. Cheslock
Taira D. Durant
Mihaela Gradinari

Casey E. Jelinski
Lance A. Koltz
Shanna L. Koltz
Charles L. Pierce
Shaula R. Roemer
Tyler M. Rose
Morgan M. Turriff
Erika Vega Tafolla
Conrad K. Weis
Trinity A. Wilson
Timothy Jelinski
Bradley Schmidt

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: September 18, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the September 4, 2018 License Committee Meeting.

ATTACHMENTS:

- 9-04-18 License Committee Minutes (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, September 4, 2018

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order: The meeting was called to order at 7:00 PM by Ald. Boyd.

Attendee Name	Title	Status
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present

2. Approval of the Minutes of the August 21, 2018 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Aldersperson
SECONDER: Jonathon Hansen, Aldersperson
AYES: James Boyd, Dan Carpenter, Jonathon Hansen

3. Public Comment Period and other Announcements.

4. Operator License Applications.*

Previously Tabled Operator License Application for Morgan R. Martens was presented. Aldersperson Carpenter moved, seconded by Aldersperson Boyd to deny the application. Upon vote, motion carried unanimously.
 Aldersperson Carpenter moved, seconded by Aldersperson Hansen to approve Operator License Applications #1-14. Upon vote, motion carried unanimously.

5. Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for McLanes Bowl LLC (DBA The Fox y Moo), 132 S. Broadway. Submitted by McLanes Bowl LLC, Agent: Bryan J. Kaster, Green Bay, WI.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Aldersperson
SECONDER: James Boyd, Aldersperson
AYES: James Boyd, Dan Carpenter, Jonathon Hansen

6. Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for McLanes Bowl LLC (DBA The Fox y Moo), 132 S. Broadway. Submitted by McLanes Bowl LLC, Agent: Bryan J. Kaster, Green Bay, WI.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Aldersperson
SECONDER: Dan Carpenter, Aldersperson
AYES: James Boyd, Dan Carpenter, Jonathon Hansen

7. Application for a Temporary Premise Description Change for St. Norbert College.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Aldersperson
SECONDER: Dan Carpenter, Aldersperson
AYES: James Boyd, Dan Carpenter, Jonathon Hansen

8. Application for a Premise Description Change for Wal-Mart Stores East, LP.*

Attachment: 9-04-18 License Committee Minutes (7418 : Approval of the Minutes of the September 4, 2018 License Committee Meeting.)

Alderson Carpenter moved, seconded by Alderson Hansen to approve the premises change contingent upon passage and publication of Ordinance 18-18. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

9. Adjournment.

Alderson Boyd moved, seconded by Alderson Carpenter to adjourn the meeting at 7:05 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: September 18, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 09-18-18 (PDF)

CITY OF DE PERE
License Committee - September 18, 2018

New Operator License Applications	
1	BHATTARAI, REKHA
2	BHURTEL, NEGA R.
3	CHESLOCK, AMANDA L.
4	DURANT, TAIRA D.
5	GRADINARI, MIHAELA
6	JELINSKI, CASEY E.
7	KOLTZ, LANCE A.
8	KOLTZ, SHANNA L.
9	PIERCE, CHARLES L.
10	ROEMER, SHAULA R.
11	ROSE, TYLER M.
12	TURRIFF, MORGAN M.
13	VEGA TAFOLLA, ERIKA
14	WEIS, CONRAD K.
15	WILSON, TRINITY A.

Attachment: 09-18-18 (7419 : Operator License Applications.*)

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: September 18, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Class "B" Fermented Malt Beverage and "Class C" Wine License for Aunt Ethel's LLC (DBA Aunt Ethel's), 377 Main Av. Submitted by Aunt Ethel's LLC, Agent: Timothy Jelinski, De Pere, WI.*

ATTACHMENTS:

- Aunt Ethels_9-18-18 (PDF)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning September 19 20 18 ;
ending June 30 20 19

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ Individual ☐ Partnership ☒ Limited Liability Company
☐ Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): AUNT ETHEL'S LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>member</u>	<u>Jelinski, Timothy J</u>	<u>[REDACTED]</u>
Vice President/Member	<u>member</u>	<u>Jelinski, Casey E.</u>	<u>[REDACTED]</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>TIMOTHY Jelinski</u>		
Directors/Managers			

3. Trade Name AUNT ETHEL'S LLC Business Phone Number 920 370 5212
4. Address of Premises 377 MAIN AVE Post Office & Zip Code De Pere 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 8-13-18 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2000 sq ft space, front room + back room, long corridor, sidelines thru + cgn

10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued?

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>8-22-18</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: September 18, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor License for Aldi Inc. Wisconsin (DBA Aldi #53), 1100 Main Av. Submitted by Aldi Inc. Wisconsin, Agent: Bradley Schmidt, De Pere, WI.*

ATTACHMENTS:

- Aldi_9-18-18 (PDF)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning JULY 1 20 18 ;
ending JUNE 30 20 19

TO THE GOVERNING BODY of the: ☐ Town of }
☐ Village of } DE PERE
☒ City of }

County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.: 45600008901401		FEIN Number: 36-3498392	
LICENSE REQUESTED			
TYPE		FEE	
☒ Class A beer		\$ 100.00	
☐ Class B beer		\$	
☐ Class C wine		\$	
☒ Class A liquor		\$ 250.00	
☐ Class A liquor (cider only)		\$ N/A	
☐ Class B liquor		\$	
☐ Reserve Class B liquor		\$	
☐ Class B (wine only) winery		\$	
Publication fee		\$ 30	
TOTAL FEE		\$ 380	

1. The named ☐ Individual ☐ Partnership ☐ Limited Liability Company
☒ Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ALDI, INC (WISCONSIN)

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	CHARLES E. YOUNGSTROM	1000 WINEBERRY AVE, NAPERVILLE, IL 60564	
Vice President/Member	N/A		
Secretary/Member	TERRY E. PFORTMILLER	10657 PRAIRIE CROSSING ELGIN, IL 60124	
Treasurer/Member	TERRY E. PFORTMILLER	10657 PRAIRIE CROSSING ELGIN, IL 60124	
Agent	BRADLEY SCHMIDT	16 HICKORY VALLEY CT, DE PERE, WI 54115	
Directors/Managers	BRADLEY SCHMIDT	16 HICKORY VALLEY CT, DE PERE, WI 54115	

3. Trade Name ALDI #53 Business Phone Number 920-336-3291
4. Address of Premises 1100 MAIN AVENUE Post Office & Zip Code 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WISCONSIN and date 12/02/86 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☒ Yes ☐ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SINGLE STORY BRICK BUILDING
10. Legal description (omit if street address is given above): GROCERY STORE (SALES FLOOR & BACKROOM)
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
- (b) If yes, under what name was license issued? N/A
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Terry E. Pfortmiller
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>8/31/18</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

NOTES:

1. THIS DRAWING IS FOR GENERAL LAYOUT AND REFERENCE TO EQUIPMENT ONLY. ALL INFORMATION IS FOR AID! OPERATIONAL USE ONLY AND SHALL NOT BE USED FOR CONSTRUCTION OR BIDDING PURPOSES.
2. ALL DIMENSIONS TO WALLS ARE TO FACE OF STUD.
3. THIS FACILITY DOES NOT CONTAIN A BAKERY, A BUTCHER, A DELI OR FISH COUNTER.
4. ALL FOOD IS PREPACKAGED. THERE IS NO ON SITE FOOD PREPARATION.
5. GONDOLA LOCATIONS ARE MEASURED FROM THE FACE OF THE STAINLESS STEEL PRICE TAG MOLDING (SSPTMG).

Packet Pg. 12